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6-25-20

# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.1

**Meeting Date:** June 25, 2020

**Subject:** Public Hearing: 2020-2021 Annual Budget Plan and Annual Service Plan

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office/Special Education Department

**Recommendation:** To adopt the SELPA's Annual Service Budget Plan and the Annual Service Plan.

**Background/Rationale:** The SCUSD SELPA Local Plan requires a service plan and budget plan be developed and updated annually. The plans are developed prospectively. The Annual Service Plan describes the full continuum of services provided by the district for students, birth to 22 years of age; including students with low incidence disabilities. The Budget Plan describes those funds received in accordance with EC 56836 and the expenditure of those funds.

The Special Education Department continues to direct its focus towards the improvement of teaching and learning in all programs for students with special needs, as well as outcomes for students, preparing them for college and career.

**Financial Considerations:** The SCUSD SELPA receives \$36,870,939 in state and federal funding, \$3,265,457 for Special Education Transportation and \$87,141,642 in other grants, entitlements and general funds for a total of \$127,278,038.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment

**Documents Attached:**

1. Executive Summary
2. Public Hearing Notice
3. Section A: Contacts and Certifications
4. Section D: Annual Budget Plan

- 5. Section E: Annual Service Plan
- 6. Annual Service Plan Reports

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**Estimated Time of Presentation:** 15 minutes  
**Submitted by:** Christine Baeta, Chief Academic Officer  
Becky Bryant, Director, Special Education  
Department/SELPA  
**Approved by:** Jorge Aguilar, Superintendent



**APPROVED**

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item# 11.1o

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1. Section A: Contacts and Certifications
2. Section D: Annual Budget Plan
3. Section E: Annual Service Plan
4. Annual Service Plan Reports

**Board of Education Executive Summary**  
**Academic Office/Special Education Department**  
 2020-2021 Annual Budget Plan and Annual Services Plan  
 June 25, 2020



**I. Overview/History of Department or Program**

The Sacramento City Unified School District works diligently to provide a full continuum of quality instructional and support services to students with disabilities and their families so students are able to achieve to their potential. These services are embedded in the fact that all students are first and foremost general education students. They may meet eligibility and qualify for services, but those services are to enable the student to derive educational benefit in the general education program to the maximum extent possible. The continuum of services is also grounded in the belief that students with disabilities are able to and do respond to rigorous and relevant instruction tailored to their unique learning needs. The Annual Service Plan and Annual Budget Plan is an illustration of the commitment the Special Education Local Plan Area (SELPA)/District makes to provide these services and commit appropriate resources for the next school year.

**II. Driving Governance:**

Assembly Bill (AB) 602, Chapter 654, statutes of 1997, requires the Special Education Local Plan Area (SELPA) to submit an Annual Budget Plan and Annual Service Plan that is adopted at a public hearing. As required in Education Code, these plans must identify expected expenditures, including a description of the services provided and the physical location of the service. The plan must demonstrate that all individuals with disabilities have access to services and instruction appropriate to meet their unique learning needs as specified in their Individual Education Program (IEP). The Annual Budget Plan and Annual Service Plan are prospective in nature, adopted by the Board and submitted to CDE on or before June 25, 2020.

**III. Budget:**

SCUSD's budget for special education services includes funding from multiple sources including federal, state and district funds. Because the average cost to educate a student with an IEP is at least two times the cost of educating a student without an IEP, the district contributes a significant amount of LCFF funding towards the delivery of services and transportation for students with disabilities. The 2020-2021 budget for special education is as follows:

<b>2020-2021 Annual Budget Plan Revenue</b>	
AB602 (State funds based on district's ADA)	\$ 28,826,313
IDEA (Federal Funds)	\$ 10,304,227
Special Education Transportation( This is not one of the revenue sources required in the SELPA Budget Plan document.)	\$ 3,265,457
Other grants, entitlements and general funds, i.e., Educational Related Mental Health, Workability, Department of Rehabilitation	\$84,882,041

# Board of Education Executive Summary

## Academic Office/Special Education Department

2020-2021 Annual Budget Plan and Annual Services Plan

June 25, 2020



(TPP), State Preschool, Alternative Dispute Resolution and District Contribution	
Funds received to provide special education services	\$129,049,916

2020-2021 Expected Operating Expenditures	
Certificated Salaries	\$ 40,954,548.77
Classified Salaries	\$ 10,391,568.83
Employee Benefits	\$ 34,190,877.42
Supplies	\$ 1,969,314.00
Services and Operations	\$ 33,140,988.42
Capital Outlay	\$ 0
Other Outgo and Financing	\$ 3,365,283.00
Total Operating Expenses	\$124,012,581.21

The above figures do not include projected transportation costs of \$11,924,451 for 2020-2021 for students with Disabilities.

Note: Students receiving special education services in special day classes generate ADA which is listed as part of the district's general fund contribution under LCFF

#### IV. Goals, Objectives and Measures:

The SELPA/District served 6,217 students at its official October 1, 2019 count. This was a 367 student decrease from the 2018 count. This decrease is most likely due to the shift in timeline for submitting the data to CDE through CALPADS from December 1 to October 1 each year. The largest population of students served is students with language needs and students with specific learning disabilities. These students account for 62% of the population of students receiving special education services. A student eligible for special education services may be served with a variety of educational services. Each student's Individualized Education Program (IEP) drives the services received and the setting in which it is delivered. The District operates a full continuum of services as required by the SELPA Local Plan. Currently speech and language services are delivered on all school sites, Resource Specialist Programs at all but one school site and special day class programs located throughout the district to create a geographical pattern to place students as close to their school of residence as possible in order to minimize the impact of transportation. When the District cannot directly provide services to one of its students on a district site due to student need, nonpublic schools or residential treatment centers are contracted with to serve students. There are currently 321 students served in Nonpublic Schools and six students in residential treatment centers. The District also has the option to place students with SCOE according to a MOU and California Schools for the Deaf and Blind.

The cost to provide services to students with disabilities is rising at a faster rate than the

**Board of Education Executive Summary**  
**Academic Office/Special Education Department**  
2020-2021 Annual Budget Plan and Annual Services Plan  
June 25, 2020



resources allotted to provide the services. Recent analysis of the Special Education budget illustrates a significantly higher general fund contribution rate than the overall state contribution rate. The following goals and objectives were developed to monitor for the 2019-2020 school year:

- Reduce population of students served in Nonpublic School by 5% by June, 2020
  - Population reduced by 13% as of June, 2020
- Decrease number of agency contracted aides by 5% by June, 2020
  - Number of agency contracted aides increased by 8.5% as of March, 2020  
(This could be in correlation to the decrease in NPS placements; providing a higher level of support in the LRE rather than moving a student to NPS.)

Equally important, is the need to monitor the budget to ensure that we continually look for program efficiencies and the capacity that is needed within the district to reduce our reliance on nonpublic schools and nonpublic agencies. The budget is now monitored closely in terms of monthly expenditures and avenues to streamline expenses to possibly save money without reducing the quality of the services paid for.

**V. Major Initiatives:**

The SELPA continued to provide the CAC budget documents as requested during the 2019-2020 school year. Two of the CAC officers engaged in an analysis of the data provided to them and generated an additional list of questions for discussion at a meeting. A meeting with the two officers and District's Chief Business Officer, Chief Academic Officer and SELPA Director took place on June 4, 2020. The discussion was rich and the district continues to provide clarification to a number of the questions that were posed. In turn, the two CAC officers shared the results of this meeting with the rest of the Officers, general members and attendees at the June 9, 2020 CAC meeting. The Annual Budget Plan and Annual Service Plan will be shared with the CAC on June 22, 2020 prior to the Board conducting the Public Hearing on June 25, 2020 and taking action on the Plan the same evening.

Monitoring the Special Education Budget in 2020-2021 will continue to be a major initiative for the department. The services provided are mandated and driven by a student's IEP. The requirements of the SELPA are that we provide a full continuum of services to students that qualify for service. Monitoring the budget and evaluating the services provided to students are embedded into the intended structure and oversight responsibility of the Annual Service Plan and Annual Budget Plan. This plan, when adopted by the Board, provides the declaration that the SELPA budgeting and monitoring structures are in place to ensure that services are provided in accordance to state and federal law. It is critically important that this focus continue and is elevated due to the district's structural financial crisis. The Annual Service Plan and Annual Budget Plan, although separate from other mandated reports such as the LCAP, are intended to compliment the priorities outlined in the LCAP. This year, the Annual Service Plan

## Board of Education Executive Summary

### Academic Office/Special Education Department

2020-2021 Annual Budget Plan and Annual Services Plan

June 25, 2020



and Annual Budget Plan documents have been revised by the state to more align with the updated documents for the revision of the SELPA's Local Plan. The Local Plan was to be totally revised by June 30, 2020, but due to the COVID-19 school closures, the timeline for full adoption of a revised SELPA Local Plan is now June 30, 2021. This revision will be a major initiative for the SELPA next year and engage stakeholders in its development as required by Statute.

#### VI. Results:

This Annual Budget Plan and Annual Service Plan is evidence that the SELPA will continue to provide a full continuum of appropriate special education services to students to insure that all students with disabilities receive educational benefit, and that appropriate resources are allocated to provide those services to eligible students.

#### VII. Lessons Learned/Next Steps:

##### Next Steps:

- Engage CAC and other community stakeholders in the development of the revised Local Plan for the SELPA
- Continue to provide regular budget updates to the CAC throughout the 2020-2021 school year to ensure that the SELPA is communicating to parents the information they want to hear and in the manner they would like to receive it
- Engage CAC in a planning meeting to discuss future service delivery changes or enhancements they would like the SELPA to prioritize in the coming years and possible strategies to realign budget expenditures if needed to make these critical shifts
- Continue to engage CAC in initiatives that were not able to be addressed this year due to the COVID-19 closure and staffing shortage in the areas of Transition planning, improving social/emotional and behavioral supports for students, reducing the disproportionate identification of African American students as students with Emotional Disturbance and the incidences of suspensions for students with disabilities, particularly students who are African American

Sacramento City Unified School District  
Special Education Local Plan Area (SELPA)

## **NOTICE OF PUBLIC HEARING**

**Review of the SELPA's Annual Service Plan and Annual Budget Plan  
For 2020-2021**

Copies of these plans may be inspected at:

**Scusd.edu**  
**Special Education Webpage**

The Sacramento City Unified School District Governing Board will adopt the plan for  
the SCUSD SELPA at the June 25, 2020 Governing Board Meeting

**HEARING DATE:**

Thursday, June 25, 2020

**TIME:**

6:00 p.m.

**LOCATION:**

Meeting to be held virtually using Zoom meeting platform  
Login information to be announced prior to meeting

**FOR ADDITIONAL INFORMATION CONTACT:**

SCUSD SELPA Office/Special Education Department (916) 643-9163

Or

Becky Bryant, Director III SCUSD SELPA/Special Education  
[beckybr@scusd.edu](mailto:beckybr@scusd.edu)



Special Education Local Plan Area (SELPA) Local Plan

**SELPA**

**Fiscal Year**

**LOCAL PLAN**  
**Section A: Contacts and Certifications**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

January 2020

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Contact Information and Certification Requirements**

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- Initial Local Plan (new SELPAs only)       Amended Governance and Administration  
 Annual Plan       Amended Annual Plan       Amended Local Educational Agency Membership

**Special Education Local Plan Area Contact Information**

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

**Special Education Local Plan Area Administrator**

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

**SELPA Contact Information**

SELPA Name	<input type="text" value="Sacramento City Unified School District"/>		
SELPA Code	<input type="text" value="3412"/>		
Street Address	<input type="text" value="5735 47th Ave."/>	Zip Code	<input type="text" value="95825"/>
City	<input type="text" value="Sacramento, CA"/>	County	<input type="text" value="Sacramento"/>
Administrator First Name	<input type="text" value="Becky"/>		
Administrator Last Name	<input type="text" value="Bryant"/>		
Email	<input type="text" value="beckybr@scusd.edu"/>		
Telephone	<input type="text" value="(916) 643-9163"/>	Extension	<input type="text" value="N/A"/>
Contact Title	<input type="text" value="Director III, Special Education/SELPA"/>		
Web Address	<input type="text" value="scusd.edu"/>		

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information**

RLA/AU	<input type="text" value="Sacramento City Unified School District"/>		
Street Address	<input type="text" value="5735 47th Avenue"/>	Zip Code	<input type="text" value="95824"/>
City	<input type="text" value="Sacramento"/>	County	<input type="text" value="Sacramento"/>
Superintendent First Name	<input type="text" value="Jorge"/>	Last Name	<input type="text" value="Aguilar"/>
Email	<input type="text" value="superintendent@scusd.edu"/>		
Telephone	<input type="text" value="(916) 643-9010"/>	Extension	<input type="text"/>
Web Address	<input type="text" value="scusd.edu"/>		

**Special Education Local Plan Agency Review Requirements**

**Community Advisory Committee**

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date

**County Office of Education**

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the

The local plan was submitted to the COE on what date

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Public Hearing Requirements**

**Local Educational Agency**

**Annual Budget and Service Plans (Sections D, E, and Attachments)**

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

**Special Education Local Plan Area**

**Annual Budget and Services Plans (Sections D, E, and Attachments)**

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date	<input type="text" value="Jun 11, 2020"/>
Annual Budget Plan PH Date	<input type="text" value="Jun 25, 2020"/>
Annual Services Plan PH Posting Date	<input type="text" value="Jun 11, 2020"/>
Annual Services Plan PH Date	<input type="text" value="Jun 25, 2020"/>

**Submitting the Local Plan to the California Department of Education**

**STEP 1:**

Section A is required when submitting any and all local plan sections to the CDE for approval.

**STEP 2:**

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

**Single-LEA**       **Multiple-LEAs**

Charter Schools Only

LEAs Only (including Charter LEAs)

Section A: Contacts and Certifications

SELPA

Fiscal Year

COE/LEA

Small and Sparse (EC sections 56211 through 56212)

**STEP 3:**

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

Yes  No If "Yes," enter the fiscal year of the previously approved plan

**STEP 4:**

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
-				
-				

**STEP 5:**

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

- Certification 1      Number Submitted
- Certification 2      Number Submitted
- Certification 3      Number Submitted
- Certification 4      Number Submitted
- Certification 5      Number Submitted

Section A: Contacts and Certifications

**SELPA** Sacramento City Unified School District

**Fiscal Year** 2020-21

**STEP 6:**

Make sure all applicable certifications are signed electronically and are attached to this pdf.

**STEP 7:**

Electronically submit the completed section(s) to the CDE at [SELPALocalPlan@cde.ca.gov](mailto:SELPALocalPlan@cde.ca.gov). SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

**IMPORTANT:** Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Certification 1: Governance and Administration**

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

RLA/AU Authorized Agent

Date

Local Governance Council Chairperson

Date

SELPA Administrator

Date

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Certification 2: Annual Budget Plan and Annual Service Plan**

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

RLA/AU Authorized Agent

Date

Local Governance Council Chairperson

Date

SELPA Administrator

Date



Special Education Local Plan Area (SELPA) Local Plan

**SELPA**

**Fiscal Year**

## LOCAL PLAN

### Section D: Annual Budget Plan

#### SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

Section D: Annual Budget Plan

SELPA

Fiscal Year

**D. Budget Plan**

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date:

The Budget Plan was adopted at a SELPA public hearing on (date):

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name

Number of LEAs

SELPA Mission Statement—(this field is optional)

SELPA Beliefs—(this field is optional)

SELPA Support Provided to LEAs

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 1: Special Education Revenue by Source**

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	\$25,751,603	20.77%
AB 602 Property Taxes	\$1,777,094	1.43%
Federal IDEA Part B	\$9,342,242	7.53%
Federal IDEA Part C	\$0	0.00%
State Infant/Toddler	\$0	0.00%
Preschool	\$282,260	0.23%
State Mental Health	\$2,670,467	2.15%
Federal Mental Health	\$477,659	0.39%
Other <input type="text" value="Workability Programs; Tuition; State Apr"/>	\$609,769	0.49%
Other <input type="text" value="General Fund Contribution"/>	\$83,101,487	67.01%
<b>Total Revenue</b>	124,012,581.21	100.00%

Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 2: Total Budget by Object Codes**

Object Code	Amount	Percentage of Total Funding
Object Code 1000—Certificated Salaries	40,954,548.77	33.02%
Object Code 2000—Classified Salaries	10,391,568.83	8.38%
Object Code 3000—Employee Benefits	34,190,877.42	27.57%
Object Code 4000—Supplies	\$1,969,314	1.59%
Object Code 5000—Services and Operations	33,140,988.42	26.72%
Object Code 6000—Capital Outlay	\$0	0.00%
Object Code 7000—Other Outgo and Financing*	\$3,365,283	2.71%
<b>Total Expenditures</b>	124,012,581.21	100.00%

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

\*Include a description of the expenditures identified under object code 7000:

Section D: Annual Budget Plan

SELPA Sacramento City Unified School District

Fiscal Year 2020-21

**Table 3: Federal, State, and Local Revenue Summary**

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	<span style="border: 1px solid black; padding: 2px;">28,826,313</span>	23.24%
Federal Revenue	<span style="border: 1px solid black; padding: 2px;">10,304,227</span>	8.31%
Local Contribution	<span style="border: 1px solid black; padding: 2px;">84,882,041.21</span>	68.45%
<b>Total Revenue From All Sources</b>	124,012,581.21	100.00%

Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

**Special Education Local Plan Area Funding Distribution**

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

Since the SCUSD SELPA is a single district SELPA, all funds are utilized and distributed to support SCUSD students with disabilities.

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

N/A

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 4: Special Education Local Plan Area Operating Expenditures**

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses .

Accounting Categories and Codes		Amount	Percentage of Total
Certificated Salaries Code	<input type="text" value="1000"/>	<input type="text" value="40,954,548.77"/>	33.02%
Classified Salaries Code	<input type="text" value="2000"/>	<input type="text" value="10,391,568.83"/>	8.38%
Employee Benefits Code	<input type="text" value="3000"/>	<input type="text" value="34,190,877.42"/>	27.57%
Supplies Code	<input type="text" value="4000"/>	<input type="text" value="\$1,969,314"/>	1.59%
Services and Operations Code	<input type="text" value="5000"/>	<input type="text" value="33,140,988.42"/>	26.72%
Capital Outlay Code	<input type="text" value="6000"/>	<input type="text" value="\$0"/>	0.00%
Other Outgo/Financing Code	<input type="text" value="7000"/>	<input type="text" value="\$3,365,283"/>	2.71%
<b>Total Operating Expenditures</b>		124,012,581.21	100.00%

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities**

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue budgeted for Supplemental Aids and Service Expenditures in the Regular Classroom Setting	<input type="text" value="\$3,167,232"/>
Total Federal and State Funding	<input type="text" value="39,130,540"/>
Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	<input type="text" value="8.09%"/>
Total Projected Federal and State Revenue budgeted for Students with Low Incidence Disability Expenditures.	<input type="text" value="58,385,572.81"/>
Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities	<input type="text" value="149.21%"/>

Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.

Special Education Local Plan Area (SELPA) Local Plan

**SELPA**

**Fiscal Year**

**LOCAL PLAN**  
**Section E: Annual Service Plan**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

January 2020



Section E: Annual Service Plan

SELPA:

Fiscal Year:

**E. Annual Service Plan**

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The annual service plan shall be adopted at a public hearing held by the Special Education Local Plan Area (SELPA). Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process as established and specified in the local plan consistent with *EC* sections 56001(f) and 56195.9. The annual service plan shall include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location at which the services will be provided, regardless of whether the LEA is participating in the local plan.

**Services Included in the Local Plan: Annual Service Plan**

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs are listed in **Attachments VI**. Services provided by school sites are listed in **Attachment VII**.

**Include a description of the service provided and the physical location where the service is delivered:**

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 330—Specialized Academic Instruction       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized Academic Instruction includes specially designed instruction to meet individual needs in the areas of reading, mathematics, spelling, written language, executive functioning and other areas as identified by the IEP team. Adapting, as appropriate to the needs of a child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general education curriculum, so that student can meet the educational standards within the jurisdiction of the LEA that apply to all children.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input type="checkbox"/> Community schools—COE                  | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Nonpublic schools (NPSs)    | <input type="checkbox"/> Other <input type="text"/>   |

- 210—Family Training, Counseling, Home Visits (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

These services are provided through an MOU with SCOE for the provision of Infant/Toddler Services.

- 230—Nutrition (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Same as above; SCOE provides

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 240–Service Coordination (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

- 250–Special Instruction (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

- 260–Special Education Aide (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

- 270–Respite Care (Ages 0-2 only)       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 340–Intensive Individual Instruction       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

- 350–Individual and Small Group Instruction       *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 415—Speech and Language (5 CCR 3051.1)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Speech and Language services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation, (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services; monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>   |

- 425—Adapted Physical Education (5 CCR 3051.5)     *Service is Not Currently Provided*

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input type="checkbox"/> Community schools—COE                  | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 435–Health and Nursing: Special Physical Health Care (5 CCR 3051.12)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the student to attend school (5CCR Section 3051.12(b)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        |  |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 436–Health and Nursing: Other Services  
(5 CCR 3051.12)
- Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with disabilities by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physical supervised or specialized health care service. IEP required health and nursing services are expected to supplement the general health services program.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>      |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

445-Assistive Technology Services  
(5 CCR 3051.19)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology, selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services and employers.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |



Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 450—Occupational Therapy (5 CCR 3051.6)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 460—Physical Therapy (5 CCR 3051.6)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant., when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Service may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities and consultation and collaborative interventions with staff and parents.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 510—Individual Counseling (5 CCR 3051.9)     Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling my focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input type="checkbox"/> Schools operated by the LEA          | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                  | <input checked="" type="checkbox"/> Other <input type="text" value="Home, when deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE     | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                      | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                      |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

515—Counseling and Guidance  
(5 CCR 3051.9)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to students receiving special education services supervised by staff credentialed to serve students with disabilities. These services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>      |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 520—Parent Counseling (5 CCR 3051.9)       Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual or group consultation provided by a qualified individual pursuant to an IEP to assist the parent(s) or students with disabilities in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent consultation is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 525–Social Worker (5 CCR 3051.13)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Social work services, provided by a qualified individual pursuant to an IEP include, but are not limited to, preparing a social or developmental history of a student with a disability, group and individual counseling with the student and family, working with those problems in a student's living situation (home, school and community) that affect the student's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 530—Psychological Services (5 CCR 3051.10)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about student behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for students and parents. These services may include consulting with other staff in planning school programs to meet the special needs of students as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 535–Behavior Intervention (5 CCR 3051.23)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in a student's behavior resulting in greater access to a variety of community settings, social contacts, public events and placement in the least restrictive environment.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>   |

- 540–Day Treatment     *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

The SELPA currently does not operate or contract with a Nonpublic school that provides Day Treatment.



Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 545—Residential Treatment  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.

Physical location(s) where the service is provided:

- |  |  |
|--|--|
| <input type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools         | <input type="checkbox"/> Other <input type="text"/>      |
| <input type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs             |  |

- 610—Specialized Service for Low Incidence Disabilities (5 CCR 3051.16)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an intinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        |  |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 710—Specialized Deaf and Hard of Hearing (5 CCR 3051.18)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and education services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers and other school personnel.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

- 720—Audiological (5 CCR 3051.2)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 725—Specialized Vision (5 CCR 3051.7)       Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision, curriculum modification necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others and collaboration with the student's classroom teacher.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 730—Orientation and Mobility (5 CCR 3051.3)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Student are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring services according to an IEP.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

- 735—Braille Transcription (5 CCR 3051.22)     *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcribe should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 740—Specialized Orthopedic Service (5 CCR 3030(e) and 3051.16)       Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

- 745—Reading Service (5 CCR 3051.16)       Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 750—Note Taking Service (5 CCR 3051.16)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized assistance give to the student for the purpose of taking notes when a student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        |  |

- 755—Transcription Service (5 CCR 3051.16)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        |  |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 760—Recreation Service, Including  
Therapeutic Recreation (5 CCR 3051.15)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the student integration into general recreation programs.

Physical location(s) where the service is provided:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes |
| <input type="checkbox"/> Alternative schools                    | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>      |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>      |

- 820—College Awareness  
(34 CFR 300.39 and 300.43)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        | <input type="checkbox"/> Other <input type="text"/>   |

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 830—Vocational Assessment, Counseling,  
 Guidance, and Career Assessment (5 CCR 3051.14)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities and interests in order to make a realistic career decision.

Physical location(s) where the service is provided:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Schools operated by the LEA | <input type="checkbox"/> Opportunity schools and classes  |
| <input type="checkbox"/> Alternative schools                    | <input checked="" type="checkbox"/> Other <input type="text" value="Home, if deemed appropriate by IEP"/> |
| <input checked="" type="checkbox"/> Community schools—COE       | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> Community day schools—LEA   | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPAs                        | <input type="checkbox"/> Other <input type="text"/>   |
| <input checked="" type="checkbox"/> NPSs                        |   |