
TRANSPORTATION HAZARDOUS SPILL (TRA-P013)
Sacramento City Unified School District

1.0 SCOPE:

- 1.1 To prevent damage or injury to property or persons from dangerous chemical spills.

The online version of this procedure is official. Therefore, all printed versions of this document are unofficial copies.

2.0 RESPONSIBILITY:

- 2.1 Director of Transportation

3.0 APPROVAL AUTHORITY:

Approved signature on file

- 3.1 Director of Transportation

4.0 DEFINITIONS:

- 4.1 A hazardous spill is any chemical liquid or solid that can harm people or the environment.

5.0 PROCEDURE:

- 5.1 If a small spill occurs (i.e., fuel at the island) the shop spreads absorbent agent out to pick up the liquid and then disposes of the absorbent as solid hazardous waste.
- 5.2 If a large spill occurs, the shop personnel will dam the spill to prevent it from going into the storm water drains and call 911.
- 5.3 The Superintendents office will also be notified.
- 5.4 A report will also be included in that month's Storm Water Report.
- 5.5 See also: Sacramento City Unified School District Emergency Preparedness Guidelines.

6.0 ASSOCIATED DOCUMENTS:

- 6.1 Storm Water Report

7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
Storm Water Report	On site	5 Years	Discard as desired	Normal

8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
11/05/04	A	Initial Release

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