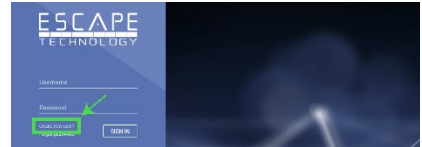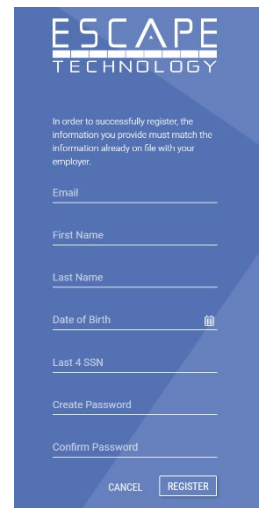**Sacramento City**
UNIFIED SCHOOL DISTRICT

Kev Pab Txog Ntawm Technology
MyPortal – Pib Tau

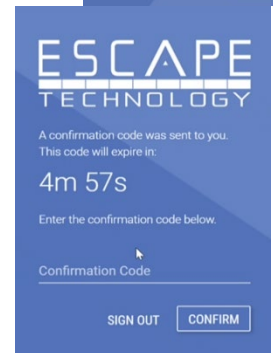Pib tau los ntawm tsim kom muaj ib tug account hnub no:

1. Mus saib hauv **myportal.scusd.edu** thiab nias rau "Create New User?"

2. Ntau cov ntaub ntawv uas tau thov. Nco ntsoov tias koj cov ntaub ntawv yuav tsum ntaus nkag kom *raws nraim* li qhov nws tshwm nyob rau ntawm Hauv Paus Tsev Kawm Ntawv cov ntaub ntawv. Hu rau Human Resources ntawm 916-643-9050 yog muaj lus nug txog koj cov ntaub ntawv ua haujlwm.

3. Mus saib kom pom tus npawb confirmation code nyob hauv koj qhov email In Box thiab ntaus nws mus rau koj qhov screen tshuaj ntsuam pov thawj tsis pub dhau lub sijhawm qhia nyob rau ntawd.

4. Tom qab koj tau sau npe tag lawm, nkag mus rau **MyPortal** ntawm **myportal.scusd.edu** tau 24 xuaj moos toj ib hnub, 7 hnub toj ib lub asthiv kom tau txais HR, Cov Kev Pab thiab Cov Ntaub Ntawv Qhia Txog Kev Them Nyiaj nyob rau lub sijhawm uas yooj yim rau koj.

Thov tiv toj rau Technology Services Support Desk ntawm support@scusd.edu yog koj muaj lus nug hais txog **MyPortal**.