

**CLASS SPECIFICATIONS FOR THE
TEACHER, PREGNANT MINORS**

DEFINITION

Under direction to plan, implement and evaluate instructional and related services to pupils assigned to special classes designed for pregnant minors.

QUALIFICATIONS

Credential: Possession of a standard secondary teaching credential or equivalent as issued by the Commission for Teacher Preparation and Licensing of the State of California. Additionally, demonstrated success, either in prior teaching, student teaching, and/or related experiences, in meeting the intellectual, emotional, and physical needs of pupils, is required.

and

Education: A bachelor's or higher degree. Completion of course work in the area of counseling, guidance, and/or home economics is highly desirable.

TYPICAL DUTIES AND RESPONSIBILITIES

- ___ 1. Conducts individualized programs for pregnant minors assigned to secondary schools in keeping with the district and State of California guidelines.
- ___ 2. Assists in the development of programs for pregnant minors.
- ___ 3. Establishes and maintains contact with referring physicians.
- ___ 4. Attends Education Assessment Service meetings for pregnant minors.
- ___ 5. Consults with parents of pregnant minors when advisable.
- ___ 6. Prepares pupil progress reports and maintains other necessary records.
- ___ 7. Teaches in accordance with the abilities and achievements of the pupils assigned to his or her classes, and in conformance with the district's philosophy, goals and objectives as expressed in the board's adopted courses of study.
- ___ 8. Develops performance objectives and lesson plans which are consistent with established district goals and objectives.
- ___ 9. Maintains a behavioral climate in his or her classroom conducive to learning, and works cooperatively with administrators in attempting to resolve problems of pupil behavior.
- ___ 10. Identifies and attempts to meet special needs of pupils, and initiates referrals to special programs and services personnel as necessary.
- ___ 11. Communicates with pupils and parents regarding the educational and social progress of pupils. Prepares formal progress reports and provides other information appropriate for inclusion in the cumulative records of the pupils assigned to his or her classes.
- ___ 12. Plans and coordinates the work of paraprofessionals, parents, and volunteers as assigned.

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TYPICAL DUTIES AND RESPONSIBILITIES (Continued)

- ___ 13. Assists in interpreting the program and goals of the school district to the community.
- ___ 14. Maintains plans, seating charts, and instructional materials in such a way that they can be utilized by substitute teaching personnel when the need arises.
- ___ 15. Assists in maintaining acceptable pupil behavior in school areas outside his or her classroom, such as the halls, grounds, auditorium, cafeteria, etc.
- ___ 16. Executes and prepares such forms, records, and reports as may be called for in the management of the schools.
- ___ 17. Works cooperatively with principals and other district administrators and supervisors in planning and implementing the educational programs of the schools.
- ___ 18. Exercises supervision and care over all furniture, books, supplies, and equipment entrusted to his care and instructs pupils in the proper use and preservation of school properties.
- ___ 19. Attends meetings called by order of the principal, superintendent, department chairman, or other administrator authorized to call meetings.
- ___ 20. Supervises extracurricular activities as directed.
- ___ 21. Serves, as requested, on school and district-wide committees and project teams.
- ___ 22. Attends and participates in required in-service training activities and works with his principal in planning his own in-service program.
- ___ 23. Performs other related duties as required.

WORK SCHEDULE AND SALARY

Teachers of pregnant minors serve on the days schools are in session plus required non-teaching service days, and is placed on the teachers' salary schedule according to his/her training and experience.