



Child Development Department

# **Teacher Accountability Calendar 2019-2020**

# Child Development 2019-20 School Year Highlights

**New!**

## **Learning Genie**

You will learn how to collect student data and enter student DRDP rating into Learning Genie Online.

## **Activity Guide**

### **To support Creative Curriculum Framework**

Our goal was to simply provide a tool to help teachers implement the Creative Curriculum, as it was intended; to fidelity. We knew it had to be “user-friendly” and ultimately the Activity Guide was developed by teachers for teachers. This will replace your lesson plans.

## **Family Partnership Agreement (FPA)**

You will be provided with new instructions on how to approach the FPA and set family goals for families requesting additional support.

## **IDP Home Visits/Parent Conferences**

You will be provided with new instructions on how to conduct required home visits and parent conferences to meet HS Performance Standards.

# Child Development 2019-20 School Year Highlights

## Not so New!

### Screenener Tool

Head Start teachers are to start ASQ and ASQ-SE during the first home-visit parent orientation. Time line continues to be 45 days for screenings

### S.U.P.E.R Vision

Stop  
Unite and Gather  
Perform a Sweep  
Exact Count  
Re-count and Roll Call

Staff are expected to followed their written **Supervision Plans.** Zoning of staff is key.

### CHILD PLUS Continues for Head Start!

Teaching staff will continue to input all the screenings, home visits, conferences, attendance into Child Plus.

Data entry will be due by the 25<sup>th</sup> of each month.

*Note: State classes will still be required to fill out the*

*E.A.R. (Education Accountability Record)*

### Social Emotional

- ✓ Classroom Expectations
- ✓ Visual Schedules
- ✓ Classroom and Staff Expectations
- ✓ Positive Descriptive Acknowledgments

## SCUSD CHILD DEVELOPMENT DEPARTMENT

### 2019-20 Professional Learning

Date	Time		Date	Time
PreService Thursday, August 29	AM 8:00 – 11:00 PM 12:30 – 3:30		December 13	AM 8:00 – 11:00 PM 12:30 – 3:30
PreService Friday, August 30	AM 8:00 – 11:00 PM 12:30 – 3:30		January 17	AM 8:00 – 11:00 PM 12:30 – 3:30
September 20	AM 8:00 – 11:00 PM 12:30 – 3:30		February 21	AM 8:00 – 11:00 PM 12:30 – 3:30
October 18	AM 8:00 – 11:00 PM 12:30 – 3:30		March 20	AM 8:00 – 11:00 PM 12:30 – 3:30
November 5 – Group 1 November 6 – Group 2 November 7 – Group 3	AM 8:00 – 3:30 All day		April 17	AM 8:00 – 11:00 PM 12:30 – 3:30
November 15	AM 8:00 – 11:00 PM 12:30 – 3:30		May 15	AM 8:00 – 11:00 PM 12:30 – 3:30

Topic and locations will be communicated via e-mail prior to Professional Learning.

Staff is to attend to the assigned designated time

# Department Norms

## **Human dignity is maintained in all interactions.**

- No yelling
- Use “I feel messages”
- Respect individual differences
- Value each other’s unique backgrounds and experiences
- Maintain psychological and physical safety in every interaction by being sensitive to others
- Be courteous to everyone

## **Celebrate our successes.**

- Allow time at every event to share team successes
- Acknowledge one another's efforts

## **Professional communication**

- Timely response (within one day) to parent/site staff/district/central staff
- Go directly to the source to validate information or to address concerns
- Avoid assumptions – and remain open minded
- Avoid emotionally-laden words
- Refrain from carrying emotion forward
- Maintain confidentiality
- Phone communication – remember to use the same tone as if you were meeting with someone in person
- Use a positive tone (respectful) in verbal and written communications
- Create environments for open communication to occur
- Follow up after agreements have been made to ensure completion, commitments/promises kept
- Limit personal calls - No cell phones during work hours with children

## **Written communication**

- Reports are completed on time
- Documents and reports are completed accurately
- Follow through on assignments given
- Maintain confidentiality in storing documents
- Have a staff suggestion box
- Provide written material during meetings to back up what is being said
- Acknowledge staff who turn in paperwork on time
- Provide staff with information and resources in ample time to meet deadlines

## **Use effective team decision-making strategies.**

- Allow time for discussion and process
- Be on time to meetings
- Make sure all staff members are informed
- All players informed of decisions in a timely manner
- Value divergent thinking; look at all sides. Once a decision is made, be united behind it
- Gather staff input from the field, ask what is working and what’s not working during meetings
- When possible, get consensus
- Value our own expertise but be willing to go outside when we need it
- Attack the problem, not the person
- Pull together in a crisis or when need arises. Person who is having crisis lets group know
- Provide time for reflection
- Include all stakeholders
- Provide an answer to an issue

## **Notify your support person:**

- If time lines can’t be met (well in advance so all resources can be pulled in)
- When you are absent, call both your support person and the person responsible for your attendance
- Of any emergencies or hot topics - **NO SURPRISES**
  - 911 emergencies and injuries that require a doctor’s attention
  - CPS referrals
  - Licensing notifications/breaches/reports/visits
  - Grant reviewers/monitor contacts or visits
  - Potential litigation
  - Contract concerns
  - Student/employee safety, lockdowns
  - Staff dissension
  - Worker’s Compensation issues
  - Removal by a police officer
  - Loss of power, water, flooding or any other unusual incident
  - Angry parents

## **Professional team work**

- Be on time to work
- Consistent with break and prep-time schedules
- Provide constructive feedback to each other, focus on strengths

# Accountability

## *PAPERWORK DUE*

HS Monthly Attendance Input	Daily	Child Plus
ST-FD-Wrap Daily Sign-in Sheets	First of month	CDS (Enrollmebnt)
Nutrition Sign in sheets (weekly)	Every Friday	CDS ?
Lesson Plans (weekly)	Every Friday	Coordinator
Per Diem Time Sheets/Fax to 399-2057	25 <sup>th</sup> of the month	Jennifer Park
Child Plus Data Entry	25 <sup>th</sup> of the month	Child Plus (May Song)
New Student Heights & Weight	two weeks after enrolled	Assigned clerical
Form 12	Upon return to work	Jennifer Park
Monthly visitor/Staff Sign-in Sheets	Last day of month	Coordinator
Meal Count Report (yellow copy)	Last day of month	CDS
<u>Parent Meeting Agenda and Sign-in Sheets ?</u>	Last day of month	SCL
Monthly DIS Log Sign-in Sheets	Last day of month	Jennifer Osalbo
Head Start In-Kind Hours	Last day of month	Shelagh Ferguson
Certificated Employee Time Sheets	Last day of month	CDS
Classified Employee Time Sheets	Last day of month	CDS



SCUSD Child Development

**This is a Child Development Department calendar for staff.  
It is not intended for parents or the parent board.**

# School Year Notes

## Reminders:

- **All Programs**

- **Attendance is entered into Child Plus daily by the end of the day (Head Start)**
- Review your students' green file folder prior to the beginning of school
- Be sure to look over student IEPs, screeners and complete your screening records
- Request pull-ups and wipes from your nurse as needed for students
- Review the Health & Safe Environments Checklist when setting up your classroom



### HEALTH REMINDERS

**For RESCUE and NON-RESCUE medications** —a NON-LOCKING (clear plastic) med box will be used.

Review students' special diets or modifications and post on the *Food, Allergy and Substitution Chart*



### CURRICULUM REMINDERS

#### All Programs:

- Start the school year off with Teaching Pyramid / CSEFEL activities: Building relationships, supporting the environment, and establishing routines and structure of the class
- Email or fax the upcoming lesson plans to your Coordinator every Friday
- Lesson Plans need to be posted weekly for parents to view in your classroom



### 45-day Screener Tool

**ASQ:** *Ages and Stages Questionnaire*

**ASQ-SE:** *Ages and Stages Questionnaire, Social Emotional*

# August 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 <b><u>12-Month FD Programs</u> begin counting 45/60 day count when child enrolls into your class</b>	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29 <b>Welcome Back to School Pre Service and Classroom Prep Serna 8:00-11:30 / 12:30-4:00</b>	30 <b>Welcome Back to School Pre Service and Classroom Prep Serna 8:00-11:30 / 12:30-4:00</b>



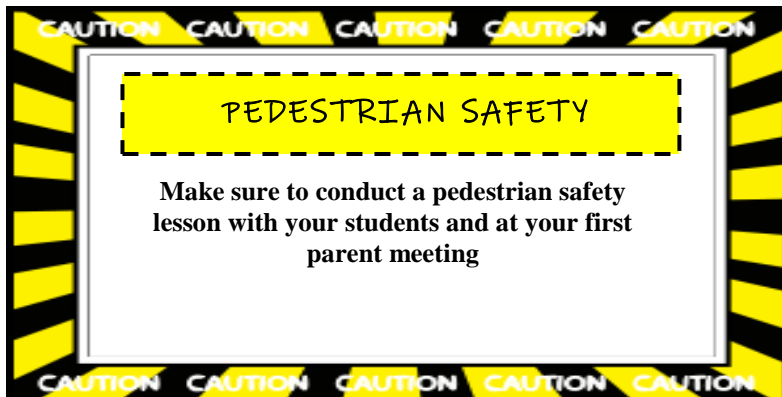
# September 2019

## Reminders:

- **All Programs:**
  - Remind Parents that children without a Physical report on file will have an exclusion date in October. **FD/ST/WRAP:** October 3 and **HS Part Day:** October 9
  - Review the *Safe Environments Checklist* and SETA screener when setting up your classroom environment
  - Set-up the classroom Substitute Binders at the beginning of September
  - Home Visits completed during slow start (**State part-day exempt**).
  - Begin gathering student anecdotal observations for the DRDP
  - Parent Orientations to be completed within the first weeks of September
  - Parents need to elect a PC and PAC Representative for Policy Council
  - Heights and Weights need to be completed within first two weeks of enrollment
  - Prioritize screeners by first year students then second year students
  - ASQ-SE should be completed within the first 45 days of students' attendance
  - Weekly Nutrition Sign in/out sheets need to be scanned and sent to assigned CDS on Fridays
  - Dental Varnishes will begin in October. Add your class dates to the calendar

## Looking Ahead:

- **All Programs:**
  - Continue gathering student anecdotal observations for the DRDP
  - Learning Genie for DRDP opens on October 1<sup>st</sup> and closes on October 31
  - APPLE Bag rotations begins in October



## September Accountability Calendar

### All Classes

- |                                     |               |
|-------------------------------------|---------------|
| ➤ Monthly Paper Work Noted on pg. 3 | As designated |
| ➤ Home Visit Verification Form      | Coordinator   |
| ➤ Lesson Plans due every Friday     | Coordinator   |
| ➤ PC and PAC Representatives Names  | Supervisor    |
| ➤ Parent Notification Screeners     | Coordinators  |
| ➤ SCUSD Parents Rights Form Signed  | Student File  |
| ➤ Heights & Weights, Sept. 20       | CDS           |
| ➤ Request for Internal Services     | As designated |
| ➤ Speech and language Referrals     | As designated |
| ➤ First 5 Family Information Form   | CDS           |

### Full-Day/Head Start/Wrap

- |                              |             |
|------------------------------|-------------|
| ➤ Education Data Entry       | Child Plus  |
| ➤ IDP Orientation Forms      | Coordinator |
| ➤ Family Worksheet, Sept. ?? | SCL         |

### State Class

- |  |               |
|--|---------------|
| ➤ Meal Applications due by October 1 <sup>st</sup> | CD Specialist |
|--|---------------|

### Full-Day (12-month)

- Rescreen: ASQ and ASQ-SE

## Slow Start Schedule

- |                             |                 |   |
|-----------------------------|-----------------|---|
| <b>Full-Day:</b>            | Sept. 3, 2019   | Students first day of class - regular schedule  |
| <b>State:</b>               | Sept. 3, 2019   | Students first day of class – regular schedule  |
| <b>Head Start:</b>          | Sept. 3-6, 2019 | Home visits, non-instructional days   |
| <b>Wrap:</b>                | Sept. 3-6, 2019 | Students attend for 3 hours in the morning and Teaching Staff will conduct Home Visits in the afternoon |
| <b>Head Start Part Day:</b> | Sept. 9         | Slow Start Schedule   |

# September 2019

Head Start  
Home Visits

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Me and My School	2  <b>LABOR DAY HOLIDAY</b> <b>No School</b>	3  <b>CLASSES BEGIN</b> <b>FD:</b> First Full Day <b>ST:</b> First Full Day <b>Wrap:</b> 3 Hour Class	4  <b>Wrap:</b> 3 Hour Class	5  <b>Wrap:</b> 3 Hour Class	6  <b>Wrap:</b> 3 Hour Class
Head Start Part-Day/WRAP/Full-Day – Home Visits					
Creative Curriculum – Activity Guide: Me and My School	9  <b>HS:</b> 1.5 Hour class <b>(slow start)</b> <b>WRAP:</b> First Full Day	10  <b>ALL CLASSES IN</b> <b>REGULAR SESSION</b>	11	12	13
Heights & Weights - Due Sep 20					
Creative Curriculum – Activity Guide: Me and My School	16	17	18	19  <b>Parent PC/PAC Mtg.</b> Johnson MP 9-11	20  <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30  Heights & Weights Due
Creative Curriculum – Activity Guide: Me and My School	23	24	25  <b>Child Plus</b> Home visits and 45 day screener dates	26	27
Creative Curriculum – Activity Guide: Me and My School	30 Home Visit Verification Forms Due to Coordinator  FPA Worksheet due SCL  September End-of-Month Paperwork Due				

# October 2019

## Reminders:

- **All Programs:**
  - October 1, students begin taking home the APPLE Bags
  - Follow the department Celebration Guidelines for classroom celebrations
  - FD/ST/Wrap Children with a start date of September 3 need to submit Physical report. Parents that children without a physical exam on file will receive an exclusion letter
  - Last day to submit student input ratings to Learning Genie for DRDP is October 31<sup>st</sup>
- **Head Start/Wrap/Full-Day Program:**
  - ASQ screeners to be completed (during the 1<sup>st</sup> home visit) within 45 days
  - ASQ-SE (social emotional screeners) to be completed (during the 1<sup>st</sup> home visit) within the first 45 days

## Looking Ahead:

- **All Programs:**
  - Parent/Teacher Conferences:  
State - November 18-22  
Head Start/Wrap/Full Day Dec 2-6
  - Continue to ASQ and ASQ-SE screen students upon their entry to school
  - Set up a parent conference schedule for November



**APPLE BAG**



All  
Parents  
Participating in  
Literacy and  
Education

CHILD DEVELOPMENT DEPARTMENT

FAMILY ENGAGEMENT

## October Accountability Calendar

### All Programs

- |                                     |               |
|-------------------------------------|---------------|
| ➢ Monthly Paper Work Noted on pg. 3 | As designated |
| ➢ Lesson Plans due every Friday     | Coordinator   |
| ➢ Fall DRDP Student ratings         | DRDP Online   |
| ➢ Parent Notification Screeners     |               |
| ➢ Request for Internal Services     | As designated |
| ➢ Speech and language Referrals     | As designated |
| ➢ ASQ-SE screener referrals         |               |

### State Class

- |  |               |
|--|---------------|
| ➢ Educational Accountability Record                | Data Tech     |
| ➢ Meal Applications due by October 1 <sup>st</sup> | CD Specialist |

### Full-Day/Head Start/Wrap

- |                        |            |
|------------------------|------------|
| ➢ Education Data Entry | Child Plus |
|------------------------|------------|

## SAFE ENVIRONMENTS:

- ✓ Review daily the Safe & Healthy Environments Checklist.
- ✓ Note fire drills, drop & cover and lockdown drills on log each month.

# October 2019

Reminder: Fall DRDP  
Due 10/31/19  
All Programs

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: All About Me		<b>1</b> <ul style="list-style-type: none"> <li>First Day to enter Student ratings to Learning Genie for DRDP</li> <li>Meal Applications Due (Part-day State)</li> <li>State Sign-in Sheets Due</li> </ul>	<b>2</b> <div>Child Plus data entered by the 25<sup>th</sup> of each month</div>	<b>3</b>	<b>4</b>
Creative Curriculum – Activity Guide: All About Me	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
	<div>Head Start/Wrap/Full-day ASQ-SE are completed within 45 days of enrollment</div>				
Creative Curriculum – Activity Guide: All About Me	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> <b>Parent PC Mtg. Orientation/Meeting</b> Johnson MP 9-11	<b>18</b> <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30
	<div>DRDP entered by October 31</div>				
Creative Curriculum – Activity Guide: All About Me	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> <b>Child Plus Data Due</b> Home visits and 45 day screener results  State Part-day: Education Accountability Record Due
Creative Curriculum – Activity Guide: All About Me	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> Last Day to enter DRDP students ratings  October End-of-Month Paperwork Due	

# November 2019

## Reminders:

- **All Programs:**

- Parent/Teacher Conferences:

State - November 18-22

Head Start/Wrap/Full Day Dec 2-6

## Looking Ahead:

- **All Programs:**

- Set up a schedule for the December parent conferences

### SCREENERS

Remember to rescreen any students who did not pass the ASQ and ASQ-SE

Submit a *Request for Internal Services (RIS)* form to the appropriate staff should a child needing additional support .

## November Accountability Calendar

### All Programs

- Monthly Paper Work Noted on pg. 3 As designated Coordinator
- Lesson Plans due every Friday Learning Genie
- Late Enrolled DRDP Student ratings As designated
- ASQ And ASQ-SE screener referrals

### Full-Day/Head Start/Wrap

- Education Data Entry Child Plus

### State Class

- Educational Accountability Record

## Tooth Brushing Procedures

- Tooth brushing must occur once daily
- Children are given a “pea size” amount of toothpaste dispensed separately on a small tab of paper
- All toothbrushes are labeled with child’s name
- Toothbrushes should be properly stored and not touching.
- All toothbrushes should be in good condition. Replace frayed toothbrushes
- ***Effective assistance and assistance from staff are given to encourage proper brushing techniques***

*Review dental varnish schedule for your classroom dates*

# November 2019

State Part-day Parent  
Conferences

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Me and My Family	<b>State Part-day: Parent/Teacher Conferences</b>				<b>1</b>  Learning Genie for DRDP OPENS for October enrollments  State Sign-in Sheets Due
Creative Curriculum – Activity Guide: Me and My Family	<b>4</b>  <b>First 5: Follow-up Family Information Forms due Dec. 9</b>		<b>6</b>	<b>7</b>	<b>8</b>
	<b>ECERS Training Group 1</b>	<b>ECERS Training Group 2</b>	<b>ECERS Training Group 3</b>		
Creative Curriculum – Activity Guide: Me and My Family	<b>11</b>  VETERAN'S HOLIDAY No School	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Me and My Family	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>  <b>Parent PC Mtg.</b> Elections/Meeting Johnson MP 9-11	<b>22</b> <b>Child Plus</b> Home visits and 45 day screener dates
	<b>State Part-day: Parent/Teacher Conferences</b>				
Creative Curriculum – Activity Guide: Me and My Family	<b>25</b>	<b>26</b> November End-of-Month Paperwork Due	<b>27</b>	<b>28</b>	<b>29</b> Learning Genie for DRDP <u>CLOSES</u> for LATE entry students
	<b>Full-Day 12 month Open</b>				
	<b>Thanksgiving Break – Programs Closed</b>				

# December 2019

## Reminders:

- **All Programs**
  - Continue to collect student anecdotal observations for the DRDP
  - Continue to screen students as needed and **enter**? submit the scores on the EAR
  - Follow the departments Celebration Guidelines for classroom celebrations

## Looking Ahead to 2020:

- **Head Start/Wrap/Full-Day Program:**
  - **Learning Genie for DRDP opens on January 8 and closes on January 31**
- **State:**
  - Plan a parent meeting for January based on Parent Meeting Surveys.

### SAFE ENVIRONMENTS:

*Do you have sufficient wood chips around  
your play equipment?*

## December Accountability Calendar

### All Classes

- Monthly Paper Work Noted on pg. 3 As designated Coordinator
- Lesson Plans due every Friday
- Rescreens: ASQ-SE
- Rescreens: ASQ

### Full-Day/Head Start/Wrap

- IDP Conference Forms December 1
- Education Data Entry Child Plus

### State Class

- IDP Conference Form Coordina
- Education Accountability Record

# December 2019

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Me and My Family	2	3	4	5	6
	Wrap: Parent/Teacher Conferences (Shortened days – morning class) Head Start Part-day: (Non-instructional days) Full-day: Parent Conferences (Regular Instructional Day) State Part-day: Parent Conferences (Regular Instructional Day)				
	State Sign-in Sheets Due		ASQ-SE Rescreen Due Date		
Creative Curriculum – Activity Guide: Me and My Family	9 First 5: Follow-up Family Information Forms Due	10	11	12	13  Professional Learning AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Me and My Family	16	17	18	19  Parent PC Mtg. Hiram Johnson 9-11 am	20  Child Plus Enter Home Visits December
	Do any students need to be re-screened?				End-of-Month Paperwork Due
Creative Curriculum – Activity Guide: Me and My Family	23	24	25	26	27
Creative Curriculum – Activity Guide: Me and My Family	30	WINTER BREAK – ALL PROGRAMS CLOSED			
	WINTER BREAK – ALL PROGRAMS				



# January 2020

## Reminders:

- **All Programs:**
  - Post and hand out SCUSD kindergarten registration information to parents
- **Head Start**
  - Learning Genie for DRDP opens on January 6<sup>th</sup>, ratings are due by January 31<sup>st</sup>
- **State:**
  - Learning Genie for DRDP opens on January 6<sup>th</sup> for new students enrolled in November and December; ratings must be entered by January 31

## Looking Ahead:

- **Head Start Programs:**
  - February is Home Visit month for Head Start classes

## January Accountability Calendar

### All Classes

- Monthly Paper Work Noted on pg. 3 As designated Coordinator
- Lesson Plans due every Friday

### Full-Day/Head Start/Wrap

- Winter DRDP submitted by 1/31 DRDP Online Child Plus
- Education Data Entry

### State Class

- Education Accountability Record

## SAFE ENVIRONMENTS:

- ✓ Have parent review student Emergency Contacts and Telephone Numbers
- ✓ Check your first aid kits and replenish if necessary



## Children with involved dads are:

- More successful in school
- More ambitious
- More self confident with their identity
- Self-protective and self-reliant
- Less likely to drop out
- Less susceptible to peer pressure
- Less likely to get in trouble with the law



# January 2020

Reminder: Winter DRDP Online  
Due 1/31/20  
All Programs

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Friends			1  Happy New Year! No School	2	3
			WINTER BREAK - PROGRAMS CLOSED – HS/WRAP/ST/FD (10 mo.)		
Creative Curriculum – Activity Guide: Friends	6 First Day to enter Student rating to Learning Genie for Winter DRDP (Head Start funded)  State Sign-in Sheets Due	7	8	9	10
Creative Curriculum – Activity Guide: Friends	13	14	15	16  Parent PC/PAC Mtg. Johnson MP 9-11	17 Professional Learning AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Friends	20  MARTIN LUTHER KING, JR. HOLIDAY No School	21	22	23	24 <u>Child Plus</u> Screener results for new students.  State Education Accountability Record Due
Creative Curriculum – Activity Guide: Friends	27	28	29	31 Last Day to enter rating for DRDP for all HS and new students enrolled in Nov. & Dec. and State part-day  January End-of-Month Paperwork Due	

# February 2020

## Reminders:

- **All Programs:**
  - Continue to collect student DRDP observations and work samples
  - Safe Environments screening tool due by February 28
- **Head Start, Wrap, Full-Day:**
  - Home Visits
- **State Program:**
  - Continue to gather anecdotal observations and work samples for students

## Looking Ahead:

- **All Programs:**
  - Set up a schedule for the March parent conferences
  - The Spring Learning Genie - DRDP opens on April 1<sup>st</sup>

## February Accountability Calendar

### All Classes

- Monthly Paper Work Noted on pg. 3 As designated Coordinator
- Lesson Plans due every Friday

### Full-Day/Head Start/Wrap

- Education Data Entry Child Plus Coordinator
- IDP Home Visit Verifications Forms

### State Class

- Education Accountability Record

## S.U.P.E.R. vision

- S** Stop
- U** Unite and Gather
- P** Perform a Sweep of the area for children
- E** Exact Count of children
- R** Recount and Roll Call your children

## HEALTH REMINDER

To wash hands before and after food preparation, treating a wound, setting the table, dispensing medication, handling animals, contact with blood or other bodily fluids, after removal of gloves

# February 2020

**Reminder:**  
Start Kinder-bound Activities

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Neighborhood	<b>3</b>  Learning Genie - DRDP OPENS for January enrollments  State Sign-in Sheets Due	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Creative Curriculum – Activity Guide: Neighborhood	<b>10</b>  LINCOLN'S BIRTHDAY HOLIDAY No School	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
Creative Curriculum – Activity Guide: Neighborhood	<b>17</b>  WASHINGTON'S BIRTHDAY HOLIDAY No School	<b>18</b>	<b>19</b>	<b>20</b>  Parent PC Mtg. Johnson MP 9-11	<b>21</b> <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Neighborhood	<b>24</b>  DRDP for late entry students	<b>25</b> <u>State Part-day</u> Education Accountability Record Due ( <b>EAR</b> )	<b>26</b>	<b>27</b>	<b>28</b>  DRDP CLOSES for Students done in February  February End-of-Month Paperwork Due

# March 2020

## Reminders:

- **All Programs:**
  - Do you have any NEW students needing a ASQ and ASQ-SE?

## Looking Ahead:

- **All Programs:**
  - Learning Genie - DRDP opens on April 1. Ratings are due to Learning Genie 4/30 for DRDP by 4/30
- **Head Start**
  - Start planning the Parent Activity with your parents at the parent meeting

### SAFE ENVIRONMENTS:

- ✓ *Check those flashlights again and make sure they are working and are "BRIGHT"!*
- ✓ *Call Nurse for batteries*
- ✓ *Check bikes and outdoor equipment*

## March Accountability Calendar

### All Programs

- Monthly Paper Work Noted on pg. 3 As designated Coordinator
- Lesson Plans due every Friday

### Full-Day/Head Start/Wrap

- Education Data Entry Child Plus Coordinator
- IDP Home Visit Verifications Forms

### State Class

- Education Accountability Record

# March 2020

Head Start  
Home Visits

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	2	3	4	5	6
Creative Curriculum – Activity Guide: Clothing	Wrap: <b>Home Visits</b> (Shortened days – morning class) Head Start Part-day: <b>Home Visits</b> (Non-instructional days) Full-day: <b>Home Visits</b> (Regular Instructional Day)				
	State Sign-in Sheets Due				
Creative Curriculum – Activity Guide: Clothing	9	10	11	12	13
Creative Curriculum – Activity Guide: Clothing	16	17	18	19 <b>Parent PC Mtg.</b> Johnson MP 9-11	20 <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Clothing	23	24	25 <u>Child Plus</u> Enter Home Visits	26	27
Creative Curriculum – Activity Guide: Clothing	30	31 Home Visit Verification Forms Due to Coordinator  <b>March End-of-Month Paperwork Due</b>			

# April 2020

## **Reminders:**

- **All Programs:**
  - Spring DRDP opens on April 1, enter ratings by April 30
- **Head Start, State, Wrap, Full-Day (10 mo.):**
  - Closed for Spring Break, April 6-10
- **Full-Day 12 month:**
  - Open during Spring Break, April 6-10

## **Looking Ahead:**

- **All Programs:**
  - Set up a schedule for the May parent conferences
- **Head Start:**
  - Plan and Schedule your Parent Activity for May

## **April Accountability Calendar**

### **All Programs**

- |                                     |                |
|-------------------------------------|----------------|
| ➤ Monthly Paper Work Noted on pg. 3 | As designated  |
| ➤ Lesson Plans due every Friday     | Coordinator    |
| ➤ Student DRDP ratings              | Learning Genie |

### **Full-Day/Head Start/Wrap**

- |                        |            |
|------------------------|------------|
| ➤ Education Data Entry | Child Plus |
|------------------------|------------|

### **State Class**

- |   |
|---|
| ➤ Education Accountability Record (EAR) |
|---|

## **SAFE ENVIRONMENTS:**

- ✓ Check refrigerator thermometers
- ✓ Clean refrigerator
- ✓ Clean meal cart

# April 2020

*Reminder: Spring DRDP Online  
Due 4/30/20  
All Programs*

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Garden			1  First Day to enter rating to Learning Genie for DRDP for all Students  State Sign-in Sheets Due	2	3
Creative Curriculum – Activity Guide: Garden	6	7	8	9	10
	Full-day (12-month programs open)				
	SPRING BREAK (State – Head Start – Wrap Classes not in session)				
Creative Curriculum – Activity Guide: Garden	13	14	15	16  Parent PC Mtg. Johnson MP 9-11	17 Professional Learning AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Garden	20	21	22	23	24
Creative Curriculum – Activity Guide: Garden	27	28	29	30 Last Day to enter Student rating to Learning Genie for DRDP  April End-of-Month Paperwork Due	



# May 2020

## *Reminders:*

- **All Programs**
  - Learning Genie for DRDP open for new students May 20-31st

## *Looking Ahead:*

- **10 Mo. Programs:**
  - Last day of school with children is June 11
  - Teachers close their classrooms June 12
  - Please submit Celebration form for the End of School Year Celebration

## May Accountability Calendar

### All Programs

- |   |                |
|---|----------------|
| ➤ Monthly Paper Work Noted on pg. 3     | As designated  |
| ➤ Lesson Plans due every Friday         | Coordinator    |
| ➤ Education Accountability Record (EAR) |                |
| ➤ New Students DRDP ratings due by 5/31 | Learning Genie |

### Full-Day/Head Start/Wrap

- |                                     |              |
|-------------------------------------|--------------|
| ➤ IDP Home Visit Verification Forms | Coordinators |
| ➤ Family Partnership #3 Goal Sheets |              |

### State Class

DRDP Parent Survey

# May 2020

Parent  
Conferences

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Recycling					<b>1</b> <b>DRDP OPENS for new</b> <b>Students enrolled in April</b>  <b>State Sign-in Sheets Due</b>
Creative Curriculum – Activity Guide: Recycling	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Creative Curriculum – Activity Guide: Recycling	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> <b>Professional Learning</b> AM 8-11:30 PM 12:30-3:30
Creative Curriculum – Activity Guide: Recycling	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>  <b>Parent PC/PAC Mtg.</b> Johnson MP 9-11	<b>22</b>
Creative Curriculum – Activity Guide: Recycling	<b>25</b>  <b>MEMORIAL DAY</b> <b>HOLIDAY</b> <b>No School</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> May End-of-Month Paperwork Due

*Wrap: Parent/Teacher Conferences (Shortened days – morning class)*  
*Head Start Part-day: (Non-instructional days)*  
*Full-day: Parent Conferences (Regular Instructional Day)*  
*State Part-day: Parent Conferences (Regular Instructional Day)*

# June 2020

## Reminders:

- **Head Start PD/Wrap/ State Classes:**
  - Last day with children is June 11
  - Teachers close their classrooms June 12
  - Education Accountability Record due Data Tech on June 10
  - All paperwork is due by the last contracted day June 12
  - Please submit Celebration form for the End of School Year Celebration

## Looking Ahead:

- **Full-Day 12 Mo:**
  - Full day 12 month classes to continue throughout June-August
  - DRDP - Learning Genie opens on July 1 for *new student*.

### 12 Month Full Day Classrooms

- DRDP will open on July 1<sup>st</sup> for NEW STUDENTS and closes on July 31<sup>st</sup>.

### Health & Safe Environments

- ✓ Distribute any student Medications to parents on the last day of class
- ✓ Complete classroom inventory

### June Accountability Calendar

#### All Programs

- |                                     |                       |
|-------------------------------------|-----------------------|
| ➤ Monthly Paper Work Noted on pg. 3 | As designated         |
| ➤ Lesson Plans due every Friday     | Coordinator           |
| ➤ Education Accountability Record   |                       |
| ➤ Petty Cash Reimbursement          | Coordinator           |
| ➤ Classroom Inventory               | Facilities Specialist |

#### Full-Day/Head Start/Wrap

- |                                       |               |
|---------------------------------------|---------------|
| ➤ Student Green Files                 | CD Specialist |
| ➤ End of Year Files/Form distribution | As directed   |

### Preparing for Summer Deep Cleaning:

- ✓ Complete Classroom Inventory
- ✓ Put Away All Classroom Materials
  - Chairs up on Table
  - School Supplies and Materials Bagged or Boxed
  - Take All Personal Belongings Home with You

# June 2020

## Preparing for Summer Deep Cleaning:

- ✓ Put Away All Classroom Materials
  - Chairs up on Table
  - School Supplies and Materials Bagged or Boxed
  - Take All Personal Belongings Home with You

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: All About Me ....Now!  Activities to Close the School Year	<b>1</b>  <b>State Sign-in Sheets Due</b>	<b>2</b>	<b>3</b>	<b>4</b>  <b>Parent PC Mtg.</b> Johnson MP 9-11	<b>5</b>
Creative Curriculum – Activity Guide: All About Me ....Now!  Activities to Close the School Year	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>  <b>Last Day of School for 10-month programs</b>	<b>12</b> <b><u>10 month Classrooms</u></b> End-of-Month Paperwork Due  <b>Teachers Close Classrooms</b>
Creative Curriculum – Activity Guide: All About Me ....Now!  Activities to Close the School Year	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
Creative Curriculum – Activity Guide: All About Me ....Now!  Activities to Close the School Year	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
Creative Curriculum – Activity Guide: All About Me ....Now!  Activities to Close the School Year	<b>29</b>	<b>30</b>  <b>June End-of-Month Paperwork Due for Full- Day 12 month</b>			

# July 2020

## SAFE ENVIRONMENTS:

*When doing water play, have the children wash the toys. This is a fun way to get them all cleaned up! 😊*

## July Accountability Calendar

### 12 Month Programs

- |                                     |                       |
|-------------------------------------|-----------------------|
| ➤ Monthly Paper Work Noted on pg. 3 | As designated         |
| ➤ Lesson Plans due every Friday     | Coordinator           |
| ➤ Student DRDP rating results       | Learning Genie        |
| ➤ Student Screener results          | Child Plus            |
| ➤ Petty Cash Reimbursement          | Coordinator           |
| ➤ Classroom Inventory               | Facilities Specialist |

**12 month Classrooms continue  
throughout the Summer**

# July 2020

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Paint			1 DRDP OPENS for full-day Students enrolled in May & June  State Sign-in Sheets Due	2	3
Creative Curriculum – Activity Guide: Paint	6	7	8	9	10
Creative Curriculum – Activity Guide: Paint	13	14	15	16	17
Creative Curriculum – Activity Guide: Paint	20	21	22	23	24
Creative Curriculum – Activity Guide: Paint	27	28	29	30	31 DRDP CLOSES  July End-of-Month Paperwork Due

# August 2020

## August Accountability Calendar

### 12 Month Programs

- |                                     |               |
|-------------------------------------|---------------|
| ➤ Monthly Paper Work Noted on pg. 3 | As designated |
| ➤ Lesson Plans due every Friday     | Coordinator   |
| ➤ Education Accountability Record   | Coordinator   |

# August 2020

CURRICULUM	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Creative Curriculum – Activity Guide: Simple Machines	3       <b>State Sign-in Sheets Due</b>	4	5	6	7
Creative Curriculum – Activity Guide: Simple Machines	10	11	12	13	14
Creative Curriculum – Activity Guide: Simple Machines	17	18	19	20	21
Creative Curriculum – Activity Guide: Simple Machines	24	25	26	27	28
Creative Curriculum – Activity Guide: Simple Machines	31     <b>August End-of-Month Paperwork Due</b>	     <b>September 1<sup>st</sup>: State Sign-in Sheets Due</b>			



**SCUSD  
Child Development  
Department**

**Abbreviations**

**ADA** = Americans with Disabilities Act

**ASQ**= Ages and Stages Questionnaire

**ASQ-SE**= Ages and Stages Questionnaire-Social Emotional

**CDS** = Child Development Specialist

**CSPP** = California State Preschool Program

**DIS Log** = Designated Instruction Services

**DRDP** = Desired Results Developmental  
Profile **EAR** = Education Accountability  
Record

**ECERS** = Early Childhood Environmental Rating Scale

**FD**= Full-Day

**FPA** = Family Partnership Agreement

**FPM** = Federal Program Monitoring (State-required triennial program monitoring)

**HS** = Head Start

**IDP** = Individualized Development Plan

**IEP** = Individualized Education Plan

**NAEYC** = National Association for the Education of Young Children ([www.naeyc.org](http://www.naeyc.org))

**PAC** = Parent Advisory Committee (State Preschool)

**PC** = Policy Committee (Head Start)

**PIP** = Program Improvement Plan

**PIR** = Program Information Report

**PPP** = Parent Participation  
Preschool

**QRIS**= Quality Rating Improvement System

**RT** = Resource Teacher

**SCL** = School Community Liaison

**SCOE** = Sacramento Country Office of Education

**ST** = State Preschool (may also be referred to as CSPP)

**TBD**= To Be Determined

**Wrap** = Start Preschool/Head Start

## 45 AND 60 DAY TIMELINES 2019-2020

Enrolled	45 Day	60 Day
Jul-1-19	Aug-14-19	Aug-29-19
Jul-2-19	Aug-15-19	Aug-30-19
Jul-3-19	Aug-16-19	Aug-31-19
Jul-4-19	Aug-17-19	Sep-1-19
Jul-5-19	Aug-18-19	Sep-2-19
Jul-6-19	Aug-19-19	Sep-3-19
Jul-7-19	Aug-20-19	Sep-4-19
Jul-8-19	Aug-21-19	Sep-5-19
Jul-9-19	Aug-22-19	Sep-6-19
Jul-10-19	Aug-23-19	Sep-7-19
Jul-11-19	Aug-24-19	Sep-8-19
Jul-12-19	Aug-25-19	Sep-9-19
Jul-13-19	Aug-26-19	Sep-10-19
Jul-14-19	Aug-27-19	Sep-11-19
Jul-15-19	Aug-28-19	Sep-12-19
Jul-16-19	Aug-29-19	Sep-13-19
Jul-17-19	Aug-30-19	Sep-14-19
Jul-18-19	Aug-31-19	Sep-15-19
Jul-19-19	Sep-1-19	Sep-16-19
Jul-20-19	Sep-2-19	Sep-17-19
Jul-21-19	Sep-3-19	Sep-18-19
Jul-22-19	Sep-4-19	Sep-19-19
Jul-23-19	Sep-5-19	Sep-20-19
Jul-24-19	Sep-6-19	Sep-21-19
Jul-25-19	Sep-7-19	Sep-22-19
Jul-26-19	Sep-8-19	Sep-23-19
Jul-27-19	Sep-9-19	Sep-24-19
Jul-28-19	Sep-10-19	Sep-25-19
Jul-29-19	Sep-11-19	Sep-26-19
Jul-30-19	Sep-12-19	Sep-27-19
Jul-31-19	Sep-13-19	Sep-28-19
Aug-1-19	Sep-14-19	Sep-29-19
Aug-2-19	Sep-15-19	Sep-30-19
Aug-3-19	Sep-16-19	Oct-1-19
Aug-4-19	Sep-17-19	Oct-2-19
Aug-5-19	Sep-18-19	Oct-3-19

Enrolled	45 Day	60 Day
Aug-6-19	Sep-19-19	Oct-4-19
Aug-7-19	Sep-20-19	Oct-5-19
Aug-8-19	Sep-21-19	Oct-6-19
Aug-9-19	Sep-22-19	Oct-7-19
Aug-10-19	Sep-23-19	Oct-8-19
Aug-11-19	Sep-24-19	Oct-9-19
Aug-12-19	Sep-25-19	Oct-10-19
Aug-13-19	Sep-26-19	Oct-11-19
Aug-14-19	Sep-27-19	Oct-12-19
Aug-15-19	Sep-28-19	Oct-13-19
Aug-16-19	Sep-29-19	Oct-14-19
Aug-17-19	Sep-30-19	Oct-15-19
Aug-18-19	Oct-1-19	Oct-16-19
Aug-19-19	Oct-2-19	Oct-17-19
Aug-20-19	Oct-3-19	Oct-18-19
Aug-21-19	Oct-4-19	Oct-19-19
Aug-22-19	Oct-5-19	Oct-20-19
Aug-23-19	Oct-6-19	Oct-21-19
Aug-24-19	Oct-7-19	Oct-22-19
Aug-25-19	Oct-8-19	Oct-23-19
Aug-26-19	Oct-9-19	Oct-24-19
Aug-27-19	Oct-10-19	Oct-25-19
Aug-28-19	Oct-11-19	Oct-26-19
Aug-29-19	Oct-12-19	Oct-27-19
Aug-30-19	Oct-13-19	Oct-28-19
Aug-31-19	Oct-14-19	Oct-29-19
Sep-1-19	Oct-15-19	Oct-30-19
Sep-2-19	Oct-16-19	Oct-31-19
Sep-3-19	Oct-17-19	Nov-1-19
Sep-4-19	Oct-18-19	Nov-2-19
Sep-5-19	Oct-19-19	Nov-3-19
Sep-6-19	Oct-20-19	Nov-4-19
Sep-7-19	Oct-21-19	Nov-5-19
Sep-8-19	Oct-22-19	Nov-6-19
Sep-9-19	Oct-23-19	Nov-7-19
Sep-10-19	Oct-24-19	Nov-8-19

Enrolled	45 Day	60 Day
Sep-11-19	Oct-25-19	Nov-9-19
Sep-12-19	Oct-26-19	Nov-10-19
Sep-13-19	Oct-27-19	Nov-11-19
Sep-14-19	Oct-28-19	Nov-12-19
Sep-15-19	Oct-29-19	Nov-13-19
Sep-16-19	Oct-30-19	Nov-14-19
Sep-17-19	Oct-31-19	Nov-15-19
Sep-18-19	Nov-1-19	Nov-16-19
Sep-19-19	Nov-2-19	Nov-17-19
Sep-20-19	Nov-3-19	Nov-18-19
Sep-21-19	Nov-4-19	Nov-19-19
Sep-22-19	Nov-5-19	Nov-20-19
Sep-23-19	Nov-6-19	Nov-21-19
Sep-24-19	Nov-7-19	Nov-22-19
Sep-25-19	Nov-8-19	Nov-23-19
Sep-26-19	Nov-9-19	Nov-24-19
Sep-27-19	Nov-10-19	Nov-25-19
Sep-28-19	Nov-11-19	Nov-26-19
Sep-29-19	Nov-12-19	Nov-27-19
Sep-30-19	Nov-13-19	Nov-28-19
Oct-1-19	Nov-14-19	Nov-29-19
Oct-2-19	Nov-15-19	Nov-30-19
Oct-3-19	Nov-16-19	Dec-1-19
Oct-4-19	Nov-17-19	Dec-2-19
Oct-5-19	Nov-18-19	Dec-3-19
Oct-6-19	Nov-19-19	Dec-4-19
Oct-7-19	Nov-20-19	Dec-5-19
Oct-8-19	Nov-21-19	Dec-6-19
Oct-9-19	Nov-22-19	Dec-7-19
Oct-10-19	Nov-23-19	Dec-8-19
Oct-11-19	Nov-24-19	Dec-9-19
Oct-12-19	Nov-25-19	Dec-10-19
Oct-13-19	Nov-26-19	Dec-11-19
Oct-14-19	Nov-27-19	Dec-12-19
Oct-15-19	Nov-28-19	Dec-13-19
Oct-16-19	Nov-29-19	Dec-14-19

Enrolled	45 Day	60 Day
Oct-17-19	Nov-30-19	Dec-15-19
Oct-18-19	Dec-1-19	Dec-16-19
Oct-19-19	Dec-2-19	Dec-17-19
Oct-20-19	Dec-3-19	Dec-18-19
Oct-21-19	Dec-4-19	Dec-19-19
Oct-22-19	Dec-5-19	Dec-20-19
Oct-23-19	Dec-6-19	Dec-21-19
Oct-24-19	Dec-7-19	Dec-22-19
Oct-25-19	Dec-8-19	Dec-23-19
Oct-26-19	Dec-9-19	Dec-24-19
Oct-27-19	Dec-10-19	Dec-25-19
Oct-28-19	Dec-11-19	Dec-26-19
Oct-29-19	Dec-12-19	Dec-27-19
Oct-30-19	Dec-13-19	Dec-28-19
Oct-31-19	Dec-14-19	Dec-29-19
Nov-1-19	Dec-15-19	Dec-30-19
Nov-2-19	Dec-16-19	Dec-31-19
Nov-3-19	Dec-17-19	Jan-1-20
Nov-4-19	Dec-18-19	Jan-2-20
Nov-5-19	Dec-19-19	Jan-3-20
Nov-6-19	Dec-20-19	Jan-4-20
Nov-7-19	Dec-21-19	Jan-5-20
Nov-8-19	Dec-22-19	Jan-6-20
Nov-9-19	Dec-23-19	Jan-7-20
Nov-10-19	Dec-24-19	Jan-8-20
Nov-11-19	Dec-25-19	Jan-9-20
Nov-12-19	Dec-26-19	Jan-10-20
Nov-13-19	Dec-27-19	Jan-11-20
Nov-14-19	Dec-28-19	Jan-12-20
Nov-15-19	Dec-29-19	Jan-13-20
Nov-16-19	Dec-30-19	Jan-14-20
Nov-17-19	Dec-31-19	Jan-15-20
Nov-18-19	Jan-1-20	Jan-16-20
Nov-19-19	Jan-2-20	Jan-17-20
Nov-20-19	Jan-3-20	Jan-18-20
Nov-21-19	Jan-4-20	Jan-19-20

## 45 AND 60 DAY TIMELINES 2019-2020

Enrolled	45 Day	60 Day
Nov-22-19	Jan-5-20	Jan-20-20
Nov-23-19	Jan-6-20	Jan-21-20
Nov-24-19	Jan-7-20	Jan-22-20
Nov-25-19	Jan-8-20	Jan-23-20
Nov-26-19	Jan-9-20	Jan-24-20
Nov-27-19	Jan-10-20	Jan-25-20
Nov-28-19	Jan-11-20	Jan-26-20
Nov-29-19	Jan-12-20	Jan-27-20
Nov-30-19	Jan-13-20	Jan-28-20
Dec-1-19	Jan-14-20	Jan-29-20
Dec-2-19	Jan-15-20	Jan-30-20
Dec-3-19	Jan-16-20	Jan-31-20
Dec-4-19	Jan-17-20	Feb-1-20
Dec-5-19	Jan-18-20	Feb-2-20
Dec-6-19	Jan-19-20	Feb-3-20
Dec-7-19	Jan-20-20	Feb-4-20
Dec-8-19	Jan-21-20	Feb-5-20
Dec-9-19	Jan-22-20	Feb-6-20
Dec-10-19	Jan-23-20	Feb-7-20
Dec-11-19	Jan-24-20	Feb-8-20
Dec-12-19	Jan-25-20	Feb-9-20
Dec-13-19	Jan-26-20	Feb-10-20
Dec-14-19	Jan-27-20	Feb-11-20
Dec-15-19	Jan-28-20	Feb-12-20
Dec-16-19	Jan-29-20	Feb-13-20
Dec-17-19	Jan-30-20	Feb-14-20
Dec-18-19	Jan-31-20	Feb-15-20
Dec-19-19	Feb-1-20	Feb-16-20
Dec-20-19	Feb-2-20	Feb-17-20
Dec-21-19	Feb-3-20	Feb-18-20
Dec-22-19	Feb-4-20	Feb-19-20
Dec-23-19	Feb-5-20	Feb-20-20
Dec-24-19	Feb-6-20	Feb-21-20
Dec-25-19	Feb-7-20	Feb-22-20
Dec-26-19	Feb-8-20	Feb-23-20
Dec-27-19	Feb-9-20	Feb-24-20

Enrolled	45 Day	60 Day
Dec-28-19	Feb-10-20	Feb-25-20
Dec-29-19	Feb-11-20	Feb-26-20
Dec-30-19	Feb-12-20	Feb-27-20
Dec-31-19	Feb-13-20	Feb-28-20
Jan-1-20	Feb-14-20	Feb-29-20
Jan-2-20	Feb-15-20	Mar-1-20
Jan-3-20	Feb-16-20	Mar-2-20
Jan-4-20	Feb-17-20	Mar-3-20
Jan-5-20	Feb-18-20	Mar-4-20
Jan-6-20	Feb-19-20	Mar-5-20
Jan-7-20	Feb-20-20	Mar-6-20
Jan-8-20	Feb-21-20	Mar-7-20
Jan-9-20	Feb-22-20	Mar-8-20
Jan-10-20	Feb-23-20	Mar-9-20
Jan-11-20	Feb-24-20	Mar-10-20
Jan-12-20	Feb-25-20	Mar-11-20
Jan-13-20	Feb-26-20	Mar-12-20
Jan-14-20	Feb-27-20	Mar-13-20
Jan-15-20	Feb-28-20	Mar-14-20
Jan-16-20	Feb-29-20	Mar-15-20
Jan-17-20	Mar-1-20	Mar-16-20
Jan-18-20	Mar-2-20	Mar-17-20
Jan-19-20	Mar-3-20	Mar-18-20
Jan-20-20	Mar-4-20	Mar-19-20
Jan-21-20	Mar-5-20	Mar-20-20
Jan-22-20	Mar-6-20	Mar-21-20
Jan-23-20	Mar-7-20	Mar-22-20
Jan-24-20	Mar-8-20	Mar-23-20
Jan-25-20	Mar-9-20	Mar-24-20
Jan-26-20	Mar-10-20	Mar-25-20
Jan-27-20	Mar-11-20	Mar-26-20
Jan-28-20	Mar-12-20	Mar-27-20
Jan-29-20	Mar-13-20	Mar-28-20
Jan-30-20	Mar-14-20	Mar-29-20
Jan-31-20	Mar-15-20	Mar-30-20
Feb-1-20	Mar-16-20	Mar-31-20

Enrolled	45 Day	60 Day
Feb-2-20	Mar-17-20	Apr-1-20
Feb-3-20	Mar-18-20	Apr-2-20
Feb-4-20	Mar-19-20	Apr-3-20
Feb-5-20	Mar-20-20	Apr-4-20
Feb-6-20	Mar-21-20	Apr-5-20
Feb-7-20	Mar-22-20	Apr-6-20
Feb-8-20	Mar-23-20	Apr-7-20
Feb-9-20	Mar-24-20	Apr-8-20
Feb-10-20	Mar-25-20	Apr-9-20
Feb-11-20	Mar-26-20	Apr-10-20
Feb-12-20	Mar-27-20	Apr-11-20
Feb-13-20	Mar-28-20	Apr-12-20
Feb-14-20	Mar-29-20	Apr-13-20
Feb-15-20	Mar-30-20	Apr-14-20
Feb-16-20	Mar-31-20	Apr-15-20
Feb-17-20	Apr-1-20	Apr-16-20
Feb-18-20	Apr-2-20	Apr-17-20
Feb-19-20	Apr-3-20	Apr-18-20
Feb-20-20	Apr-4-20	Apr-19-20
Feb-21-20	Apr-5-20	Apr-20-20
Feb-22-20	Apr-6-20	Apr-21-20
Feb-23-20	Apr-7-20	Apr-22-20
Feb-24-20	Apr-8-20	Apr-23-20
Feb-25-20	Apr-9-20	Apr-24-20
Feb-26-20	Apr-10-20	Apr-25-20
Feb-27-20	Apr-11-20	Apr-26-20
Feb-28-20	Apr-12-20	Apr-27-20
Feb-29-20	Apr-13-20	Apr-28-20
Mar-1-20	Apr-14-20	Apr-29-20
Mar-2-20	Apr-15-20	Apr-30-20
Mar-3-20	Apr-16-20	May-1-20
Mar-4-20	Apr-17-20	May-2-20
Mar-5-20	Apr-18-20	May-3-20
Mar-6-20	Apr-19-20	May-4-20
Mar-7-20	Apr-20-20	May-5-20
Mar-8-20	Apr-21-20	May-6-20

Enrolled	45 Day	60 Day
Mar-9-20	Apr-22-20	May-7-20
Mar-10-20	Apr-23-20	May-8-20
Mar-11-20	Apr-24-20	May-9-20
Mar-12-20	Apr-25-20	May-10-20
Mar-13-20	Apr-26-20	May-11-20
Mar-14-20	Apr-27-20	May-12-20
Mar-15-20	Apr-28-20	May-13-20
Mar-16-20	Apr-29-20	May-14-20
Mar-17-20	Apr-30-20	May-15-20
Mar-18-20	May-1-20	May-16-20
Mar-19-20	May-2-20	May-17-20
Mar-20-20	May-3-20	May-18-20
Mar-21-20	May-4-20	May-19-20
Mar-22-20	May-5-20	May-20-20
Mar-23-20	May-6-20	May-21-20
Mar-24-20	May-7-20	May-22-20
Mar-25-20	May-8-20	May-23-20
Mar-26-20	May-9-20	May-24-20
Mar-27-20	May-10-20	May-25-20
Mar-28-20	May-11-20	May-26-20
Mar-29-20	May-12-20	May-27-20
Mar-30-20	May-13-20	May-28-20
Mar-31-20	May-14-20	May-29-20
Apr-1-20	May-15-20	May-30-20
Apr-2-20	May-16-20	May-31-20
Apr-3-20	May-17-20	Jun-1-20
Apr-4-20	May-18-20	Jun-2-20
Apr-5-20	May-19-20	Jun-3-20
Apr-6-20	May-20-20	Jun-4-20
Apr-7-20	May-21-20	Jun-5-20
Apr-8-20	May-22-20	Jun-6-20
Apr-9-20	May-23-20	Jun-7-20
Apr-10-20	May-24-20	Jun-8-20
Apr-11-20	May-25-20	Jun-9-20
Apr-12-20	May-26-20	Jun-10-20
Apr-13-20	May-27-20	Jun-11-20

## 45 AND 60 DAY TIMELINES 2019-2020

Enrolled	45 Day	60 Day
Apr-14-20	May-28-20	Jun-12-20
Apr-15-20	May-29-20	Jun-13-20
Apr-16-20	May-30-20	Jun-14-20
Apr-17-20	May-31-20	Jun-15-20
Apr-18-20	Jun-1-20	Jun-16-20
Apr-19-20	Jun-2-20	Jun-17-20
Apr-20-20	Jun-3-20	Jun-18-20
Apr-21-20	Jun-4-20	Jun-19-20
Apr-22-20	Jun-5-20	Jun-20-20
Apr-23-20	Jun-6-20	Jun-21-20
Apr-24-20	Jun-7-20	Jun-22-20
Apr-25-20	Jun-8-20	Jun-23-20
Apr-26-20	Jun-9-20	Jun-24-20
Apr-27-20	Jun-10-20	Jun-25-20
Apr-28-20	Jun-11-20	Jun-26-20
Apr-29-20	Jun-12-20	Jun-27-20
Apr-30-20	Jun-13-20	Jun-28-20
May-1-20	Jun-14-20	Jun-29-20
May-2-20	Jun-15-20	Jun-30-20
May-3-20	Jun-16-20	Jul-1-20
May-4-20	Jun-17-20	Jul-2-20
May-5-20	Jun-18-20	Jul-3-20
May-6-20	Jun-19-20	Jul-4-20
May-7-20	Jun-20-20	Jul-5-20
May-8-20	Jun-21-20	Jul-6-20
May-9-20	Jun-22-20	Jul-7-20
May-10-20	Jun-23-20	Jul-8-20
May-11-20	Jun-24-20	Jul-9-20
May-12-20	Jun-25-20	Jul-10-20
May-13-20	Jun-26-20	Jul-11-20
May-14-20	Jun-27-20	Jul-12-20
May-15-20	Jun-28-20	Jul-13-20
May-16-20	Jun-29-20	Jul-14-20
May-17-20	Jun-30-20	Jul-15-20
May-18-20	Jul-1-20	Jul-16-20
May-19-20	Jul-2-20	Jul-17-20

Enrolled	45 Day	60 Day
May-20-20	Jul-3-20	Jul-18-20
May-21-20	Jul-4-20	Jul-19-20
May-22-20	Jul-5-20	Jul-20-20
May-23-20	Jul-6-20	Jul-21-20
May-24-20	Jul-7-20	Jul-22-20
May-25-20	Jul-8-20	Jul-23-20
May-26-20	Jul-9-20	Jul-24-20
May-27-20	Jul-10-20	Jul-25-20
May-28-20	Jul-11-20	Jul-26-20
May-29-20	Jul-12-20	Jul-27-20
May-30-20	Jul-13-20	Jul-28-20
May-31-20	Jul-14-20	Jul-29-20
Jun-1-20	Jul-15-20	Jul-30-20
Jun-2-20	Jul-16-20	Jul-31-20
Jun-3-20	Jul-17-20	Aug-1-20
Jun-4-20	Jul-18-20	Aug-2-20
Jun-5-20	Jul-19-20	Aug-3-20
Jun-6-20	Jul-20-20	Aug-4-20
Jun-7-20	Jul-21-20	Aug-5-20
Jun-8-20	Jul-22-20	Aug-6-20
Jun-9-20	Jul-23-20	Aug-7-20
Jun-10-20	Jul-24-20	Aug-8-20
Jun-11-20	Jul-25-20	Aug-9-20
Jun-12-20	Jul-26-20	Aug-10-20
Jun-13-20	Jul-27-20	Aug-11-20
Jun-14-20	Jul-28-20	Aug-12-20
Jun-15-20	Jul-29-20	Aug-13-20
Jun-16-20	Jul-30-20	Aug-14-20
Jun-17-20	Jul-31-20	Aug-15-20
Jun-18-20	Aug-1-20	Aug-16-20
Jun-19-20	Aug-2-20	Aug-17-20
Jun-20-20	Aug-3-20	Aug-18-20
Jun-21-20	Aug-4-20	Aug-19-20
Jun-22-20	Aug-5-20	Aug-20-20
Jun-23-20	Aug-6-20	Aug-21-20
Jun-24-20	Aug-7-20	Aug-22-20

Enrolled	45 Day	60 Day
Jun-25-20	Aug-8-20	Aug-23-20
Jun-26-20	Aug-9-20	Aug-24-20
Jun-27-20	Aug-10-20	Aug-25-20
Jun-28-20	Aug-11-20	Aug-26-20
Jun-29-20	Aug-12-20	Aug-27-20
Jun-30-20	Aug-13-20	Aug-28-20

**45 Day Deadlines:**  
**Health & Developmental**  
**Screeners**  
**60 Day Deadline:**  
**DRDP (1st)**

Sacramento City Unified School District  
**CHILD DEVELOPMENT**

## Teacher Notes