

HUMAN RESOURCE SERVICES

P.O. Box	246870	 Sacramen 	to, CA	95824-	6870
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(916) 643-9050 • FAX (916) 399-2016

Cancy McArn, Chief Human Resources Officer

SUBJECT:	TEACHER RETIREMENT – EA	RLY NOTIFICATION	N INCENTIVE HR-9
TO:	All School Site All Departments		
DATE:	January 14, 2019		
PREPARED BY:	Cindy Nguyen	DEPARTMENT:	Human Resource Services
REVIEWED BY:	<u>Ted Appel</u> , Assistant Superintendent of Labor Relations <u>Dr. John Quinto</u> , CBO	APPROVED:	Cancy McArn, Chief Human Resources Officer

The District appreciates the hard work and dedication of ensuring that all students should graduate the K-12 system with the greatest number of postsecondary choices from the widest array of options.

To assist in early staffing, per Article 8.3.1.2, SCTA employees who voluntarily submit their retirement or resignation **prior to February 1**st, for a retirement or resignation <u>effective at the end of that same school year</u>, shall be paid a one-time stipend of \$1,500.

To access the Retirement/Resignation Form, please click the link: <u>https://d2qrgk75cp62ej.cloudfront.net/sites/main/files/file-attachments/psl-f008_resignation_retirement.pdf</u>

**Please note that stipends will be paid in July 2019.

Please send in any completed resignation or retirement forms to your assigned HR Analyst for processing:

Team 1: Anne Maretti Team 2: Brandon Lillard Team 3: Barbara Valdez Clarissa Ramirez, (Special Ed Dept. or Child Dev Dept.)

643-7490 or email: Anne-Maretti@scusd.edu
643-7489 or e-mail: Brandon-Lillard@scusd.edu
643-7495 or e-mail: Barbara-Valdez@scusd.edu
643-7473 or e-mail: Clarissa-Ramirez@scusd.edu