

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Swimming Pool Custodian	CLASSIFICATION:	Classified Non-Management (SEIU/Operations Support)
SERIES:	None	FLSA:	Non-Exempt
JOB CLASS CODE:	0613	WORK YEAR:	12 Months
DEPARTMENT:	Facilities Maintenance	SALARY:	Range 35 Salary Schedule C
REPORTS TO:	Assigned Supervisor	BOARD APPROVAL:	11-10-73
		BOARD REVISION:	04-27-87
		HR REVISION:	04-26-12

BASIC FUNCTION:

Perform routine duties related to the operation, cleanliness, sanitation, maintenance, and orderly condition of a swimming pool; perform routine cleaning work in school buildings of the district as required; respond to emergencies; prioritize work.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)

Clean and maintain a swimming pool in a safe and sanitary condition; conduct chemical tests of water; apply chemicals as appropriate to maintain proper PH and chemistry levels; wear protective clothing, boots, and a face shield when adding acid to the swimming pool. **E**

Drain and wash pool; brush and scrub pool tiles, sides, and bottoms; vacuum swimming pool according to established procedures. **E**

Inspect, adjust, and perform preventive maintenance to pool machinery and equipment including pumps, filtration equipment, and controls. **E**

Perform a variety of cleaning duties including sweeping and hosing decks, emptying trash, cleaning drains and gutters, and assuring security of the pool facility; lift heavy objects according to safety regulations. **E**

Inspect pool facilities for proper condition and operation including gates, fencing, diving boards, ladders, lights, and safety equipment. **E**

Operate a variety of equipment including water chemistry test kits, pool vacuum, testing and calibration equipment, and a variety of hand and power tools. **E**

Set up pool equipment for swim classes, meets, and special events; coordinate schedules, and resolve issues. **E**

Sweep, scrub, wax, dust, and vacuum carpets in offices, classrooms, gyms, locker rooms, cafeterias, and other school buildings. **E**

Maintain records of pool operation. **E**

Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities. **E**

Perform related duties as assigned.

TRAINING, EDUCATION, AND EXPERIENCE:

Any combination equivalent to: graduation from high school, and one year of experience in the maintenance of swimming pools.

LICENSES AND OTHER REQUIREMENTS:

Employee entrance evaluation (lifting test); ability to swim; Cardiopulmonary Resuscitation (CPR) Certificate preferred.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods, materials, tools, and equipment used in swimming pool maintenance and operation.
- Standard swimming pool safety precautions and procedures.
- Methods and tools used to maintain pumps, filter, and related mechanical equipment.
- Basic record-keeping techniques.
- Proper lifting techniques.
- Operation and use of hand and power tools and equipment.
- Health and safety regulations.

ABILITY TO:

- Perform the basic function of the position.
- Perform routine cleaning work in school buildings of the district as required.
- Maintain proper chemistry of swimming pool water.
- Maintain pool facilities in a clean, safe, and sanitary condition.
- Estimate and order required supplies and equipment.
- Operate and maintain related equipment and tools.
- Understand and follow oral and written directions.
- Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.
- Communicate effectively, both orally and in writing.
- Lift heavy objects according to safety regulations.
- Maintain routine records.
- Read, interpret, apply, and explain rules, regulations, policies, and procedures governing pool sanitation and operation.
- Work independently with little direction.
- Meet state and district standards of professional conduct as outlined in Board Policy.

WORKING CONDITIONS:

SAMPLE ENVIRONMENT:

Indoor and outdoor work environment; swimming pool; constant interruptions.

SAMPLE PHYSICAL ABILITIES:

Hear and speak to exchange information; dexterity of hands and fingers to operate swimming pool maintenance tools and equipment; stand, stoop, crouch, or lay down for extended periods of time; bend at the waist; lift heavy objects; perform heavy manual labor; see to read meters and gauges.

SAMPLE HAZARDS:

Exposure to pool chemicals, fumes, chlorine acid; cuts and burns from chemicals; repetitive hand motion.

APPROVALS:

Jess Serna, Chief Human Resources Officer

Date

Jonathan P. Raymond, Superintendent

Date