GATE Office Support: <u>Kari-Hanson-Smith@scusd.edu</u> 916-643-2348

- ✓ All 3<sup>rd</sup> grade students, even those who are already "GATE Identified" will participate in CogAT testing.
- ✓ School sites will be notified by the GATE Office of any families who "opt-out" of testing.

## **Steps for getting started:**

Logging in to DataManager
 To access DataManager, go to
 http://www.riversidedatamanager.com/BalancedManagement/Login.aspx

C 🖄 www.riversidedatamanager.com/Bala	ncedManagement/Login.aspx	☆ =
Data III Manager		Username:
	A Contraction Mettine to	arcourt
	Houghton Mifflin Harcourt User Name: Passovord: Leg On Create a new user with DataManager Reporting key Proctor my calina totiling socian new Perget your user anna? Eergot your paraword?	
SCU	SD e-mail address (e.g. <u>Kari-Hanson-Smith@scusd.edu</u> )	
	Username:	
Password:	sent in an e-mail from <u>data manager@hmhco.com</u> OR Select "Forgot my password" and reset it (e.g. GATE1516) New Password:	

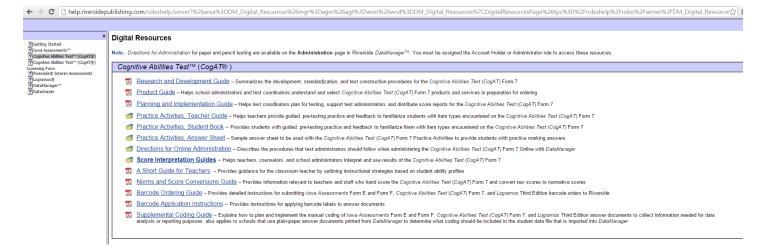
## 2. Access Digital Resources

Once you log into *DataManager* you can access Digital Resources by clicking on the "Digital Resources" link on the *DataManager* Overview Screen.



×	Digital Resources
<sup>(2)</sup> Octa Started <sup>(2)</sup> Lova Assessments <sup>(2)</sup> <sup>(2)</sup> Copathie Ablies Test <sup>(1)</sup> (CopAT®) <sup>(2)</sup> Copathie Ablies Test <sup>(1)</sup> (CopAT®) <sup>(2)</sup> Copathie Ablies Interim Assessments <sup>(2)</sup> Logramos® <sup>(2)</sup> Datafonader <sup>(2)</sup> <sup>(2)</sup> Datafonader <sup>(2)</sup>	
	Getting Started
	Easily access and distribute digital resources to support your assessment events.
	To get started, click a Riverside® product in the left pane to view a list of resources. For an overview of resources for Riverside Assessment products, click the Roadmaps link below.
	real Roadmaps
	Tips for Printing
	• 🖪 To view these documents, you need Adobe Reader®. You can <u>download</u> a free copy from the Adobe® web site.
	Image: To view these documents, you need Microsoft Word® or a document viewer that can open Word-based files.
	Kara To view these documents, you need Microsoft Excel® or a document view that can open Excel-based files.
	If you need multiple copies of a document, print a single "master" copy and photocopy it to speed up the duplication process.
	Many of the documents have multi-color covers. To save toner, consider omitting the cover page when you print the document.
	If you need large quantities of documents, consider purchasing printed copies (if available). Contact <u>HMH-Riverside Customer Service</u> for ordering information.

## On the LEFT side, select the 3<sup>rd</sup> option "Cognitive Abilities Test (CogAT®)



These Digital Resources will assist you in preparing to administer the CogAT. Frequently used links will also be available on the SCUSD GATE Website for Teachers: <u>http://www.scusd.edu/gate-resources-teachers</u>

Examples of resources include:

- ✓ Practice Activities
- ✓ Directions for Online Administration

## 3. Access DataManager Help

You can access *DataManager* online help by clicking the help link of a page. The *DataManager* online help is organized into topic groups for each *DataManager* application.

Data Manager			8
Overview		A 🔊 🥹 Houghton Millin Ha	mun
DataManager Home Digital Resources	1	Welcome to DataManager	
		What's New with DataManager?	
		Reende is pleased to amounce the leastsh of Catalitherager Viences 1.07 This release includes two exciting tex enhancements.	