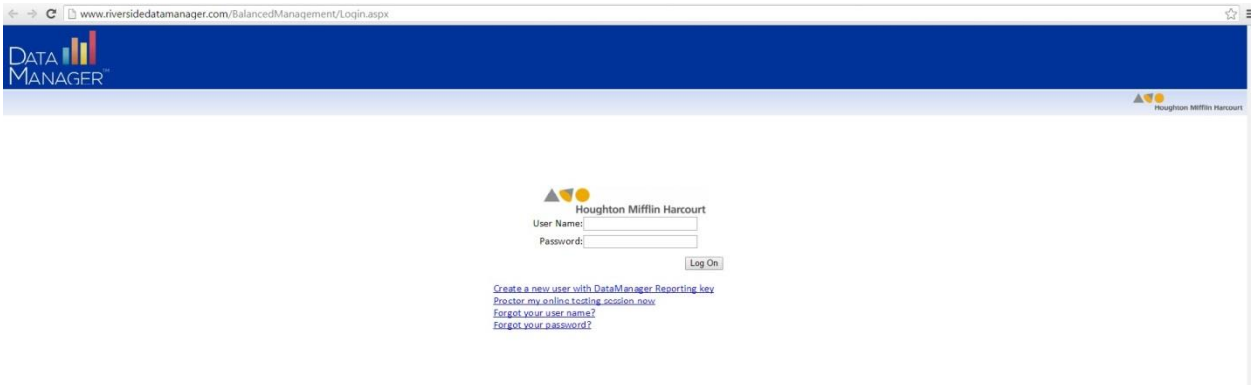
Getting Set-Up in DataManager for CogAT Testing

GATE Office Support: Kari-Hanson-Smith@scusd.edu 916-643-2348

- ✓ **All 3rd grade students, even those who are already "GATE Identified" will participate in CogAT testing.**
- ✓ **School sites will be notified by the GATE Office of any families who "opt-out" of testing.**

Steps for getting started:

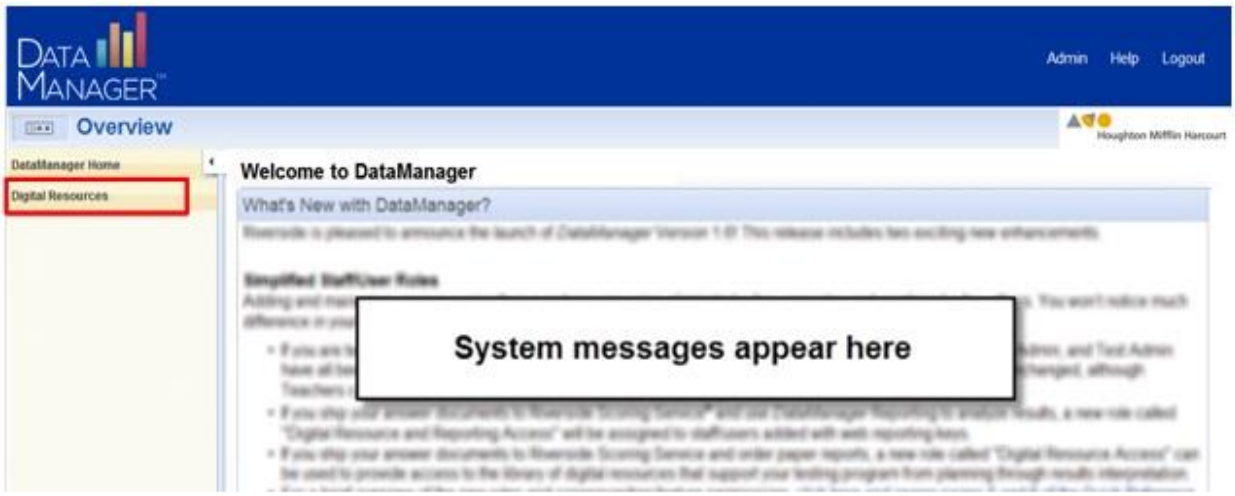
1. **Logging in to *DataManager***
   To access *DataManager*, go to
   http://www.riversidedatamanager.com/BalancedManagement/Login.aspx

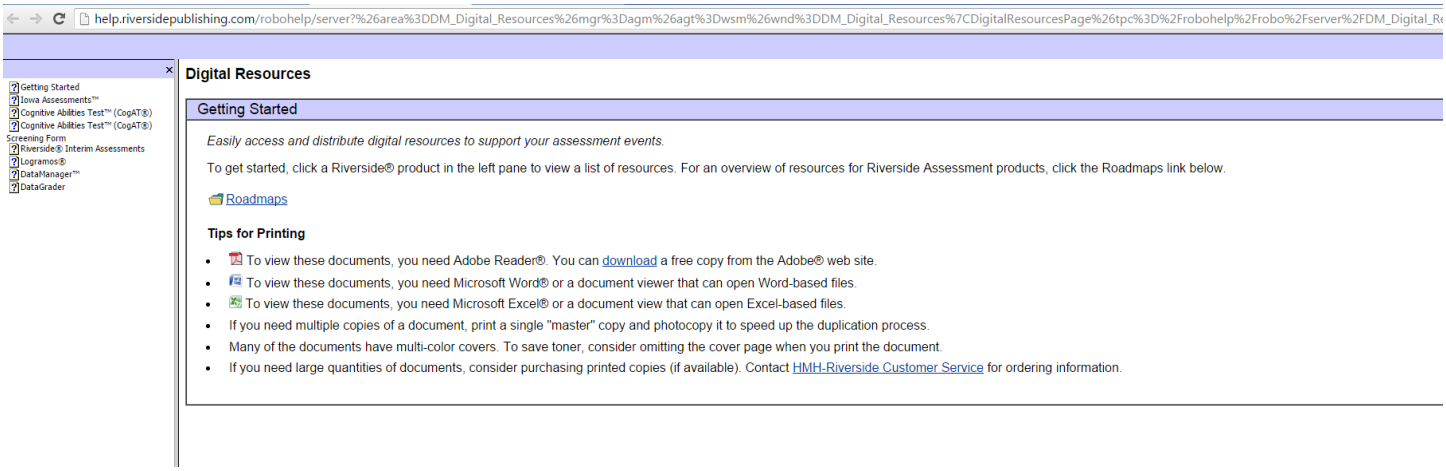


Username:
SCUSD e-mail address (e.g. Kari-Hanson-Smith@scusd.edu)
Username: _____

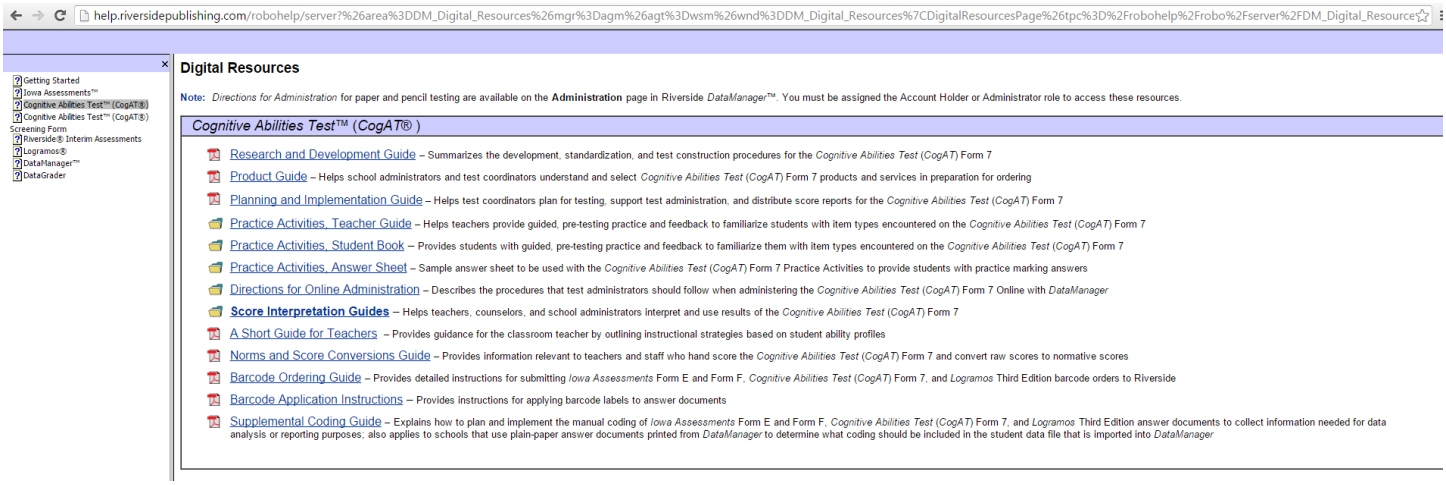
Password: sent in an e-mail from data_manager@hmhco.com OR
Select "Forgot my password" and reset it (e.g. GATE1516)
New Password:_____

2. **Access Digital Resources**
   Once you log into *DataManager* you can access Digital Resources by clicking on the "Digital Resources" link on the *DataManager* Overview Screen.





On the LEFT side, select the 3rd option "Cognitive Abilities Test (CogAT®)



These Digital Resources will assist you in preparing to administer the CogAT. Frequently used links will also be available on the SCUSD GATE Website for Teachers: http://www.scusd.edu/gate-resources-teachers

Examples of resources include:

- ✓ Practice Activities
- ✓ Directions for Online Administration

3. Access *DataManager* Help

You can access *DataManager* online help by clicking the help link of a page. The *DataManager* online help is organized into topic groups for each *DataManager* application.