

### Secondary Textbook Novel Checkout Policy

Textbook Novel class sets were purchased to support the independent portion of each myPerspectives unit. These district owned Novels are available for checkout through the Destiny Resource Management System to all SCUSD secondary students for class reads, in the same manner as other district Textbooks. Sites, via Librarians or Library Media Techs, will house the Novel sets after use until they are requested for check out by another user at that school's site or any other secondary site within the district.

### Secondary Textbook Novel Replacement Policy

Students are responsible for the cost of replacement novels should novels become lost or damaged during checkout.

### Benchmark Advance Teaching and Learning Resource Replacement Policy

Schools are responsible for purchasing replacement teaching and learning resources originally supplied by the district should any teaching and learning materials become lost or damaged from school year to school year. See attached packaging slips to inventory barcoded teaching materials and learning resources at the end of each school year. Learning resources were not barcoded, but should still be inventoried.

[Kindergarten](#)

[First Grade](#)

[Second Grade](#)

[Third Grade](#)

[Fourth Grade](#)

[Fifth Grade](#)

[Sixth Grade](#)

Each school year the district will provide the following items (as needed). They will be on the *instructional materials inventory and order form*.

#### Kindergarten / Grade 1:

My Shared Reading

ELD Textbooks

#### Grades 2-6

Text For Close Reading

ELD Textbooks

### Steps to Advance Replacement Policy

Schools are responsible for purchasing replacement teaching and learning resources originally supplied by the district should any teaching and learning materials become lost or damaged from school year to school year. See attached packaging slips to inventory teaching and learning resources each year.

(Need to attach image of Teaching Box)

Each school year the district will provide Student My Reader Workbook Grade 2-6. They will be on the *instructional materials inventory and order form*.