



EMPLOYEE COMPENSATION & BENEFITS

5735 47th Avenue • Sacramento, CA 95824

(916) 643-9400 • FAX (916) 399-2056

Rose Ramos, Chief Business Officer

Tanisha Turner, Director II

May 8, 2020

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Certificated Active Open Enrollment Period for District Medical Plans Only Effective July 1, 2020

The Active Open Enrollment period is May 14, 2020 through May 29, 2020. In light of the current Covid-19 shelter-in-place, the Open Enrollment will be held completely through BenefitBridge. During Open Enrollment you will be able to:

- Enroll in a different **medical plan**.
- Add or remove dependents from your **medical plan**.
- **Waive** your Medical benefits.
- **Update** or **change** your life insurance beneficiary.

If you would like to change your district **medical plan** based on the rate new sheets, you may log on to: www.benefitbridge.com/saccityusd to make the necessary changes.

Please do not bring any paperwork to the district office as we are closed during this time. If you need to provide any forms, please mail to:

Sacramento City USD – Employee Benefits Open Enrollment

5735 47th Avenue
Sacramento, CA 95824

If you are adding a dependent, you will be required to provide proof of eligibility i.e., marriage/domestic partner certificate, birth certificate and social security number for all dependents being added. The proof of eligibility can be mailed to the address noted above or emailed to benefits@scusd.edu.

***Please note there have been no carrier plan changes. Only the rates are changing.**

If your current coverage is Kaiser or Health Net and you want to remain in that plan, No Action Is Required!

What you should know:

- **Medical Dental and Vision changes will be in the fall of 2020 effective January 1, 2021.**

If you have any questions or would like further assistance, please feel free to contact the Benefits Department at (916) 643-9432 or via email at benefits@scusd.edu.