



# Human Resource Services

**Cancy McArn, Chief Human Resources Officer**  
Kristina Reyes, Administrative Assistant, (916) 643-7474

## SCHOOL SITE ASSIGNMENTS BY TEAMS

Ted Appel, Assistant Superintendent Labor Relations, (916) 643-9135

Cindy Nguyen, Director II, Employee Relations, (916) 643-9047

WEST – TEAM AREA			CENTRAL – TEAM AREA			EAST – TEAM AREA							
Roxanne Findlay Director II, Human Resources	643-9046		Christina Villegas Director II, Human Resources	643-7496		Tiffany Smith-Simmons, Ed.D. Director II, Human Resources	643-9058						
Anne Maretti Human Resources Analyst	643-7490		Brandon Lillard Human Resources Analyst	643-7489		Barbara Valdez Human Resources Analyst	643-7495						
Tami Mora Credential Auditor	643-2152		Tami Mora Credential Auditor	643-2152		Tami Mora Credential Auditor	643-2152						
Anna Esparza Personnel Technician I	643-7486		Anna Esparza Personnel Technician I	643-7486		Anna Esparza Personnel Technician I	643-7486						
Tobertha Weeks (TW) Personnel Technician II	643-7440		Angela Ruelas (AR) Personnel Technician II	643-7478		Maritza Blumberg (MB) Personnel Technician II	643-7479						
William Jaramillo (BJ) Personnel Technician II	643-7481		Kae Saefong (KS) Personnel Technician II	643-7480		Jonathan Griggs (JG) Personnel Technician II	643-7477						
<b>BUSINESS SERVICES DEPARTMENT (PAYROLL &amp; BENEFITS) • MAIN #: (916) 643-9400</b>													
Tanisha Turner, Director II, Employee Compensation, (916) 643-7465 • Julie Yontrarak, Supervisor IV, Employee Compensation, (916) 643-7491 Aaron Moreno, Customer Service Specialist, (916) 643-9419													
Sandy Kiser-Stodden Lead Payroll Technician	643-2331	PERS/ STRS RETIREMENT A - H	Aleksandr Spitsyn Lead Payroll Technician	643-7466	PERS/ STRS RETIREMENT I - Q	Emily Hanitsits Lead Payroll Technician	643-7468	PERS/ STRS RETIREMENT R - Z					
Mario Gallegos Fiscal Technician I	643-7467		Cristino Farinias Fiscal Technician I	643-7470		Yesenia Hernandez Fiscal Technician I	643-7469						
Sheena Milton Wilson Employee Benefits Technician	643-7908		Billie Johnson Employee Benefits Technician	643-7906		Phyllis Fogg Employee Benefits Technician	643-7907						
ELEMENTARY SCHOOLS			ELEMENTARY SCHOOLS			ELEMENTARY SCHOOLS							
0110	Ethel Phillips	0269	Pacific	0025	Bowling Green Chacon (Charter-D)	0108	Ethel I. Baker	0097	Abraham Lincoln	0146	Isador Cohen		
0095	Earl Warren	0354	Sutterville	0024	Bowling Green McCoy (Charter-D)	0235	Mark Twain	0059	David Lubin	0153	John Bidwell		
0139	H. W. Harkness	0379	Washington	0029	Bret Harte	0262	Nicholas	0032	Caleb Greenwood	0305	James W. Marshall		
0163	John Cabrillo	0384	William Land	0037	Caroline Wenzel	0272	Parkway	0035	Camellia Basic	0185	New Joseph Bonheim (Charter-D)		
0168	John D. Sloat Basic	0390	Woodbine	0098	Cesar E. Chavez (4-6)	0277	Peter Burnett	0130	Golden Empire	0282	Phoebe Hearst Basic		
0242	Matsuyama	0267	O.W. Erlewine	0300	Crocker/ Riverside	0285	Pony Express	0142	Hollywood Park	0327	Sequoia		
K-8 SCHOOLS				0100	Edward Kemble (K-3)	0101	Susan B. Anthony	0144	Hubert Bancroft	0363	Theodore Judah		
0173	Alice Birney (Waldorf-Inspired)			0104	Elder Creek	0359	Tahoe	K-8 SCHOOLS					
0350	Genevieve Didion			HIGH SCHOOLS				0010	A. M. Winn (K-8)				
0445	John Still			0517	Arthur A. Benjamin, Health Professions			0111	John Morse, Therapeutic Center (SpEd)				
0138	Martin Luther King, Jr.			PRIORITY SCHOOLS				0151	Leonardo da Vinci (LDV)				
MIDDLE SCHOOLS			MIDDLE SCHOOLS			MIDDLE SCHOOLS							
0415	California			0265	Oak Ridge Elementary			MIDDLE SCHOOLS					
0480	Sam Brannan			0117	Father Keith B. Kenny K-8			0410	Albert Einstein				
HIGH SCHOOLS				0420	Rosa Parks K-8			0450	Kit Carson				
0510	C.K. McClatchy			0431	Fern Bacon Middle			0490	Sutter				
0557	Engineering and Science			0495	Will C. Wood Middle			HIGH SCHOOLS					
0525	John F. Kennedy			0520	Hiram W. Johnson High			0530	Luther Burbank				
0535	New Technology (Charter-D)			ADULT SCHOOLS				0505	George Washington Carver School of Arts & Science (Charter-D)				
0521	West Campus			0594	A. Warren McClaskey			0540	Rosemont				
ALTERNATIVE EDUCATION				0593	Charles A. Jones, Career & Education Center			0560	The MET (Charter-D)				
INDEPENDENT CHARTER			INDEPENDENT CHARTER			INDEPENDENT CHARTER							
0562	Accelerated Academy-Genesis	0571	Capital City (K-12)	INDEPENDENT CHARTER				INDEPENDENT CHARTER					
0570	American Legion High	0178	Success-Genesis	0210	California Montessori Project	0270	Oak Park Prep	0213	Capitol Collegiate Academy	0290	PS 7 Elem/Middle		
INDEPENDENT CHARTER				0190	Sol Aureus College Prep			0295	Yav Pem Suab Academy				
0215	Capitol Heights Academy	0200	Language Academy	INDEPENDENT CHARTER				INDEPENDENT CHARTER					
0555	Sacramento Charter High			INDEPENDENT CHARTER				INDEPENDENT CHARTER					
HUMAN RESOURCE SERVICES						OTHER RELATED SERVICES							
HR Main #: (916) 643-9050 • Fingerprinting #: (916) 643-7449						OTHER RELATED SERVICES							
MANAGEMENT, CONF, NON-REP SUPV POSITIONS, & EMPLOYEE CLEARANCE						SUBSTITUTE OFFICE							
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Monica Garland Personnel Specialist			643-7452	Bobbie Jo Argo Personnel Tech Substitute Services			643-9493	Keyshawn Marshall Coordinator II, Risk Management			643-7901		
CUSTOMER SERVICE (ONBOARDING)						CLASSIFIED PROFESSIONAL DEVELOPMENT, EDD, LEAVE OF ABSENCES & COMPLAINTS							
Brenda Cheatham Customer Services Specialist			643-7458	Jake Hansen Personnel Specialist			643-7492	Judith Raspberry, Disability & Risk Management Specialist			643-7895		
Monica Cruz Customer Services Specialist			643-7456	SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						Martine Kruger Risk Management Specialist			643-7903
Elijah Dobbins Customer Services Specialist			643-7455	SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						Dena Kennedy Clerk II			643-7904
Valerie Levin Customer Services Specialist			643-7400	SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						NEW TEACHER INDUCTION ( Main #: 916-643-2156 )			
SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						NEW TEACHER INDUCTION ( Main #: 916-643-2156 )							
SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						Kelly Dunkley Coordinator II, New Teacher Induction			643-2156				
SICK LEAVE & VACATION QUESTIONS Contact Assigned - Payroll Technician Payroll & Benefits Main #: 916-643-9400						Christine Velasquez Office Technician III			643-2159				



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Anne Maretti Human Resources Analyst	643-7490	Brandon Lillard Human Resources Analyst	643-7489	Barbara Valdez Human Resources Analyst	643-7495
Clarissa Ramirez (Nutrition Services) Classification & Compensation Specialist	643-7473	Clarissa Ramirez (Child Dev & Summer) Classification & Compensation Specialist	643-7473	Clarissa Ramirez (Special Education) Classification & Compensation Specialist	643-7473
Tami Mora Credential Auditor	643-2152	Tami Mora Credential Auditor	643-2152	Tami Mora Credential Auditor	643-2152
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0712	Instructional Assistant Superintendent	0716	Instructional Assistant Superintendent	0714	Instructional Assistant Superintendent
0755	After School Services: A-L (BJ) M-Z (TW)	0739	Academic Achievement: A-L (AR) M-Z (KS)	0720	Instructional Assistant Superintendent
0780	Assessment, Research, & Evaluation	0721	Academic Office: A-L (AR) M-Z (KS)	0701	Board of Education
0768	Child Welfare/Records	0802	Accounting Services	0824	Building & Grounds/ Operations: A-L (MB) M-Z (JG)
0740	Enrollment Center	0713	Adult/Skill Center	0704	Communications Office
0762	Expanded Learning: A-L (BJ) M-Z (TW)	0804	Budget Services	0723	Deputy Superintendent
0735	Family and Community Engagement	0800	Business Services	0831	School Climate: A-L (MB) M-Z (JG)
0764	Health Services	0732	Career & Technical Prep	0822	Facilities Maintenance: A-L (MB) M-Z (JG)
0761	Hearing Office (Capital City)	0842	Central Printing Services	0807	Facilities Support
0708	Integrated Services	0715	Child Development: A-L (AR) M-Z (KS)	0770	Human Resource Services (Personnel)
0758	Integrated Support Services (ISS): A-L (BJ) M-Z (TW)	0737	Curriculum and Professional Development: A-L (AR) M-Z (KS)	0808	Information Services
0855	Long Term Leaves (Both)	0744	Continuous Improvement and Accountability: A-L (AR) M-Z (KS)	0717	Legal Counsel
0733	Parent Engagement: A-L (BJ) M-Z (TW)	0746	Counseling Services: A-L (AR) M-Z (KS)	0855	Long Term Leaves (Both)
0765	PYD - Positive Youth Development: A-L (BJ) M-Z (TW)	0835	Distribution Services	0766	Psychological & Social Work Services
0745	Matriculation and Orientation Center	0772	Employee Compensation (Payroll)	0845	Reassigned (Both)
0810	Nutrition Services: (Contract & Substitutes) A-L (BJ) M-Z (TW)	0754	GATE	0821	Safe Schools Office
0845	Reassigned (Both)	0731	Indian Education	0823	Security Services
0733	School/Family & Community Partners: A-L (BJ) M-Z (TW)	0726	Library/Textbook Services	0750	Special Education: A-L (MB) M-Z (JG)
0744	Strategy & Innovation Office	0855	Long Term Leaves (Both)	0760	Student and Family Support Services
0771	Substitutes: Payroll (A-H)	0727	Multilingual Education: A-L (AR) M-Z (KS)	0756	Student Services/Records
0844	Transportation Services: HR : A-L (BJ)M-Z (TW); Payroll/Benefits : (Team 3)	0724	Music Section	0771	Substitutes (General): A-L (MB) M-Z (JG)
0899	Unassigned Workers Comp (Both)	0830	Purchasing Services	0771	Substitutes: Payroll (R-Z)
0767	Youth Development: A-L (BJ) M-Z (TW)	0840	Risk Management	0703	Superintendent's Office
0752	Youth Engagement: A-L (BJ) M-Z (TW)	0825	Serna Center: A-L (AR) M-Z (KS)	0899	Unassigned Workers' Comp (Both)
0759	YES - 21st Century: A-L (BJ) M-Z (TW)	0776	Staff Development Services	0855	Visiting Educators
0763	Foster Youth Services: A-L (BJ) M-Z (TW)	0725	State & Federal Programs: A-L (AR) M-Z (KS)		
		0771	Substitutes: Payroll (I-Q)		
		0845	Reassigned (Both)		
		0729	Targeted Instruction Improvement Program		
		0899	Unassigned Workers Comp (Both)		