



SCUSD EMPLOYEE USE OF FACE COVERINGS

Employees must follow these requirements at all SCUSD sites.

Cloth face coverings prevent a person from spreading respiratory droplets while talking, singing, breathing, or coughing. They are primarily meant to protect other people in case the wearer is unknowingly infected, as some people carry COVID-19 but do not have symptoms.

Research has found that wearing a face covering significantly reduces the risk of viral transmission.

In compliance with public health mandates, unless exemption requirements are met, all SCUSD staff must wear a cloth face covering when present at work consistent with the below details. Staff may wear a cloth face covering of their choosing that meets the guidelines, however face coverings will be available to staff if needed. Cloth face coverings are not surgical masks, respirators, or personal protective equipment.

CLOTH FACE COVERINGS MUST BE WORN IN THE FOLLOWING SITUATIONS:

- While entering or exiting school grounds or district spaces
- Working in or walking through common areas, such as hallways, stairways, etc
- Engaged in work, whether at the workplace or performing work off-site, when:
 - » Interacting in-person with any member of the public
 - » Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time
- Working in any space where food is prepared or packaged for distribution to others
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance.

GUIDANCE FOR DAILY USE OF FACE COVERINGS

- Use a freshly washed or clean face covering each day.
- Clean your hands with soap and water or hand sanitizer before touching the face covering.
- Apply your face covering before coming into work.
- Remove your face covering after leaving work.
- Avoid eating or drinking while wearing the face covering.
- Cloth face coverings should not have valves, as these permit droplet release from the covering, putting others nearby at risk.



As of 7/2/2020





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HOW TO REMOVE A FACE COVERING

1. Wash your hands with soap and water or use hand sanitizer before touching the face covering. Avoid touching the front of the covering, which may be contaminated.
2. Only handle the face covering by the ties, bands or loops
3. Throw any disposable face covering in a waste container.
4. Wash your face cloth by hand with warm water and soap or in the washing machine.
5. After removing face covering, wash your hands with soap and water or use hand sanitizer.

FACE SHIELDS

- Face shields may be used by teachers to enable students to see their faces and to avoid potential barriers to phonological instruction.
- Face shields with a cloth drape can be used for those who are unable to wear face coverings for medical reasons. Per CDE guidance, considerations for face shields should include a cloth drape attached across the bottom and tucked into the shirt.
- Face shields are recommended for those with hearing impairments, or communicating with a person who is hearing impaired, where the ability to see their mouth is essential for communication.

THE FOLLOWING INDIVIDUALS ARE EXEMPTED FROM WEARING A FACE COVERINGS:

- A physician has not recommended use.
- For those with hearing impairments, or communicating with a person who is hearing impaired, where the ability to see their mouth is essential for communication - a face shield is recommended
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Persons who are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence.
- Persons who are engaged in outdoor work or recreation when alone and able to maintain a distance of at least six feet from others.
- **Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.**

References:

- CDC (2020). *Use of Cloth Face Coverings to Help Slow the Spread of COVID-19.*
- CDC (2020). *Recommendation Regarding the Use of Cloth Face Coverings, Especially in Areas of Significant Community-Based Transmission.*
- CDE (2020) *Opening Schools Guidelines.* California Department of Education.
- SCOE (2020). *Sacramento County 2020-2021 School Year Planning Guide.* Sacramento County Office of Education
- San Francisco Department of Public Health (2020) *How to Put On and Remove a Face Mask*

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