



## RFP – Capital Project & Program Mgmt Software

### Questions & Answers November 15, 2013

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1. How many users does the District anticipate using the system?

**Approx. 15-20 District staff, with the likelihood that architects and contractors will also have access at some point.**

2. The RFP requirements indicate the desire for a self-hosted system and vendor-hosted as an alternative. Which is the preferred method?

**The District has no preference.**

3. Does the School District currently support Electronic Signatures? Do applicable laws or current district policies restrict/limit the use of Electronic Signatures?

**Electronic signatures are being used internally but the State agencies we work with do not accept electronic signatures.**

4. The RFP indicates a requirement to integrate with ESCAPE, SSO, AD and other potential interface points, but does not provide specific details about the District requirements (system of origin, data mapping, type of integration methodology, etc.) Please clarify all specific integration requirements needed to produce an RFP pricing proposal.

**Section III.5.a states that ESCAPE is the source of all accounting strings which implies that any accounting string within the proposed system must be validated within ESCAPE. It also states that ESCAPE is the final repository for all accounting transactions and it lists them. IF any of those transactions occur within the proposed system, they must be interfaced to ESCAPE. As for SSO and AD (which work together) their software must look to AD for authentication of a user and must use that ID to authorize access to the application (hence SSO or single-sign on). This allows the District to maintain application security at a single point so that when an employee (or contractor) leaves the District, shutting off AD deactivates all access to all applications at once. It simplifies security maintenance and enhances the overall security of all IT assets.**

5. Please clarify the use of 'Biometric Authentication' and how the district sees this requirement affecting the PMIS System.

**The District is seeking strong user authentication.**

6. Is there a specific budget allocated /approved for this project? Can you share the value of such a budget? It would really help vendors to know the budget expectation to evaluate a fitment.

**Yes; No**

7. What is total user count vendors should consider for Software licensing?

**Please see answer to Question 1.**

8. Has the School District interacted or seen any demonstrations from vendors on this requirement in last 12 months? If yes, can you share the name of these vendors?

**No**

9. Under project scope section “Desirable Software Features” which mentions integration with ESCAPE. Does your organization leaning towards a file-based batch integration process or a real time integration via API?

**The interface will have to be a file-based batch process.**

10. On page 6 item D - Software must support management and tracking for contracting and procurement functions associated with allocating portions of project budgets and accounting for labor, material, and equipment performed by other departments such as IT, Engineering, and Purchasing, etc., and by various general and trade contractors obtained and involved in the “buy out” of the projects;

- Can you please define how many users are anticipated to require access to the system?

**Please see answer to Question 1.**

- Is this project budgeted? And, what is the expected timeframe for project launch?

**Yes; ASAP**

- \$70M of the Bond money will be authorized for SY 2013 thru 2015, what is the total Capital Budget for the district? Is this system procured to manage only the program associated with the Bond money?

**\$400 million for approx. 15 years; Yes**

- It appears the requirement for this RFP has been professionally prepared. Can you identify the consulting firm you are working with in relation to this RFP?

**No**

- Has the district seen any demos from any companies, or communicated with any companies, in relationship to this RFP? If so, please identify all parties.

**No**

- For item E: Fiscal Stability-Insurance. Our company is a privately owned corporation and we consider financial information private and confidential. Is it absolutely necessary to provide line-of-credit document from the bank? Can a D&B report be a substitute for the line-of-credit bank document?

**A Dun & Bradstreet Report is acceptable.**

- For items H-6-c: “Describe the data dictionary and their definitions”. Our data dictionary consists of hundreds of pages. Would a summary description suffice?

**Yes, as long as you provide enough detail to substantiate the breadth and depth of your data dictionary. A sample of a few pages would be sufficient. However, the expectation is the data dictionary will be available if we decide to purchase your software.**

- Are you going to host a pre-bid conference?

**No**

- Is there any other integration with third party systems required other than ESCAPE, such as GIS?

**We had not planned other integrations at this time. If you typically interface to other systems, please indicate what types of systems you interface to and how that interface is accomplished.**