

**CLASS SPECIFICATIONS FOR THE
RESOURCE SPECIALIST, CAREER DEVELOPMENT AND
VOCATIONAL ASSESSMENT - DIS**

DEFINITION

Under direction, the Resource Specialist, Career Development and Vocational Assessment - DIS, will modify the special class curriculum to emphasize basic skills and competencies necessary for vocational development and daily living skills. This will include the implementation of assessment in the areas of vocational interest and aptitudes. The Resource Specialist will also be responsible for responding to referrals for formal vocational assessments of special class students, and for support to school personnel in recommending placement of students in vocational education programs.

QUALIFICATIONS

Credential: Possession of a Teaching Credential in special education, or a credential of equivalent authorization, issued by the California State Board of Education, is required. Priority consideration will be given to those possessing teaching credentials in vocational education, guidance or vocational assessment and a valid California driver's license is required.

and

Education: A bachelor's degree with a major in psychology, counseling, or some combination of vocational education and/or special education from an approved institution is required.

and

Experience: Evidence of experience should include two years of full-time employment. Experience should include participation in vocational programs for individuals with handicaps. Preference will be given to applicants with a background in vocational evaluation/guidance.

TYPICAL DUTIES AND RESPONSIBILITIES

- ___ 1. Modifies special class curriculum to emphasize basic/vocational skill development.
- ___ 2. Prepares curriculum materials for use in special classes.
- ___ 3. Provides inservice to special class teachers in using the vocational/basic skills curriculum components, and relating these components to regular academic instruction.
- ___ 4. Works closely with special education instructors and aides in grades 8-12, relative to assessment of their students, and placement in vocational education programs.
- ___ 5. Upon referral, administers vocational interest and aptitude tests, develops and administers vocational-academic tests, physical ability tests, and task sampling activities.
- ___ 6. Upon referral, prepares assessment summaries and makes recommendations for appropriate vocational education and/or other educational placements.
- ___ 7. Participates in Individualized Education Program team meetings as required.
- ___ 8. Performs other duties as assigned by the Director, Special Education.

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WORK SCHEDULE AND SALARY

A Resource Teacher serves on the days schools are in session, plus required non-teaching service days, and is placed on the teachers' salary schedule according to his or her training and experience.

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