



## Sacramento City Unified School District

### RFQ – Expanded Learning Programs

#### Questions & Answers

February 5, 2016

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1. What are the differences between Supplemental Education Services Providers and Expanded Learning Program Providers?

Supplemental Education Providers work under Supplemental Education Services (SES) which is a part of Title I. Under SES, services are provided either one on one or in small groups for an hour or two. Expanded Learning program providers work under ASES and 21<sup>st</sup> Century funding and run before school, after school and summer programs. The ratio is 20 to 1. Expanded Learning Program Providers run program minimum of 15 hours per week. Expanded Learning programs serve students for the whole school year, whereas Supplemental Services providers serve for a specific period of time. For SES, individual students qualify for services, whereas for Expanded Learning, all students who are enrolled at the grant funded site are eligible to apply for the program.

2. Say you have an after school program for 400 students. Is one provider or multiple agencies providing services to these students?

Our primary model is to have one main provider with very few exceptions. Exceptions are primarily based on meeting the needs of a specialized population of students.

3. Just to confirm, your current student-after school personnel ratio is 20:1? Is it acceptable to provide a smaller ratio?

Required ratio is 20:1. An agency can provide services in a smaller ratio, but not higher than 20:1.

4. How are the programs funded?

Programs are funded by State (After School Education and Safety) funding and Federal (21<sup>st</sup> Century Community Learning Center's grant for Elementary and Middle Schools and After School Safety and Enrichment for Teens grant for high schools.

5. Are for-profit companies eligible to apply for this opportunity?

Yes, for profit companies are eligible to apply for this opportunity. It is important to note that programming will be provided free to families and students. These funds may not be used toward providing fee-based or partially fee-based programming.

6. How are school sites determined?

If a site principal is not happy with the current provider, they ask district administration to look into other providers. The final decision is made jointly by the principal and district administration. Other qualified providers may also be considered if an agency voluntarily pulls out or it is determined that the current provider is not meeting the needs of the school population

7. If we are selected as a Qualified Provider, are we allowed to contact the school site(s) regarding our program?

Agencies are not to contact a school site during the RFQ process. Once you are a Qualified Provider, you may contact a school site if you choose to do so.

8. Are Charter Schools included in this RFQ?

Charter schools are not included in this RFQ.

9. Please provide examples of “Community Partnerships” referenced in the RFQ.

A community partnership is about bringing community resources to the school sites. One such example is Soil Born Farm. A number of programs take their students to the farm where students learn about different crops and get experience in harvesting. At the end of the day, each student brings a bag full of fruits and vegetables to take home. Another example is Crocker Art Museum.

10. You say a Program Director must be on-site for eight hours each day. To clarify, only the director, and not staff, is required to be there all day?

Yes, only the program director is required to be full time. The rest of the staff should arrive at least half an hour before the program start time. Staffing must be maintained at the 20:1 ratio until the end of program time (6:00 p.m.)

11. What are the Program Directors responsibilities in an eight hour day? Is space provided?

Attending professional development trainings/meetings, preparing for the program, completing administrative tasks such as enrolling/scheduling/taking attendance, and recruiting students, etc. Most of our program directors attend

school site meetings, regularly meet with the principal, and hold parent meetings. Sometimes they provide assistance during school site events. Space is typically provided.

12. We work with elementary and middle school students only, not high school. Is that OK?

Yes

13. How is the number of students served at each school site determined?

Each grant specifies the number of students being served in each program.

14. Does the District currently have comprehensive after school programs with enrichment components? (e.g., music, sports)

Yes, at all of the 61 programs we are funded for.

15. Are agencies who qualify as Providers expected to provide these enrichment components?

Yes, enrichment is a required component of Expanded Learning programming.

16. What does the District spend per student for these programs?

The district receives \$7.50 from ASES and 21<sup>st</sup> CCLC funding for after school programs and \$5.00 for before school programs. For high schools, we receive a maximum of \$10 per student/per day. Each high school grant specifies a certain number of students being served at each site. Contracts are negotiated with each individual agency.

**Applications are due February 26, 2016 by 4:30 p.m.**