



# Human Resource Services

## Exit Interview Questionnaire

### (Resignation / Retirement)

To help maintain the best possible working conditions in the Sacramento City Unified School District, please answer the following questions concerning your feelings about your time in the district.

Employee (Optional): \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_

Year(s) in District: \_\_\_\_\_

1. Can you tell me why you are leaving?
2. What did you like most about your job?
What did you like least?
3. What job factors caused you the most stress or frustration?
What factors led to the most satisfaction?
4. If you are going to a job at another school system, what does that system offer that attracted you?
5. What would you list as the greatest strengths in our school system?
What suggestions do you have?

Please rate your answers to the following questions by placing a check mark (✓) in the appropriate column.	Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
1. The supervision I received was adequate.					
2. I received adequate feedback on my performance and suggestions for improvements.					
3. I received an adequate amount of supplies to do my job well.					
4. I could express complaints and grievances without fear of retaliation.					
5. I grew professionally while working in the Sacramento City Unified School District.					

Please return completed Exit Interview Questionnaire to:  
 Sacramento City USD, Human Resource Services, 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824.