



**NO CHILD LEFT BEHIND (NCLB):  
TEACHERS NOT NEW TO THE PROFESSION**

CALIFORNIA HIGH OBJECTIVE UNIFORM STATE STANDARD OF EVALUATION (HOUSSE)

**California HOUSSE - Part 1**

**Verification of Qualifications and Experience**  
*Use for verifying HOUSSE Part 1 qualifications and experience not available through teacher or District records.*

**Directions:** This form is to be completed by the teacher and signed off by the person verifying the qualification or experience noted below. Completed verification form must be attached to certificate of compliance and HOUSSE Part I forms.

Teacher Name \_\_\_\_\_ Current School \_\_\_\_\_

**Verification of:** (Check appropriate box; indicate hours/years to be verified)

- Prior Experience in Assigned Area: Years \_\_\_\_\_
- Standards Aligned Professional Development: Hours \_\_\_\_\_
- Leadership and Service to the Profession: Years \_\_\_\_\_

**Description of Qualification or Experience:** Please describe below the qualification or experience for which you are requesting verification.

Signed by Teacher \_\_\_\_\_ Date \_\_\_\_\_

Verified by \_\_\_\_\_ Title \_\_\_\_\_  
*(Verification can include a college or university, former principal or student teacher)*

Institution/Organization \_\_\_\_\_

I verify that the qualifications/experiences noted above are accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## HIGH OBJECTIVE UNIFORM STATE STANDARD of EVALUATION OPTION (HOUSSE)

This option applies to "Not New" teachers only.

### Overview

NCLB subject matter compliance permits the state of California to develop a "High Objective Uniform State Standard of Evaluation" for teachers "Not New" to the profession as a way to demonstrate core academic subject area competence. "Not New" teachers may demonstrate core academic subject-matter competence in multiple ways through a combination of:

- Prior experience in the core academic content area
- Course work in the core academic content area
- Standards-aligned professional development in the core academic content area
- Leadership and service to the profession in the core academic content area
- Observation and portfolio assessment in the core academic content area

A "Not New" teacher may demonstrate subject matter competence via California HOUSSE-PART 1: *Assessment of Qualifications and Experience*. The accumulation of 100 points on HOUSSE-PART 1 is sufficient to comply with NCLB teacher requirements.

If a "Not New" teacher has not accumulated 100 points on HOUSSE-PART 1, he or she may use HOUSSE-PART 2: *Assessment of Current Qualifications through Classroom Observation and/or Portfolio Development* to gain the rest of the points necessary to reach 100 points. If the portfolio option is selected, the entire portfolio must be completed successfully to comply with NCLB teacher requirements.

HOUSSE PART 2 requires that sufficient evidence be presented to indicate that a teacher has demonstrated competence in the K-12 content standards pertaining to the teacher assignment and has met California Standards for the Teaching Profession 3 and 5.1.

If the teacher does not satisfactorily demonstrate competence as a part of the NCLB HOUSSE process, then subject matter competency shall be demonstrated through completion of the Peer Assistance and Review Program for Teachers, or other individualized professional development plans.

- I have demonstrated core academic subject area competence by completing the California HOUSSE PART 1 and/or PART 2. (See Forms 2 and 3.) (Attach appropriate forms and evidence.)

**Instructions for the Completion of California HOUSSE-PART 1:  
Assessment of Qualifications and Experience**

**"Not New" teachers may demonstrate core academic subject matter competence in multiple ways through a combination of:**

- Prior experience in the core academic content area.  
A maximum of five years and 50 points may be counted (out of state experience may be counted, and non-consecutive years may be counted.)
- Coursework in the core academic content area.

Note:

Multiply quarter unit totals by 2/3 for equivalence to semester units.

Coursework must be non-remedial coursework, C- or better for subject area.

- An advanced degree (in other than the core subject area) will earn points on the HOUSSE. This would include such degrees as a masters in education.
- Standards aligned professional development in the assigned area.  
NCLB law requires that the HOUSSE process must be available to the public upon request. LEAs will need to develop a list of acceptable NCLB professional development activities, assign points for completed activities, utilize the list uniformly throughout the LEA (district, charter school and or county), and make the list available to the public upon request. Because standards were not in place in California until 1997, only professional development offered after that date is acceptable.
- Leadership and service to the profession in the assigned area.  
NCLB law requires that the HOUSSE process must be available to the public upon request. LEAs will need to develop a list of acceptable leadership and service activities, utilize the list uniformly throughout the LEA (district, charter school and or county), and make the list available to the public upon request.

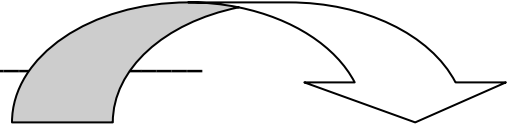
**CALIFORNIA HIGH OBJECTIVE UNIFORM STATE STANDARD of EVALUATION**

**CALIFORNIA HOUSSE – PART 1 WORKSHEET**

Use to calculate points for HOUSSE Part 1

Teacher's Name \_\_\_\_\_

Current Core Academic Assignment \_\_\_\_\_



**Check or complete as appropriate and record points on right column**

<b>HOUSSE-PART 1: PRIOR EXPERIENCE IN ASSIGNED AREA</b>	<b>Total Points</b>
Experience in teaching core area - 10 pts per school year (Five years maximum) Circle years teaching this core academic subject: 1 2 3 4 5	50 pts Max. _____pts
<b>HOUSSE-PART 1: CORE ACADEMIC COURSEWORK IN ASSIGNED AREA</b>	<b>Points</b>
<b>Elementary Teachers Core Academic Coursework: Check <u>one</u> if appropriate</b> <input type="checkbox"/> Completed 18 semester units in each of four core areas: 1)Reading/ Language Arts, 2) Mathematics and Science, 3) History and Social Sciences and 4) the Arts. - 50 pts, or <input type="checkbox"/> Completed a CCTC approved Liberal Studies Waiver Program - 50 pts, or <input type="checkbox"/> National Board Certification in grade span - 60 pts, or <input type="checkbox"/> Completed an advanced degree in teaching, curriculum instruction, or assessment in core academic area [e.g., MAT/MEd/MA/MS] 60 pts  <b>Middle/High School Core Academic Coursework: Select one if applicable</b> <input type="checkbox"/> Completed CCTC-Supplementary Authorization – 50 pts., or <input type="checkbox"/> Completed 15-21 Units of Core – 30 pts., or <input type="checkbox"/> Completed 22-30 Units of Core – 50 pts., or <input type="checkbox"/> Completed an advanced degree in teaching/curriculum/assessment in core academic area {e.g., MAT/MEd/MA/MS} – 60 pts.	_____pts
<b>HOUSSE-PART 1: STANDARDS ALIGNED PROFESSIONAL DEVELOPMENT IN ASSIGNED AREA</b>	<b>Points</b>
<b>Standards Aligned Professional Development (20 hrs = 5 pts, 40 hrs = 10 pts....)</b> <input type="checkbox"/> Reading and Mathematics Professional Development Program (AB466 Training): Hours _____ <input type="checkbox"/> Beginning Teacher Support and Assessment (BTSA) Programs: Hours _____ <input type="checkbox"/> Participate, but not yet certified, in National Board Certification program: Hours _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> Other _____: Hours _____ Points _____ <input type="checkbox"/> (Use back of page, if needed)	<b>*(Within last six years)</b>  * _____pts
<b>HOUSSE-PART 1: LEADERSHIP AND SERVICE TO THE PROFESSION IN ASSIGNED AREA</b>	<b>Points</b>
<b>Service and leadership roles within Core academic content area 1 yr = 30 pts, 2 yr = 60 pts, 3 yrs = 90 pts</b> Mentor, Academic Curriculum Coach, Supervising Teacher, College / University instructor in content area/content methodology, BTSA Support Provider, Department Chair National / State Recognition as "Outstanding Educator" in Content Area <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____ <input type="checkbox"/> Other _____: Years _____ Points _____	_____pts

**Transfer points to HOUSSE Part 1 (Form 2) and attach to verifying documentation**

# NCLB TEACHER REQUIREMENTS: Certificate of Compliance - Form 2

Teacher's Name: \_\_\_\_\_ School/District \_\_\_\_\_

Core Academic Subject Area Assignment \_\_\_\_\_

- **All teachers: To become NCLB compliant you must complete the three requirements listed below.**
- **Middle/High school teachers: One certificate must be completed for each core academic subject taught.**
- **Elementary teachers: Complete one certificate for multiple subjects.**

If you have questions, see the Instructions for completing the *NCLB Teacher Requirements: Certificate of Compliance*. (Sec. 3.1-3.3)

1. I have a bachelor's degree (Sec. 3.2.1)
2. I have an appropriate California Credential. (Sec. 3.2.2) Type \_\_\_\_\_ Date of issuance \_\_\_\_\_

3. I have demonstrated core academic subject area competence by completing: (Sec. 3.2.3)

✓ Check one box to determine the appropriate option/s:

- I am a "New" to the profession teacher.

"New" elementary teachers must select Exam option.

"New" middle/high school teachers may select Exam or Coursework option.

- I am a "Not new" to the profession teacher.

"Not new" elementary teachers may select Exam or HOUSSE option.

"Not new" middle/high school teachers may select the Exam, Coursework, Advanced Certification or HOUSSE options.

✓ Check one box from the option/s available.  
EXAM

- New Teacher:** I have passed a CCTC approved subject matter exam (CSET).

- Not New Teacher:** I have passed a CCTC approved subject matter exam including but not limited to CSET, MSAT, or NTE, in the core subject that I teach.

## COURSEWORK

- I have completed a CCTC approved subject matter program in the core subject that I teach.
- I have an undergraduate major in the core subject I teach.
- I have an undergraduate major equivalent in the core subject I teach (32 non-remedial semester units).
- I have a graduate degree in the core subject I teach.

## ADVANCED CERTIFICATION

- National Board Certification in the core subject I teach

## HOUSSE

- I have completed California's High Objective Uniform State Standard of Evaluation in the core subject I teach. (See Sec. 3, Form 2 and/or Form 3.)

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Verified by (Superintendent/designee) \_\_\_\_\_ Date: \_\_\_\_\_

✓ Attach appropriate documentation and evidence.

✓ The teacher retains a signed copy of this form.

LEAs/districts retain a signed original of this form for NCLB data reporting purposes.

**This certificate relates to the following NCLB Core Academic Subject: (Check one)**

- English
- Reading/Language Arts
- Mathematics
- Science
- Civics and Government
- Economics
- Arts
- Foreign Language
- History
- Geography
- 
- Self-Contained/Elementary Multiple subjects

# CALIFORNIA HIGH OBJECTIVE UNIFORM STATE STANDARD OF EVALUATION

## Form 2

### CALIFORNIA HOUSSE – PART 1

#### Assessment of Qualifications and Experience

Teacher's Name \_\_\_\_\_

Current Core Academic Assignment \_\_\_\_\_

I have accumulated the 100 Points required for the California HOUSSE. (Attach evidence)

<b>HOUSSE-PART 1: PRIOR EXPERIENCE IN ASSIGNED AREA</b>	<b>Total Points</b>
Experience in teaching core area - 10 pts per school year (Five years maximum) Circle years teaching this core academic subject: 1 2 3 4 5	50 pts Max. _____pts
<b>HOUSSE-PART 1: CORE ACADEMIC COURSEWORK IN ASSIGNED AREA</b>	<b>Points</b>
<p><b>Elementary Teachers Core Academic Coursework: Select one if appropriate</b></p> <p>A. Completed 18 semester units in each of four core areas: 1)Reading/ Language Arts, 2) Mathematics and Science, 3) History and Social Sciences and 4) the Arts. - 50 pts, or</p> <p>B. Completed a CCTC approved Liberal Studies Waiver Program - 50 pts, or</p> <p>C. National Board Certification in grade span - 60 pts, or</p> <p>D. Completed an advanced degree in teaching, curriculum instruction, or assessment in core academic area [e.g., MAT/MEd/MA/MS] 60 pts</p> <p><b>Middle/High School Core Academic Coursework: Select one if applicable</b></p> <p>A. Completed CCTC-Supplementary Authorization – 50 pts., or</p> <p>B. Completed 15-21 Units of Core – 30 pts., or</p> <p>C. Completed 22-30 Units of Core – 50 pts., or</p> <p>D. Completed an advanced degree in teaching/curriculum/assessment in core academic area {e.g., MAT/MEd/MA/MS} – 60 pts.</p>	_____pts
<b>HOUSSE-PART 1: STANDARDS ALIGNED PROFESSIONAL DEVELOPMENT IN ASSIGNED AREA</b>	<b>Points</b>
<p><b>Standards Aligned Professional Development</b> (20 hrs = 5 pts, 40 hrs = 10 pts....)</p> <ul style="list-style-type: none"> <li>• Reading and Mathematics Professional Development Program (AB466 Training)</li> <li>• Beginning Teacher Support and Assessment (BTSA) Programs</li> <li>• Participate, but not yet certified, in National Board Certification program.</li> </ul> <p>NOTE: This list is not exhaustive. Professional development activities that are used for the HOUSSE evaluation must be activities that increase teachers' knowledge of core academic subjects, are standards-aligned, sustained, intensive and classroom-focused and are not 1-day or short-term workshops or conferences. NCLB requires that the list of professional development activities is available to the public. (See Section 3.2.3.1)</p>	(Within last six years)  _____pts
<b>HOUSSE-PART 1: LEADERSHIP AND SERVICE TO THE PROFESSION IN ASSIGNED AREA</b>	<b>Points</b>
<p><b>Service and leadership roles within Core academic content area 1 yr = 30 pts, 2 yr = 60 pts, 3 yrs = 90 pts</b></p> <p>Mentor, Academic Curriculum Coach, Supervising Teacher, College / University instructor in content area/content methodology, BTSA Support Provider, Department Chair</p> <p>National / State Recognition as "Outstanding Educator" in Content Area</p> <p>NOTE: This list is not exhaustive. NCLB requires that the list of qualified service and leadership activities is available to the public. (See Section 3.2.3.1)</p>	_____pts

Signed by Teacher \_\_\_\_\_ Date \_\_\_\_\_

Verified by LEA (Superintendent/designee) \_\_\_\_\_ Date \_\_\_\_\_

✓ Attach appropriate documentation.

✓ Attach a copy of HOUSSE-PART 1 to Certificate of Compliance (Form 1)

➤ Go to HOUSSE-PART 2 (Form 3) only if more points are necessary to reach a total of 100.

**CALIFORNIA HIGH OBJECTIVE UNIFORM STATE STANDARD of EVALUATION**

**Form 3**

**CALIFORNIA HOUSSE – PART 2**

**Assessment of Current Qualifications through Classroom Observation and/or**

**Portfolio Development**

Teachers Name \_\_\_\_\_

Current Core Academic Assignment \_\_\_\_\_

HOUSSE-PART 2: DIRECT OBSERVATION OR PORTFOLIO ASSESSMENT (Attach verification)	Points
Completion of successful observations (20 points each) 1 observation = 20 pts, 2 observations = 40 pts.... Completion of successful portfolio assessment = 100 Points. (No partial credit)	_____ pts

This review of evidence and observation form may be used to complete HOUSSE-PART 2. Sufficient evidence must be presented to indicate that a teacher has demonstrated competence in the K-12 content standards pertaining to the teacher assignment and has met California Standards for the Teaching Profession 3 and 5.1.\*

<b>STANDARD THREE UNDERSTANDING AND ORGANIZING SUBJECT MATTER FOR STUDENT LEARNING</b>	<b>EVIDENCE (WRITTEN ON FORM OR ATTACHED)</b> (Evidence may include interview, observation, and use of student achievement data, lesson and unit plans.)
3.1 Demonstrating knowledge of subject matter content and student development	
3.2 Organizing curriculum to support student understanding of subject matter	
3.3 Interrelating ideas and information within and across subject matter areas	
3.4 Developing student understanding through instructional strategies that are appropriate to the subject matter	
3.5 Using materials, resources, and technologies to make subject matter accessible to students	
<b>STANDARD FIVE ASSESSING STUDENTS LEARNING</b>	
5.1 Establishing and communicating learning goals for all students	

(\*Standards are from the California Standards for the Teaching Profession, CSTP, <<http://www.btsa.ca.gov/ba/pubs/pdf/cstpreport.pdf>>).

Verified by LEA Administrator/Designee \_\_\_\_\_ Date \_\_\_\_\_

- ✓ Attach appropriate documentation.
- ✓ Attach a copy of HOUSSE-PART 1 and PART 2 to *NCLB Teacher Requirements: Certificate of Compliance*. (Form 1).