

## **Human Resource Services**

## **Applicant Reference Check** (Classified and Management)

Applicant:
Position:
Interviewer:
Date:
Person/Spoke to:
How would you describe (the applicant's) work style?
Is there any reason we should not hire (the applicant)?
What are the strengths of (the applicant)?
What are the weaknesses of (the applicant)?
On a score of one to ten with ten being high, how would you rate (the applicant)?
Is there someone else I should speak to about (the applicant)?
Would you hire (the applicant) again in the position they now hold?