



ISO/ProMS – LOWER LEVEL OBJECTIVES

The Planning & Construction Department acknowledges the need for documented and measurable departmental lower level objectives that support the District’s Strategic Plan, the Three Pillars, and Operational Expectations. Therefore, the Planning & Construction Department identifies the following departmental lower level objectives:

Lower Level Objective 1	Leverage qualifying projects funded with local money with state and federal funds.
Specific Support to Strategic Plan and/or Operational Expectation	<ul style="list-style-type: none"> OE 13.1 – Superintendent will develop a plan that establishes priorities for construction renovation and maintenance projects that: F. Leverages local funds with State and Federal grant opportunities
Implementation	<ul style="list-style-type: none"> Begin date 7/1/2010 Track qualifying projects and their funding source
Measurement	<ul style="list-style-type: none"> Total dollar amount spent on qualifying projects with breakdown of funding source
Desired Results	To increase the percentage of projects funded by state and federal monies

Lower Level Objective 2	Improve Williams schools facility inspections.
Specific Support to Strategic Plan and/or Operational Expectation	<ul style="list-style-type: none"> OE 13.3 – Superintendent will assure that facilities are safe, clean and properly maintained OE 7.5 – Superintendent may not allow facilities and equipment to be subject to improper use or insufficient maintenance
Implementation	<ul style="list-style-type: none"> Begin date 7/1/2010 Using the results from the State of California Facility Inspection Tool (FIT) identify areas for improvement and track scores from year to year to show progress and failures
Measurement	<ul style="list-style-type: none"> Listing of Williams schools with FIT results and percentage of schools with a 90% or better score
Desired Results	75% of all Williams schools receive a 90% or better score on facility inspections

Lower Level Objective 3	Improve Pay Application processing time
Specific Support to Strategic Plan and/or Operational Expectation	<ul style="list-style-type: none"> OE 6.1 – Superintendent will assure that payroll and legitimate debts of the district are promptly paid when due
Implementation	<ul style="list-style-type: none"> Begin date 1/1/2010 Process pay applications according to accounting services process and track processing time in days
Measurement	<ul style="list-style-type: none"> Number of days from application received to date check is printed
Desired Results	100% of pay applications will be paid in 20 days or less