

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	Pest Control Specialist	<b>CLASSIFICATION:</b>	Classified Non-Management (SEIU/Operations Support)
<b>SERIES:</b>	None	<b>FLSA:</b>	Non-Exempt
<b>JOB CLASS CODE:</b>	0645	<b>WORK YEAR:</b>	12 Months
<b>DEPARTMENT:</b>	Facilities Maintenance or Buildings and Grounds/ Operations	<b>SALARY:</b>	Range 59 Salary Schedule C
<b>REPORTS TO:</b>	Assigned Supervisor	<b>BOARD APPROVAL:</b>	12-10-79
		<b>HR REVISION:</b>	04-26-12 01-05-16

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**BASIC FUNCTION:**

Perform skilled work related to the inspection, location, and identification of suspected or reported infestation by insects, rodents, and other pests for the purpose of determining appropriate eradication and control or corrective measures; responsible for environmentally safe treatment of district facilities and landscape with approved chemical eradication and other control measures.

**REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)**

Inspect facilities to determine possible pest problems and implement appropriate preventive or mitigating course of action in accordance with integrated pest management program. **E**

Locate and identify reported pest and or infestation. Employ knowledge of pests' biology, habits and harborage to determine appropriate eradication, exclusion or control measures. Set monitoring devices for correct identification of target pests and determination of appropriate action. **E**

Apply chemicals and/or set traps in accordance with accepted industry practices and prescribed regulatory standards; set spikes or screens for bird barriers and other exclusion devices for avian pests. **E**

Prepare and mix chemical agents used in pest control and eradication in accordance with prescribed instructions and warning/cautionary statements. **E**

Pre-treat soil of foundations, slab floors or crawl spaces with termiticide prior to construction or erection of structures, e.g., portables and sheds. **E**

Treat subterranean termites and other wood boring pests with appropriate methods and chemicals; coordinate with other trades personnel. **E**

Maintain accurate records of chemical and biological agents used for environmental regulatory and reporting purposes; report monthly use report of pesticides to the County Agricultural Commission. **E**

Perform follow-up inspections to ascertain effectiveness of treatment and control measures; remove dead animals or rodents; perform periodic preventive maintenance inspections to detect infestation in early stages; and work with outside agencies, such as city/county animal control, federal animal trapper, and city/county agricultural office and wildlife department. **E**

Follow governmental regulations regard the pre/post posting requirements for non-exempt pesticides. **E**

Eradicate and/or control tree and plant diseases through chemical solutions. Oversee the use of herbicides. **E**

Ensure the proper handling, storage, and disposal of pest control chemicals. **E**

Provide information to staff and administration concerning the presence of any public health dangers, specifics of pest infestation, and various appropriate control measures; respond to inquiries from parents and staff regarding pesticide usage with discretion, sensitivity to diverse cultures and utmost diplomacy. **E**

Perform duties wearing appropriate protective clothing, approved respirator, and other equipment when necessary adhering to OSHA and industry standards. **E**

Utilize, maintain, and calibrate equipment and tools specific to the trade such as portable chemical spray applicators, trailer mounted spray rig, traps, foggers, and bait containers, bait dispensers, and bird barrier machines; drive a district vehicle to conduct work. **E**

Complete and keep work orders, inspection reports, pest control logs, and daily activity logs. Maintain inventory of chemicals and equipment. **E**

Ensure the proper handling, storage, and disposal of pest control chemicals. Guarantee safety at all times in use of pesticides, baits, and traps in and around school facilities. **E**

Train other personnel in preventive pest control methods. Educate District personnel in the importance of Integrated Pest Management (IPM). **E**

Perform cleaning and maintenance of equipment, tools, and materials utilized per work site; ensures adherence to principles and practices of safe equipment use and operation; lift and carry light to moderately heavy objects. **E**

Respond to emergencies or critical incidents, resolve, contain, and/or prevent physically injurious or otherwise environmentally hazardous conditions. **E**

Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities. **E**

Work an alternative work week schedule. **E**

Must be available for mandatory overtime during critical time. **E**

Perform related duties as assigned.

**TRAINING, EDUCATION, AND EXPERIENCE:**

Any combination equivalent to: graduation from high school, and three years of experience in termite or other wood destroying insect control work and/or structural pest, fungus, and rodent work. Experience in both structural and termite control work required.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California Class C driver's license, and provide proof of insurance; employee entrance evaluation (lifting test); physical examination for wearing a respirator. Field Representative license Branch 2 issued by the Structural Pest Control Board of the California Department of Affairs; valid Qualified Applicators License (QAL) issued by the California Department of Pesticide Regulation; Field Representative license Branch 3 must be obtained within ten (10) months of employment. The required licenses must be maintained throughout employment. Ten hours of continuing education per year is required.

**KNOWLEDGE AND ABILITIES:****KNOWLEDGE OF:**

Principles, laws, rules, and regulations of pesticide use.  
Current pesticide practices, industry trends and technology, including identification and management of pests.  
Pest identification, insect biology, lifestyles, and habits.  
Environmental regulations, Safe Schools Act, and Integrated Pest Management (IPM) procedures.  
Chemical labels and properties.  
Methods, materials, tools, and equipment used in pest control.  
Basic record-keeping techniques.  
Safe working methods and procedures.  
Technical aspects of field of specialty.  
Health and safety regulations.

**ABILITY TO:**

Work an alternative work week schedule.  
Must be available for mandatory overtime during critical time.  
Perform the basic function of the position.  
Identify problem areas, and operate and maintain traps.  
Apply chemicals, set traps, safely operate equipment, and install exclusion barriers to alleviate pest problems.  
Train other personnel in preventive pest control methods.  
Interpret instructions furnished in written, oral, diagrammatic, or schedule form.  
Read, understand, and follow chemical labels.  
Maintain records, and prepare complete and concise reports.  
Understand and follow oral and written directions.  
Establish cooperative working relationships with others.  
Work independently with minimal supervision.  
Operate a vehicle, observing legal and defensive driving practices.  
Lift and carry light to moderately heavy objects according to safety regulations.  
Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.  
Work efficiently to meet schedules and timelines.  
Operate and maintain specialized tools of the pest control trade.  
Meet state and district standards of professional conduct as outlined in Board Policy.  
Lead Abatement Awareness.

**WORKING CONDITIONS:****SAMPLE ENVIRONMENT:**

Indoor and outdoor work environment; drive a vehicle to conduct work; exposure to adverse weather conditions; work in confined spaces or heights; work with and around students, staff, parents, and community groups at all facilities.

**SAMPLE PHYSICAL ABILITIES:**

Lift, carry, push, and/or pull light to moderately heavy objects and materials; climb ladders; tolerate heights and enclosed or confined spaces; walk and stand for extended periods of time; bend at the waist; stoop, crouch; or crawl, reach overhead, above the shoulders, and horizontally; hear and speak to exchange information; see to perform duties; dexterity of hands and fingers to operate hand tools and specialized equipment.

**SAMPLE HAZARDS:**

Exposure to toxic chemicals, strong odors, and vapors when mixing and spraying; subject to being stung or bit, heat stroke, and trap malfunctions; work at heights and in confined spaces; potential exposure to hazardous materials; exposure to dust.