

**Head Start Policy Committee Meeting Minutes
Thursday, June 15, 2017**

I. Call to Order/Roll Call

The meeting was called to order at 9:45 a.m. by Calvin Sheppard, Chair. He asked the Parliamentarian, Taneya Zimmerman, to take minutes of the meeting and to take roll. She took roll and a quorum was established.

II. Consent Items

A. Approval of the Minutes of the June 8, 2017 Meeting

Minutes of the June 8, 2017 meeting were reviewed. Taneya Zimmerman moved to approve the minutes. Andrea Scharnow seconded the motion. Show of hands vote: Aye: 5 (Taneya Zimmerman, Andrea Scharnow, Kassity Presley-Shelton, Louann Dotson, and Denise Burleson) Nay: 0 Abstentions: 1, Calvin Sheppard, Chair.

III. Action Items

A. Final Reading of Amended Bylaws

BraJona Rashada, Parent Advisor, provided copies of the revised amended Bylaws. She went over the changes and additions recommended by both the Executive Board and SETA Representative, Marie Desha. She asked the Policy Committee if they had any questions, comments, or concerns in regards to the changes made to the Bylaws. The Policy Committee did not have any questions or comments about the changes made. BraJona then asked if the Policy Committee would approve the final reading amended Bylaws, and to move forward with submitting it to the Governing Board for approval. Andrea Scharnow moved to approve the final reading of the Amended Bylaws. Taneya Zimmerman seconded the motion. Show of hands vote: Aye: 5 (Andrea Scharnow, Taneya Zimmerman, Kassity Presley-Shelton, Louann Dotson, and Denise Burleson) Nay: 0 Abstentions: 1, Calvin Sheppard, Chair.

B. Approval of 1% COLA increase for the HS, EHS, and CCP Grants

Jacque Bonini, Director, provided copies of the Head Start, Early Head Start, and CCP COLA Budget Narrative. She read over the narrative, and explained to the Policy Committee how to read the charts provided with the narrative. The Policy Committee did not have any questions or comments about the narrative or the charts. Mrs. Bonini then asked if the Policy Committee would approve the 1% COLA increase for the HS, EHS, and CCP Grants. Louann Dotson moved to approve the 1% COLA increase for the HS, EHS, and CCP Grants. Denise Burleson seconded the motion. Show of hands vote: Aye: 5 (Louann Dotson, Denise Burleson, Kassity Presley-Shelton, Taneya Zimmerman, and Andrea Scharnow) Nay: 0 Abstentions: 1, Calvin Sheppard, Chair.

IV. Action Items (Closed Session Personnel-Pursuant to Government Code Section 54957)

A. Staff Approval

There were no staff approvals.

V. Information Items

A. Director's Report

Jacquie Bonini, Director, thanked the Policy Committee for their work and support. She also encouraged the parents to have a wonderful Summer Break.

B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report

There was no ERSEA report.

C. Fiscal Monthly Report

There was no Fiscal report.

D. Policy Council Report

There was no Policy Council report.

E. Nutrition Update

There were no Nutrition updates.

F. Facility Update

There were no Facility updates.

G. First 5 Update

There were no First 5 updates.

H. Education Update

There were no Education updates.

I. Parent Engagement Update

There were no Parent Engagement updates.

VI. Open Discussion and Comments

There were no comments.

VII. Public Participation

There was no public participation

VIII. Adjournment

Meeting was adjourned at 9:55 am.