

TO: POLICY COMMITTEE REPRESENTATIVES AND HEAD START TEACHERS  
SUBJECT: POLICY COMMITTEE MEETING

**POLICY COMMITTEE MEETING  
THURSDAY, NOVEMBER 19, 2015  
9:00 AM – 11:00 AM  
LOCATION: CAPITAL CITY CHILD DEVELOPMENT CENTER  
7220 24<sup>TH</sup> STREET  
If you have any questions please call Vicki Wasson, Coordinator at 643-7811.**

*Performance Standard 1304.50 (a) (3) All Policy Councils, Policy Committees, and Parent Committees must be established as early in the program year as possible. Grantee Policy councils and delegate Policy committees may not be dissolved until successor Councils or Committees are elected and seated.*

## AGENDA

### **I. Call to Order/Roll Call**

### **II. Consent Items**

- A. Approval of the Minutes of the October 15, 2015 Meeting

### **III. Action Items**

- A. Election of Officers (Chair, Vice Chair, Secretary and Parliamentarian)
- B. Election of Policy Council Representatives and Alternates
- C. Selection of two (2) Parent Representatives to attend the Annual National Head Start Association (CHSA) Conference, Tuesday-Friday, December 1-4, 2015, in San Diego, CA.

### **III. Action Items-Continued (Closed Session Personnel-Pursuant to Government Code Section 54957)**

- A. Staff Approval (if applicable)

### **IV. Information Items**

- A. Director's Report
- B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report
- C. Fiscal Monthly Report
  - Department Credit Card Statement of Account
  - USDA Meals/Snacks
- D. Policy Council Report
- E. Nutrition Update
- F. Facility Update
- G. First 5 Update

### **V. Open Discussion and Comments**

### **VI. Public Participation**

### **VII. Adjournment**