

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	Painter, Sign	<b>CLASSIFICATION:</b>	Classified Non-Management (SEIU/Operations-Support)
<b>SERIES:</b>	None	<b>FLSA:</b>	Non-Exempt
<b>JOB CLASS CODE:</b>	0863	<b>WORK YEAR:</b>	12 Months
<b>DEPARTMENT:</b>	Facilities Maintenance	<b>SALARY:</b>	Flat Rate Salary Schedule C1
<b>REPORTS TO:</b>	Assigned Supervisor	<b>BOARD APPROVAL:</b>	01-01-65
		<b>BOARD REVISION:</b>	06-08-81
		<b>HR REVISION:</b>	06-21-12

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**BASIC FUNCTION:**

Perform skilled sign painting and commercial art duties related to the design, layout, hand lettering, typography, silk screening, and engraving of signs, stencils, decals, and kindergarten playgrounds where standards of beauty, harmony, and workmanship are exacting.

**REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)**

Design, lay out, and letter a wide variety of signs on various surfaces such as wood, paper, metal, glass, stucco, and blacktop; prepare surfaces for sign writing and art work; cut stencils; refurbish damaged, faded, and worn out signs. **E**

Create artwork to convey themes and/or subjects for various functions; create all aspects of commercial art. **E**

Utilize sign brushes and airbrushes, precise drawing and measuring equipment, and chemical fixing sprays to a variety of interior and exterior surfaces, signs, and blacktop; repaint vandalized signs. **E**

Operate a computer, related software, and various graphics software applications to assist in the design and layout of artistic projects and Americans with Disabilities Act (ADA) signs. **E**

Confer with students, parents, staff, and the public to coordinate the design and layout of artistic projects according to dimensions and location; determine final output from rough draft and work orders. **E**

Maintain records and reports on materials, labor, and time costs; prepare and submit requisitions for materials and supplies; monitor and review invoices and purchase orders with vendors; maintain an inventory of art supplies and equipment. **E**

Erect, rig, and move ladders, scaffolding, and platforms; mix paints and match colors; clean and maintain brushes, tools, and other equipment. **E**

Assure work completed and in progress comply with applicable codes, laws, rules, and regulations. **E**

Operate and maintain a variety of specialized hand and power tools and equipment; drive a district vehicle to conduct work; lift and carry heavy objects. **E**

Remain current and knowledgeable of technological advances related to graphics applications and developments in sign painting, sign making, and fabrication. **E**

Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities. **E**

Perform related duties as assigned.

### **TRAINING, EDUCATION, AND EXPERIENCE:**

Any combination equivalent to: graduation from high school, four-year commercial art school, and five years of increasingly responsible commercial art experience.

### **LICENSES AND OTHER REQUIREMENTS:**

Hold a valid California Class C driver's license, and provide proof of insurance, and provide proof of insurance; employee entrance evaluation (lifting test).

### **KNOWLEDGE AND ABILITIES:**

#### **KNOWLEDGE OF:**

Commercial art, design, and materials.  
Painting, typography, and hand-lettering techniques.  
Effective use of color, and layout and design techniques.  
Preparation of various surfaces.  
Mixing and blending of various kinds of paint, varnishes, enamel, and shellacs.  
Application of paints and finishes to various surfaces.  
Safety precautions in handling and storage of painting materials.  
Safety methods and procedures pertaining to ladders, rigging, and scaffolds.  
Computer hardware, related software, and machinery.  
Basic record-keeping techniques.  
Technical aspects of field of specialty.  
Health and safety regulations.

#### **ABILITY TO:**

Perform skilled sign painting and commercial art work.  
Paint with sign brushes, airbrushes, and other tools of the trade.  
Mix and match colors, textures, and stains.  
Meet district standards for materials used on specific surfaces.  
Erect and work from ladders, rigging, and scaffolds.  
Climb and work from ladders and staging.  
Work independently with minimal supervision.  
Meet schedules and timelines.  
Estimate cost of materials and labor.  
Operate a computer, related software, and machinery.  
Follow oral and written directions and give to others.  
Operate a vehicle, observing legal and defensive driving practices.  
Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.  
Lift and carry heavy objects according to safety regulations.  
Work cooperatively with others.  
Meet state and district standards of professional conduct as outlined in Board Policy.

### **WORKING CONDITIONS:**

#### **SAMPLE ENVIRONMENT:**

Sign shop, indoor or outdoor work environment; work in confined spaces; work with and around students, staff, parents, and community groups at all facilities; work from ladders, scaffolding, and lifts; drive a vehicle to conduct work; work in adverse weather conditions.

**SAMPLE PHYSICAL ABILITIES:**

See for good hand-eye coordination, and to mix and match paint colors, textures, and stains; ascend and descend ladders and scaffolding; balance, lift, and carry heavy objects; stand, stoop, or crouch for extended periods of time; bend at the waist; reach overhead, and above the shoulders; dexterity of hands and fingers to operate painting equipment and tools.

**SAMPLE HAZARDS:**

Working at heights to perform work from scaffolding and platforms; working in confined spaces; repetitive hand motion; regular exposure to vapors from paints and solvents; potential exposure to toxic fumes and hazardous materials.

**APPROVALS:**

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Jess Serna, Chief Human Resources Officer

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Date

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Jonathan P. Raymond, Superintendent

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Date