



**HUMAN RESOURCE SERVICES**  
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Lisa Allen, *Interim Superintendent*  
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### **Mandated Reporter**

**As a reminder, all SCUSD personnel are mandated reporters.**

#### **Standards for making a report**

- An initial report must be made immediately or as soon as is practicably possible by telephone.
- The mandated reporter must also prepare and send, fax, or electronically transmit a written follow-up report within **36 hours** of receiving the information concerning the incident.

#### **How to file a complaint in Sacramento County**

- For Mandated Reporters, please make your verbal report to the Sacramento County Child Abuse Hotline. Call **(916) 875-5437** to obtain a password to complete the online "[Suspected Child Abuse Report](#)".

**What should be reported?** (Click on the link for a full description of all forms of child abuse)

- Sexual assault or sexual exploitation
- Neglect
- Unlawful corporal punishment or injury
- Emotional abuse
- Physical abuse

#### **Note**

- If the incident has occurred on campus, please notify the Title IX coordinator, Melinda Iremonger, Immediately.
- Including but not limited to sexually explicit photograph sharing and any complaints related to sexual orientation, sexual assault, sexual harassment, or discrimination.

Please do not hesitate to reach out to me for clarity. Melinda Iremonger, 916-643-7446, [Melinda-iremonger@cusd.edu](mailto:Melinda-iremonger@cusd.edu)