



September 28, 2010

Mr. Robert Garcia
Human Resources
Sacramento City Unified
5735 47th Avenue
Sacramento, CA 95824

Dear Mr. Garcia:

Another school year is upon us, and we would like to thank you for the support Sacramento City Unified School District has given to CalStateTEACH in the past. It is extremely important that our Multiple Subject teacher candidates receive in-school support from experienced teachers in the different school districts.

In reviewing our records, we do not find a current signed Terms of Agreement (MOU) between CalStateTEACH and Sacramento City Unified. It is required by colleges and universities to have contracts with all school districts where Intern participants and/or Field Experience/Student Teacher participants are assigned. When a CalStateTEACH faculty makes a request to place a student(s) in a particular school, it is beneficial to our faculty to know that we have the district's approval.

Mr. George Porter, Principal of John H. Still Elementary, is agreeable to placing one of our students in his school. I am, therefore, enclosing two Terms of Agreement forms for your review and approval. One MOU covers Field Experience Participants and/or Student Teachers. The other MOU covers Intern participants. Please sign and date these forms, keep one set for your records and return the other set to the Fresno Regional Center in the enclosed envelope.

If you have questions or concerns regarding this information, please do not hesitate to contact me.

Sincerely,

Doris D. Walton
Administrative Support Coordinator
CalStateTEACH Fresno Region

Enclosures

AD6-00112, 113



**TERMS OF AGREEMENT
PUBLIC SCHOOL DISTRICTS**

Field Experience Participant / Student Teaching

CalStateTEACH and the Sacramento City Unified School District

Ag. 00772

About CalStateTEACH: CalStateTEACH is a multiple subjects credential program of the California State University. Its goal is to provide teacher training to persons who are interested in a school-based, rather than campus-based, approach to learning to teach. CST is an alternative, four-semester credentialing program [10 - 12 hours-per-week in a school-based field-experience in Terms 1 and 2 (Field Experience Participant); 10 - 17.5 hours-per-week in Term 3 (Initial Student Teaching); and full-time student teaching in Term 4 (Final Student Teaching)] operating from regional centers in association with the four CSU campuses at Fresno, Fullerton, Los Angeles, and Monterey Bay.

Purpose of the Agreement:

To engage the Sacramento City Unified School District and CalStateTEACH in a partnership to provide support for the preparation of CalStateTEACH candidates in the District. This partnership will be concentrated in the activities of three individuals: the CalStateTEACH Field Experience Participant / Student Teacher, the faculty representative of the CSU, hereinafter referred to as the assigned Faculty, and a mentor teacher from the School, hereinafter referred to as the Cooperating Teacher or Master Teacher. CalStateTEACH does not demand or require any exclusive arrangement with the District. The District is obligated only to provide appropriate support for CalStateTEACH credential candidate and staff to reach the common goal of placing fully credentialed teachers in California classrooms.

Overview of this Agreement:

CalStateTEACH agrees to provide multiple subjects coursework and the university supervision for each participating candidate, and the District agrees to provide them with a faculty mentor and appropriate support.

CalStateTEACH agrees to do the following:

1. Give highest priority in admissions to qualified applicants whom the District may ultimately wish to offer position(s) as a Multiple Subjects teacher(s).
2. Cooperate to the fullest extent possible to assist the School and District to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing interns in an unobtrusive, efficient, and supportive manner.
3. Provide a subject-matter competence evaluation of the applicant's transcripts, an on-line diagnostic to determine (candidates' subject matter preparation) OR candidate's readiness to pass CSET.
4. Provide assistance to all candidates who are not yet subject matter qualified to reach subject matter competence.



**TERMS OF AGREEMENT
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Intern Teaching

AOE-00713

CalStateTEACH and the Sacramento City Unified School District

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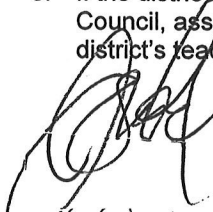
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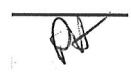
1. Give highest priority in admissions to qualified applicants whom the district wishes to offer positions as multiple subject teachers.
2. Cooperate to the fullest extent possible to assist the school and district to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing interns in an unobtrusive, efficient and supportive manner.
3. Provide each candidate with a high quality program of study which integrates program assignments with the candidate's classroom teaching.
4. Establish and coordinate the work of a Regional Center Advisory Council for the CalStateTEACH program and invite two representatives of the district to participate.
5. Provide each candidate with an assigned Faculty member who will make regular visits to the classroom, evaluate lessons and give specific feedback, confer with the principal and staff as needed, and act as program advisor.
6. Provide orientation materials to both the School Site Mentor and the principal.
7. Communicate regularly with the principal and the School Site Mentor, as well as provide the opportunity for them to give feedback on any aspects of the program and staff.

8. Provides reimbursements to the Regional Center for stipends paid per School Site Mentor, per term of the program, for the costs of assisting each candidate who obtains a qualifying CalStateTEACH Intern Credential.
9. Provide an on-going, faculty-facilitated online forum for all candidates in the group, with regular opportunities for discussion, problem solving, peer interaction and access to the assigned Faculty member.
10. Assist district candidates in processes related to enrollment, financial aid, and credential application, including applying for the CalStateTEACH Intern Credential through the CSU lead campus.
11. Provide a series of five Saturday seminars for candidates in the program.

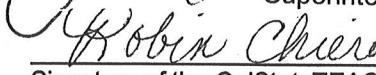
The school and district agree to do the following:

1. For each participating candidate, nominate a fully credentialed teacher who meets the CalStateTEACH qualifications to serve as School Site Mentor (SSM). This should be a current elementary teacher in the school. (See SSM job description for details.) In cases where there are no appropriate personnel available, a retired teacher may be considered.
2. Ensure that School Site Mentors have sufficient opportunity to observe, coach and guide the candidate. (Approximately two hours per week will be needed, one hour of which should be in direct classroom observation or modeling during the candidate's teaching day.)
3. Upon the request of the assigned Faculty, assure the participation of the school principal in specific CalStateTEACH candidate progress reviews or evaluations.
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5. Ensure that each candidate has access to a classroom computer or school computer lab for use by his/her students to support teaching and learning, and, if requested, access for personal use in meeting program requirements.
6. If the district wishes to be represented on the CalStateTEACH Regional Advisory Council, assign one district administrative representative and one representative from the district's teacher collective bargaining unit.


Jonathan P. Raymond
Superintendent



11/3/10
Date Signed



Signature of the CalStateTEACH Regional Director

9/28/10
Date Signed

In the case that the District teachers' bargaining unit desires representation on the CalStateTEACH Regional Center Advisory Council, the bargaining unit nominates the following teacher:

Name of Teacher Nominee

Signature of District Bargaining Unit Authorized Representative

Date Signed



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AP 6-05772

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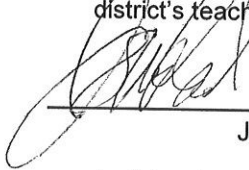
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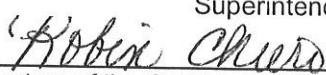
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