

TRANSITION TEAM MEETING

H. W. Harkness, Hollywood Park, C. P. Huntington

Monday, June 3, 2013 at 5:00 p.m.

H. W. Harkness, Room 18

In attendance:

- H.W. Harkness: Eric Chapman (principal), Bruce Brummett, Graciela Ross, , Lorrinda Johnson, Lori Tullgren, Guille Silva, Debbie Sarceno
- Hollywood Park: Tenley Luke (principal), Terri Sheffield, Liz Hastings, Sarah Mejia, Suzanne Womack, Corey P. Weaver
- C. P. Huntington: Jacquie Bonini (principal), Donna Rico, Tessie Fackler, Debra Adams, Elly Graves, Tracy Adams, Frank DeYoung
- District: Lisa Allen, Sue Hulsey

Follow-Up from May 13th Transition Meeting

Tenley provided information which was also translated for anticipated families coming from Maple and extended an invitation to attend this Transition Meeting. At this time, there is only one family that will still be coming from Maple. The other families will be going to other school sites.

Hollywood Summer Program is now full.

Bruce said that he sent an email to City Councilman about bus line along 24th Street. Eric will also share concern with Harkness neighborhood association at the next quarterly meeting.

Special Education class from Hollywood made cupcakes and took them to the two Special Education classes at Huntington.

Blending Events Update:

Hollywood Park

Several families were able to attend the Open House/Spaghetti Dinner on May 29th. In addition, several teachers from Huntington who will be teaching at Hollywood next year were in attendance.

There were three Huntington parents who came to the Guided Tour at Hollywood on May 30th.

Hollywood staff is still planning to do Home Visits during the summer and have a Meet and Greet event on August 27th.

H. W. Harkness

The Pancake Breakfast on May 18th and the Enchilada Dinner/Talent Show on May 29th were both fundraising activities. Families from Huntington chose not to attend.

There were two Huntington parents who came to the Guided Tour at Harkness on May 30th.

A flyer and a Connect Ed message will be going home to invite families to attend the Project Showcase on June 5th.

Huntington students in 1st – 5th grades who will be attending Harkness next year have been invited to participate in the Harkness Field Day on June 11th. School bus transportation has been arranged and permission slips will be sent home June 4th.

Harkness will have a new principal next year. It is anticipated that Home Visits will be done during the summer.

Transportation:

Routes have been established. Transportation will bring a packet of information to both the Closing and Receiving Schools. Information will be sent home with students before the end of the school year. It was suggested that the District also mail the information to the affected families.

Both Hollywood and Harkness are working with District and City personnel to make sure traffic flow at the sites is safe. Both sites plan to have staff meet the buses for at least the first couple weeks.

Instructional Materials:

Eric Chapman and Tenley Luke will visit Huntington to look at supplies/equipment that may need to be moved to their sites.

Student Placements and Teacher Assignments:

Staff at Hollywood and Harkness are working on lists. Huntington staff continues to communicate information that will help in that process. It may be possible to post class lists on the front door of Huntington as well. Usually lists are finalized by Labor Day.

Classroom and School Readiness with Facilities:

Harkness will not have any summer programs. The District will be access the site whenever they need.

Hollywood will have a summer program. The District will work around that schedule using a priority list to get the work done.

Results from After School Lottery:

The After School Lottery has been done. There is a wait list for Hollywood and Harkness has several openings.

Opening Of School Events:

Hollywood and Harkness will continue to finalize plans for future activities and communicate them with families.

Next Meeting:

Suggestion that Hollywood and Harkness schedule a follow-up transition meeting in September to keep lines of communication open to address any unforeseen problems. If there are not problems, the meetings would not need to continue. It was suggested the District may want to continue with its transition committee and have that committee make some records for future reference.