




BULLETIN

SUBJECT: MILEAGE REIMBURSEMENT RATE EFFECTIVE JANUARY 1, 2014 2013-14 NO. BS- 14

TO: All Schools and Departments

DATE: January 21, 2014

PREPARED BY: Amari Watkins **DEPARTMENT:** Accounting Services
Director, Accounting Services

REVIEWED BY: Ken A. Forrest **APPROVED:** 
Chief Business Officer

Effective January 1, 2014 the Internal Revenue Service (IRS) reimbursement rate for mileage decreases to **56** cents per mile. This decreases the rate by 0.5 cents per mile from the 2013 mileage rate of 56.5 cents. This rate is effective until further notice.

All District Employees	2014 Mileage Reimbursement	\$0.56
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Mileage reimbursement form ACC-F004 is available on the district's intranet in the ISO Form Directory. Please also complete a "Conference/Travel" requisition in ESCAPE Online, which can be found under "Vendor Requisitions," and reference the requisition number on form ACC-F004.

If you have any questions regarding the rates or the mileage reimbursement form, please contact Accounting Services at 643-7894.