

## Measure H Citizens' Bond Oversight Committee

February 21, 2024 Serna Center 5735 47th Avenue Tennessee Conference Room 6:00 to 7:00pm

#### Agenda

6:00	1.0 Call to Order	Manuel Jimenez, Chai
	2.0 Roll Call/Establish Quorum Amber Verdugo	Staff/All
6:05	3.0 Public Comment – Individual public comment shall be no more than two minutes in length on each agenda or non-agenda item.	All
	4.0 Approval of Agenda/Discussion of Tonight's Meeting  Motion by: Second by:  That the agenda be approved as presented/amended.	All
	5.0 Approval of Minutes  November 8, 2023 – Regular Meeting  Motion by: Second by:  That the minutes be approved as presented/amended.	All
6:15	6.0 Measure H Bond Fund Projects Update	Cindy Tao Chris Ralston
6:20	7.0 Fiscal Year Audit Presentation	Cindy Tao Crowe
6:45	8.0 Board Presentation and Bond Report Preparation	Nathaniel Browning Dale Scott
6:55	9.0 Future Business • Annual CBOC Training Date Approaching	Nathaniel Browning
6:57	10.0 Next Meeting Date/location  • May 8, 2024 – Cesar Chavez Elementary	All
7:00	Adjourn	



## Measures H

## Citizens' Bond Oversight Committee

Wednesday, November 8<sup>th</sup>, 2023 Community Conference Room 6:00 to 7:00pm

## **Minutes**

#### 1.0 Welcome/Call to Order 6:01

2.0 Public Comment – Individual public comment shall be no more than two minutes in length on each agenda or non-agenda item. Yes, key items are:

Non-compliant on membership, discuss process for audit & report. No audit has been provided to Measure H

Will amend at approval of agenda.

3.0 Call to Order/Members Present/Absent

Present: Arthur Aleman, Brian Hill, David Mack, Dave O'Toole, Gabriel Tiffany, James Miller, Julia Gahagan,

Manuel Jimenez, Marie Degelos, Nicole Elton, Robert Herrell

Absent: Andrea McPhee, Andrew Marks, Charlotte Yates, Christian Burkin, Christine Casey, Ian Davis, Kae Saephanh

Staff Present: Cindy Tao, Chris Ralston, Elena Hankard, Nathaniel Browning, Janea Marking

4.0 Introductions

The following individuals introduced themselves including a brief personal background.

Janea Marking, James Miller, David Mack, Nicole Elton, Meredith Johnson, Marie Degelos, Arthur Aleman, Dave O'Toole, Brian Hill, Chris Ralston, Gabriel Tiffany, Elena Hankard, Robert Herrell, Nathaniel Browning, Cindy Tao, Manuel Jimenez, Julia Gahagan

5.0 Approval of Agenda/Discussion of Tonight's Meeting

Motion by: James Miller

The agenda was approved as presented. All in favor.

6.0 Approval of Minutes

August 9th, 2023 - Regular Meeting

Motion by: Gabriel Tiffany

The minutes were approved as presented. All in favor.

Second by: Brian Hill

Second by: David Mack

7.0 Measure H Bond Fund Projects Update - Funding Summary

Ms. Tao provided a funding summary report for Measure H. Report was generated as of September 15<sup>th</sup>, 2023. A detailed report was also provided regarding project status updates that show what phases projects are currently in.

- \$750M authorization approved in March 2020
- \$225M used.
- \$4M interest earned.

Measure H bond and expenditure as of Sept 15th

Budget to date: \$322.3M Expended to date \$23.3M Projects in progress 41 Projects completed 1

Projects Status Update

Academic & Safety Equal Access Project

Budget to date: \$226M Expended to date: \$12.8M

Technology Enhancement Project

Budget to date: \$6.4M Expended to date: \$3.5M

Safety & Security Improvements

Budget to date: \$2.2M Expended to date: \$399K

P.E & Athletic Program Projects

Budget to date: \$29.7M Expended to date: \$596K

School/Classroom Improvement

Budget to date: \$55.8M Expended to date: \$5.3M

There were no questions.

Construction Projects Update

Mr. Ralston provided information and photos regarding active construction projects.

Edward Kemble/Cesar Chavez ES, Nicholas ES, Oakridge ES New Construction

- All have broken ground and are in the process of installing underground utilities. All 3 sites are on schedule.

Luther Burbank HS / C.K. McClatchy HS Baseball Softball Fields - In DSA. Both sites will be bid together.

John F. Kennedy HS / West Campus HS Baseball Softball Fields - Both sites will be bid together.

California MS Campus Renewal Project - In DSA for review. Estimated to be a 3-month project. The roof at this site is complete.

Matsuyama / Alice Birney Campus Renewal - In Design. Both projects had a change in Architect but will not affect schedules.

Joseph Bonnheim Playground – Summer project. Ethel Phillips Campus Renewal - Summer project.

Nicholas ES New Construction - Photos were provided of its current state.

Question: What exactly is being replaced/built for Joseph Bonnheim Playground Replacement project?

Mr. Ralston: Replacement of existing kinder & main playground site. The architect has been asked to review possible irrigation upgrades if budget allows. The hardcourt/asphalt status is going to be reviewed by the engineer to see if it can be seal coated or if it needs to be replaced.

Mr. Browning: Is it accurate to say we are still building the scope for what we can afford at that site?

Mr. Ralston: Yes, the playground structure will be replaced, and we generally know what that will cost. Will review all tests and data to make decisions on what work can be done within the budget.

Question: There was mention of a change in contractor for Matsuyama/Alice Birney. May we ask what issue you found with them?

Mr. Ralston: The architect hadn't gone to bid yet. They weren't able to continue & we have secured new architects. Project has a defined scope and budget so that it is easy for them to catch up.

Question: With the \$459M budget, are you staffed to make that work happen?

Mr. Ralston: We have two vacancies in the bond program right now. Project techs are owner reps/internal staff that make sure the project is running on schedule. Big decisions get brought back but they're generally able to answer questions and are an incredibly talented group of individuals. I rely on a program that is heavy in construction management firms because it keeps things going from start to finish very smoothly. They also help make sure that pricing is in line with what other school districts are paying and help us make sure we stay legal with our contracts. If we were fully staffed, then a lot of smaller projects could be run in-house.

Question: Are the staff or contract managers funded by bond?

Mr. Ralston: Yes.

Question: Do you ever run up against a moment where you don't have enough of that funding to fund staff?

Mr. Ralston: No.

Question: You mentioned two vacancies. What is the overall number?

Mr. Ralston: 3 project techs, 1 project manager, 2 program records technicians. That is the bulk of our construction bond staffing. Nathaniel & I have percentages of our salary that are paid out of the bond as we manage it. If you have to work in the bond a percentage of the bond is paid for that position.

Question: Who oversees the California bidding process?

Mr. Ralston: We do have an auditing process that makes sure that if a document is supposed to be publicly posted and it ran for 14 days as required, we must show that that document existed, and that process happened. They look at board meeting minutes to make sure we properly followed board procedures and timing. We have attorneys when there are questions. Going to bid is a very open process.

Mr. Browning: We also have a Purchasing Department that helps out with finalizing contracts/documents.

Question: Is Crowe the auditing company that audits that or is that a different audit?

Answer: Crowe is the districts external auditor. They can't audit everything every year, so they do select testing on different things and look at procurement. They are looking to make sure we are following processes and follow the timelines.

All questions were answered.

8.0 Future Business/Audit

Ms. Tao reviewed the timeline for audits with the group. Timeline will begin the first week of December to see if there are any findings for review or correction. We are currently still under audit. They were given preliminary findings but none for this specific bond measure.

Question: The audit rating, I know that they go through different things & show a document. Then from there depending on the amount of holes that they find or things that are minor/major in scope ... Is it then reported the same way?

Answer: Similar process to the unmodified opinion. You will get your overall opinion summary then they will give you an outline if there are any findings and what those findings are. And if any corrective action is required. Will follow a standard audit report.

#### Annual CBOC Training

May 2024 – Location TBD

## 9.0 Next Meeting Dates/Locations & Key Dates and Deliverables

- February 21st, 2024 Location TBD Crowe audit will take place at this meeting.
- Key Dates & Deliverables

Member: After we meet with Crowe then we will present at the board. Is that done in one of these meetings or is that whenever we are ready? What is the proposed schedule for that?

Answer: Once you receive the report from Crowe then we will work with you to identify a regularly scheduled board meeting date. That you will be invited to present the report at the board meeting.

Mr. Browning: Typically, that presentation to the board has the chair and maybe another couple individuals from the CBOC. Everyone else is invited to participate and provide public comments as desired. I think that board presentations are typically scheduled for some time a few weeks after to a month after the Crowe audit is presented to this body.

Member asked question to Mr. Hill: Since you've gone through this rodeo before maybe you can explain to the rest of us who aren't as familiar?

Mr. Hill: You get the Crowe findings and the four times I've seen it there's been one finding that they've identified. So, the board presentation based upon what the committee has done, and Crowe has done... The one time there was finding they turned to whoever and said we fixed that kind of thing. That's how extensive it is. I think if something else were to happen then we would have a different conversation.

Mr. Ralston: We just did Measure Qs on October 4<sup>th,</sup> and you could go on the district website and go to the board page and see the YouTube video of that presentation.

Ms. Johnson: Theres a requirement that this body produce a report at least annually of its activities. That's pretty much all we know about what an annual report is supposed to be. So, you have discretion, you can start now, you can start in two months, etc. to create some sort of document that is your report... In addition, when a district issues bonds at 55% threshold there's a requirement that it commends two additional audits of the bond program. One of which is the financial audit of the bond fund, and one is called a performance audit. Assuming Crowe is undertaking those will

present those to you and is part of the oversight's committees' job is to review those two audits. Those two audits can help inform your annual report.

Mr. Ralston: Question, does it have to be a report form, or could it be in the form of a power point that also highlights all those things you mentioned?

Ms. Johnson: Yes, there's no description anywhere that describes what the report should look like.

Adjourn: 6:10

Motion by: James Miller

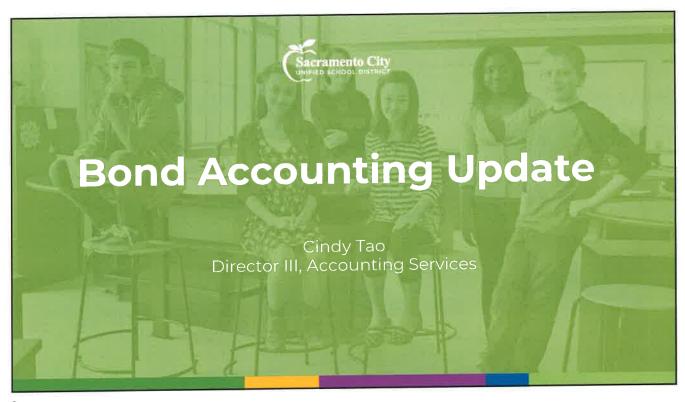
Second by: Robert Herrell



## Agenda

- Call to Order
- Roll Call
- Public Comment
- Approval of Agenda
- Approval of Minutes
- Measure H Bond Fund Update
- 2022-2023 Audit Presentation
- Board Presentation & Bond Report Preparation
- Future Business
- Next Meeting Dates/Locations
- Adjourn





## **Measure H Funding Summary**

#### **Funding**

- \$750M authorization approved by voters March 2020
- \$4M interest

#### **Bond Sales to Date**

Series	Date	Issuance	Running	Remaining
A	July 2022	\$225M	\$225M	\$525M

Sacramento City

4

# Measure H Budget & Expenditures as of 12/31/2023

	Project Category per Measure H bond language	Budget to Date	Expended to Date	# of Projects in Progress	# of Projects Completed
	Academic and Safety Equal Access	\$226M	\$21.1M	3	
	Technology Enhancement	\$6.6M	\$3.8M	5	1
Measure H	Safety and Security Improvements	\$2.3M	\$1.2M	13	
	PE and Athletic Programs	\$29.8M	\$859K	7	2
	School and Classroom Improvements	\$55.8M	\$6.6M	13	
	*Program Management	\$2M	\$1M	N/A	N/A
	Subtotal	\$322.5M	\$34.6M	41	1
	Future Projects per FMP	\$427.5M			
	TOTAL	\$750M	\$34.6M	41	1

N/A\* Program Management includes cost of bond issuance, staff, administrative (legal, continuing disclosure), and other related fees (audit)

Note: FMP is Facilities Master Plan

Sacramento City

5

5

# Academic and Safety Equal Access Projects Budget & Expenditures as of 12/31/2023

Project	Budget to Date	Expended to Date	Balance
Cesar Chavez / Edward Kemble Elementary New Construction	88,000,000	12,930,001	75,069,999
Nicholas Elementary	71,000,000	5,492,141	65,507,859
Oak Ridge Elementary	67,000,000	2,726,780	64,273,220
TOTAL			\$ 204,851,078

Sacramento City

# Technology Enhancement Projects Budget & Expenditures as of 12/31/2023

Project	Budget to Date	Expended to Date	Balance
Cybersecurity Equipment & Software	300,000	149,159	150,841
Instructional Technology Refresh	1,680,000	1,672,601	7,399
Chromebook Refresh	1,675,569	1,675,569	
LED Lighting Improvements	2,500,000		2,500,000
Serna Center Network Upgrade	225,000	188,305	36,695
Sema Conference Rooms AV			
Equipment Upgrade	298,997	122,847	176,149
TOTAL	S 6,679,566	\$ 3,808,482	S 2,871,084



7

## Safety and Security Improvement Projects Budget & Expenditures as of 12/31/2023

Project	Budget to Date	Expended to Date	Balance
Caroline Wenzel Security Improvements	50,000	23,282	26,718
CK McClatchy Security Improvements	209,000	52,636	156,364
Concrete Work for Safety & Path of Travel	1,000,000	50,900	949,100
Fern Bacon Security Improvements George Washington Carver Security	75,000 65,000	292,738 42,780	(217,738)
Isador Cohen Security Improvements	150,000	352,888	(202,888)
Matsuyama Security Improvements	75,000 125,000	61,206 37,666	13,7 <del>94</del> 87,334
Parkway Security Improvements  Rosa Parks Security Improvements	75,000	57,996	17,004
Rosemont Security Improvements	150,000	27,195	122,805
Sutterville Security Improvements	150,000	77,002	72,998
Tahoe Security Improvements	50,000	37,344 56,869	12,656 13,131
Umoja Security Improvements TOTAL	70,000 S 2,244,000	s 1,170,503	s 1,073,497

Sacramento City

В

## PE and Athletic Program Projects Budget & Expenditures as of 12/31/2023

Project	Budget to Date	Expended to Date	Balance
CK McClatchy Ball Fields	6,000,000	279,872	5,720,128
Isador Cohen Playground Replacement	1,500,000	*	1,500,000
John F Kennedy Ball Fields	6,000,000	157,679	5,842,322
Luther Burbank Ball Fields	7,200,000	302,422	6,897,578
New Joseph Bonnheim Playground Replacement	1,500,000	1-1-1	1,500,000
Rosemont Ball Fields	1,562,500	*	1,562,500
West Campus Ball Fields	6,000,000	119,459	5,880,541
TOTAL	S 29,762,500	S 859,432	\$ 28,903,068



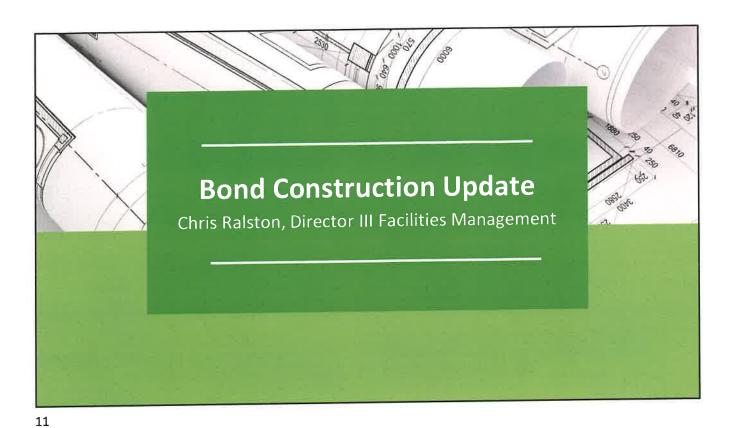
0

9

## School and Classroom Improvement Projects Budget & Expenditures as of 12/31/2023

Project	Budg	et to Date	Expen	ded to Date		Balance
Alice Birney Campus Renewal		4,000,000		115,383		3,884,618
California Campus Renewal & California Roof Replacement Bldg 1 & 3A		18,000,000		2,154,261		15,845,739
Ethel Phillips Campus Renewal		7,000,000		-		7,000,000
Hollywood Park Campus Renewal		3,500,000		-		3,500,000
James Marshall Campus Renewal		4,000,000				4,000,000
John F Kennedy Parking Lot Solar Canopy		4,000,000		31		4,000,000
Matsuyama Campus Renewal		8,000,000		81,295		7,918,705
Nicholas Elementary Interim Housing at Clayton B Wire		4,819,957		4,234,343		585,614
OW Erlewine Campus Renewal		2,500,000				2,500,000
TOTAL	S	55,819,957	S	6,585,282	S	49,234,675





The Phases of a Construction Project

Phase 1: Planning

> Identify project scope, funding, design, construction team entities, and schedule

Phase 2: Design

> Project design

Division of State Architect approval

Phase 3: Procurement

Project Bids

Phase 4: Construction

> Constructing the project

Phase 5: Close-out

> Project close out, DSA, compliance, audit, accounting, and archiving of records

## **Current Active Projects**

#### Edward Kemble/Cesar Chavez Elementary New Construction Construction Phase

- Building new 72,000 sq ft elementary school
- Two school programs maintaining their own identity into one building space
- > Budgeted for \$88M
- ➤ Est. completion Fall 2025

#### Nicholas Elementary School New Construction Construction Phase

- Building new 55,000 sq ft elementary school
- Interim housing at C.B. Wire for two school years 23-24 & 24-25
- Budgeted for \$71M
- Est. complete Fall 2025

#### Oak Ridge Elementary New Construction Construction Phase

- > Building new 53,000 sq ft elementary school
- > Budgeted for \$67M
- > Est. complete Fall 2025

#### Burbank Softball/Baseball Title IX Modernization Construction Phase

- Replacement of athletic facilities for baseball and softball
- Budgeted for \$6M, bid in spring 2024 (\$8.5M), construction staring March 2024 and estimated completion of January 2025

#### Kennedy Softball/Baseball Title IX Modernization Design Phase

- Replacement of athletic facilities for baseball and softball
- > Budgeted for \$6M, bid in spring 2024, construction summer 2024 and estimated completion of January 2025

13

## **Current Active Projects**

#### McClatchy Softball/Baseball Title IX Modernization Construction Phase

- > Replacement of athletic facilities for baseball and softball
- > Budgeted for \$6M, bid in spring 2024 (\$8.5M), construction starting March 4 and estimated completion of January 2025

#### West Campus Softball/Baseball Title IX Modernization Design Phase

- > Replacement of athletic facilities
- > Budgeted for \$6M, bid in spring 2024, construction summer 2024 and estimated completion of January 2025

#### Cal Middle Campus Renewal Design & Construction Phase

- > Project consist two phases:
- > 1. Summer 2023 roof replacement &
- 2. Summer 2024 ADA improvements, security improvements, interior floor and paint, technology upgrades, bathroom modernizations, and new furniture
- Budgeted for \$18M for both phases. Estimated completion Summer 2024

#### Security and Fencing at Multi-sites Close out Phase

- > Single point of entry during school hours
- Raising fences, iron material, installation of camera's, installation of front door technology for screening of visitors (buzzer)
- > Budgeted for \$2.1M

#### ADA Pathway Concrete Improvements Planning Phase

- > Address trip hazards
- Survey completed summer 2023 to identify & document all hazards
- Projects to be completed summer 2024
- Budgeted for \$5M

## **Current Active Projects**

#### Matsuyama Campus Renewal Procurement Phase

- > ADA improvements, security improvements, interior floor and paint, technology upgrades, bathroom modernizations, and new furniture.
- > Budgeted for \$12M, bidding now and estimated construction summer 2024.

#### Alice Birney Campus Renewal Procurement Phase

- > ADA improvements, security improvements, interior floor and paint, technology upgrades, bathroom modernizations, and new furniture
- Budgeted for \$8M, bidding now and estimated construction summer 2024

#### New Joseph Bonnheim Playground Replacement Planning Phase

- Safety
- Replace playground is new play apparatus and ground material to meet current safety expectations
- > Budgeted for \$1.5M; bid in spring 2024 and estimated construction summer 2024

#### Ethel Phillips Campus Renewal Planning Phase

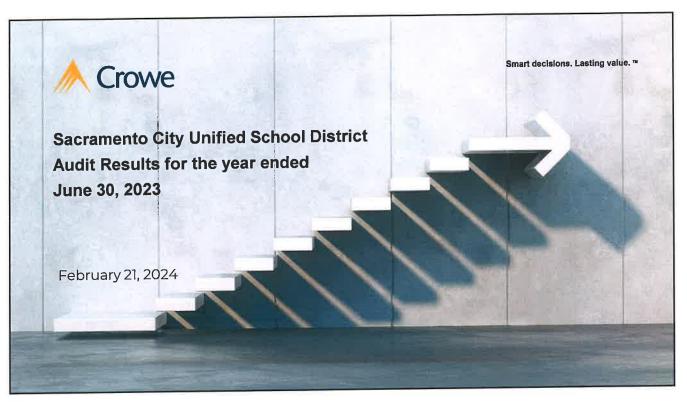
- > Security
- > Carpet, Paint, ADA improvements
- > Replace playground with new play apparatus and ground material to meet current safety expectations
- ➤ Budgeted for \$20M; bid in spring 2025 and estimated construction summer 2025

15

## Agenda

- Call to Order
- Roll Call
- Public Comment
- Approval of Agenda
- Approval of Minutes
- Measure H Bond Fund Update
- 2022-2023 Audit Presentation
- Board Presentation & Bond Report Preparation
- **Future Business**
- Next Meeting Dates/Locations
- Adjourn





## **Background on Proposition 39**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

## Requirements under Proposition 39 & Education Code

Education Code Section 15278 provides additional accountability measures:

- 1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
- A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
- 3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
- A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

19

#### **Audit Results**

Type of Opinion	Results / Questioned Cost
Measure H Financial Statements	Unmodified
<ul> <li>Measure H Financial statements are presented fairly in all material respects and in accordance with required standards</li> </ul>	
No findings or questioned costs	
Measure H Performance Audit Report	Unmodified

No exceptions identified in our tested sample

## Measure H Testing Conclusions - FY 2023

- Total Expenditures: \$20,067,926
- Total Tested: \$7,798,060 Expenditures (39%)
- Measure H Financial statements are presented fairly in all material respects and in accordance with required standards
- No findings or questioned costs

21



## Thank You

Jeff Jensen, CPA Crowe LLP Direct: 916.492.5162 jeff.jensen@crowe.com www.crowe.com

"Crear" as the brand primer attern which the reviews from of Crear Dates about the control of th The administration is the contract desired above a point of amounted their accordance to the contract and a point of amounted their accordance to the contract accordance to the contra

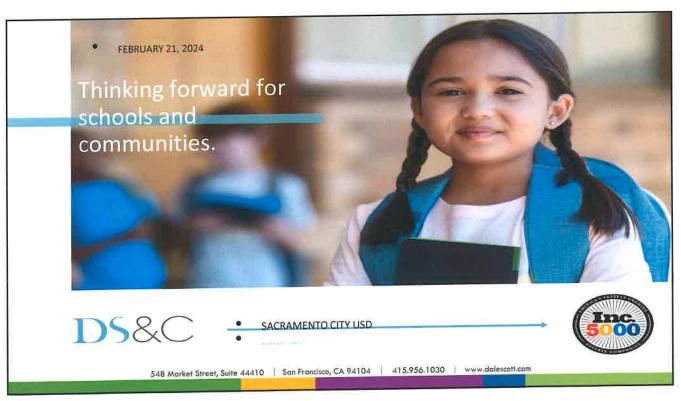
## Agenda

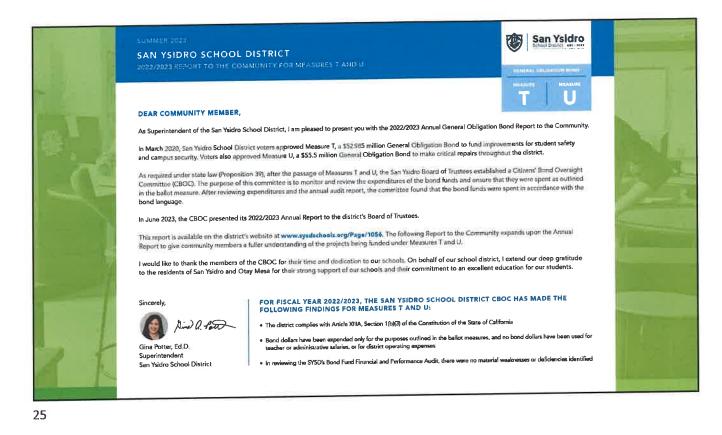
- Call to Order
- Roll Call
- Public Comment
- Approval of Agenda
- Approval of Minutes
- Measure H Bond Fund Update
- 2022 2023 Audit Presentation
- Board Presentation & Bond Report Preparation
- Future Business
- Next Meeting Dates/Locations
- Adjourn



23

23









#### .....

#### DISTRITO ESCOLAR DE SAN YSIDRO

2022/2023 INFORME A LA COMUNIDAD PARA LAS MEDIDAS TO U



#### ESTIMADO MIEMBRO DE LA COMUNIDAD:

Como Superintendenta del Distrito Escolar de San Ysidro, me complace presentarles el Informe Anual de Bonos de Obligación General 2022/2023 a la Comunidad.

En marzo de 2020, les votantes del Distrito Escolar de San Ysidro aprobaron la Medida T, un Bono de Obligación General de \$52.985 millones para financiar mejoras para la seguridad de los estudiantes y la seguridad del plantel escolar. Les votantes también aprobaron la Medida U, un Bono de Obligación General de 555,5 millones para hacer reparaciones críticas en todo el distrito.

Como lo requiere la loy estatal (Proposición 39), después de la aprobación de las Medidas T y U, la Mesa Directiva de San Ysidro estableció un Comité Ciudadano de Supervisión de Bonos (CBOC, por sus siglas en inglés). El propósito de este comité es monitorear y revisar los gastos de los fondos de los bonos y asegurar que se gastaron como se indica en la medida de la boleta electoral. Después de revisar los gastos y el informe anuel de auditoria, el comité determinó que los fondos de los bonos se gastaron de acuerdo con el lenguaje de los bonos.

En junio de 2023, el CBOC presentó su informe Anual 2022/2023 a la Mesa Directiva del distrito. Este informe está disposible en el sitio web del distrito en www.sysdschools.ccg/Page/1056. El siguiente informe a la Comunidad ampila el Informe Anual para dar a los miembros de la comunidad una comprensión més completa de los proyectos financiados bajo las Medidas T y U.

Me gustaría agradecer a los miembros del CBOC por su tiempo y dedicación a nuestras escuelas. En nombre de nuestro distrite escolar, extiendo nuestra profunda gratitud a los residentes de San Ysidro y Otay Mesa por su fuerte apoyo a nuestras escuelas y su compromiso con uma excelente educación para nuestros estudiantes.

Atentamente,



Dine a. Pow

Gina Potter, Ed.D. Superintendenta Distrito Escolar de San Ysidro PARA EL AÑO FISCAL 2022/2023, EL CBOC DEL DISTRITO ESCOLAR DE SAN YSIDRO HA HECHO LAS SIGUIENTES CONCLUSIONES PARA LAS MEDIDAS T Y U:

- El distrito cumple con el Artículo XIIIA, Sección 1(b)(3) de la Constitución del Estado de California
- El dinero de los bonos tólio se ha gastado para los fines indicados en las medidas electorales, y no se ha utilizado para pagar suelidos de maestros o pensenal indiministrativo, ni para gastos de funcionamiento del distrito
- Al revisar la auditoria financiera y de resultados del Fondo de Bonos del SYSD, no se han detectado deficiencias ni debilidades importantes.



- Date: August 3, 2023
- To: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
- From: CITIZENS' BOND OVERSIGHT COMMITTEE ("CBOC")
- MEASURE H
- Subject: CBOC FY 2022-23 ANNUAL REPORT TO THE BOARD OF EDUCATION
- As required under California state law, the Sacramento City Unified School District Measure H
  Citizens' Bond Oversight Committee ("CBOC") delivers this Annual Report to the Sacramento City Unified
  School District Board of Education for the fiscal year 2022-23.
- CBOC OVERVIEW
- As set forth under California state law:
- The CBOC is responsible for reviewing the District's expenditures of bond proceeds.
- The CBOC is subject to the Ralph M. Brown Public Meetings Act of the State of California.
- It should be noted that the expenditure of District funds on regular and deferred maintenance projects and the use of funds generated from sources other than the bond measures fall *outside* the scope of the Committee's review.

- REPORT TO THE BOARD/SUMMARY OF ACTIVITIES/COMPLIANCE
- Regarding the CBOC's proceedings and activities for the fiscal year 2022-23, the following information is provided:
- Annual Report. The CBOC is required to present an annual report to the Board of Education, which shall
  include a statement indicating whether the District complies with the requirements of Article XIIIA,
  Section 1 (b)(3) of the California State Constitution, as follows:
  - a. The bond proceeds from the sale of a Prop 39 bond are to be used only for the purposes specified and not for any other purpose, including teacher and administrator salaries and other school operating expenses;
  - A list of the specific school facilities projects to be funded, and certification that the district has evaluated safety, class size reduction, and information technology needs in developing that list;
  - The district board shall conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed; and
  - d. The district shall conduct an annual independent financial audit of the proceeds from the sale of the bonds until all proceeds have been expended for the projects.

Finding: COMPLIANT. The CBOC hereby states that it finds the District to comply with the requirements of Article XIIIA, Section 1(b)(3) of the California State Constitution.

- Review of Expenditures. It is the duty of the CBOC to provide oversight of band-expenditures, including the review of
  specific reports produced by the District, in order to ensure that band proceeds are being expended only for the purposes
  outlined in the ballot measures and that no band proceeds are used for teacher or administrative salaries or district operating
  expenses.
- 3. Finding: COMPLIANT. Activity successfully completed by CBOC.
  - Review of Financial and Performance Audit. The CBOC has reviewed the Sacramento City Unified School District Measure H Financial and Performance Audits.
- Finding: COMPLIANT/ONGOING ATTENTION REQUIRED. Once available, the CBOC will review the Sacramento
  City Unified School District Measure H Financial and Performance Audits. Financial and Performance audits will also need to be
  added to the District's website.
- Inform the Public. The CBOC is to provide information to the public concerning the District's expenditure of bond proceeds.
  - Finding: COMPLIANT/ONGOING ATTENTION REQUIRED. The report to the community is currently planned for early 2024.
  - Regular Meetings. The CBOC is required to hold at least one annual meeting but meets no more frequently than
    quarterly. All meetings are to be open to the public under the Ralph M. Brown Act.
  - Finding: COMPLIANT. Regular meetings were successfully held. The CBOC held meetings on March 8, 2023, and May 10, 2023. Minutes for the May 10, 2023, meeting need to be made available on the website.
- 6. CBOC Membership. The CBOC membership is to consist of seven members appointed by the Board. The table below reviews the status of the required positions, as specified under Proposition 39 and CBOC bylaws:
  - Finding: COMPLIANT/ONGOING ATTENTION REQUIRED. Efforts are required on the part of the District to fill vacant positions.

• COMMITTEE MEMBERSHIP.

Under state law, a member's term is limited to two years. Members may serve up to two consecutive terms. Information regarding the terms of the current members is shown below.

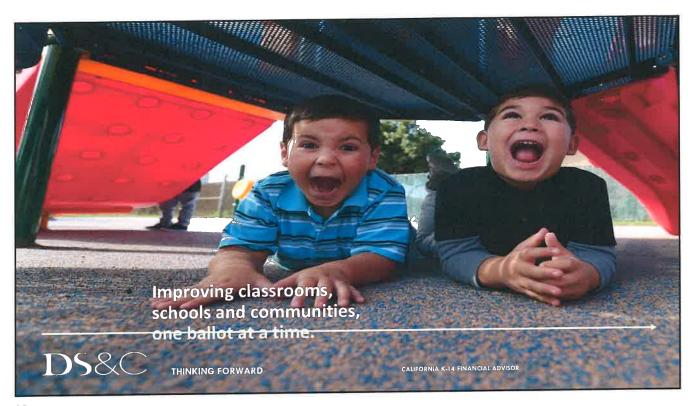
Member	Position	Term Number	Current Term Ends
Amber Verdugo	Parent/guardian of a current student within the District	1	01/2025
	Parent/guardian of a current student within the District	1	01/2025
Andrea McPhee	Parent/guardian of a current student within the District	1	01/2025
Andrew Marks	Member of a labor organization	/10	01/2025
Arthur Aleman	Member of a community-based organization	1	01/2025
Brian Hill	Parent/guardian of a current student within the District	1	01/2025
Charlotte Yates		1	01/2025
Christian Burkin	Parent/guardian of a current student within the District		01/2025
Christine Casey	Parent/guardian of a current student within the District / active in a PTA/PTO/SSC	1	01/2025
David Mack	Member of a local business community	1	01/2025
Dave O'Toole	Parent/guardian of a current student within the District	1	01/2025
	Parent/guardian of a current student within the District	1	01/2025
Gabriel Tiffany	Parent/guardian of a current student within the District	1	01/2025
	Parent/guardian of a current student within the District	1	01/2025
James Miller	Parent/guardian of a current student within the District	1	01/2025
Julia Gahagan	Parent/guardian of a current student within the District	1	01/2025
Kae Saephanh	Parent/guardian of a current student within the District	1	01/2025
Manuel Jimenez	Parent/guardian of a current student within the District	1	01/2025
Marie Degelos	Parent/guardian of a current student within the District	1	01/2025
Nicole Elton		1	01/2025
Robert Herrell	Member of a community-based organization	-	
Vacant	Member of a senior citizens' organization		
Vscant	Member of a taxpayers' organization		

Respectfully submitted,

Chairperson Sacramento City Unified School District

Measure H

Citizens' Bond Oversight Committee



## **Agenda**

- Call to Order
- Roll Call
- Public Comment
- Approval of Agenda
- Approval of Minutes
- Measure H Bond Fund Update
- 2022-2023 Audit Presentation
- Board Presentation & Bond Report Preparation
- Future Business
- Next Meeting Dates/Locations
- Adjourn





#### SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

5735 47th Avenue • Sacramento, CA 95824 (916) 643-7400 • FAX (916) 399-2058

## Measure H Bond Program Status Report Period Ending December 31, 2023

Prepared for:

Bond Oversight Committee Meeting, February 21, 2024

## **General Obligation Bonds Summary**

## As of December 31, 2023

	MEASURE H	
Authorized	Bonds Sold	Available Authorization
\$750,000,000	\$225,000,000	\$525,000,000
Building Fund Proceeds	Total Expensed	To Be Expensed
\$ 229,071,896	\$34,637,703	\$ 194,434,193

## **SUMMARY BY SITE EXPENDITURES**

07/01/2022-12/31/2023

(D) Dependent Charter / (I) Independent Charter

Location/Site	G.O. Bond Measure H Funds	District & Other Funds	State Bond Funds	Total All Funds
Caleb Greenwood	16,557		=	16,557
Caroline Wenzel	23,282			23,282
Edward Kemble	12,930,001			12,930,001
Isador Cohen	352,888	*	-	352,888
Matsuyama	142,501	(a)	-	142,501
Nicholas	5,492,141		-	5,492,141
Oak Ridge	2,726,781	3#4	ā-	2,726,781
Pacific	114,503		-	114,503
Parkway	72,991	74	20	72,991
Sutterville	77,002	:==	<b>₩</b> .	77,002
Tahoe	37,344		20	37,344
TOTAL - ELEMENTARY	\$ 21,985,992	\$ -	\$ -	\$ 21,985,992

## **SUMMARY BY SITE EXPENDITURES**

07/01/2022-12/31/2023

Location / Site	G.O. Bond Measure H Funds	District & Other Funds	State Bond Funds	Total All Funds	
Alice Birney	115,383	5	)=	115,383	
California	2,154,261	=	•	2,154,261	
Father Keith B. Kenny	38,359	€	~	38,359	
Fern Bacon	292,739	2		292,739	
Rosa Parks	57,996	-		57,996	
TOTAL - MIDDLE/K-8 SCHOOLS	\$ 2,658,738	\$ -	\$ -	\$ 2,658,738	

## SUMMARY BY SITE EXPENDITURES

07/01/2022-12/31/2023

Location / Site	G.O. Bond Measure H Funds	District & Other Funds	State Bond Funds	Total All Funds
C.K. McClatchy	332,508			332,508
George Washington Carver Charter School of Arts and Science (D)	42,780	*	=	42,780
John F. Kennedy	157,679	:=0:	Ħ	157,679
Luther Burbank	302,422	=		302,422
MET Sacramento Charter (D)	2,725		۵	2,725
Rosemont	27,195	220	×	27,195
Umoja International Academy	56,869	3=3	=	56,869
West Campus	122,584	(#E	-	122,584
TOTAL - HIGH SCHOOLS / MULTI- GRADE SCHOOLS	\$ 1,044,761	\$ -	\$ -	\$ 1,044,761

## SUMMARY BY SITE EXPENDITURES

07/01/2022-12/31/2023

Clayton B. Wire	4,234,343		-	4,234,343
District Operations / Admin	4,713,870	36	-	4,713,870
TOTAL - ADMIN	\$ 8,948,213	\$ -	\$ =	\$ 8,948,213

GRAND TOTALS	G.O. Bond	District	State	Total
	Measure H	& Other	Bond	All
	Funds	Funds	Funds	Funds
TOTAL - ALL SITES	\$ 34,637,703	\$ -	\$ -0	\$ 34,637,703



## Project Status Update - (For BOC) MSR H - Active Projects as af 01/25/2024

Filter By:
Project Status equais 02 - Pre-Design, 03 - Design, 04 - Construction, 05 - Close-Out

roject Number	Project Name	Project Categories	Project Status	Start Date	Target Date	Delivery Method	Company	General Contractor - Company	Original Budget	Current Budget	Commitments	Actuals Approved
roject radinali	Floret land	Modernization /			09 30 2024	Design-Bid-Build	California Design		4,000,000.00	4,000,000 00	992,380,00	226,955.00
004-468	Alice Birney Campus Ranewal (H)	Renovation	02 - Pre-Design	03 01 2023			West		6,000,000 00	6.000,000.00	715,090.00	356,856 10
510-470	C.K. McClatchy New Softball Field and Baseball Field Improvements (H) (2023)	Land Improvement	03 - Design	01 01 2023	10.31.2024	Design-Bid-Build	Lionakis Warren Consulting	Joe's Landscaping &				53,460 23
510-465	C.K. McClatchy Security Improvements (H) (2023)	Modernization / Renovation	04 - Construction	12 01 2022	05 01 2023	Design-Bid-Build	Engineers  JK ARCHITECTURE	Concrete	474,926 00			991 993 90
415-468	California Campus Renewal (H) (2023)	Modernization / Renovation	03 - Design	01 01 2023	11 30 2024	Lease Lease Back	ENGINEERING		15,800,000 00	15,600,000.00		
415-468-1	California Roof Replacement Bidg 1 & 3A (H) (2023)	Modernization / Renovation	05 - Close-Out	02 14 2023	10 31 2023	Lease Lease Back		Services, INC.	2,200,000 00	2,200,000.00		1,329,299 50
160	Cesar Chavez / Edward Kemble New	New Construction	04 - Construction	05 01 2022	08 31 2025	Lease Lease Back	Lionalds	CLARK & SULLIVAN		88,000,000.00	19,346,784 25	13,486,483.76
169	Construction (H) (2023)  Concrete Work for Safety & Path of Travel (H)	Land Improvement	04 - Construction	01.01.2023	06 30 2024				1,000,000 00	1,000,000 00	50,900 00	50,900.00
166	Cybersecurity Equipment & Software (H)	Technology -	03 - Design	12.01.2022	03 31 2023				300,000.00	300,000.00	110,365.51	0.00
	Father Keith B. Kenny Security Improvements	Infrestructure Modernization /	05 - Close-Out	07 01 2023	10 31 2023	Quote(s)	KMM Services, Inc.	Precision Communications Inc.	35,000 00	40,000 00	39,492.60	38,358 60
117-465	(H) (2023) Fem Bacon Modernization & New	Renovation Renovation, New	02 - Pre-Design	07 01 2023	12 31 2026		Nacht & Lewis		75,000.000.00	75,000,000.00	6,151,667,50	3,475.00
178	Construction (H)	Modernization /	04 - Construction	12 01 2022	08 15 2023	Design-Bid-Build	Warren Consulting	Joe's Landscaping & Concrete	649,190.00	649,190 00	633,479.28	451,237 11
1431-465	Fern Bacon Security Improvements (H) (2023) George Washington Carver Security	Renovation Modernization /		12 01 2022	04.01.2023	Design-Bid-Build	Engineers KMM Services, Inc.	Perkins Electric, Inc.	65,000 00	65,000.00	43,217.00	42,779.50
)505-465	Improvements (H) (2023)	Renovation Technology -	05 - Close-Out	1781		Dough Du Dame			1,680,000.00	1,684,500 0	1,678,001.83	132,029.75
174	Instructional Technology Refresh (H)	Classroom	04 - Construction		09.01.2023		Warren Consulting	Precision	150,000.00		1,016,604 22	712,738 42
146-465	Isador Cohen Security Improvements (H) (2023)	Modernization / Renovation	04 - Construction	12 01 2022	08 15 2023	Design-Bid-Build	Engineers	Communications Inc	6,000,000.00			346.804.45
0525-470	John F Kennedy Softball and Baseball Field Improvements (H) (2023)	Land Improvement	03 - Design	01.01.2023	10 31 2024	Design-Bid-Build	Verde Design Inc.	Efficient Lighting				247,637.50
467	LED Lighting Improvements (2023) (H)	Green	04 - Construction	01.01.2023	06 30 2024	(CalGovCode		Designs Inc	2,500,000.00			362,047 10
0530-470	Luther Burbank New Softball Field and Baseball Field Improvements (H) (2023)	Land Improvement	03 - Design	01.01.2023	10 31 2024	Design-Bid-Build	Lionakis		7,200,000 00			
0242-468	Matsuyama Campus Renewal (H) (2023)	Modernization / Renovation	03 - Design	01 01 2023	06 30 2024	Design-Bid-Build	HMC Architects		8,000,000,00			
0242-465	Matsuyama Security Improvements (H) (2023)	Modernization /	04 - Construction	12 01 2022	05.01.2023	Design-Bid-Build	Warren Consulting Engineers	Joe's Landscaping & Concrete	362,087.00	362,087 0		114,865 12
0560-403	Met Sacremento Front Door Security (H)	Modernization / Renovation	04 - Construction	09 15 2023	09 15 2023	Quote(s)	KMM Services, Inc	Perkins Electric, Inc.	50,000.00	50,000.0	0 38.890.00	2,725,0
0040-461	Nicholas Elementary Interim Housing at	Modernization /	05 - Close-Out	02 21 2023	06 30 2023	Bid		Otto Construction	3,481,877,48	3,481,957.0	3,360,577,04	3,259,247,8
	Clayton B Wire (H) (2023) Nicholas Elementary Interim Housing at	Renovation Modernization /	05 - Close-Out	01.01.2023	06.30.2024			JM Environmental	338,000.00	338,000 0	0 293,277 07	293,277.0
0040-461-1	Clayton B Wire Hazmat (H) (2023) Nicholas Elementary Interim Housing at	Renovation Technology -				Bid		C.H. Reynolds	1,000,000.00	1,000,000.0	827,082.06	717,700 5
0040-461-2	Clayton B Wire Technology Infrastructure (H) (2023)	Infrastructure	04 - Construction	02 01 2023	07.31.2023	Ви		Electric, Inc.				7,869,607.9
0262-461	Nicholas Elementary School New Construction (H) (2023)	New Construction	04 - Construction	06 01 2022	08.31.2025	Lease Lease Back	HMC Architects	CORE West, Inc.	71,000,000.00			
0265-461	Oak Ridge Elementary School New	New Construction	04 - Construction	06 01 2022	08 31 2025	Lease Lease Back	Nacht & Lewis	Otto Construction	67,000,000 00			
477	Construction (H) (2023) Pacric Elementary School New Construction	New Construction	02 - Pre-Design	07.01.2023	12.31.2026	Lease Lease Back			93,000,000.00	93 000,000 0	0 6,074,441.50	
	(H) Parkway Security Improvements (H) (2023)	Modernization /	04 - Construction	12 01 2022	05 01 2023	Design-Bid-Build	Warren Consulting Engineers	Joe's Landscaping & Concrete	425,000 00			
0272-465	Parkway Shade Structure (H) (2023)	Renovation Land Improvement	03 - Design	08 31 2023	08 31 2023		HMC ARCHITECTS		750,000.00	750,000 0	0 123,985 00	38,325 0



#### Project Status Update - (For BOC) MSR H - Active Projects as af 01/25/2024

Filter By: Project Status equals 02 - Pre-Design, 03 - Design, 04 - Construction, 05 - Close-Out

Ltolacr.	prairies adriate ov	- 11
Project	Name contains fi-	Ð

Project Nam	e contains (H)											
0420-465	Rosa Parks Security Improvements (H) (2023)	Modernization / Renovation	04 - Construction	12 01 2022	06,15,2023	Design-Bid-Build	Warren Consulting Engineers	Joe's Landscaping & Concrete	980,308 00	980,308 00	966,977,92	780,535 04
0540-465	Rosemont Security Improvements (H) (2023)	Land Improvement	04 - Construction	12.01 2022	05.01.2023	Design-Bid-Build	Warren Consulting Engineers	Joe's Landscaping & Concrete	150,000.00	205,000.00	204,200 50	118,991 95
0825-476	Sema Conference Rooms AV Equipment	Technology -	04 - Construction	06.26.2023	06 30 2023				100,000 00	298,996,70	231,369 90	61,437.50
0354-465	Upgrade (H) Sutterville Security Improvements (H) (2023)	Modernization / Renovation	04 - Construction	12.01.2022	08 15 2023	Design-Bid-Build	Warren Consulting Engineers	Joe's Landscaping & Concrete	550,000.00	550,000.00	542,715 64	372,240,74
0359-465	Tahoe Security Improvements (H) (2023)	Modernization / Renovation	05 - Close-Out	12 01 2022	04 01 2023	Quote(s)	KMM Services, Inc.	Precision Communications Inc.	50,000 00	50,000.00	38,709 22	38,146,72
0450-465	Umoja Security Improvements (H) (2023)	Modernization / Renovation	05 - Close-Out	12 01 2022	04 01,2023	Quote(s)	KMM Services, Inc.	Precision Communications Inc	70,000.00	70,000.00	59,056.31	57,868 81
0521-403	West Campus Front Door Security (H)	Modernization / Renovation	04 - Construction	09.15.2023	09 15 2023	Quole(s)	KMM Services, Inc.	Perkins Electric, Inc.	50,000.00	50,000.00	42,430.00	3,125 00
0521-470	West Campus New Softball and Baseball Fields (H) (2023/2024)	Land Improvement	03 - Design	01.01.2023	12 31 2024	Design-Bid-Build	Verde Design Inc		6,000,000.00 458,361,388 48	6,000,000.00 454 883,427.70	676,470 00 92 313,973 98	152,919.11 36,768,014.84
Grand Totals									400,001,000 40	707 000,721 10		

Notes:
The project status update report functions as a momentary representation of the project's existing state within the district's construction management software, Ebuilder. It may not align with the financial reports due to a delay in updating data within our financial ERP system. This delay is attributed to the lack of integration between the systems and the manual data entry process in our financial ERP system. Furthermore, it's essential to note that this report doesn't encompass district labor expenses related to the projects or other indirect project-related costs as those are not recorded in the construction management software.

Ebuilder is a construction project management software program designed to streamline and manage various aspects of construction projects. It typically offers features such as project tracking, cost control, document management, and communication tools tailored for construction and capital projects.



#### Project Status Update - (For BOC) MSR H - Completed Projects as af 01/25/2024

Filter By: Project Status equals 06 - Complets, 07 - Archived Project Name contains (H)

Linjact (amile	Contains (ii)			The second	10000000	Water control of the control	Architect of Record -	General Contractor -	THE PARTY OF THE P	Cartos o transaction de la constante de la con	Actuals Pald
Project Number	Project Name	Project Categories	Project Status	Start Date	Target Date	Delivery Method	Company	Company	Original Budget	Current Budget	Actuals Paid
0037-465	Caroline Wenzel Security Improvements (H) (2023)	Modernization / 08 - Col	08 - Complete	12 01 2022	2 01 2022 04 01 2023	Design-Bid-Build	KMM Services, Inc.	Precision Communications Inc.	50,000,0	50,000 00	0 23,262,38
		RATES CONTROL							50,000.00	50,000.0	23,262.36
Grand Totals											

The project status update report functions as a momentary representation of the project's existing state within the district's construction management software, Ebuilder. It may not align with the financial reports due to a delay in updating data within our financial ERP system. This delay is attributed to the lack of integration between the systems and the manual data entry process in our ERP system. Furthermore, it's assential to note that this report doesn't encompass district labor expenses related to the projects or other indirect project-related costs as those are not recorded in the construction management software.

Ebuilder is a construction project management software program designed to streamline and manage various espects of construction projects. It typically offers features such as project tracking, cost control, document management, and communication tools tailored for construction and capital projects.