

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

<b>TITLE:</b>	Laborer-Gardener, High School	<b>CLASSIFICATION:</b>	Classified Non-Management (SEIU/Operations Support)
<b>SERIES:</b>	None	<b>FLSA:</b>	Non-Exempt
<b>JOB CLASS CODE:</b>	0856	<b>WORK YEAR:</b>	12 Months
<b>DEPARTMENT:</b>	Facilities Maintenance	<b>SALARY:</b>	Flat Rate Salary Schedule C1
<b>REPORTS TO:</b>	Assigned Supervisor	<b>BOARD APPROVAL:</b>	04-27-87
		<b>HR REVISION:</b>	06-25-12

**BASIC FUNCTION:**

Perform skilled high school grounds-related work; prepare and maintain athletic fields, including measuring, marking, and burning lines; operate and maintain specialized equipment; and provide general labor related to high school grounds maintenance.

**REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)**

Operate riding and various push mowers, edgers, blowers, chain saws, power pruners, and other power equipment to perform grounds maintenance and gardening work. **E**

Rake, edge, weed, plant, fertilize, and water lawns; prepare ground for planting; plant and trim shrubs, trees, hedges, and flowers; weed planted areas. **E**

Perform line-burning activities for district athletic fields; interpret field and court diagrams and specifications; evaluate appropriate space for fields, and burn lines using appropriate chemical applications; apply chalk or spray paint. **E**

Operate and maintain riding and push mowers and other landscaping machinery, tools, and equipment; make minor repairs as necessary to include lubrication, changing filters, etc. **E**

Operate a gas operated or hand pump sprayer to apply herbicides and control weeds; assure the safe application of herbicides according to established procedures; wear personal protective equipment when applying chemicals. **E**

Calibrate materials for spraying; utilize various chemical, herbicide, or pesticide applications; maintain records of chemical applications as required according to law. **E**

Operate and maintain a variety of specialized hand and power tools and equipment; maintain hoses; drive a district vehicle to conduct work; lift and carry heavy objects, and perform heavy physical labor. **E**

Repair sprinkler heads and risers; inspect all sprinkler clocks; submit work orders for broken sprinkler lines. **E**

Program manual and digital irrigation clocks according to water and mow schedule. **E**

Participate in training for equipment maintenance; provide general preventive maintenance of gardening equipment; supervise student or volunteer help. **E**

Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities. **E**

Perform related duties as assigned.

**TRAINING, EDUCATION, AND EXPERIENCE:**

Any combination equivalent to: graduation from high school, and four years of grounds maintenance or gardening experience, preferably including some experience in horticultural work.

**LICENSES AND OTHER REQUIREMENTS:**

Hold a valid California Class C driver's license, and provide proof of insurance; employee entrance evaluation (lifting test).

**KNOWLEDGE AND ABILITIES:****KNOWLEDGE OF:**

Basic grounds maintenance procedures including mowing, spraying, edging, raking, and weeding.  
Operation and maintenance of hand and power tools and equipment used in grounds keeping.  
Materials, equipment, and methods used in line burning.  
Landscaping gardening work including familiarity with common varieties of plants and their proper care.  
Pest and weed control chemicals, materials, and techniques.  
Sports field and court diagrams and specifications.  
Laws, rules, and regulations related to the application of herbicides and pesticides.  
Record-keeping techniques.  
Health and safety regulations.

**ABILITY TO:**

Perform the basic function of the position.  
Operate hand and power tools and equipment used in grounds keeping.  
Follow field and court diagrams and specifications, and measure and mark lines.  
Repair sprinklers and risers.  
Operate a gas operated and hand pump sprayer to apply herbicides and control weeds.  
Calibrate materials for spraying.  
Perform minor maintenance of small engine equipment.  
Operate a vehicle, observing legal and defensive driving practices.  
Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.  
Lift and carry heavy objects, and perform heavy physical labor according to safety regulations.  
Understand and follow oral and written instructions.  
Meet state and district standards of professional conduct as outlined in Board Policy.

**WORKING CONDITIONS:****SAMPLE ENVIRONMENT:**

Outdoor work environment; regular exposure to fumes, dust, and odors; exposure to adverse weather conditions; drive a vehicle to conduct work; noise from equipment operation.

**SAMPLE PHYSICAL ABILITIES:**

Hear and speak to exchange information; dexterity of hands and fingers to operate ground equipment and tools; reach overhead, above the shoulders, and horizontally; walk over rough or uneven surfaces; bend at the waist; crouch; lift, twist, climb, and crawl; carry, push, or pull equipment; heavy physical labor.

**SAMPLE HAZARDS:**

Subject to noise and fumes from equipment operation; exposure to chemicals, sun, and insect bites; cuts and scratches from trees and shrubs; repetitive hand, wrist, and arm motion.

**APPROVALS:**

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Jess Serna, Chief Human Resources Officer

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Date

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Jonathan P. Raymond, Superintendent

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Date