



**Board Budget Committee**  
**Thursday, July 23, 2019 6:00-8:00 PM**  
**SERNA Center, Community Room, 5735 47<sup>th</sup> Ave, Sacramento, CA 95824**

---

**Meeting Minutes**

Attendees: Lisa Murawski, Jessie Ryan, Darrel Woo, Amari Watkins, David Gordon, Tammy Sanchez, Nathaniel Browning, Jacquie Canfield, and Erika Zavaleta

Item 1: Welcome/Call to Order

- Meeting Called To Order at 6:08 pm by Board President Ryan

Item 2: Roll Call/Establish Quorum

- Roll call, motion to establish quorum by Board President Ryan, Seconded by Member Woo

Item 3: Approval of Agenda

- Member Murawski – Request to correct meeting agenda. Motion to Approve Meeting Agenda after amendment is made, request made by Board President Ryan, Seconded by Member Woo

Item 4: Approval of June 13, 2019 Minutes

- Motion to approve Meeting Minutes by Board President Ryan, Seconded by Member Woo

Item 5: Mindfulness Minute

- Timed minute of silent reflection by Member Murawski

Item 6: Public Comment for Non-Agenda Items

- N/A

Item 7: Update on Implementation of FCMAT Findings

- Amari Watkins – Review of the corrections in progress of the FCMAT findings since the last meeting on June 13<sup>th</sup>. Section 11 regarding charters schools is divided into two sections. Ryland Consulting is reviewing the Memorandums of Understanding (MOU) and Facilities Use Agreements (FUA), in addition to the independent charter school petitions for the District’s fiscal oversight processes, fees charged, and reviewing whether the District is maximizing its opportunities. During the budget development, the General Fund spending was also analyzed. The SPSA and LCAP will align with the Budget and the work with CORE on continuous improvement. There was a great amount of work performed by the principals in the last year with aligning the continuous improvement process with the SPSA.
- Board President Ryan – Is there a way to identify which schools were more successful than others? Would also like to see a one page summary of the top 10 initiatives that have been corrected from the FCMAT findings. Concerned about the matrix currently being too complex for the public to digest.



**Board Budget Committee**  
**Thursday, July 23, 2019 6:00-8:00 PM**  
**SERNA Center, Community Room, 5735 47<sup>th</sup> Ave, Sacramento, CA 95824**

---

**Meeting Minutes**

- Amari Watkins – Also in Section 11, the District has been meeting with SCTA and is in progress of developing the SCTA salary schedule. The draft salary schedule has been shared with SCTA. Beginning July 2019, the 12 month teachers are being paid on the new salary schedule. The Retro pay for fiscal year 2018-19 salary schedules will be paid in September.
- Board President Ryan – Question arose from SCTA on the public posting and the 3 years that were paid.
- Jacquie Canfield – There may be some confusion regarding the Retro. The teachers were paid in FY 2018-19. The Retro is paid differently and will not be available until later this fall. The salary schedules are in draft and are close to being finalized, it is not a simple process and requires different columns and steps and some teachers have not been placed into their assignment yet.
- Amari Watkins – The last item on the FCMAT matrix for discussion is Section 18 regarding the District’s financial software. The District uses Escape which is a different financial software than the one used by the County Office of Education. The County has been trained in using Escape and has full visibility. Both the District and County have been working on reconciling financial systems and creating a checks and balance process and data entry process in Escape.
- Tammy Sanchez – Currently there are two sets of “books”, the District’s and the County’s. The County is willing to try using the District’s software.
- Amari Watkins – Instead of duplicating the efforts and having the District replicate the County’s system, both parties are working together and streamlining data. FCMAT had pointed this out in the finding which reinforces what the District has already been putting into practice.
- Member Murawski – Is the position control process complete? Is there a timeline for the Board Policy and LCAP?
- Amari Watkins – The position control process is complete, the script is running in the software with minor growing pains.
- Nathaniel Browning – The Board Policy and LCAP will be going to the full Board in September.

Public Comment

- None

Item 8: AB 1200 Process

- County Superintendent Gordon – The handouts being provided by Tammy Sanchez are the AB 1200 Public Disclosure of Collective Bargaining Agreement which is to be filled out by the District and the Public Disclosure Responsibilities for Collective Bargaining which outlines the statutes required of the District during the AB 1200 process. Statute requires that the District provide the County Office of Education with a copy of the collective bargaining agreement 10 days before the Board Approves the agreement. The



**Board Budget Committee**  
**Thursday, July 23, 2019 6:00-8:00 PM**  
**SERNA Center, Community Room, 5735 47<sup>th</sup> Ave, Sacramento, CA 95824**

---

**Meeting Minutes**

County Superintendent will analyze the agreement and notify the District within that 10 day period of their recommendation. The AB 1200 is in place as an early warning system due to past practices in which districts were going bankrupt due to the obligations of their agreement. The 10 day period required by the County Office of Education for the AB 1200 is similar to the first and second interim in which SCOE receives the item ahead of time to approve before the district will need to make a decision.

- Board President Ryan – What if the District cannot afford the financial agreements? At what point does SCOE (Sacramento County Office of Education) come in and exercise their Stay and Rescind authority?
- County Superintendent Gordon – If the agreement is something that the District can afford, it is up to the Board on how far they want to go to strip down the budget. SCOE informs the District, based on the analysis, whether they will fall short or not.
- Tammy Sanchez – The AB 1200 Collective Bargaining Agreement has detailed questions in which the district accounts for all costs associated with the agreement including bonuses, one-time, health care, etc.

**Public Comment**

- None

**Item 9: Other Post-Employment Benefits**

- County Superintendent Gordon – The third handout from SCOE this evening is the response issued from SCOE to SCTA in regards to OPEB and “pay as you go” funding. It is typical for school districts to only offer plans to tide employees over between ages 55 and 67 after which they go onto Medicare. OPEB is intended as a bridging plan for what Medicare does not offer which the retiree pays for. Generally, this is a single benefit for the employee only and usually at the Kaiser rate. The District does not have a plan, it has a trust. There is no permanent agreement to fund the trust. SCOE has requested that the District create a long term plan.
- Tammy Sanchez – The Actuary Study should be used as a financial management tool. The District has done a good job of offering less expensive similar health plans. The District can still make more improvements such as soft and hard caps and setting strict rules for employee benefit funding. For example, SCOE has a strict rule, the employee can opt out or in one time at the beginning of their employment. This allows for the employee to be a part of the solution and not the problem. This is better than eliminating a plan for new employees only to bring it back years later. SCOE recommends not funding pay-as-you-go. Also, any savings to the health plan should immediately be placed into the trust. The District has not placed the savings in the trust in the past and has spent it elsewhere.
- Board President Ryan – What have other districts done? Is there an analysis? Appreciates not eliminating plan for new employees and giving employees a choice to



**Board Budget Committee**  
**Thursday, July 23, 2019 6:00-8:00 PM**  
**SERNA Center, Community Room, 5735 47<sup>th</sup> Ave, Sacramento, CA 95824**

---

**Meeting Minutes**

opt in or opt out of these benefits. Also likes one time funds going into the trust. The District has made a practice of spending one time funds.

- Tammy Sanchez – There is no analysis but Elk Grove USD can be used as an example. They use a tiered approach and if 2% becomes available, 1% will go into the trust and the other 1% goes towards the raise. Elk Grove USD also uses PERS and has hired a financial advisor.
- Board Member Murawski – Would like to request actuaries analysis and payment plan.
- Board President Ryan – Is in support of this request.

Public Comment

- None

Item 10: Brief Update on Transparency Items

- Board Member Murawski – Would like to come up with a user friendly staffing function by department for presenting to the District and Advisory Committee. Requesting fund source and the dollar amount associated with staffing.
- Jacquie Canfield – Most departments are funded in unrestricted dollars. The one page budget is very detailed and looks like a budget book. Would also like to have Cabinet members present what they want to do with the money versus just talking about money. This would also give a better idea on staffing.
- Superintendent Aguilar – Will rely on Jacquie and the team to put something together and populate a layout.
- Member Woo – In agreement with a template layout only and would like to wait for the new CBO to be in place before adopting.

Public Comment

- None

Item 11: Future Meetings and Topics

- Member Murawski – Would like to have a FTAC meeting in beginning of August, motion to approve next meeting date of August 8, 2019.
- Jacquie Canfield – Debra DeSpain with Keenan will not be able to make the August 8<sup>th</sup> FTAC Meeting but can make it to a meeting in September.

Item 12: Adjourn

- Motion to Adjourn by Member Murawski at 7:57 pm, Seconded by Board President Ryan and Member Woo