



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.5

Meeting Date: March 17, 2011

Subject: Board of Education Ad Hoc Committee on Trustee Area Redistricting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Learning Support Unit/Department: Board of Education

Recommendation: Approve Board of Education Ad Hoc Committee on Trustee Area Redistricting

Background/Rationale: After each federal census, Education Code section 5019.5 requires, if needed, adjustment of trustee area boundaries in order to assure compliance with state and federal legal requirements of "one person one vote." This means that school districts throughout California will need to evaluate the new census data, which is now being released but still needs to be validated by the State Department of Finance, in the coming months to determine if there should be an adjustment to trustee area boundaries.

Since the establishment of trustee area elections is relatively new in the District, there may be no necessity for trustee area boundary adjustments. The analysis and decision of whether to make such an adjustment must be completed by February 29, 2012.

The purpose of this committee, if appointed by the Board, will be to analyze the census data to determine if there is any necessity for trustee area boundary adjustments. It may be necessary to engage the services of a demographer if needed to make a recommendation to the Board of Education. Under GC-5 (Board Committees), the termination date for this ad hoc committee should be established. It is recommended that the established termination date be June 30, 2012.

There is no legal requirement for the Board of Education to appoint such an advisory committee. Therefore, such an appointment is discretionary by the Board.

Financial Considerations: Demographer services may be required.

Documents Attached:

1. Governance Culture (GC) 5 – Board Committees
2. Governance Culture (GC) 3 – Board Job Description

Estimated Time of Presentation: 10 minutes

Submitted by: Gustavo Arroyo, President, Board of Education

Approved by:

Policy Type: Governance Culture**Board Committees**

The Board may create committees if they are deemed helpful to assist the Board in the performance of its responsibilities. If committees are established, they will be used exclusively to support the work of the Board as described in Policy GC-3, and will never be created or used to assist the Superintendent in any operational area.

1. Board committees and other such entities by whatever name created by the Board will not be used to direct, advise, assist or oversee the staff. Committees customarily will prepare recommendations for Board consideration. Board committees will have no authority over staff, and may exercise demands on staff time and organizational resources only to the extent authorized in this policy.
2. Board committees may not speak or act for the Board. The responsibilities and authority of all Board committees are carefully stated in this policy to assure that committees fully understand their duties and extent of authority, and to assure that committee work will not usurp or conflict with the Board's own authority or conflict with authority delegated to the Superintendent.
3. All Board committees are considered to be ad hoc, or temporary. The date for their termination is listed for each committee. Committees may be renewed or reauthorized upon their expiration, but unless the Board acts to renew the committee's existence, it shall cease to exist upon the date specified.
4. Board committees may or may not include members of the Board.
5. All Board committees are listed below.

Adopted:

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in August

Sacramento City Unified School District Board of Education

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Board committees:

A. Name:

a. Purpose/Charge:

- 1)
- 2)

b. Membership:

- 1)
- 2)

c. Reporting Schedule:

d. Term:

e. Authority Over Resources:

Adopted:

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in August

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Policy Type: Governance Culture**Board Job Description**

The Board's job is to represent, lead and serve the stakeholders and to govern the district by establishing expectations for organizational results, expectations for quality operational performance, and monitoring actual performance against those expectations.

The Board will:

1. Ensure that the **Results** are the dominant focus of district performance.
2. Advocate for students and the district.
3. Initiate and maintain constructive two-way dialogue with students, staff, parents and the public as a means to engage all stakeholders in the work of the Board and the district.
4. Develop written Board governing policies that address:
 - a. **Results**: The intended outcomes for the students served by the district;
 - b. **Operational Expectations**: Statements of the Board's values about operational matters delegated to the Superintendent, including both actions and conditions to be accomplished and those prohibited;
 - c. **Governance Culture**: Definition of the Board's own work, the processes it will employ and conditions within which it will accomplish that work;
 - d. **Board/Superintendent Relationship**: The role relationship of the Superintendent and the Board, including the specified authority of the Superintendent and the process for monitoring district and Superintendent performance.
5. Ensure acceptable Superintendent performance through effective monitoring of **Results** and **Operational Expectations** policies.
6. Ensure acceptable Board performance through effective evaluation of Board actions and processes.

7. Appoint an independent auditor to conduct an annual external review of the district's financial condition and report directly to the Board.

Adopted:

Monitoring Method: *Board self-assessment*

Monitoring Frequency: *Annually in August*

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