

Request for Qualifications for Inspector of Record  
Requests for Information  
February 18, 2010

1. Section IV-C requests that we provide our current rates for hourly, overtime, weekend and holiday work. There is no indication of how long our rates are to remain in effect. For the purpose of this RFQ, what is the duration that our rates are required to remain in effect?

**Answer: Rate good for one year**

2. The same section makes no mention of minimum hourly billings such as 2hr min or 4hr min etc. Small projects which only require the inspector to be on site for a short duration should be allowed a minimum hourly charge to cover overhead expenses etc...In the past SCUSD has allowed 2hr minimums. Will the school district allow any minimum hourly billings and if so what is the minimum?

**Answer: Minimum 2 hour**

3. Section IV-D requests that we provide with the RFQ response "evidence of liability insurance coverage". Many of us are currently working on projects for other districts where liability insurance is either not required or provided by the district or the contractor is required to name the inspector as additional insured on their policies. Meeting this requirement to provide evidence of insurance for the RFQ, would mean that we would need to purchase costly insurance coverage with no guarantee of award of a project. Since, it states in Attachment C, Article 9 - Insurance of the Inspectors Contract that we are required to provide insurance coverage in the limits shown at time of contract, then this requirement to provide evidence of insurance with the RFQ places inspectors already working for the district at an unfair advantage for the purpose of the RFQ. Can this requirement to provide evidence of insurance with the RFQ be deleted since insurance will be provided at award of contract anyway?

**Article 9 Insurance**

Will the inspector be allowed to obtain the general liability insurance upon being considered or awarded contract?

1) Will the inspector be allowed to obtain and submit evidence of the general liability insurance upon being selected for consideration of providing inspection services? Having liability insurance has not been the norm in the past as I work my self and do not have employee's. At this time I am obtaining quotes for general liability insurance.\*

The Inspector's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

Comprehensive General Liability

Personal Injury: Property Damage:

\$1,000,000 Each Occurrence \$1,000,000 Each Occurrence

\$1,000,000 Aggregate \$1,000,000 Aggregate

Comprehensive Automobile Liability

Bodily Injury: Property Damage:

\$1,000,000 Each Person/Occurrence \$1,000,000 Each Occurrence

\*

2) Will the inspector be allowed to obtain and submit evidence or general liability automobile insurance for the amount of 1,000,000 upon being selected for consideration of providing inspection services? I have personal insurance but do not have a \$1,000,000 policy. Quotes are being obtained for commercial liability insurance. \*

3. Item D of the Response Format in the Inspector of Record RFQ is in regards to liability insurance coverage. Does liability insurance coverage need to be current continuous coverage for an inspector to be considered for this RFQ or can the liability coverage be purchased for each specific project after firms have been accepted by the Advisory Committee?

**Answer: Evidence of insurance upon successful award.**