



Human Resource Services

Cancy McArn, Ed.D., Chief Human Resources Officer
 Kristina Reyes, Administrative Assistant, (916) 643-7474

SCHOOL SITE ASSIGNMENTS BY TEAMS							
ELEMENTARY SCHOOL SITES				SECONDARY SCHOOL SITES			
Nanci Rose Director II, Human Resources		643-7488		David Van Natten Director II, Human Resources		643-9046	
Adriana Avitia Human Resource Analyst		643-7489		Maritza Blumberg Human Resource Analyst		643-7495	
Sabrina Jaquez Credential Auditor		643-2152		Jonathan Griggs - CARES Analyst Human Resource Analyst		643-7472	
Lesly Osorio Personnel Technician I		643- 7458		Valerie Levin Personnel Technician I		643-7486	
Angela Ruelas (AR) Personnel Technician II		643-7478		Kristina Pena (KP) Personnel Technician II		643-7477	
Kae Saefong (KS) Personnel Technician II		643-7480		Kong Fang (KF) Personnel Technician II		643-7483	
ELEMENTARY SCHOOL SITES (K-6)				K-8 SCHOOLS			
0097	Abraham Lincoln	0163	John Cabrillo	0010	A. M. Winn	0445	John Still
0029	Bret Harte	0168	John D. Sloat Basic	0173	Alice Birney (Waldorf-Inspired)	0151	Leonardo da Vinci (LDV)
0032	Caleb Greenwood	0148	Leataata Floyd	0350	Genevieve Didion	0138	Martin Luther King, Jr.
0035	Camellia Basic	0235	Mark Twain	0111	John Morse, Therapeutic Center	0420	Rosa Parks
0037	Caroline Wenzel	0242	Matsuyama	MIDDLE SCHOOLS			
0098	Cesar E. Chavez	0262	Nicholas	0410	Albert Einstein	0480	Sam Brannan
0300	Crocker/ Riverside	0267	O.W. Erlewine	0415	California	0490	Sutter
0059	David Lubin	0265	Oak Ridge	0431	Fern Bacon	0495	Will C. Wood
0095	Earl Warren	0269	Pacific	MULTIPLE GRADE SCHOOLS			
0100	Edward Kemble (K-3)	0272	Parkway	0571	Capital City (K-12)	0557	School of Engineering and Science (SES)
0104	Elder Creek	0277	Peter Burnett	0450	Kit Carson International Academy, IB (7-12)	0178	Success Academy (4-8)
0108	Ethel I. Baker	0282	Phoebe Hearst Basic	HIGH SCHOOLS			
0110	Ethel Phillips	0285	Pony Express	0570	American Legion High	0530	Luther Burbank
0117	Father Keith B. Kenny	0327	Sequoia	0517	Arthur A. Benjamin, Health Professions	0540	Rosemont
0130	Golden Empire	0101	Susan B. Anthony	0510	C.K. McClatchy	0562	Sacramento Accelerated Academy
0139	H. W. Harkness	0354	Sutterville	0520	Hiram W. Johnson	0521	West Campus
0142	Hollywood Park	0359	Tahoe	0525	John F. Kennedy		
0144	Hubert Bancroft	0363	Theodore Judah	CHARTER SCHOOLS			
0146	Isador Cohen	0379	Washington	0210	California Montessori Project, K-8 - I (KP)		
0305	James W. Marshall	0384	William Land	0213	Capitol Collegiate Academy, K-8 - I (KP)		
0153	John Bidwell	0390	Woodbine	0505	George Washington Carver, 9-12 - D (KF)		
CHARTER SCHOOLS				0200	Language Academy of Sacramento, K-8 - I (KP)		
0025	Bowling Green Chacon, K-6 - D (AR)			0560	The MET, 9-12 - D (KP)		
0024	Bowling Green McCoy, K-6 - D (AR)			0555	Sacramento Charter High, 9-12 - I (KF)		
0215	Capitol Heights Academy - Aspire, K-5 - I (KS)			0535	Sacramento New Technology, 9-12 - D (KP)		
0185	New Joseph Bonnheim, K-6 - D (KS)			0190	Sol Aureus College Prep, K-8 - I (KP)		
0295	Yav Pem Suab Academy, K-6 - I (AR)			0290	St. Hope PS 7 Elem/Mid, K-8 - I (KP)		
				0270	St. Hope, Oak Park Prep, 7-8 - I (KP)		

CHARTER SCHOOLS - D = Dependent; I = Independent

9/15/2022



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DEPARTMENT ASSIGNMENTS BY TEAMS

Christina Villegas 643-7496
Director II, Human Resources

Karla Joseph -All Departments Human Resource Analyst	643-7490	Jonathan Griggs - CARES Analyst Human Resource Analyst	643-7472
Sabrina Jaquez Credentiaial Auditor	643-2152	Katie Heu Personnel Technician I	643-7454
William Jaramillo (BJ) A-L Personnel Technician II	643-7481	Brenda Cheatham (BC) M-Z Personnel Technician II	643-7440
0594	A. Warren McClaskey	0739	Academic Achievement (BJ) (BC)
0713	Adult/Skill Center	0721	Academic Office (BJ) (BC)
0824	Building & Grounds/ Operations: (BJ) (BC)	0802	Accounting Services
0732	Career & Technical Prep	0742	Assistant Superintendent Student Support Services
0725	Consolidated Programs	0701	Board of Education
0710	Constituent Services	0804	Budget Services
0744	Continuous Improvement & Accountability	0800	Business Services
0746	Counseling Services	0842	Central Printing Services
0723	Deputy Superintendent	0593	Charles A. Jones
0740	Enrollment Center	0768	Child Welfare/Records
0822	Facilities Maintenance (BJ) (BC)	0704	Communication Office
0807	Facilities Support (BJ) (BC)	0737	Curriculum and Professional Development (BJ) (BC)
0754	GATE	0835	Distribution Services
0764	Health Services	0715	Early Learning & Care Programs (BJ) (BC)
0761	Hearing Office	0772	Employee Compensation
0770	Human Resources	0735	Family and Community Engagement
0731	Indian Education	0763	Foster Youth Services (BJ) (BC)
0712	Instructional Assistant Superintendent	0714/0716/0720	Instructional Assistant Superintendent
8708	Integrated Services	0801	Internal Audit
0821	Safe Schools Office	0717	Legal Counsel
0823	Security Services	0726	Library/Textbook Services
0825	Serna Center (BJ) (BC)	0745	Matriculation and Orientation
750	Special Education (BJ) (BC)	0727	Multilingual Education (BJ) (BC)
0776	Staff Development Services (BJ) (BC)	0724	Music Section
0780	Strategy & Continuous Improvement	0810	Nutrition Services (BJ) (BC)
0760	Student and Family Support Services	0733	Parent Engagement (BJ) (BC)
0756	Student Services Records	0766	Psychological & Social Work Services
0729	Targeted Instruction Improvement	0830	Purchasing Services
0808	Technology Services	0765	Positive Youth Development
0844	Transportation (BJ) (BC)	0840	Risk Management
Sick Leave/Vacation/Payroll: 916-643-9400		0831	School Climate (BJ) (BC)
Benefits: 916-643-9432		0703	Superintendent's Office
Risk Management/Disability: 916-643-9421		0767	Youth Development (BJ) (BC)
Labor Relations: 916-643-9047		0752	Youth Engagement (BJ) (BC)

HR Main # (916) 643-9050

EMPLOYEE ON-BOARDING & CLEARANCE		CLASSIFICATION & COMPENSATION	
Monica Garland Personnel Specialist	643-7452	Leave of Absences, Reclassifications, Work Calendars	
Jamilah Rhym Office Assistant	643- 7451	Regina Collins Classification & Compensation Specialist	643-7450/7473
Andrew Thomas Customer Services Specialist	643-7455/9050	Job Descriptions, Salary Schedules Organizational Charts	
Michelle Heredia Customer Services Specialist	643-7400/7401	Tami Mora Classification & Compensation Analyst	643-2154
Aaron Moreno Customer Services Specialist	643-7455/9050	RECRUITMENT & RETENTION	
COMPLAINTS & COMPLIANCE		Tiffany Smith-Simmons, Ed.D Director II, Talent Management	643-9058
Christina Villegas Director II, Human Resources	643-7496	Kikuyo "Kiki" Trujillo Recruitment & Retention Specialist	643-7498/7482
STAFFING		(Vacant) Recruitment & Retention Specialist	643-9041
Jake Hansen Personnel Specialist	643-7492	TECHNOLOGY	
SUBSTITUTE OFFICE		(Vacant) Technology Analyst	
Bobbie Jo Argo Personnel Technician Sub Svcs	643-9493	Tanisha Turner Coordinator II, Change Management	643-7443
Angee Gonzalez Personnel Technician Sub Svcs	643-9493/9492		