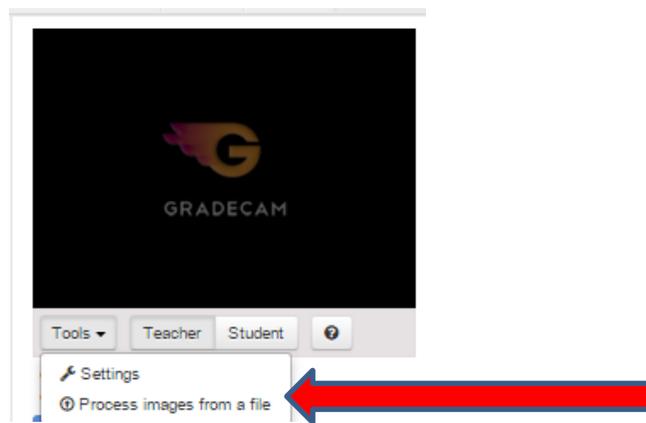


1. Make sure that the answer sheets are all facing the right direction and the same subject and grade level before scanning.
2. Scan your grade level benchmarks using the school copier and email to yourself.
3. Check your email for file and name.
4. Log in to Illuminate and go to Assessments>list assessments and find the benchmark you want to score.
5. Under the Administration tab, select Scan
6. Under Tools select: Process images from a file



7. Select your file under Choose Files



and select Scan now

Student ID	Correct	Possible	Percent Correct	Incorrect Responses
A	3	5	60	Show
B	1	5	20	Show
C	3	5	60	Show
D	3	5	60	Show
E	1	5	20	Show

8. Click Save & View Results

