

Father Keith B. Kenny, Fruit Ridge, and Oak Ridge

2nd Transition Team Meeting

Date: May 9, 2013

Time: 3:45 – 4:45 p.m.

Location: Father Keith B. Kenny Library
3525 Martin L. King Jr.
Sacramento, CA 95817

AGENDA

1. Welcome/Introduction Mr. Yang
2. Review Minutes from last meeting Team Participants
3. Progress to Date Mr. Yang
 - a. Ridges to Bridges (4/22/13)
 - b. Parent Empowerment Night (4/23/13)
 - c. Board Presentation (5/2/13)
 - d. Parent Information Night on After School Programs (5/8/13)
4. Calendared Events Mr. Yang
5. Logistics for March 30 Parent Tour Team Participants
6. Logistics for June Student Field Trip Team Participants
7. Adjourn

Transition Meeting Minutes

Transition Meeting			
5-9-2013	3:45-4:45	Father Keith B. Kenny- Library 3525 Martin Luther King Jr. Blvd Sacramento, CA 95817	
Meeting called by	Yee Yang, Principal at Fruit Ridge Elementary		
Type of meeting	To bring collective and creative ideas to help parents experience a smooth, caring, and thoughtful transition.		
Facilitator	Yee Yang, Principal at Fruit Ridge		
Note taker	Yee Yang		
Timekeeper	Yee Yang, Principal at Fruit Ridge		
Attendees	Cherrylynne Gamboa- Teacher-Fruit Ridge, Daniel Rolleri-AP Oak Ridge, Doug Huscher- Principal-Oak Ridge, Felicia Thomas-Hill- Training Specialist-FKBK, John Brindley-Resource Teacher-FKBK, Laura Villegas-Teacher, Suzette Groetsema-OM Oak Ridge, Sara Wagner – Teacher OR, Alex Visaya – Community Partner, Gail Johnson – Principal FKBK, Sheila Page – Teacher FKBK, Luz Castillo – FKBK ELAC Parent, Annie Oliver – Parent, Alphonso Powell – AP FKBK, Sue Hulseley – District Office, Vilma – Teacher FKBK, Zue Brooks – Parent, Ulysses Stoiles – City Year, Terrie Brayin – Student Council.		
Parent and Student Tours			
Logistics of Tour			
Discussion	School sites share calendared events with Fruit Ridge so parents that are affected by the transition can meet the teachers, visit and tour the campuses.		
	<ul style="list-style-type: none"> May 30 is the scheduled date of the tour. Tour will no longer be two tours, but one large combined tours for parents and students. Transition teams felt it was important for parents and students to tour together. Fruit Ridge will tour from 9:00 – 10:00 at Oak Ridge and continue tour from 10:00 – 11:00 at Father Keith B. Kenny. Mr. Yang asked Oak Ridge and FKBK teams to design specific tours plans at each site for the tour day. Transition teams spent the next 40 minutes in collaboration to develop plans for the tour. 		
Conclusions	Mr. Yang asked teams to share out ideas. Teams reported after the 40-minute planning session. Oak Ridge team will set up six different stations to receive students. Father Keith B. Kenny will hold an assembly, do a meandering tour into classrooms, and finish off with ice cream before boarding the bus to return to Fruit Ridge.		
Transportation		Person Responsible	Deadline
Mr. Yang will be responsible for contacting our district about transportation. 7 buses will be needed to bring parents and students to tours at receiving sites.		Mr. Yang	ASAP
Next Meeting			
Discussion	We have calendared events for the remainder of the year already established. The parent and student tours are planned. We may not need to meet again. If a meeting is necessary, Mr. Yang will contact both principals to get dates out to transition teams.		
Conclusions	Mr. Yang thanked teams for working collaboratively to put plans together to help transition students and families to receiving sites. He shared his belief that the plans this network of transition teams put in place will ensure a smooth, thoughtful and supportive transition. Meeting was adjourned at 4:45 p.m.		
Next Transition Meeting		Time	Location
Another meeting will be called if needed.		3:45pm-4:45pm	FKBK
			Multi- Purpose
Minutes Taken by: Yee Yang, Principal at Fruit Ridge			

Father Keith B. Kenny/Fruit Ridge/Oak Ridge
Transition Team Meeting

April 15, 2013
 3:45 - 4:45

FKBK Library

Sign-In

	Name	Position/Title	Contact
1.	JOHN BRINDLEY	RESOURCE TEA.	FKBK
2.	Cheryl Lynne Gambora	Fruit Ridge Teacher	
3.	Laura Villegas	Oak Ridge - Teacher	
4.	Suzette Eurotsema	off Mar Oak Ridge	
5.	Sarah Wagner	teacher Oak Ridge	
6.	Daniel Kollen	Asst. Principal Oak Ridge	
7.	DAVE MUSCHER	Principal	Oak Ridge
8.	ALEX VISAYA	Community Partner	708.6526
9.	Gail Johnson	Principal KBK	
10.	STELLA PAGE	TEACHER-FKBK	
11.	Luz C. Castano	Parent-FKBK	ELAS
12.	Mrs Annie Oliver	parent volunteer	916-470-3772 SSC
13.	Alphonse J. Powell	Asst. Principal	916-835-4194
14.	Sue Dulsing	DO	
15.	Felicia Hill	Training Specialist	FKBK
16.	William Morales	Teacher	FKBK
17.	Lue Brooks	Parent	916-519-1933
18.	Ulysses Stokes	City Year	
19.	John Branjin	Student Counsel	916 657-6086 work
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