

Meeting Agenda

Meeting # Mandatory Site Walk - RFP for Lease-Leaseback Construction Services

Date July 30, 2019 - 9:00 am

Attendees	Jeff Bozeman	Project Manager	jeff-bozeman@scusd.edu
	Rachel Chard	Sustainability	rachel.chard@scusd.edu
	Tina Alvarez-Bevens	Records Tech	Tina-Alvarez-Bevens@scusd.edu
	Brian Meyers (HMC)	Principal	brian.meyers@hmcarchitects.com
	Autumn Byrd (HMC)	Designer	autumn.byrd@hmcarchitects.com

Location Leataata Floyd, 401 McClatchy Way, Sacramento, CA 95818

Project Floyd Farms

Project # 3186060-000

- **Team Introductions**
- **Project Overview**
 - Pre-Qualification – deadline to submit Aug 7, 2019 and approved by Aug 14, 2019
 - Public Works – Prevailing Wage
 - Project Labor Agreement
- **General Instructions**
 - Proposal due August 21, 2019 at 3:00pm - Serna Center
 - RFI's submitted to Jessica Sulli no later than August 9, 2019
- **Scope of Services**
 - Project Scope: New 4,500 sf Office, Kitchen and Culinary Classroom with associated site work.
 - Architect of Record – HMC Architects
 - Reviewing Agencies – DSA, LFA, Health Department
 - Project Inspector - TBD
 - Project Documents – e-Builder
 - Pre-Construction Services
 - Construction and Post Construction Services
 - Cost Estimate: \$4,200,000
 - Financing
 - Fee Proposal
 - Proposed Budget
 - Schedule Update
 - 100% CD's Complete: 9/19/19 (50% of Preconstruction Fee)
 - Notice of Intent: 9/20/2019 (50% of Preconstruction Fee)
 - Construction – October 2019 to July 2020 (10 months)
 - Subcontractors

cc: Attendees, SW, NT (HMC), Cathy Allen – SCUSD

File: MM

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July 30, 2019

- **Contents for Proposal**
 - Cover Letter
 - Qualifications
 - Experience
 - Price Proposal
 - Designated Subcontractor list

- **Selection Procedures**
 - Qualification
 - Experience
 - Price / Proposal
 - Best Value Score
 - **AWARD**

- **Site Walk**

cc: Attendees, AL, NT (HMC), Cathy Allen – SCUSD
File: MM