

SCUSD Volunteer Process Step-By-Step

1. Complete the SCUSD Volunteer Packet available on the SCUSD website:
<https://www.scusd.edu/document/volunteer-packet> .
2. Obtain signature approval from administrator at school site selected for Volunteer Service.
3. **ALL** Volunteers must LiveScan fingerprint. Use the Request For LiveScan from in the Volunteer Packet at open LiveScan offices.
4. Provide a TB clearance to the volunteer site. TB clearances must be updated every 4 years.
5. Participate in SCUSD Volunteer Training available at:
<https://mandatedreporter.ca.com/training/school-personnel>
6. Once Criminal Background check is complete, the SCUSD HR Department will contact the designated school site with permission to begin Volunteer Service.
7. Volunteer Service begins.