

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

<b>TITLE:</b>	Equipment Operator / Laborer	<b>CLASSIFICATION:</b>	Classified Non-Management (SEIU/Operations Support)	
<b>SERIES:</b>	None	<b>FLSA:</b>	Non-Exempt	
<b>JOB CLASS CODE:</b>	0624	<b>WORK YEAR:</b>	12 Months	
<b>DEPARTMENT:</b>	Facilities Maintenance	<b>SALARY:</b>	Flat Rate Salary Schedule C1	
<b>REPORTS TO:</b>	Assigned Supervisor	<b>BOARD APPROVAL:</b>	01-01-65	04-27-87
		<b>BOARD REVISION:</b>	<u>05-82</u>	<u>04-28-97</u>
		<b>HR REVISION:</b>	06-26-12	

**BASIC FUNCTION:**

Perform skilled grounds maintenance and repair work, and operate heavy equipment, gang mowers, and other motorized equipment in the maintenance of district landscaped areas; assist in the repair and preventive maintenance of gang mowers and other equipment; cut, trim, and remove trees.

**REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)**

Operate a boom truck, dump truck, bobtail, trenching equipment, backhoe and attachments, loaders, bobcat, grader, forklifts, tractors, stump grinders, power washers, scissor lifts, and other related equipment; connect hydraulic attachments to bobcat. **E**

Operate a variety of grounds maintenance equipment, including a chipper machine, tree pruning equipment, gang mower, jack hammer, chainsaw, and other related equipment; set up roadblocks and reroute traffic when working on trees and asphalt. **E**

Conduct and maintain records of pre-trip and after-trip inspections; ensure that vehicles/trucks were released for service after repairs, trucks are not overloaded, brakes are not over the limit, there are no fluid leaks, four-point tie down is utilized, etc. **E**

Pave grounds and walkways with blacktop or asphalt; shovel hot blacktop or asphalt from the rear of a dump truck; utilize various asphalt tools, equipment, supplies, and possible use of a roller machine to flatten the material in compliance with Americans with Disabilities Act (ADA) and Division of State Architect (DSA). **E**

Drive and load trucks according to gross vehicle weight rating (GVWR); deliver furniture, supplies, or building materials; haul loads of dirt, sand, concrete, leaves, branches, bark, lumber, trash, and disposable items; calculate the required amount of materials to be used for asphalt, top soil, sod, and related bark grading jobs; haul, load, and unload heavy equipment. **E**

Help install, repair, and replace underground facilities, i.e., electrical lines, sprinkler systems, and water and gas lines; keep drainage systems clear and in working order; dig and cover trenches. **E**

Calibrate materials for spraying and applications of fertilizer; utilize various chemical, herbicide, or pesticide applications; wear protective equipment when spraying; maintain daily spray sheets and logs to include materials used and appropriate notification to school sites according to law. **E**

Remove and dispose of worn carpet, tile, and linoleum. **E**

Assist other trades in heavy manual labor. **E**

Perform general laboring tasks related to grounds and garden maintenance. **E**

Assist with prioritizing work orders, calculate materials used, and time spent on each job on a daily basis. **E**

Respond to emergencies, such as flooding, storm damage, sinkholes, fire damage, tree hazards, and cutting back branches that are blocking school cameras. **E**

Operate and maintain a variety of specialized hand and power tools and equipment; drive a district vehicle to conduct work; lift and carry heavy objects, and perform heavy physical labor. **E**

Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities. **E**

Perform related duties as assigned.

### **TRAINING, EDUCATION, AND EXPERIENCE:**

Any combination equivalent to: graduation from high school, and four years of grounds maintenance, heavy equipment operation, paving and concrete, or labor experience.

### **LICENSES AND OTHER REQUIREMENTS:**

Valid California Class C driver's license, and provide proof of insurance; employee entrance evaluation (lifting test). Attend asbestos awareness training within six months of employment. Valid California Class B driver's license preferred. If a Class B license is held, medical certification is required every two years according to federal regulations, and state law requires testing for controlled substances.

### **KNOWLEDGE AND ABILITIES:**

#### **KNOWLEDGE OF:**

Operation, use, and maintenance of heavy equipment, gang mowers, and other motorized equipment.

Methods, supplies, and tools used in general grounds maintenance work.

Pest and weed control chemicals, materials, and techniques.

Operation and maintenance of hand and power tools and equipment used in grounds keeping.

Department of Transportation laws and regulations related to assigned duties.

Wind regulations and rules related to the use of the boom truck bucket.

Laws, rules, and regulations related to the application of herbicides and pesticides.

Hydraulic equipment and mechanical operation.

Basic recordkeeping.

Safe working methods and procedures.

Health and safety regulations.

#### **ABILITY TO:**

Perform skilled grounds maintenance and repair work.

Operate gang mowers, heavy equipment, and other motorized equipment in the maintenance of district-landscaped areas.

Assist in the repair and preventive maintenance of gang mowers and other equipment.

Cut, trim, and remove trees.

Assist others in specialized grounds keeping activities.

Operate hand and power tools and equipment used in grounds keeping.

Perform general laboring tasks related to grounds and garden maintenance.

Operate a gas operated and hand pump sprayer to apply herbicides and control weeds.

Calibrate materials for spraying and application of fertilizers.

Perform mathematical calculations.

Operate a vehicle, observing legal and defensive driving practices.  
 Work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.  
 Lift and carry heavy objects and perform heavy physical labor according to safety regulations.  
 Understand and follow oral and written instructions.  
 Meet state and district standards of professional conduct as outlined in Board Policy.

**WORKING CONDITIONS:**

**SAMPLE ENVIRONMENT:**

Outdoor work environment; indoor mower shop environment; regular exposure to fumes, dust, and odors; exposure to adverse weather conditions; drive a vehicle to conduct work; noise from equipment operation.

**SAMPLE PHYSICAL ABILITIES:**

Hear and speak to exchange information; dexterity of hands and fingers to operate heavy grounds equipment and tools; sit or stand for extended periods of time; reach overhead, above the shoulders, and horizontally; walk over rough or uneven surfaces; bend at the waist; lift, twist, stoop, climb, and crawl; carry, push, or pull heavy equipment; hand-dig ditches, and use jackhammers for extended periods of time; heavy physical labor.

**SAMPLE HAZARDS:**

Subject to noise and fumes from equipment operation; exposure to chemicals and pesticides; large trees and power line hazards; repetitive hand motion; traffic congestion when rerouting traffic; slipping; flying debris; high pressure hoses; may be exposed to fecal matter, snakes, insect bites/swarms, and ant bites.

*(Title Change: Laborer)*

**APPROVALS:**

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Jess Serna, Chief Human Resources Officer

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Date

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Jonathan P. Raymond, Superintendent

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Date