



Putting  
Children  
First

# Bond Oversight Committee

Wednesday, August 4, 2021  
5:30 to 6:30 p.m.  
ZOOM Meeting

## Minutes

### **1.0 Welcome/Call to Order 5:30**

**2.0 Public Comment – Individual public comment shall be no more than two minutes in length on each agenda or non-agenda item.**

### **3.0 Call to Order/Members Present/Absent**

*Michael Watanabe, Terrence Gladney, Brian Hill, Marcia Fritz*

**Staff Present:** *Nathaniel Browning, Jesse Castillo, Elena Hankard, Crystal Hoff, Anthony Lea, Ron Hickey, Chris Ralston, Rose Ramos*

*Introductions: Ron Hickey, Interim Assistant Superintendent of Facilities, Chris Ralston, Director III Facilities Management, Maintenance and Operations, and Resource Management.*

#### **Absent**

*Lesley Taylor, Colleen Megowan-Romanowicz*

### **4.0 Approval of Agenda/Discussion of Tonight's Meeting**

*Motion by: Marcia Fritz*

*Second by: Brian Hill*

*The agenda was approved as amended.*

*Motion to add 5 minutes to tonight's agenda. All in favor.*

### **5.0 Approval of Minutes**

*February 3, 2021 – Regular Meeting*

*Motion by: Terrence Gladney*

*Second by: Marcia Fritz*

*The minutes were approved as presented.*

### **6.0 Measures Q and R Financial and Performance Audits for the Fiscal Year ending June 30, 2020**

*Tim Canupp from Crowe presented the Financial and Performance Audits for the fiscal year ending June 30, 2021 to the Committee.*

*Schedule Audit Findings: 2020-001 Significant Deficiency – Cash in County Treasury Reconciliations (30000)*

*The cash and county reconciliations were not being prepared, reviewed, and approved on a monthly basis throughout the fiscal year. The effect is that it can create additional opportunity for error or fraud to be committed related to financial reporting.*

*The corrective action by the District will be as follows: Cash in County Treasury reconciliations are performed on a monthly basis by Sacramento County of Education staff and internally by District staff. The District will implement stronger internal controls to address the potential for error or fraud to be committed by adding an additional layer of review and approval for the District cash in county treasury reconciliation on a monthly basis.*

*Tim Canupp: Even with this finding, Crowe has issued an unmodified opinion and has determined the financial statements as presented are materially correct.*

*The Measure Q and R Financial and Performance Audits are posted to the SCUSD website.*

**7.0 Measures Q and R Bond Fund Update/Projects/Staff Update**  
*Staff presented the Measure Q and R fiscal and project update.*

*Measure Q fiscal update:*

*Funding Summary \$346M of authorization in November 2012  
\$6.1M of earned interest  
\$4.0M E-rate, State Bond and Grant reimbursements*

*Measure Q progress as of 7/23/2021:*

*Total expenditures since inception: Measure Q \$252.2M (includes bond issuance costs).*

*Door security improvement at 8 west area elementary schools: Alice Birney, Caroline Wenzel, Genevieve Didion, Martin Luther King Jr., Matsuyama, Pony Express, Sol Aureus, College Preparatory, Yav Pem Suab..*

*Door security improvement at 8 small high schools: American Legion, Health Professions, Capital City, SES, Genesis/Enrollment Center, GW Carver, MET.*

*Door security improvement at remaining sites: AW McClaskey, CAJ Career Center, CB Wire, CP Huntington, Maple.*

*Luther Burbank Core Academic Renovation: Science and Administration building.*

*Budget changes:*

*Father Keith B. Kenny Greenspace- Increase \$200,000 post bid results for added scope.*

*Father Keith B. Kenny Roof- Decrease \$1.4M post bid results.*

*Hubert Bancroft Playground- Decrease \$500,000 post bid results.*

*Measure Q project progress update:*

*Hubert Bancroft blacktop: The playground blacktop was in poor condition, had extensive cracking, and reached the end of its life expectancy. The asphalt will be replaced and minor modifications to the playground striping will be completed to accommodate the site's physical activities.*

*Martin Luther King, Jr. Roof: The roof of the main building and canopy has reached its life expectancy. Annual maintenance inspections had illustrated excessive wear, delamination and loss of roofing granules. The scope will include the demolition and replacement of the roof in those areas.*

*Father Keith B. Kenny Roof: The entire roof of the FKBK site has reached its life expectancy as outlined by the number of work orders received due to extensive roof leaks. This project will also address greater roof ventilation needs and the 3 different roof types on the site. The scope of the project will include the demolition and replacement of the entire roof on the site.*

*Father Keith B. Kenny Greenspace: The existing site had minimal greenspace and an excessive amount of blacktop area. This project will remove a portion of the playground blacktop and replace it with greenspace for alternative field activities. The scope of the project will include the demolition of asphalt and replace it with irrigated greenspace. This project will provide students with much needed greenspace.*

*Measure R fiscal update:*

*\$68M of authorization in November 2012*

*\$339K of earned interest*

*\$176K of Grant reimbursements*

*Measure R progress as of 7/23/2021:*

*Total expenditures since inception: Measure R \$67.5M*

*Measure R project progress update:*

*Staff is working on final Central Kitchen payments to determine the balance of Measure R and to see if additional funds are available for future projects.*

*Virtual community input meetings are currently being held:*

*August 3, 6-7:30pm*

*August 4, 12-1:30pm*

*August 5, 3-4:30pm*

*August 10, 6-7:30pm*

*August 12, 6-7:30pm*

## **8.0 Facilities Master Plan Update**

*Dr. Leigh Sata and staff updated the committee.*

*The Facilities Master Plan (FMP) process began over two years ago. The District selected the DLR Group, the architectural team that prepared the FMP. RSS Consulting was added to the process. RSS's role was to insure that the equity index, which is a way to prioritize projects based on student needs, would be properly integrated into the plan. This came at the request of the Core Planning Group. The group worked hard to insure there was plenty of data not only based on students' needs but also on the neighborhoods within the community.*

*Next steps: Once community input has been received to be sure the District is on the right track, the FMP will be presented to the SCUSD Board of Education for their approval, sometime in late August/September.*

*The FMP is not specifically the projects. The projects will be prioritized on an annual basis brought to the Board of Education. The FMP provides the methodology and the overall assessments. The FMP is a living document and can be changed based on feedback and input and changes in District priorities.*

*Terrence Gladney and Marcia Fritz are members of the Core Planning Group.*

*Marcia Fritz, at the beginning of the process, expressed concern over the equity not being addressed. Marcia is very pleased and believes the plan is a winner. She expressed that staff was amazing throughout the process and embraced the group's concerns very efficiently.*

*Terrence Gladney echoes Marcia's sentiments. He is appreciative of staff taking a pause and acknowledging the concerns of the stakeholders. He was pleased when the District brought in the outside consultant. The process was very intentional.*

### **9.0 CBOC Presentation to the Board**

*The CBOC presentation to the Board is slated for the September 16, 2021 SCUSD Board meeting. Staff will begin work on a draft presentation for the CBOCs input/approval. Chair Watanabe will present along with committee members who will be in attendance.*

### **10.0 Questions/Statements to the Board from the CBOC**

*Terrence Gladney – Public Comment 2.0 – Would like to thank Nathaniel Browning, Amna Javed and the Facilities team. The benefits of the Central Kitchen were seen. And thank you to the Central Kitchen team.*

*As a community member he asks the District, as he does with the Board of Education, to consider how we can better connect our scholars with the outdoor learning spaces.*

*Brian Hill: There is a convention for CBOC members referenced in the State newsletter.*

### **11.0 Future Business – Next Meeting Dates/Locations**

*November 3, 2021- Location or Zoom will be decided at a later date. Marcia Fritz would like to see the Central Kitchen in the near future. Staff may be able to set up small group tours.*

**Adjourn: 6:31**

Motion by: *Marcia Fritz*

Second by: *Terrence Gladney*