

**DELAC Meeting Minutes**  
**Thursday, November 12, 2015**  
**6:00PM -7:30PM**

Time	Items	Facilitator/Speaker	Notes/Comments
6:00-6:10	Welcome	<b>David Quintero</b> (DELAC Chair, Parent)	<ul style="list-style-type: none"> <li>• <b>Mr. David Quintero</b>, DELAC Chair welcomes everyone to the first DELAC Meeting of the school year 2015-16. Multilingual literacy staff were introduced and announcement of the election of new DELAC officers were announced. The current meeting agenda and the minutes of the last meeting were reviewed by all in attendance. A motion was moved to approve the minutes. It was approved by the majority with no objections. Thus, the minutes from the prior meeting were approved.</li> </ul>
6:10-6:40	Election of DELAC Officers	<b>David Quintero</b> (DELAC Chair, Parent) <b>Vanessa Girard</b> Director, Multilingual Literacy	<ul style="list-style-type: none"> <li>• There were suggestions that perhaps the election could take place next month instead. However, majority voted by show of hands that the election should be held tonight so bylaws can be established accordingly. Thus, nominations were announced and all in attendance were asked to vote for each position by way of ballot. For the position of president, the nominations are: David Quintero, Teresa Hernandez, and Leonel Aguirre. For the position of vice-president, the nominations are: Leonel Aguirre and David Quintero. For the position of secretary, the nominations are: Laura Rios and Vitalina Tufi . Each recommended person were asked to make a brief statement as to why they would like to hold the position that they are being recommended for and their background as well as qualifications. The ballots were tallied and the following people were nominated for the following positions: <u>President – Teresa Hernandez</u>, <u>Vice-President – Leonel Aguirre</u>, and <u>Secretary – Laura Rios</u>.</li> </ul>
6:40-6:55	Needs Assessment	<b>Vanessa Girard</b> Director, Multilingual Literacy	<ul style="list-style-type: none"> <li>• Five minutes were given to everyone to mark their priorities on the needs assessment. Members were to prioritize their topics for discussion/action or education using a ranking of 1-4. Forms were collected and results will be shared at the next DELAC Meetings.</li> </ul>
6:55-7:15	Parent Engagement Opportunities	<b>Cathy Morrison</b> Coordinator, Strategic Plan/LCAP	<ul style="list-style-type: none"> <li>• The old strategic plan of 2010 expired in 2014. A strategic plan allows us to know our vision and where we are heading as a district. The first draft copy of the Strategic Plan for 2016-2021 was distributed to everyone in attendance. In addition, a survey for community feedback was also distributed in all languages and all in attendance were encouraged to fill it out and turned it back in. The LCAP was written two years ago to be adopted and was aligned with the old strategic plan. The LCAP has 4 goals and under each goal there are actions associated with it. A specific subcommittee made up of English Learner Parents is needed to meet to discuss the LCAP and give input accordingly. Applications for the subcommittee, translated into all five major languages, are available for any parent to apply.</li> </ul>
7:15-7:25	SBAC Data	<b>Vanessa Girard</b> Director, Multilingual Literacy	<ul style="list-style-type: none"> <li>• Last year students took the SBAC Test, and it was more difficult than standardized tests administered in the past. According to results, only 9% of ELs met and/or exceeded the ELA standards. However, RFEPs are at 57%. In Math, 11% of ELs met and/or exceeded the Math standards, while RFEPs are at 43%. This information is also available by school and by grade district wide.</li> </ul>
7:25-7:30		<b>David Quintero</b> (DELAC Chair, Parent)	<ul style="list-style-type: none"> <li>• David Quintero closed the meeting at 7:30 p.m.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Next Meeting : January 20, 2016</b></li> </ul>