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First

# BOARD OF EDUCATION MEETING AND WORKSHOP

## Board of Education Members

Christina Pritchett, President (Trustee Area 3)  
Lisa Murawski, Vice President (Trustee Area 1)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Leticia Garcia (Trustee Area 2)  
Jamee Villa (Trustee Area 4)  
Chinua Rhodes (Trustee Area 5)  
Lavinia Grace Phillips (Trustee Area 7)  
Jacqueline Zhang, Student Member

Thursday, October 21, 2021

4:30 p.m. Closed Session

6:30 p.m. Open Session

## Serna Center

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
(See Notice to the Public Below)

# AGENDA

2021/22-12

*Allotted Time*

4:30 p.m. 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

### NOTICE OF PUBLIC ATTENDANCE BY LIVESTREAM

Members of the public who wish to attend the meeting may do so by livestream at: <https://www.scusd.edu/post/watch-meeting-live>. No physical location of the meeting will be provided to the public.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

### NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingOct21>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes, or other time determined by the Board on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.*

### **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel:*
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (Two Potential Cases)*
  - b) *Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2021080717, OAH Case No. 2021080635, and OAH Case No. 2021090120)*
  
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*
  
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
  
- 3.4 *Government Code 54957 – Public Employee Appointment*
  - a) *Principal, Will C. Wood Middle School*
  
- 3.5 *Education Code 35146 – The Board will hear staff recommendations on the following student expulsion(s):*
  - a) *Expulsion #1, 2021-22*
  - b) *Expulsion #2, 2021-22*
  
- 3.6 *Government Code 54957.6 (a) and (b) Negotiations/Conference with Labor Negotiator, Non-Represented Employee: Superintendent (District Representative: Board President)*

### **6:30 p.m. 4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance*
  
- 4.2 *Broadcast Statement*
  
- 4.3 *Stellar Student – Jaylen Burton, an 8<sup>th</sup> Grade student from Albert Einstein Middle School, to be introduced by President Pritchett*

### **6:40 p.m. 5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

### **6:45 p.m. 6.0 AGENDA ADOPTION**

6:50 p.m.    **7.0 PUBLIC COMMENT** 15 minutes

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingOct21>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes or other time determined by the Board, on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.*

7:05 p.m.    **8.0 SPECIAL PRESENTATION**

8.1 Resolution No. 3234: Recognition of National School Bus Safety Week, October 18 – 22, 2021 (Ron Hill) **Action**  
3 minute presentation  
3 minute discussion  
**Roll Call Vote**

8.2 Resolution No. 3236: Recognition of the Rights of Students with Disabilities to a Quality and Inclusive Education (Christina Pritchett) **Action**  
3 minute presentation  
3 minute presentation  
**Roll Call Vote**

8.3 Local Control and Accountability Plan (LCAP) Quarterly Update (Steven Ramirez-Fong) **Information**  
15 minute presentation  
15 minute discussion

7:47 p.m.    **9.0 COMMUNICATIONS**

9.1 Employee Organization Reports: **Information**  
15 minutes

- SCTA

**10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

8:02 p.m.    10.1 Adoption of State Seal of Civic Engagement Criteria (Christina Espinosa and Linda Kingston) **Action**  
10 minute presentation  
10 minute discussion  
**Roll Call Vote**

8:22 p.m.	10.2 <i>Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline (Raoul Bozio)</i>	<b>Information</b> 20 minute presentation 20 minute discussion
9:02 p.m.	10.3 <i>Facilities Master Plan (Rose Ramos, Ron Hickey, and Leigh Sata)</i>	<b>Action</b> 10 minute presentation 15 minute discussion <b>Roll Call Vote</b>
9:27 p.m.	10.4 <i>ESSER III Expenditure Plan Adoption (Steven Ramirez-Fong)</i>	<b>Action</b> 20 minute presentation 30 minute discussion <b>Roll Call Vote</b>
10:17 p.m.	10.5 <i>Submission of Credential Waiver Application to the California Commission on Teacher Credentialing (Cancy McArn)</i>	<b>Conference/Action</b> 3 minute presentation 3 minute discussion <b>Roll Call Vote</b>
10:23 p.m.	10.6 <i>Discussion and Possible Approval of Resolution No. 3237 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 (Raoul Bozio)</i>	<b>Action</b> 3 minute presentation 5 minute discussion <b>Roll Call Vote</b>

**11.0 PUBLIC HEARING**

10:31 p.m.	11.1 <i>Public Hearing: First Reading of Revised Board Policy 4119.21 – Professional Standards (previously labeled Code of Ethics) (Raoul Bozio and Cancy McArn)</i>	<b>First Reading</b> 5 minute presentation 5 minute discussion
10:41 p.m.	11.2 <i>Public Hearing: First Reading of Revised Board Policy 4119.24 – Maintaining Appropriate Adult-Student Interactions (Raoul Bozio and Cancy McArn)</i>	<b>First Reading</b> 5 minute presentation 5 minute discussion
10:51 p.m.	11.3 <i>Public Hearing: Resolution No. 3235: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act (Erin Hansen)</i>	<b>Conference/Action</b> 5 minute presentation 5 minute discussion

11:01 p.m. **12.0 CONSENT AGENDA**

**Action**  
**2 minutes**  
**(Roll Call Vote)**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

**12.1 Items Subject or Not Subject to Closed Session:**

*12.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose F. Ramos)*

*12.1b Approve Personnel Transactions (Cancy McArn)*

*12.1c Approve Donations to the District for the Period of September 1 – September 30, 2021 (Rose Ramos)*

*12.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 1 – September 30, 2021 (Rose Ramos)*

*12.1e Approve Minutes of the September 16, 2021, Board of Education Meeting (Jorge A. Aguilar)*

*12.1f Approve Minutes of the September 30, 2021, Special Board of Education Meeting (Jorge A. Aguilar)*

*12.1g Approve Staff Recommendations for Expulsion #1, 2021-22; and Expulsion #2, 2021-22 (Stephan Brown)*

11:03 p.m. **13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

**Receive Information**

**13.1 Business and Financial Information:**

- *Purchase Order for the Period of September 1, 2021, through September 30, 2021 (Rose Ramos)*

11:05 p.m. **14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *November 4, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *November 18, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

11:07 p.m. **15.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1

**Meeting Date:** October 21, 2021

**Subject:** Resolution No. 3234: Recognition of National School Bus Safety Week  
October 18 – 22, 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Resolution No. 3234 Recognition of National School Bus Safety Week 10/18-22/2021

**Background/Rationale:** The goal of National School Bus Safety Week is to address the importance of school bus safety. This active and evolving program takes place each year during the third full week in October. More than 25 million children are transported to and from school on big yellow buses. These school buses provide 10 billion school rides a year. About 500,000 school buses travel the roads each day.

**Financial Considerations:** None

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Resolution No. 3234

<p><b><u>Estimated Time of Presentation:</u></b> 3 minutes <b><u>Submitted by:</u></b> Cancy McArn, Chief Human Resources Officer <b><u>Approved by:</u></b> Jorge A. Aguilar, Superintendent</p>
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**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3234**

**Recognition of National School Bus Safety Week 10/18-22/2021**

**WHEREAS**, the Sacramento City Unified School District recognizes that the week of October 18-22, 2021 is National School Bus Safety Week; and

**WHEREAS**, school buses are the safest possible vehicles for children who needs and requires transportation; and

**WHEREAS**, the standards of conduct on the school bus are as important to student achievement as they are in the classroom; and

**WHEREAS**, each student riding a school bus should have a safe and secure environment that sets a positive tone for the day to foster a high level of learning and success; and

**WHEREAS**, school Bus Safety Week, which is celebrated in more than 40 States and sponsored by the National Highway Traffic Safety Administration (NHTSA), was created to remind all students of the best ways to get on and off the bus in an effort to enhance the safety of the Nation's children; and

**WHEREAS**, School Bus Safety Week, which dates back to 1966, also recognizes the hard work and dedication of school transportation personnel, especially the many school bus drivers who ensure a safe journey each and every day; and

**NOW, THEREFORE, BE IT RESOLVED** that the Sacramento City Unified School District Board of Education proclaims the week of October 18-22, 2021 as National School Bus Safety week and celebrate our Transpiration Department for all they do for our students during this difficult time.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21st day of October 2021, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

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Christina Pritchett  
President of the Board of Education

ATTESTED TO:

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Jorge A. Aguilar  
Secretary of the Board of Education





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.2

**Meeting Date:** October 21, 2021

**Subject:** Approve Resolution No. 3236: Recognition of the Rights of Students with Disabilities to a Quality and Inclusive Education

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Special Education

**Recommendation:** Approve Resolution No. 3236: Recognition of the Rights of Students with Disabilities to a Quality and Inclusive Education.

**Background/Rationale:** The SCUSD Board of Education, Community Advisory Committee, and the organization of SCUSD recognize that all our students with disabilities are general education students first, and that every educational, operational, and budget decision we make begins with the belief that students with disabilities of every kind have a right to and have the ability to learn alongside their non-disabled peers and to have equitable and meaningful opportunities to learn and grow. This resolution serves as a call to action to raise awareness, understanding, and commitment towards building equitable and sustainable systems of supports for our students with disabilities.

**Financial Considerations:** N/A

**LCAP Goal(s):** Integrated Supports

**Documents Attached:**

1. Resolution 3236

<p><b>Estimated Time of Presentation:</b> 3 minutes <b>Submitted by:</b> Christina Pritchett, Board President <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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Sacramento City Unified School District  
Board of Education

RESOLUTION No. 3236

**Recognition of the Rights of Students with Disabilities to a Quality and Inclusive Education**

**WHEREAS**, the Sacramento City Unified School District (SCUSD) serves approximately 7,014 students formally identified with disabilities, representing 16% of the total student population.

**WHEREAS**, October includes National Disability History Month, National Bullying Prevention Month, Worldwide Dyslexia Awareness Month, National Learning Disabilities Awareness Month, and National Disability Employment Awareness Month; and

**WHEREAS**, the Americans with Disabilities Act (ADA) prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public and assures that people with disabilities have the same civil rights protections and opportunities as everyone else, similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion; and

**WHEREAS**, Section 504 of the federal Rehabilitation Act regulations requires a school district to provide related aids and services designed to meet the student's individual educational needs; and

**WHEREAS**, the Individuals with Disabilities Education Act (IDEA) requires all public schools to address the needs of pupils with disabilities and develop Individualized Education Plans (IEPs) which provide a Free and Appropriate Public Education (FAPE) reflecting the specific needs of each pupil; and

**WHEREAS**, California has been a leader in furthering disability rights with the enactment of such pioneering legislation as the Disabled Persons Act, the Unruh Civil Rights Act, the Fair Employment and Housing Act, Section 11135 of the Government Code, the Lanterman-Petris-Short Act, and the Lanterman Developmental Disabilities Services Act; and

**WHEREAS**, the FAIR Education Act enacted January 1, 2012 requires that California schools provide Fair, Accurate, Inclusive and Respectful (FAIR) representations of people with disabilities and people who are lesbian, gay, bisexual or transgender in History and Social studies curriculum and mandates schools to include the contributions of people with disabilities and members of the LGBT community in the curriculum; and

**WHEREAS**, despite the affirmative rights and appreciation for students with disabilities in our federal and state laws, students with disabilities suffer the worst academic and social emotional outcomes in our District, especially students of color and English language learners; and

**WHEREAS**, as educational leaders the Board of Education and SCUSD recognize that evidenced-based instructional methods, inclusive practices, restorative justice practices, social

and emotional learning, bullying prevention and intervention, mental health supports, and authentic family engagement are proven to substantially improve the educational and equitable outcomes for all students, including students with disabilities; and

**WHEREAS**, the Board of Education and SCUSD recognize that our students with disabilities are general education students first, and that every educational, operational, and budget decision we make begins with the belief that students with disabilities have a right to and have the ability to learn alongside their non-disabled peers and equitable and meaningful opportunities to learn and grow; and

**WHEREAS**, the Board of Education and SCUSD recognize that school climate refers to the norms, values, and expectations that support people to feel physically, socially, and emotionally safe and connected. To be their best, students must feel a sense of connectedness and belonging to their school community. Specifically, schools that are committed to promoting a variety of positive relationships with caring adults will have more connected and engaged students with disabilities.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education and SCUSD remain committed to work towards **eliminating disproportionate representation within special education and supporting** more equitable outcomes for students with disabilities through a vision of high expectations for all students and a commitment to learning goals, standards, interventions, and supports that are strong, clear, understood, and put into practice; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education and SCUSD value and support diversity and inclusion and recognize both the legal right to and the reciprocal benefits of inclusive education; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education and SCUSD remain committed to ensuring the implementation and efficacy of a Multi-Tiered System of Supports (MTSS), including an early identification and early intervention system to identify and document interventions for students whose performance and/or progress indicates they are at-risk for attendance, behavior, and/or course performance; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Superintendent transmit copies of this resolution to its administrators, teachers, staff, departments, and schools for appropriate distribution and implementation.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Jorge A. Aguilar  
Secretary of the Board of Education

\_\_\_\_\_  
Christina Pritchett  
President of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Item# 8.3

**Meeting Date:** October 21, 2021

**Subject:** Local Control and Accountability Plan (LCAP) Quarterly Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** None

**Background/Rationale:** Annually, districts must develop a Local Control and Accountability Plan (LCAP). The LCAP provides details of goals, actions, and expenditures to support identified student outcomes and overall performance. In June 2021, the board adopted the 2021-22 to 2023-24 LCAP. During the 2021-22 school year, the district will engage in collaborative development of the 2022-23 LCAP and report on outcomes for the goals, actions, expenditures, and metrics for the 2021-22 plan. This item is the first in a series of quarterly reports to keep the board and community updated on changes to state requirements, status of plan development, and other LCAP-related issues.

**Financial Considerations:** None

**LCAP Goals:** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary

<p><b>Estimated Time of Presentation:</b> 15 minutes <b>Submitted by:</b> Lisa Allen, Deputy Superintendent Steven Fong, LCAP/SPSA Coordinator <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



### I. Overview/History of Department or Program

In July 2013, the state Legislature approved a new funding system for all California public schools. This new funding system, the Local Control Funding Formula (LCFF), requires that every Local Education Agency write a Local Control and Accountability Plan (LCAP).

Annually, districts must develop a Local Control and Accountability Plan (LCAP). The LCAP provides details of goals, actions, and expenditures to support identified student outcomes and overall performance.

In June 2021, the board adopted the 2021-22 to 2023-24 LCAP. During the 2021-22 school year, the district will engage in collaborative development of the 2022-23 LCAP and report on outcomes for the goals, actions, expenditures, and metrics for the 2021-22 plan. This item is the first in a series of quarterly reports to keep the board and community updated on changes to state requirements, status of plan development, and other LCAP-related issues.

### II. Driving Governance:

According to Ed Code 52060, on or before July 1, annually, the Governing Board of each school district shall adopt a Local Control and Accountability Plan (LCAP) using a template adopted by the State Board of Education (SBE), effective for three years with annual updates. It will include the district's annual goals for all students and for each significant subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve those goals.

New requirements that will impact the development of the 2022-23 LCAP include:

- Additional details required in the expenditure tables to demonstrate proportionality and % of increased/improved
- Required reporting of LCFF Supplemental and Concentration carryover from the prior year and description of how the unused portions will be used to increase/improve services for unduplicated students
- Establish a Goal specific to the student groups eligible for differentiated assistance (In SCUSD this includes HY, FY, SWD)
- Establish a Goal specific to addressing disparities in performance between consistently low-performing schools and the performance of the district as a whole

Additionally, statute requires the following reporting as part of a supplement that has been added to the LCAP Annual Update. This must be presented to the board prior to February 28, 2022:

- Description of community engagement for the use of funds in the Budget Act of 2021 that were not included in the LCAP
- Description of how additional Concentration Grant add-on funding was used to increase credential/classified staff providing direct services to students
- Description of community engagement in the use of one-time federal funds to support pandemic recovery and impacts of distance learning
- Implementation update for the Elementary and Secondary School Emergency Relief (ESSER) III

# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



### Expenditure Plan

- Description of how 2021-22 resources are being used consistent with applicable plans and aligned to the LCAP

### III. Budget:

SCUSD's Local Control and Accountability Plan (LCAP) includes projected expenditures for the actions and services aligned to each LCAP goal.

SCUSD's 2021-22 Budget Overview for Parents provided the following projections for the district:

- **Total projected revenue for 2021-22** **\$559,269,075**
  - LCFF Revenue \$430,509,685
    - LCFF S&C Revenue \$74,250,881
  - Other State Funds \$76,180,092
  - Local Funds \$6,385,645
- **Total budgeted expenditures for 2021-22** **\$589,976,725**
- Total budgeted expenditure in the LCAP \$357,609,521

### IV. Goals, Objectives and Measures:

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. (From CDE LCAP web page)

The key components of an LCAP include:

- An overview of the district's **context**, recent **successes** and identified **needs**
- A district's **goals**
- The **actions/services** that the district will implement to achieve those goals (and their projected costs)
- The **metrics** that will be used to determine success and the **target outcomes** for each metric
- **Analysis** of outcomes and expenditures from the previous year
- Description of how the district is **increasing/improving services for unduplicated students**
- Description of how **community input** was solicited, summary of key input, and how it influenced the plan

SCUSD's goals for the 2021-22 LCAP build upon the district's prior LCAP goals, strategic plan, and the current core value and guiding principle. The eight goals are:

1. 100% of SCUSD students will graduate college and career ready with a wide array of postsecondary options and a clear postsecondary plan. Growth in Graduation Rate and College/Career Readiness will be accelerated for Students with Disabilities, English Learners, African American students, American Indian or Alaska Native students, Hispanic/Latino students, Native Hawaiian or Pacific Islander students,

# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



Foster Youth, Homeless Youth, and other student groups with gaps in outcomes until gaps are eliminated.

2. Provide every SCUSD student an educational program with standards-aligned instruction, fidelity to district programs and practices, and robust, rigorous learning experiences inside and outside the classroom so that all students can meet or exceed state standards.
3. Provide every student the specific academic, behavioral, social-emotional, and mental and physical health supports to meet their individual needs - especially English Learners, Students with Disabilities, Foster Youth, Homeless Youth, African American students, American Indian or Alaska Native students, Hispanic/Latino students, Native Hawaiian or Pacific Islander students, and other student groups whose outcomes indicate the greatest need – so that all students can remain fully engaged in school and access core instruction.
4. School and classroom learning environments will become safer, more inclusive, and more culturally competent through the active dismantling of inequitable and discriminatory systems affecting BIPOC students, Students with Disabilities, English Learners, Foster Youth, Homeless Youth, and LGBTQ+ Youth.
5. Parents, families, community groups, and students will be engaged and empowered as partners in teaching and learning through effective communication, capacity building, and collaborative decision-making.
6. Provide all school sites three-years of training, coaching, and ongoing support to implement an effective Multi-Tiered System of Supports (MTSS). Training will be completed and all district sites should be conducting business and serving students using an MTSS framework by 2024-25. Progress will be measured with the Self-Assessment of MTSS (SAM) Implementation tool in addition to external indicators of site fidelity including: (a) holding MTSS team meetings regularly, (b) engaging in data based practices to assess need and progress monitor and (c) providing differentiated tiered interventions as evidenced by twice-yearly report outs of challenges/successes by each site leader.
7. SCUSD will revisit and revise the District Graduate Profile (Previously adopted in 2014) so that it accurately reflects the current priorities of community groups and adopt the updated version by the end of 2021-22. School sites will be provided support to align their instructional priorities and goals to the revised Graduate Profile so that all sites demonstrate evidence of alignment in their school plans by 2023-24.
8. SCUSD will maintain sufficient instructional materials, safe and clean facilities, core classroom staffing, and other basic conditions necessary to support the effective implementation of actions across all LCAP goals.

# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



The LCAP must include measurable outcomes that enable the district to monitor progress across the eight state priorities. The eight state priorities and examples of required measurable outcomes within each include:

1. Basics (Teacher Assignments, Access to Instructional Materials, Facilities in good repair)
2. State Standards (Implementation of academic content and performance standards adopted by the state)
3. Parental Involvement (Efforts to seek parent input in decision making and promotion of parent participation)
4. Pupil Achievement (Performance on standardized tests, college/career readiness, English Learner reclassification and proficiency)
5. Pupil Engagement (Attendance rates, Chronic Absenteeism rates, Drop-out rates, Graduation Rates)
6. School Climate (Suspension rates, Expulsion rates, local surveys of safety and connectedness)
7. Course Access (Enrollment in a broad course of study)
8. Other Pupil Outcomes (Pupil outcomes in subject areas)

In addition to the above, the LCAP includes a range of state and local indicators that SCUSD uses to monitor progress towards the plan's goals. For each measurable outcome identified, specific target outcomes for 2023-24 are set.

### V. Major Initiatives:

The state's accountability and continuous improvement system is based on a three-tiered framework, with the first tier made up of resources and assistance available to all local education agencies. Differentiated Assistance is the second tier of assistance that is required by statute to provide to districts that meet certain eligibility criteria. The Sacramento County Office of Education offers technical assistance to foster improvement for the identified student groups.

Eligibility for Differentiated Assistance under the California System of Support is defined as two or more student groups receiving a red indicator on two or more state priorities on the California School Dashboard (Dashboard). Based on the review of student group performance on the 2019 Dashboard, SCUSD was identified as eligible for Differentiated Assistance for these student groups in these State indicators:

- Foster Youth: English Language Arts (ELA) and Math, Graduation Rate, Suspension Rate
- Students with Disabilities: English Language Arts (ELA) and Math, Graduation Rate
- Homeless Youth: English Language Arts (ELA) and Math, Chronic Absenteeism

Due to COVID-19, the state of California did not publish a full Dashboard in 2020 and will not publish a full dashboard in 2021. Prior eligibility for Differentiated Assistance will maintained through 2021-22.

The performance of these student groups over time - Students with Disabilities, Foster Youth, and Homeless Youth - has resulted in the district's identification by the state for additional support. As a result of persistent performance issues for these student groups over several years, the district became eligible in fall 2019 for Systemic Instructional Review (SIR) support from the California Collaborative for Education



# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



Excellence (CCEE). In the SIR process, CCEE staff conducted a comprehensive assessment (academic and social emotional) of the district's instructional systems, progress of state requirements, and implementation of teaching and learning practices in order to successfully meet the needs of all learners. SCUSD is now in an ongoing process of Continuous Improvement supported by CCEE, partners at the Sacramento County office of Education, and CORE staff.

A key aspect of the LCAP is the requirement that districts describe how they have increased and improved services for the following students groups (collectively referred to as 'Unduplicated Students') as compared to all students:

- English language learners
- Students eligible for free and reduced price meals program (low income)
- Foster Youth
- Homeless students

Community engagement is a foundational part of the LCAP process and the input of community groups has shaped the LCAP in many ways from the structure of the overall goals to the inclusion of specific measurable outcomes. More information about the community engagement process from 2020-21 informing the development of the 2021-22 LCAP can be found at [www.scusd.edu/pod/lcap-community-engagement](http://www.scusd.edu/pod/lcap-community-engagement)

Note: The California Department of Education (CDE) will no longer be using the term 'stakeholder' based on feedback received from Native American communities:

- Feedback from Native American communities indicating that they find use of the term 'stakeholder' offensive, as it connotes the practice of "staking a claim" to land.
- The term 'stakeholder(s)' is being replaced by 'educational partner(s)' until an appropriate term is identified and recommended to the State Board of Education for adoption.
- Identification of an appropriate term will be informed by input from statewide educational partners from Tribes and the Superintendent's American Indian Education Oversight Committee.

(From California State Board of Education Item #03, September 2021 Agenda)

## VI. Results:

The Local Control and Accountability Plan (LCAP) must be presented to the board in a public hearing and, in a subsequent meeting, for adoption prior to June 30, 2022. These steps must occur in alignment with the public hearing and adoption of the district's 2022-23 budget. Within 5 days of adoption, the LCAP must be submitted to the Sacramento County Office of Education (SCOE) for approval.

# Board of Education Executive Summary

## Deputy Superintendent

Local Control and Accountability Plan (LCAP) Quarterly Update

October 21, 2021



The district's Dashboard Local Indicator data must also be presented during the same meeting at which the LCAP is adopted. Dashboard Local Indicators are self-reported by districts to the state and include:

- Basic Conditions: Teachers, Instructional Materials, Facilities
- Implementation of Academic Standards
- Parent and Family Engagement
- Local Climate Survey
- Access to a Broad Course of Study

### VII. Lessons Learned/Next Steps:

Key Checkpoints in the LCAP development and adoption process include:

- Oct 21, 2021: LCAP Quarterly Update
- Nov 2021: Anticipated approval of new LCAP template by State Board of Education
- Dec 16, 2021: LCAP Quarterly Update
- Feb 17, 2022: Presentation of LCAP Annual Update
- Feb 28, 2022: Presentation of Community Input Summary to Board
- May 2022: LCAP Quarterly Update
- June 2, 2022: LCAP/Budget Public Hearing
- June 14, 2022: LCAP/Budget Adoption and Presentation of Dashboard Local Indicators
- June 14, 2022: Board appointment of LCAP Parent Advisory Committee (PAC) members
- June 19, 2022: Deadline to Submit LCAP to Sacramento County Office of Education (SCOE)
- Summer 2022: (If needed) SCOE Feedback, SCUSD Revisions, SCOE Approval

### Key Terms:

#### Local Control and Accountability Plan (LCAP)

A three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes.

#### Local Control Funding Formula (LCFF)

The state's method for funding school districts

#### LCFF Base Funding

Uniform base grant based on grade span and average daily attendance

#### Unduplicated Pupils

English Learners, Foster Youth Homeless Youth, and Socioeconomically Disadvantaged students

#### LCFF Supplemental Grant Funding

Additional funding based upon unduplicated pupil percentage

#### LCFF Concentration Grant Funding

Additional funding based upon the percentage of unduplicated pupils exceeding 55% of district's enrollment



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

**Meeting Date:** 10-21-21

**Subject:** Adoption of State Seal of Civic Engagement Criteria

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** College and Career Readiness Department

**Recommendation:** The recommendation is to adopt the State Seal of Civic Engagement Criteria

**Background/Rationale:** Civic learning has been in decline since the 1960s, at the time of civil rights, from four courses of civics and governments to the current semester, potentially ensuring that not all students would have access to learning about their civic influence post school integration. By definition, marginalized communities are not well served, and are often reluctant to engage with the institutions that marginalize them. Students from marginalized communities are less interested in learning about civic engagement and democratic governance, setting up a system where the marginalized co-conspire to continue marginalizing themselves.

To support all students (and remind all adults) to learn and practice their voice and agency in a representative democracy, SCUSD convened a district work group to learn about the SSCE and develop a set of district criteria and a process for juniors and seniors to apply for the SSCE award this school year.

**Financial Considerations:**

District Coordinator .5: \$67,437(ongoing)

Teacher Stipends: \$13,682

Support/Collaboration: \$2,950

Consultant: \$80,000 (10 months)

**LCAP Goal(s):** Goal 1 (College and Career Readiness)

*100% of SCUSD students will graduate college and career ready with a wide array of postsecondary options and a clear postsecondary plan. Growth in Graduation Rate and College/Career Readiness will be accelerated for Students with Disabilities, English Learners, African American students, American Indian or Alaska Native students, Hispanic/Latino students, Native Hawaiian or Pacific Islander students, Foster Youth, Homeless Youth, and other student groups with gaps in outcomes until gaps are eliminated.*

**Documents Attached:**

1. Executive Summary

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Lisa Allen, Deputy Superintendent and Christina Espinosa, Director, College and Career Readiness

**Approved by:** Jorge A. Agular, Superintendent



### I. OVERVIEW / HISTORY

Given SCUSD's goal to disrupt system design for inequity, we aim to use the State Seal of Civic Engagement (SSCE) as a lever to enable all students, particularly those from marginalized communities, to understand that they matter and belong in our democratic society, that no one should have to struggle alone, and that they have the right and responsibility to make the world, and their community, a better place.

Civic learning has been in decline since the 1960s, at the time of civil rights, from four courses of civics and governments to the current semester, potentially ensuring that not all students would have access to learning about their civic influence post school integration. By definition, marginalized communities are not well served, and are often reluctant to engage with the institutions that marginalize them. Students from marginalized communities are less interested in learning about civic engagement and democratic governance, setting up a system where the marginalized co-conspire to continue marginalizing themselves.

To support all students (and remind all adults) to learn and practice their voice and agency in a representative democracy, SCUSD convened a district work group to learn about the SSCE and develop a set of district criteria and a process for juniors and seniors to apply for the SSCE award this school year.

### II. DRIVING GOVERNANCE

The Equity, Access and Social Justice Guiding Principle to ensure that every student has an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options is the driving force that guides overall district work.

### III. BUDGET

District Coordinator .5: \$67,437(ongoing)

Teacher Stipends: \$13,682

Support/Collaboration: \$2,950

Consultant: \$80,000 (10 months)

### IV. GOALS, OBJECTIVES, AND MEASURES

Goal of Board Meeting: Approve district criteria for the State Seal of Civic Engagement

Short-term objective – convene district Work Group to:

- Develop district criteria for the State Seal of Civic Engagement
- Develop evaluation rubric for student self-reflections

# Board of Education Executive Summary

## Department Name

State Seal of Civic Engagement Update  
October 25, 2021



- Develop process for enabling graduating students access to the State Seal

### V. MAJOR INITIATIVES

Adopt district criteria for the State Seal of Civic Engagement

### VI. RESULTS

- Six 1.5 hour virtual meetings after work hours
- Started on April 29th with subsequent meetings over the summer
- Teacher-led additional discussions to drill down on district criteria
- Insightful member input and co-creation of resource documents, virtually, asynchronously, in between meetings
- Multiple student feedback meetings to solicit input and feedback
- Ongoing member conversations to strategize next steps

### VII. LESSONS LEARNED / NEXT STEPS

- Work Group Continuation
- High school onboarding and support
- Stakeholder (student) communication and engagement
- District sustainability plans
- Cycle of continuous improvement



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.2

**Meeting Date:** October 21, 2021

**Subject:** Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal

**Recommendation:** Information item.

**Background/Rationale:** The law requires that trustee areas be population balanced using the 2020 Census Data. Legal Counsel and a demographer will assist the District in this redistricting process.

**Financial Considerations:** Costs associated with hiring professional demographers, SchoolWorks, Inc., for analysis.

**LCAP Goal(s):** Board governance.

**Documents Attached:** N/A

<p><b>Estimated Time of Presentation:</b> 20 minutes <b>Submitted by:</b> Raoul Bozio, General Counsel <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Legal Department

Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline  
October 21, 2021



### I. Overview/History of Department or Program

Sacramento City Unified School District (SCUSD) completed the process to transition from at-large to by-trustee area elections following voter approval in November 2006. SCUSD has seven (7) trustee areas. Each of the trustees is required to reside within a defined trustee area and each trustee is elected only by voters in that trustee area. This type of voting is referred to as by-trustee area or by-district voting.

Every ten years, after the U.S. Census data is released, school districts are required to evaluate whether their current trustee areas have approximately equal populations using the new census data. The variation in total population among trustee areas cannot exceed 10%. If the total peak variation is less than 10%, no changes are needed. If the total peak variation exceeds 10%, trustee area boundaries need to be adjusted. This process is referred to as *redistricting*. Trustee areas must be made as equal in population as possible and practicable to provide equal access to political representation consistent with the one person, one vote constitutional principle.

The redistricting process is governed by the U.S. Constitution, federal law, and California law. Please note that redistricting applies to voting areas only and does not impact school attendance boundaries.

SCUSD hired professional demographers, SchoolWorks, Inc., to draft and revise maps for consideration by the public and the Trustees. Proposed "revised maps" will ensure appropriate population balance and will incorporate feedback received by the Trustees and the community. Members of the public will be able to provide input about boundaries, as well as possible revisions of maps, assuming new maps will be required.

The districting process will be transparent, and everyone will have the opportunity to provide their input on the proposed revised maps. The Board of Trustees will adopt a resolution establishing election district boundaries by February 28, 2022, the deadline established by law. After adoption of a new map, it will be sent to the County Superintendent of Schools and the County Registrar of Voters. The County Registrars of Voters will then adjust precinct boundaries before the filing deadline for the November 2022 trustee election. The new map will be used for the first time for the November 2022 election, when three SCUSD trustees will stand for election.

The proposed timeline, below, includes multiple Board meetings and dedicated time for community input to meet statutory deadlines for map adjustments following the delayed release of 2020 Census Data. These deadlines and the procedures outlined below are subject to change.



# Board of Education Executive Summary

## Legal Department

Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline  
October 21, 2021



### Trustees, Trustee areas, and terms of office:

- Area 1: Lisa Murawski (2022)
- Area 2: Leticia Garcia (2022)
- Area 3: Christina Pritchett (2024)
- Area 4: Jamee Villa (2024)
- Area 5: Chinua Rhodes (2024)
- Area 6: Darell Woo (2022)
- Area 7: Lavinia Phillips (2024)

### Proposed Timeline\*

- **October 21, 2021.** Board Meeting No. 1. Announce Redistricting Issue to Board/Community, along with a proposed timeline for completion of the process.
- **November 4, 2021:** Board meeting No. 2. Full demographic presentation, including 3 map options.
- **November 5-11, 2021:** Community meetings (in-person and virtual).
- **November 18, 2021:** Board meeting No. 3. Staff presents a summary of community input. Demographer presentation. Possible adoption of a new map.
- **December 16, 2021:** Board meeting No. 4. Optional. Use for adoption of a new map, if needed.
- **November/December, 2021.** (Upon map adoption): Send notice to the County Superintendent and the County Registrar of Voters with the adopted resolution and map.
- **February 28, 2022.** Deadline for adoption of a new map. (Education Code section 5019.5)
- **July 6, 2022:** Deadline for the Registrar to implement the new maps.
- **November 8, 2022.** Initial election of trustees using the new map approved by the board. (3 trustees up for election).
- **November 5, 2024.** Second election of trustees using the new map approved by the board. (4 trustees up for election).

\* These deadlines and the procedures outlined above are subject to change.

### III. Budget:

Costs associated with hiring professional demographers, SchoolWorks, Inc., for analysis.

### IV. Goals, Objectives and Measures:

Pursuant to District Board Bylaw 9005 (Governance Standards), the Board “believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents, guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the

# Board of Education Executive Summary

## Legal Department

Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline  
October 21, 2021



district. To maximize Board effectiveness and public confidence in district governance, Board Members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.” As such, the goal is for the District to evaluate whether its current trustee areas have approximately equal populations using the new census data and determine whether the redistricting process is required by the U.S. Constitution, federal law, and California law. If the redistricting process is necessary, everyone will have the opportunity to provide their input on the proposed revised maps.

### **V. Major Initiatives:**

This redistricting process is necessary because the law requires that trustee areas be population balanced using the 2020 Census Data.

### **VI. Results:**

The new trustee areas will be in effect for November 2022 elections. The deadline for adoption of revised districting maps (February 28, 2022) allows time for county Registrars of Voters to adjust precinct boundaries before the filing deadline for the November election.

### **VII. Lessons Learned/Next Steps:**

SCUSD hired professional demographers, SchoolWorks, Inc., to draft and revise maps for consideration by the public and the Trustees. Proposed “revised maps” will ensure appropriate population balance and will incorporate feedback received by the Trustees and the community. Members of the public will be able to provide input about boundaries, as well as possible revisions of maps, assuming new maps will be required.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.3

**Meeting Date:** October 21, 2021

**Subject:** Facilities Master Plan

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference
- Conference/Action
- Action
- Public Hearing

**Division:** Facility Support Services

**Recommendation:** Approve Facilities Master Plan

**Background/Rationale:** DLR Group (DLR) was selected to prepare the District's 5-year Facilities Master Plan (FMP) in June 2019. The District's FMP is defined as a collection of data that serves as a basis for planning future facility improvements, providing a rationale to the school community and public for the use of capital project funds.

Over a period of two years, DLR has completed a series of meetings and workshops with District Leaders and the Core Planning Group, a committee of District employees and Community Leaders. The meetings concluded this June. Additionally, DLR performed site assessments for 93 District sites, assessing them for safety and security, technological adequacy, current utilization rate and growth potential, facilities condition, energy use, and most importantly, educational adequacy.

Additionally, an "equity index" was developed to assist in identifying funding priorities based on neighborhood and student data. The index was developed with the help of RSS Consulting, a specialist in equity issues. The site assessments and the equity index are combined to create the criteria used to prioritize projects.

Finally, a series of Community Forums were held in mid-August and input was received from the community and that input is included in the facilities plan. The District's Facilities Master Plan (FMP) website is now available to the public.

The FMP website is a web-accessible database and long-term artifact that outlines the methodology for identifying future capital projects within the District. The website highlights various project types and examples and includes the findings and recommendations for each school site.

The website can also be accessed from the District's Facilities webpage.

<https://scusd-fmp.webflow.io/>.

The website is organized into an overview and seven subsequent "steps," including:

1. **Step 1 – Communication and Participation.** Stakeholder engagement artifacts can be found here. These artifacts outline the backbone structure of the FMP methodology.
2. **Step 2 – Campus Assessments.** This section is linked to individual schools where one can find the site scores of the six educational petals, neighborhood opportunity level, LCAP Student Priority Group level of need, and Facility Condition Index ranking. One can also dive deeper into the data by looking into the Assessment Documents section of each school if more information is desired related to the facilities condition assessment, zero net energy assessment, educational specifications assessment, safety & security, technology readiness & kitchen assessments, and a demographic capacity and utilization analysis. These reports form the basis for upgrading and improving each campus.
3. **Step 3 – Educational Specifications.** This section allows individuals to learn more about the research-based background behind each of the educational petals, and how each of the petals addresses LCAP goals community-specific challenges.
4. **Step 4 – Equity Indicators.** This section outlines the equity components utilized—Neighborhood Opportunity and LCAP Student Priority – to identify larger vision projects throughout the District.
5. **Step 5 – Project Priority Methodology.** This section outlines the methodology for identifying capital projects based on the level of need. Staff will use this framework to bring forward future projects that fit into this methodology. This section also further outlines the two types of projects: those based on the equity index and those that are based on the Facility Condition Index.
6. **Step 6 – Vision Projects.** This section outlines recommended projects based on the equity index that has been developed, in accordance to Board Resolution 3113 that was passed on November 21, 2019. Again, these are only recommended projects. The Board will approve specific projects at a later date.
7. **Step 7 – Facilities Master Plan.** This section lists out the school sites that fall under each of the two project types outlined in Step 5—Project Priority Methodology.

These seven sections of the website can also be found by navigating the Menu button on the top right corner of the website.

Lastly, additional updates to the website may occur throughout the life of the Facilities Master Plan. For example, Facilities staff is currently working with the New Buildings Institute to develop energy use targets for each kind of capital project. Those targets will eventually be added to the website once they are finalized and shared with the Board.

**Financial Considerations:** The District's Facilities Master Plan (FMP) provides the assessments, educational planning assessment, vision, and criteria to develop the capital project priority list.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary

<p><b>Estimated Time of Presentation:</b> 10 minutes <b>Submitted by:</b> Rose F. Ramos, Chief Business Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Facilities Support Services

Facilities Master Plan Update

October 21, 2021



### I. OVERVIEW / HISTORY

The District issued a Request for Proposal on February 15, 2019. After a competitive selection process, DLR Group was selected as the planning team most qualified to perform the work. On June 20, 2019, The Board approved a contract with the DLR Group (DLR) to prepare the District's 5-year Facilities Master Plan (FMP). The District's FMP is defined as a collection of data that serves as a basis for planning future facility improvements, providing a rationale to the school community and public for the use of capital project funds and facility initiatives. DLR was asked to assess all District sites in the areas of energy, HVAC systems, technology, security, and educational adequacy. These assessments form the basis for the Facilities Condition Index (FCI). DLR was also asked to prepare an equity index and project priority methodology, to help prioritize capital improvement projects.

Over the last two years, the DLR team walked all District sites with Facilities Staff and met with site leadership. The Facilities condition assessments and the energy audits for each site are complete. These assessments have been placed in "School Dude," the District's maintenance software program.

DLR has conducted several meetings with District Leaders and led several workshops with the Core Planning Group (CPG) and the Steering Committee, which concluded in June 2021. DLR has created a web-accessible database showing the potential improvements to each school site, the underlying project costs, and the combined costs for the overall program. An "equity index" and four guiding principles were developed in three workshops with the Core Planning Group, conducted by RSS Consulting. The index includes information about District neighborhoods, student need, and the FCI. The resulting product is a set of three criteria which will be used to prioritize projects.

In August of 2021, five online Community Forums were held to share the progress of the FMP and obtain stakeholder feedback. At the September 8, 2021 Special Board Meeting staff conducted a FMP workshop and shared stakeholder feedback. The September 8, 2021 FMP workshop provided additional information with a focus on the Facilities Condition Index, equity index, project priority criteria, and next steps for the program. At the October 7, 2021 Board Meeting, staff shared additional information on the FMP.

At the October 21, 2021 Board Meeting, the FMP will be presented for the Board's approval.

### II. DRIVING GOVERNANCE

Board Policy 7110 states:

The Superintendent or designee shall develop and maintain a master plan for district facilities. This plan shall describe the district's anticipated school facilities needs and priorities. It shall also identify funding sources and timelines for building. The plan shall be reviewed at regular intervals specified within the plan.

# Board of Education Executive Summary

## Facilities Support Services

Facilities Master Plan Update

October 21, 2021



The plan shall be based on an assessment of the district's short and long-term facility needs, considering:

1. The District's educational goals
2. Current and projected educational program requirements
3. Student safety and welfare
4. An evaluation of existing buildings and needs for modernization, renovation, and new construction
5. Estimated costs associated with meeting the district's facility needs
6. The community's social, economic, and political characteristics
7. State planning standards and local zoning requirements
8. Current and projected school enrollments for each grade level, based on residential housing growth patterns in accordance with city/county general plans and other demographic factors

### III. BUDGET

The Facilities Master Plan will help the District prioritize capital improvement projects.

### IV. GOALS, OBJECTIVES, AND MEASURES

To provide safe, environmentally adaptable, modern schools and playfields.

### V. MAJOR INITIATIVES

The Facilities Condition Assessment and equity index are complete. The equity index includes demographic data from District neighborhoods and student data from the Local Control and Accountability Plan (LCAP). Three criteria have been developed to guide the District in prioritizing facility projects.

### VI. RESULTS

District Staff has completed the facilities plan, a data-driven approach to prioritizing projects for implementation that includes the condition of existing buildings and/or infrastructure, student needs as identified in the LCAP, need for adequate space to accommodate programs, demographic data, and an analysis of capacity needed to serve the future student population.

The District's Facilities Master Plan (FMP) website is now available to the public. The FMP website is a web-accessible database and long-term artifact that outlines the methodology for identifying future capital projects within the District. The website highlights various project types and examples and includes the findings and recommendations for each school site.

The website can also be accessed from the District's Facilities webpage.

<https://scusd-fmp.webflow.io/>.

# Board of Education Executive Summary

## Facilities Support Services

Facilities Master Plan Update

October 21, 2021



The website is organized into an overview and seven subsequent “steps,” including:

1. **Step 1 – Communication and Participation.** Stakeholder engagement artifacts can be found here. These artifacts outline the backbone structure of the FMP methodology.
2. **Step 2 – Campus Assessments.** This section is linked to individual schools where one can find the site scores of the six educational petals, neighborhood opportunity level, LCAP Student Priority Group level of need, and Facility Condition Index ranking. One can also dive deeper into the data by looking into the Assessment Documents section of each school if more information is desired related to the facilities condition assessment, zero net energy assessment, educational specifications assessment, safety & security, technology readiness & kitchen assessments, and a demographic capacity and utilization analysis. These reports form the basis for upgrading and improving each campus.
3. **Step 3 – Educational Specifications.** This section allows individuals to learn more about the research-based background behind each of the educational petals, and how each of the petals addresses LCAP goals community-specific challenges.
4. **Step 4 – Equity Indicators.** This section outlines the equity components utilized—Neighborhood Opportunity and LCAP Student Priority – to identify larger vision projects throughout the District.
5. **Step 5 – Project Priority Methodology.** This section outlines the methodology for identifying capital projects based on the level of need. Staff will use this framework to bring forward future projects that fit into this methodology. This section also further outlines the two types of projects: those based on the equity index and those that are based on the Facility Condition Index.
6. **Step 6 – Vision Projects.** This section outlines recommended projects based on the equity index that has been developed, in accordance to Board Resolution 3113 that was passed on November 21, 2019. Again, these are only recommended projects. The Board will approve specific projects at a later date.
7. **Step 7 – Facilities Master Plan.** This section lists out the school sites that fall under each of the two project types outlined in Step 5—Project Priority Methodology.

These seven sections of the website can also be found by navigating the Menu button on the top right corner of the website.

## VII. LESSONS LEARNED / NEXT STEPS

1. Incorporate input from the Community Forums, which concluded in August 2021;
2. Share the facilities planning website, which includes facilities assessments, a detailed educational plan for each site, and the project priority methodology;
3. Present and seek input from the Board in the second sharing of the master planning process;
4. Seek Board approval of the District’s Facilities Plan in the Fall, 2021;
5. Initiate a first set of projects for the Board’s consideration





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Item# 10.4

**Meeting Date:** October 21, 2021

**Subject:** ESSER III Expenditure Plan Adoption

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Adopt ESSER III Expenditure Plan

**Background/Rationale:** Elementary and Secondary School Emergency Relief (ESSER) III funds were provided to school districts as part of the American Rescue Plan Act (ARP Act), signed into law on March 11, 2021. The ESSER III Expenditure Plan is a requirement for districts receiving funding. Districts must explain how they will use ESSER III funds to address students' academic, social, emotional and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. The district's ESSER III Expenditure Plan must be adopted by the board of education on or before October 29, 2021 and submitted to the Sacramento County Office of Education (COE) for review and approval. Funds are available for use through September 30, 2024 and can be used for costs dating back to March 13, 2020.

**Financial Considerations:** SCUSD expects to receive \$154,422,476 in ESSER III funding

**LCAP Goals:** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. SCUSD ESSER III Expenditure Plan (to be posted on Monday, 10.18.21)

<p><b>Estimated Time of Presentation:</b> 20 minutes <b>Submitted by:</b> Lisa Allen, Deputy Superintendent Steven Fong, LCAP/SPSA Coordinator <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Deputy Superintendent

ESSER III Expenditure Plan Adoption

October 21, 2021



### I. Overview/History of Department or Program

In response to the 2019 Novel Coronavirus (COVID-19), the U.S. Congress passed American Rescue Plan (ARP) Act, which was signed into law on March 11, 2021. This federal stimulus funding is the third act of federal relief in response to COVID-19, following the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law on March 27, 2020, and the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act) signed into law on December 27, 2020.

Elementary and Secondary School Emergency Relief (ESSER) III funds were provided to school districts as part of the ARP. SCUSD's anticipated allocation is \$154,422,476. This funding provides districts with emergency relief to address the impact COVID-19 has had, and continues to have, on elementary and secondary schools across the nation. An ESSER III Expenditure Plan must be adopted by the board of education on or before October 29, 2021 and submitted to the County Office of Education (COE) for review and approval. Funds are available for use through September 30, 2024 and can be used for costs dating back to March 13, 2020.

### II. Driving Governance:

An LEA may use up to 80% of ESSER III funds (Resource Code 3213) for the broad range of activities listed in section 18003(d) of the CARES Act, section 313(d) of the CRRSA Act, and section 2001(e) of the ARP Act, based on guidance that what is allowable under one of the ESSER funds is allowable under all of the ESSER funds. Use of any ESSER funds (ESSER I, ESSER II, or ESSER III) must be in accordance with allowable uses in any of these three federal stimulus acts. Below is a consolidated list of allowable uses. Please note that these allowable uses categories will also be utilized during quarterly reporting on each of the ESSER funds.

1. Any activity authorized by the ESEA, the Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act (AEFLA), or the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins) or the McKinney Vento Homeless Education Assistance Act.
2. Coordinating preparedness and response efforts of LEA with state, local, tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses with other agencies to prevent, prepare for, and respond to coronavirus.
3. Providing principals and other school leaders with the resources necessary to address the unique needs of their individual schools.
4. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
5. Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs.
6. LEA staff training and professional development on sanitation and minimizing the spread of infectious diseases.
7. Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency.

# Board of Education Executive Summary

## Deputy Superintendent

ESSER III Expenditure Plan Adoption

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8. Planning for, coordinating, and implementing activities during long-term closures, including how to provide meals, technology for online learning, guidance on IDEA requirements, and ensuring other educational services can continue to be provided consistent with all applicable requirements.
9. Purchasing educational technology (including hardware, software, and connectivity) for students served by the LEA that aids in regular and substantive educational interactions between students and their classroom teachers, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.
10. Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.
11. Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
12. Addressing learning loss among students, including low-income students, students with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children in foster care, of the local educational agency, including by
  - o Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.
  - o Implementing evidence-based activities to meet the comprehensive needs of students.
  - o Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.
  - o Tracking student attendance and improving student engagement in distance education.
13. School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
14. Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification, and other air cleaning, fans, control systems, and window and door repair and replacement.
15. Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff
16. Other activities that are necessary to maintain operations and continuity of services and continuing to employ existing staff.

# Board of Education Executive Summary

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Additionally, Section 2001(e)(1) of the ARP Act requires an LEA to reserve not less than 20 percent of its ESSER III allocation (Resource Code 3214) to address the academic impact of lost instructional time through the implementation of evidence-based interventions. Allowable uses of this portion of funds are:

1. Summer learning or summer enrichment
2. Extended day
3. Comprehensive afterschool programs
4. Extended school year programs
5. Evidence-based high dosage tutoring
6. Full-Service Community Schools
7. Mental health services and supports
8. Adoption or integration of social emotional learning into the core curriculum/school day
9. Other evidence-based interventions

### III. Budget:

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

#### Total ESSER III funds received by the LEA

\$154,422,476

#### Total ESSER III funds included in this plan

\$154,422,476

### IV. Goals, Objectives and Measures:

The ESSER III Expenditure Plan template requires us to outline our proposed actions to address student's academic, social, emotional, and mental health needs within three key areas:

#### Strategies for Continuous and Safe In-person Learning

Operation of schools in a way that reduces or prevents the spread of COVID-19.

#### Addressing the Impact of Lost Instructional Time

(At least 20% of the total funds must be used in this area)

Implementation of evidence-based interventions to address student needs and opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic.

#### Additional Uses

Other actions to address students' academic, social, emotional, and mental health needs and to address opportunity gaps.

# Board of Education Executive Summary

## Deputy Superintendent

ESSER III Expenditure Plan Adoption

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A key part of the ESSER III Expenditure Plan is the detailing of how progress will be monitored for each of the planned actions. The final section of the plan is dedicated to this detail and, for each action, includes a description of how progress will be monitored and a description of how frequently progress will be monitored. In many cases, the progress monitoring methods align to existing measurable outcomes in the Local Control Accountability Plan (LCAP) or other district plans.

## V. Major Initiatives:

### Alignment

The proposed actions within the draft plan align closely with recent district planning processes including:

- 2021-22 Local Control and Accountability Plan (LCAP)
- 2020-2021 Expanded Learning Opportunities Grant Plan
- 2020-21 Learning Continuity and Attendance Plan

The goals, measurable outcomes/progress monitoring, and community input from these three processes have all helped to guide the development of the ESSER III plan.

Where applicable, specific goals and actions within the above plans are called out in the ESSER III Expenditure Plan template.

Within the community engagement section of the plan, the major community priorities emerging from the above processes are summarized to help frame the planning for the ESSER III Expenditure Plan.

### Community Input

A district's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the district's plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID-19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

As with other processes such as the LCAP, Learning Continuity and Attendance Plan, and Expanded Learning Opportunities Grant Plan, consultation with community members is an important step in developing the expenditure plan. Community input helps to guide prioritization and allocation of funds towards actions that best meet the academic, social, emotional, and mental health needs of students and help maintain safe and continuous operation of schools. In addition to utilizing the wealth of community input from recent planning processes (as noted above), additional opportunities were provided during the recent planning process for this expenditure plan. These included direct engagement with community partners/groups, making the draft available for public review and comment, and including the draft in the board item at the meeting prior to adoption.

# Board of Education Executive Summary

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Key themes emerging from the input during the most recent cycle of engagement included:

- Increased mental health staff (social workers and counselors) and supports at each school site
- Increase health staff such as nurses and health aides on campus
- Maintain access to nutrition resources for students/families including free school meals
- Increased access to enrichment and extra/co-curricular opportunities (e.g. gardening, sports, VAPA, field trips)
- Access to High-quality instruction during times of quarantine and for students who are unable to attend in person – use virtual instruction/technology to facilitate this
- Maintain and expand access to before and after school programs
- Provide individual tutoring and intervention supports
- Hire more instructional aides/specialists to provide additional one on one support to students
- Continue/expand routine COVID testing and maintain/expand access to PPE, contact tracing, communication about positive cases
- Increased supports for individual student groups: AIEP program supports, increased staff/services for Students with Disabilities such as psychologists on site, Supports for English Learners including bilingual staff
- Individualized learning plans/supports for students, in particular those students with identified needs
- Increase efforts to recruit, retain, and support staff – including compensation for efforts
- Partner with Community-Based Organizations (CBOs) and other community groups to expand offerings to students that the district cannot provide alone
- Expand Social Emotional Learning (SEL) programs and resources
- Provide instructional supports for teachers including planning time, resources to purchase supplies, access to software programs, and a reimagined vision of instruction that fits our new educational context.

Examples of additional priorities that emerged from district committees/groups included:

- Create/expand outdoor learning spaces
- Provide effective transportation options so students can attend school
- Increased outreach and resources/space for the American Indian Education Program
- Revisit the criteria for determining independent study placement for Students with Disabilities
- Specific resources at the individual student level – tutors for targeted student groups, liaisons, case managers, one-on-one counseling sessions with struggling students, accessible office hours with one-on-one help with teachers
- Continue using credit recovery to maximize graduation rates
- Emphasize VAPA supports in partnership with mental health efforts – addressing trauma through the arts
- Ensure that classrooms are staffed with certificated teachers and qualified substitutes are available when needed
- Expand collaboration between general education and special education staff
- Provide a resource hub for addressing learning needs at home

# Board of Education Executive Summary

## Deputy Superintendent

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- Provide social activities to develop a fun-oriented campus culture
- Seek out additional funding with partners to increase available resources
- Update learning materials such as bilingual textbooks/materials, world languages, and ELD curriculum
- Dedicated class periods/instruction about the FAFSA, UC/CSU applications, and other college/career readiness topics
- Increase the number of school psychologists to support SEL and address anxiety/depression
- Provide students increased access to overviews of class material and lessons plans online
- Encourage student action/engagement through surveys and other input opportunities
- Focus support efforts on students/families who have been directly impacted by COVID-19 and are dealing with the repercussions of illness/deaths in their families

Additionally, community members emphasized the following for consideration in the planning process:

- We should be funding/supporting actions that might ordinarily present obstacles to fully funding but can now be supported because we have these one-time funds. Example: elementary sports expansion
- Invest in actions that build long-term capacity beyond the life of the funds (e.g. develop in-house trainers to maintain/expand specific professional learning)
- Provide seed money/invest in Community Based Organizations (CBOs) that can implement actions more effectively than we can. (E.g. A \$100,000 dollar investment into a CBO could yield far greater impact than a single employee for a single year)
- Provide funding that allows student/families to access community resources that may not be available in-district or cannot be provided due to lack of staffing (e.g. YM/WCA activities, CSUS opportunities)
- Use the existing priorities voiced by the community as a guide for planning

## VI. Results:

Following adoption, the ESSER III Expenditure Plan will be submitted to the Sacramento County Office of Education (SCOE) for approval. For the remainder of the plan's lifespan (through September 2024), the plan is considered to be a 'living document' and can be revised locally, ongoing, and as needed to address the evolving context of the district. It does not need to be resubmitted and should remain in alignment with other district planning processes such as the LCAP.

CDE has introduced required reporting on implementation status to the LCAP Annual Update as part of a supplement to the standard Annual Update materials. This will provide the board and public the opportunity to receive a high-level status update on the planned actions and any available progress monitoring data to-date. The Annual Update, including the new supplement, must be completed by February 28, 2022.

NOTE: The ESSER III Expenditure Plan is distinct from the ESSER III Safe Return to In-Person Instruction and Continuity of Services Plan. This separate plan requires us to share our plan for safe operation and responding to COVID-19-related public health impacts. This separate plan must be updated every six months to incorporate new or revised guidance and other changed factors.

# Board of Education Executive Summary

## Deputy Superintendent

ESSER III Expenditure Plan Adoption

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### VII. Lessons Learned/Next Steps:

Remaining Checkpoints in the ESSER III Expenditure Plan process include:

- October 26, 2021: Deadline to Submit LCAP to Sacramento County Office of Education (SCOE)
- Ongoing: Implementation and Progress Monitoring – revision as needed
- February 28, 2022: Deadline to complete supplement component of LCAP Annual Update
- September 30, 2024: Deadline for all expenditures using ESSER III funding

### Sources:

Background and Driving Governance Information were taken from the California Department of Education's American Rescue Plan (ARP) Act Funding page at <https://www.cde.ca.gov/fg/cr/arpact.asp>





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.5

**Meeting Date:** October 21, 2021

**Subject:** Submission of Credential Waiver Application to the California Commission on Teacher Credentialing

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve the Submission of Credential Waiver Application to the California Commission on Teacher Credentialing.

**Background/Rationale:** In order to exercise additional options in which to fill vacant certificated positions, Human Resources will be submitting credential waiver applications to the Commission on Teacher Credentialing for approval. The teacher on the attached list holds a California Preliminary Teaching Credential in the respective subject areas.

The Waiver request is for a specific certification as the teacher continue to work towards the English Language Authorization. This approval authorizes and delegates to the Superintendent, or his designee, to take all necessary measures and action to obtain the approval of this credential waiver.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Waiver Requests

<p><b>Estimated Time of Presentation:</b> 3 minutes <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Human Resource Services

Approve the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing  
October 21, 2021



### I. Overview/History of Department or Program

Since July 1, 1994, the California Commission on Teacher Credentialing (Commission) has had the sole authority to review requests by employing school districts to temporarily waive specific credential requirements for individuals. Waivers are requested by employing agencies when they have exhausted their attempts to find a credentialed individual or an individual who is eligible for an emergency permit. When adopting regulations and developing procedures for exercising its authority, the Commission established as the fundamental goal of the waiver process the transitioning of individuals from waivers to emergency permits and ultimately to full credentials. Since the requirements for credential waivers are at a level below those for emergency permits, regulations require that every waiver presented to the Commission's Appeals and Waivers Committee must go through a public notice process at the local level. Governing boards of public school districts must approve each waiver in a public meeting.

### II. Driving Governance:

The Commission is the agency of California government that licenses teachers and other professionals who serve in the public schools. As the policy-making body that establishes and maintains standards for the education profession in the state, the Commission is concerned with the quality and effectiveness of the preparation of teachers and other school practitioners. On behalf of the education profession and the general public, one of the Commission's most important responsibilities is to establish and implement strong, effective standards of quality for the preparation and assessment of teachers who will teach English learners.

Twenty-five percent of all children enrolled in California public schools are designated as English learners and require specialized instruction in English language development. For these reasons, California has placed a high priority on preparing teachers to work with students from multicultural and linguistically diverse backgrounds. Since 1970, the State of California has required that classes designed to serve students primarily designated as English Learners in public schools must be taught by teachers who have the appropriate preparation to teach linguistically and culturally diverse students.

### III. Budget: N/A

### IV. Goals, Objectives and Measures:

In order to exercise additional options in which to fill a vacant certificated position, Human Resources will be submitting credential waiver applications to the Commission on Teacher Credentialing for approval. The teacher for this current position holds a California Preliminary

# Board of Education Executive Summary

## Human Resource Services

Approve the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing  
October 21, 2021



Teaching Credential in the respective subject area and has been working towards the English Language Authorization. However, additional time is needed to complete the credential process.

### V. Major Initiatives:

The school district must submit these waiver requests for current employees who continue to complete programs and move toward this authorization, as well as for newly hired employees who need to enter into an approved program. Having 100% of teachers qualified to teach English Language learners is essential.

### VI. Results:

The following teacher will be able to continue in his current position:

- Jerome Johnson - Teacher, High School

### VII. Lessons Learned/Next Steps:

Staff recommends the approval of the Submission of a Credential Waiver Application to the California Commission on Teacher Credentialing.

**REGULAR BOARD MEETING FOR October 21, 2021  
CREDENTIAL WAIVER REQUEST**

<b>Name</b>	<b>Position/Location</b>	<b>Education Code Section</b>	<b>Brief Description of Section</b>
Jerome Johnson	Teacher, High School Career & Technical Education Hiram Johnson High School	EC §44253.3	Professional Preparation Program – Crosscultural, Language & Academic Development (CLAD)



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.6

**Meeting Date:** October 21, 2021

**Subject:** Discussion and Possible Approval of Resolution No. 3237 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal

**Recommendation:** Discussion and Possible Approval of Resolution No. 3237: Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

**Background/Rationale:** In response to the COVID-19 Pandemic, Governor Newsom signed AB 361 into law, amending certain provisions in the Ralph M. Brown Act (“Brown Act”) allowing public agencies to continue conducting remote virtual meetings during a state of emergency, without the need to comply with all of the Brown Act’s teleconferencing prerequisites, so long as certain requirements are met. Specifically, public agencies must make specific findings, every 30 days, and must ensure conditions related to public participation are satisfied.

Consistent with Government code section 54953, on September 30, 2021, the Board adopted Resolution 3230, finding that meeting in person would present imminent risks to the health or safety of attendees. At the October 21, 2021 meeting, the Board will discuss and consider adopting Resolution 3231, to make a finding after reconsidering the state of emergency, that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Board to continue conducting meetings remotely.

**Financial Considerations:** N/A

**LCAP Goal(s):** N/A

**Documents Attached:**

1. Resolution No. 3237

**Estimated Time of Presentation:** 3 minutes  
**Submitted by:** Raoul Bozio, In-House Counsel  
**Approved by:** Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 3237 AUTHORIZING THE CONTINUED USE OF REMOTE  
TELECONFERENCING PROVISIONS (AB 361)**

**WHEREAS**, the Governing Board of the Sacramento City Unified School District (“Governing Board”) is committed to open and transparent government, and full compliance with the Ralph M. Brown Act (“Brown Act”); and

**WHEREAS**, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

**WHEREAS**, the Governing Board recognizes that a local emergency persists due to the worldwide COVID-19 pandemic; and

**WHEREAS**, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

**WHEREAS**, on September 16, 2021, the California legislature passed Assembly Bill (“AB”) 361, which amends Government Code, section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances: (A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; (B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, in order for the Governing Board to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the Governing Board to conduct teleconferenced meetings for a period of thirty (30) days; and

**WHEREAS**, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled “Proclamation of a State of Emergency,” signed March 4, 2020; and

**WHEREAS**, the Governing Board previously adopted Resolution Number 3230 on September 30, 2021, finding that the requisite conditions exist to conduct remote teleconference meetings in accordance with Government Code section 54953(e); and

**WHEREAS**, the Governing Board is conducting its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment; and

**WHEREAS**, as a condition of the continued use of the provisions found in Government Code section 54953(e), the Governing Board must reconsider the circumstances of the state of emergency and find that either it continues to directly impact the ability of the members to meet safely in person, and/or state or local officials continue to impose or recommend measures to promote social distancing.

**NOW THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

**BE IT FURTHER RESOLVED**, that the Governing Board has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to directly impact the ability of members to meet safely in person.

**BE IT FURTHER RESOLVED**, that the actions taken by the Governing Board through this Resolution may be applied to all District committees governed by the Brown Act unless otherwise desired by that committee.

**BE IT FURTHER RESOLVED**, the Governing Board authorizes the Superintendent or their designee(s) to take all actions necessary to continue to conduct Governing Board meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution, after which the Governing Board will reconsider the circumstances of the state of emergency.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Governing Board on this 21 day of October 2021, by the following vote:

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

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Christina Pritchett  
President of the Board of Education

ATTESTED TO:

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Jorge A. Aguilar  
Secretary of the Board of Education





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1

**Meeting Date:** October 21, 2021

**Subject:** Public Hearing: First Reading of Revised Board Policy 4119.21,  
Professional Standards (previously labeled Code of Ethics)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal Services and Human Resource Services

**Recommendation:** Approve revisions to Board Policy 4119.21

**Background/Rationale:** California has many sets of standards and expectations to guide policies, programs, and personnel effectiveness. These standards promote the highest ethical standards, professional behavior, and compliance with state and federal laws.

In order to provide guidelines and principles regarding appropriate conduct and to enhance the integrity of the District and enhance its educational programs, revisions to this policy are necessary. No prior updates to BP 4119.21 have occurred since its adoption in 2002. Such updates include the CSBA's model language.

**Documents Attached:**

1. Executive Summary
2. BP 4119.21 (Redlines)

<p><b>Estimated Time of Presentation:</b> 5 Minutes <b>Submitted by:</b> Raoul Bozio, In House Counsel and Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.21: Professional Standards (previously labeled Code of Ethics)  
October 21, 2021



### I. Overview/History of Department or Program

District employees are expected to maintain the highest ethical standards, behave professionally, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the District's community.

This policy was adopted in 2002 and has since then not been revised. Updates are based off the model provided by the CSBA and aligns with the District's commitment to enhancing the integrity of its school and community.

### II. Driving Governance:

Pursuant to Education Code 44050:

(a) A local educational agency, or a person, firm, association, partnership, or corporation offering or conducting private school instruction at the elementary or high school level, that maintains a section on employee interactions with pupils in its employee code of conduct shall do both of the following:

(1) Commencing July 1, 2018, provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil at the beginning of each school year.

(2) Commencing January 1, 2018, post the section on employee interactions with pupils in its code of conduct, or provide a link to it, on each of its schools' Internet Web sites, or, if a school of a local educational agency does not have its own Internet Web site, on the local educational agency's Internet Web site, in a manner that is accessible to the public without a password.

(b) A local educational agency may satisfy the requirement to provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil by including the section on employee interactions with pupils in its code of conduct in the notice required pursuant to Section 48980.

Further, there are guiding principles, professional standards, and codes of ethics adopted by various educational and professional associations. For example, the California Teachers Association's Code of Ethics provides:

PREAMBLE

# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.21: Professional Standards (previously labeled Code of Ethics)

October 21, 2021



The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurture of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

The remedies specified by the NEA and/or its affiliates for the violation of any provision of this Code shall be exclusive and no such provision shall be enforceable in any form other than one specifically designed by the NEA or its affiliates.

### PRINCIPLE I

#### COMMITMENT TO THE STUDENT

The educator strives to help each student realize his or her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator –

- Shall not reasonably restrain the student from independent action in the pursuit of learning.
- Shall not unreasonably deny the student access to varying points of view.
- Shall not deliberately suppress or distort subject matter relevant to the student's progress.
- Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.
- Shall not intentionally expose the student to embarrassment or disparagement.
- Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religion beliefs, family, social, or cultural background, or sexual orientation, unfairly –
  - a. Exclude any student from participation in any program
  - b. Deny benefits to any student
  - c. Grant any advantage to any student
- Shall not use professional relationships with students for private advantage.

# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.21: Professional Standards (previously labeled Code of Ethics)

October 21, 2021



- Shall not disclose information about students obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.

### PRINCIPLE II

#### COMMITMENT TO THE PROFESSION

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgement, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator –

- Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.
- Shall not misrepresent his/her professional qualifications.
- Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute.
- Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.
- Shall not assist a noneducator in the unauthorized practice of teaching.
- Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
- Shall not knowingly make false or malicious statements about a colleague.
- Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action.

– Adopted by the [NEA](#) 1975 Representative Assembly

### III. Budget:

The proposed policy is intended to provide standards for which District employees will follow to behave ethically and professionally and exercise good judgment when interacting with students and the school community.

# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.21: Professional Standards (previously labeled Code of Ethics)

October 21, 2021



### IV. Goals, Objectives and Measures:

Pursuant to the District's core beliefs under Board Policy 0100, the District believes "that all people are inspired by HIGH STANDARDS and CHALLENGING GOALS." As such, the goal is for the District to establish sound policy for all employees that enhances the integrity of the District, advances the goals of the District's educational programs, and contributes to a positive school climate and specifically, provide guidelines regarding inappropriate conduct and reporting misconduct.

### V. Major Initiatives:

This professional standards policy is critical for employees to maintain the highest ethical standards and behave professionally to contribute to the learning and achievement of District students.

### VI. Results:

Adopt Board Policy 4119.21. Ensure compliance with Education Code.

### VII. Lessons Learned/Next Steps:

Adoption Board Policy 4119.21 concerning professional standards. Information and correspondences concerning this matter have previously been shared with the District. Further updates will be provided as necessary.

# Sacramento City USD

## Board Policy

### Code Of Ethics

### Professional Standards

BP 4119.21 4219.21,4319.21

### **Personnel**

The Governing Board expects district employees to maintain the highest ethical standards, ~~to behave professionally,~~ follow district policies and regulations, ~~and to~~ abide by state and ~~national~~ federal laws. ~~Employee,~~ and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct ~~should~~ ~~enhance~~ that enhances the integrity of the district ~~and,~~ advances the goals of the district's educational ~~program~~ programs, and contributes to a positive school climate.

(cf. 0200 - Goals for the School District)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics ~~published~~ adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)

(cf. 9005 - Governance Standards)

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

(cf. 4112.2 - Certification)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

### Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515.7 - Firearms on School Grounds)

(cf. 4158/4258/4358 - Employee Security)

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

(cf. 3515.2 - Disruptions)

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 3513.4 - Drug and Alcohol Free Schools)

(cf. 4020 - Drug and Alcohol-Free Workplace)

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

(cf. 3580 - District Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

(cf. 4040 - Employee Use of Technology)

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

(cf. 4117.7/4317.7 - Employment Status Reports)



[\(cf. 4118 - Dismissal/Suspension/Disciplinary Action\)](#)  
[\(cf. 4218 - Dismissal/Suspension/Disciplinary Action\)](#)

[An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.](#)

[The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.](#)

### [Notifications](#)

[The section\(s\) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. \(Education Code 44050\)](#)

[\(cf. 1113 - District and School Web Sites\)](#)  
[\(cf. 5145.6 - Parental Notifications\)](#)

### **Legal Reference:**

#### [EDUCATION CODE](#)

[200-262.4 Prohibition of discrimination](#)

[44050 Employee code of conduct; interaction with students](#)

[44242.5 Reports and review of alleged misconduct](#)

[48980 Parental notifications](#)

#### [PENAL CODE](#)

[11164-11174.4 Child Abuse and Neglect Reporting Act](#)

#### **CODE OF REGULATIONS, TITLE 5**

[80303 Reports of dismissal, resignation and other terminations for alleged misconduct](#)

[80331-80338 Rules of ~~Conduct~~conduct for professional educators](#)

### [Management Resources:](#)

#### [COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS](#)

[California Professional ~~Educators~~Standards for Educational Leaders, February 2014](#)

~~Policy~~ [SACRAMENTO CITY UNIFIEDCalifornia Standards for the Teaching Profession, 2009](#)

#### [COUNCIL OF CHIEF STATE SCHOOL ~~DISTRICT~~OFFICERS PUBLICATIONS](#)

~~adopted: May 6, 2002~~ [Sacramento,Professional Standards for Educational Leaders, 2015](#)

#### [NATIONAL EDUCATION ASSOCIATION PUBLICATIONS](#)

[Code of Ethics of the Education Profession, 1975](#)

#### [WESTED PUBLICATIONS](#)

Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

WestEd: <http://www.wested.org>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: May 6, 2002 Sacramento, California

revised:



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.2

**Meeting Date:** October 21, 2021

**Subject:** Public Hearing: First Reading of Proposed Board Policy 4119.24,  
Maintaining Appropriate Adult-Student Interactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal Services and Human Resource Services

**Recommendation:** Approve Board Policy 4119.24

**Background/Rationale:** Currently, the Sacramento City Unified School District does not have a Board Policy with respect to maintaining appropriate adult-student interactions. In order to provide guidelines for adults whom students may interact with at school or in school-related activities, adoption of the policy is necessary to provide a positive school environment that protects the safety and well-being of District students. This policy includes language in the CSBA Gamut model policy and the expertise of District administrators.

**Documents Attached:**

1. Executive Summary
2. BP 4119.24

<p><b>Estimated Time of Presentation:</b> 5 Minutes <b>Submitted by:</b> Raoul Bozio, In House Counsel and Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.24: Maintaining Appropriate Adult-Student Interactions

October 21, 2021



### I. Overview/History of Department or Program

Currently, the Sacramento City Unified School District does not have a Board Policy concerning maintaining appropriate adult-student interactions. By adopting such policy, the District will provide guidelines for adults (including employees, independent contractors, and volunteers) whom students may interact with at school or in school-related activities.

The Board desires to provide a positive school environment that protects the safety and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, including employees, independent contractors, and volunteers, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting. Such adults shall not engage in unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Specifically, this policy lists a number of inappropriate behaviors, including but not limited to:

- Personally contacting a student without any legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's parent/guardian or the principal
- Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
- Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
- Addressing a student in an overly familiar manner that would make a reasonable student feel uncomfortable and/or that would not be welcomed by a reasonable student

This proposed policy is based off the model provided by the CSBA and includes language provided by District administrators. It aligns with the District's commitment to provide a positive and safe school environment that protects the well-being of its students.

# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.24: Maintaining Appropriate Adult-Student Interactions

October 21, 2021



### II. Driving Governance:

Pursuant to Penal Code 11164-11174.3 Child Abuse and Neglect Reporting Act, District staff are mandated child abuse reporters. See Board Policy/Regulation 5141.4. The District faces liability in situations of child abuse where reports should have been made. The District owes a duty of care over students under its supervision.

Pursuant to Education Code 44050:

(a) A local educational agency, or a person, firm, association, partnership, or corporation offering or conducting private school instruction at the elementary or high school level, that maintains a section on employee interactions with pupils in its employee code of conduct shall do both of the following:

(1) Commencing July 1, 2018, provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil at the beginning of each school year.

(2) Commencing January 1, 2018, post the section on employee interactions with pupils in its code of conduct, or provide a link to it, on each of its schools' Internet Web sites, or, if a school of a local educational agency does not have its own Internet Web site, on the local educational agency's Internet Web site, in a manner that is accessible to the public without a password.

### III. Budget:

The proposed policy is intended to provide a positive school environment that protects the safety and well-being of District students.

### IV. Goals, Objectives and Measures:

Pursuant to the District's core beliefs under Board Policy 0100, the District believes "that all people excel in an environment that is SAFE, and offers everyone UNLIMITED OPPORTUNITIES for continuous growth and PERSONAL SUCCESS." As such, the goal is for the District to establish sound policy for all adults with whom students may interact at school or in school-related activities in order to prevent unlawful or inappropriate interactions with students and to avoid boundary-blurring behaviors that undermine trust in the adult-student relationship.

### V. Major Initiatives:

This adult-student interactions policy is critical to promote a positive and safe school environment while recognizing that certain professional adult conduct may be necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health,

# Board of Education Executive Summary

## Legal Department

Proposed Board Policy (BP) 4119.24: Maintaining Appropriate Adult-Student Interactions

October 21, 2021



or student or staff safety.

### **VI. Results:**

Adopt Board Policy 4119.24. Ensure compliance with Education Code.

### **VII. Lessons Learned/Next Steps:**

Adoption Board Policy 4119.24 concerning adult-student interactions. Information and correspondences concerning this matter have previously been shared with the District. Further updates will be provided as necessary.

# SCUSD

## Board Policy

### Maintaining Appropriate Adult-Student Interactions

BP 4119.24 4219.24,4319.24

#### Personnel

The Governing Board desires to provide a positive school environment that protects the safety and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, including employees, independent contractors, and volunteers, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting. Such adults shall not engage in unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

All adults with whom students may interact at school or in school-related activities are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.

(cf. 5145.7 - Sexual Harassment)

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

All adults with whom students may interact at school or in school-related activities who observes or has knowledge of another adult's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall take necessary steps to protect anyone who reports a violation from retaliation from individuals who are within the control of the district. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred

from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

In addition to being provided to district employee's, the district's applicable professional standards and/or employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

### Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. Employee conduct that may undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:

1. Initiating inappropriate physical contact
2. Being alone with a student outside of the view of others for reasons other than those related to legitimate educational purposes, such as tutoring
3. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent outside of a district-sponsored program or activity
4. Personally contacting a student without any legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's parent/guardian or the principal

When communicating electronically with students, employees shall use district equipment or technological resources when available. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

(cf. 4040 - Employee Use of Technology)

5. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
6. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business



7. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
8. Addressing a student in an overly familiar manner that would make a reasonable student feel uncomfortable and/or that would not be welcomed by a reasonable student
9. Socializing or spending time with students outside of school-sponsored events, without invitation from the student's parent/guardian and except as participants in community activities
10. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
11. Transporting a student in a personal vehicle without prior authorization
12. Encouraging students to confide their personal or family problems and/or relationships
13. Disclosing personal, family, or other private matters to students or sharing personal secrets with students that have no legitimate educational purposes

The aforementioned examples do not include professional adult conduct necessary in an emergency or legitimately sought to serve students' interests related to instruction, counseling, student health, or student or staff safety or professional adult conduct that a reasonable person would consider appropriate in light of students' age and personal circumstances.

#### Legal Reference

##### EDUCATION CODE

44030.5 Employment status reports

44050 Employee code of conduct; employee interactions with students

44242.5 Reports and review of alleged misconduct

44940 Sex offenses and narcotic offenses; compulsory leave of absence

48980 Parental notifications

##### PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

##### CODE OF REGULATIONS, TITLE 5

80303 Reports of change in employment status, alleged misconduct

80304 Notice of sexual misconduct

Adopted:



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 11.3

**Meeting Date:** October 21, 2021

**Subject:** **Public Hearing: Resolution No. 3235: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Department:** Academic Office/Curriculum & Instruction

**Recommendation:** The Sacramento Board of Education is requested to declare a public hearing, and approve Resolution No. 3235, certifying that funds earmarked for instructional materials are expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution ensures that each pupil has sufficient standards-aligned instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

**Background/Rationale:** *Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004)* specifies the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board, and to identify the remedy for any insufficiencies.

The attached resolution certifies that each Sacramento City Unified School District student has sufficient textbooks and/or instructional materials in all core subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Additionally, the resolution certifies the availability of science lab equipment at grades 9-12.

**Financial Considerations:**

The instructional materials budget is \$1,806,776 for the 2021-2022 school year.

**Documents Attached:**

1. Notice of Public Hearing
2. Executive Summary
3. Resolution No. 3235

**Estimated Time of Presentation:** 5 minutes  
**Submitted by:** Erin Hanson, Assistant Superintendent  
Curriculum & Instruction  
**Approved by:** Jorge A. Aguilar, Superintendent

**Sacramento City Unified School District**  
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Review of the Pupil Textbook and Instructional Materials Incentive Program Act  
For 2021-2022**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will approve Resolution No.3235:  
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

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**HEARING DATE:** Thursday, October 21, 2021

**TIME:** 6:00 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** SCUSD Academic Office/Curriculum and  
Instruction Department (916) 643-9120

# Board of Education Executive Summary

## Academic Office: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act.

### October 21, 2021

#### I. Overview

Each year, the SCUSD Board of Education holds a Public Hearing and adopts a resolution certifying that the allocation earmarked for instructional materials is expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution attests to the sufficiency of core textbooks/instructional materials for each student; as is required by the Williams Act. Additionally, the resolution certifies that materials in each core subject are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. If insufficiencies are noted, the Board must identify the plan to remedy said insufficiencies within eight weeks from the adoption of the textbook sufficiency resolution.

The District's textbook/instructional materials ordering process for each school begins in the spring; deliveries of textbooks/instructional materials are made to schools beginning in June through September. To document sufficiency for purposes of the Pupil Textbook and Instructional Materials Incentive Act, each school is asked to complete a Textbook Sufficiency Survey. Schools must indicate whether they have sufficient textbooks/ instructional materials for each student. If there are not sufficient textbooks/instructional materials, schools are asked to note the number of textbooks/instructional materials needed and the reason for the insufficiency. The surveys are processed by the Library/Textbook Services and any needed materials ordered and are sent out to each school site.

#### II. Driving Governance:

*Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004)* specifies that the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board and to identify the remedy for the insufficiencies.

#### III. Budget:

The total funds allocated for textbooks and instructional materials for the 2021-22 school year totals \$1,806,776 to be used toward the purchase of state-adopted core instructional materials. Additionally, \$325,143 of ESSER and ESSER II funding has and will be used to purchase textbooks and curriculum related to recovering textbook loss from distance learning and to address unfinished learning, all due to the COVID-19 pandemic. Finally, \$5,023,000 will be used to purchase instructional materials for science in grades K-5 for the 2022-23 school year.

## **Board of Education Executive Summary**

### **Academic Office: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act.**

### **October 21, 2021**

#### **IV. Goals, Objectives and Measures:**

The goal is to ensure that each student has the requisite set of state-adopted textbook and instructional materials in each core academic subject and to allocate sufficient funds to support annual textbook expenditures. The objective is to accurately project textbook and instructional materials needs so that adequate funds may be allocated to address student textbook/instructional materials needs, per Education Code section 60119. The School Textbook Sufficiency response from schools will serve as a measure for goals and objectives.

#### **V. Major Initiatives:**

The Library Textbook Services Department will assess the School Textbook/Instructional Materials Inventory and Order procedures and make recommendations for improving accuracy of projected needs, allocation of funding and the processing and distribution of textbooks and other instructional materials. As a part of this assessment, staff will take input from school site staff as well as other departments that interface with the textbook sufficiency process.

#### **VI. Results:**

100% percent of schools had sufficient textbooks and instructional materials by the eighth week of school, per Education Code 60119.

#### **VII. Lessons Learned/Next Steps:**

In January 2022, site administrators will submit course offerings and projected student numbers for 2022-2023 to Library Textbook Services. If courses require new adoptions, a course of study and textbooks are to be approved by the Board before April 1 to be incorporated into the budget and to assure that materials arrive by the beginning of the school year. If Board approval is made after April 1, textbooks will be purchased the following school year. The department will continue to bar code and maintain electronic records in Destiny of all new textbooks to ensure accurate accounting.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3235**

**Resolution Regarding Sufficiency or Insufficiency of Instructional Materials:  
Education Code Section 60119**

**WHEREAS**, the governing board of the Sacramento City Unified School District is committed to providing appropriate instructional materials for all students, and;

**WHEREAS**, the governing board of the Sacramento City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing October 21, 2021, at, or about 6:30 p.m., which is before the eighth week of school, and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three places within the district stating the time, place and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, the definition of “sufficient textbooks or instructional materials” signifies each pupil, including English learners, has textbooks, instructional materials, or both, to use in class and to take home, and;

**WHEREAS**, during distance learning, the definition of “sufficient textbooks or instructional materials” also includes the use of an electronic device and access to the internet and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks or instructional materials were provided to pupils of the Sacramento City Unified School District, and;

**WHEREAS**, sufficient textbooks or instructional materials were provided to each student which are aligned to the academic content standards and consistent with the cycled and content of the curriculum frameworks in English Language Arts (including the English Language Development component of an adopted program), Mathematics, Science, History-Social Studies, Foreign Language and Health, and;

**WHEREAS**, laboratory science equipment is available for science laboratory classes offered in grades 9 – 12, inclusive.

**THEREFORE, IT IS RESOLVED**, for the 2021-2022 school year, the Sacramento City Unified School District Board of Education has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21<sup>st</sup> day of October, 2021, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTESTED TO:

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Jorgé Aguilar,  
Secretary of the Board of Education

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Christina Pritchett  
President, Board of Education





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1a

**Meeting Date:** October 21, 2021

**Subject:** Approval/Ratification of Grants, Entitlements, and Other Income Agreements  
Approval/Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business Officer Jessica Sulli, Contract Specialist <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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## GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>COLLEGE &amp; CAREER READINESS</u></b>		
California Department of Education A22-00030	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2019/20	\$81,000 No Match
<p>7/1/21 – 6/30/22: California Partnership Academy (CPA) grants support eight CPAs at four comprehensive high schools. These academies are focused on smaller learning communities that are career-themed. Academies serve students in grades 10-12 and are structured as schools-within-a-school. Academies in the district follow the Linked Learning approach as their model. The curriculum incorporates integrated academic and career technical education, mentoring, and internships. Academy leadership is provided by a committed team of teachers as well as active business and post-secondary partnerships.</p> <p>CPA funds are used to purchase industry specific equipment, software, transportation for field trips and professional learning services. The collaboration between core academic instruction and Career Technical Education helps to produce both college and career ready students. These programs also strengthen relationships with local industry and postsecondary education partners.</p>		
C.K McClatchy:	Criminal Justice Academy	\$81,000

## EXPENDITURE AND OTHER AGREEMENTS

### Restricted Funds

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>COUNSELING SERVICES</u></b>		
United College Action Network (U-CAN) SA22-00036	<p>7/1/21 – 6/30/22: Implement the College Admissions Preparation (CAP) program designed to support high school students on a successful path to career and college attainment and graduation by assisting students individually and in small groups. Program activities will include participation in college fairs including U-CAN's Annual Historically Black College/University Fair, college/career prep coaching, family engagement sessions, social-emotional weekly check-ins, biweekly equity and inclusion outreach activities (surveys, webinars, Zoom sessions, etc.), case management, and monthly site meetings with administration and counseling staff to share student updates. Program will provide direct support services to all interested and/or referred students at the following sites: C.K. McClatchy, George Washington Carver, Health Professions, Hiram Johnson, John F. Kennedy, Luther Burbank, New Technology, Rosemont, School of Engineering &amp; Science, The Met, and West Campus.</p> <p>All student progress will be documented on the U-CAN Student Data Accountability System which will be discussed and shared with designated site staff during monthly program meetings.</p> <p>U-CAN was selected to provide these services because they have successfully assisted thousands of high school students,</p>	\$150,000 ELO Funds
New Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

especially underserved, underrepresented, economically and culturally disadvantaged youth in matriculating at four-year Historically Black Colleges and Universities (HBCUs) in Sacramento City Unified, Twin Rivers, Natomas, and San Juan districts as well as others throughout the state.

**FACILITIES SUPPORT SERVICES**

<p>Verde Design, Inc. SA22-00196</p> <p>New Contract:  <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>10/21/21 – 12/31/22: Verde Design will provide design services to add sports field lighting, PA system, electrical service upgrade, egress lighting and other code related items to the stadium at Hiram Johnson High School. Hiram Johnson is the only comprehensive high school in the District that does not currently have field lighting. Verde Designs was selected for this project because they are highly qualified and because of their familiarity with the site, having first completed athletic assessments of all the District’s comprehensive high schools in 2017 and then designing the athletic field improvements completed at Hiram Johnson in 2019.</p>	<p>\$140,018 Measure Q Funds</p>
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**RISK MANAGEMENT**

<p>Aurora Environmental SA22-00219</p> <p>New Contract:  <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>9/17/21 – 6/30/22: Provide triennial Asbestos Hazard Emergency Response Act (AHERA) Reinspections per EPA procedures to ensure compliance with Code of Federal Regulations Chapter 40, Part 763 regarding asbestos containing building materials (ACBM) in schools. As part of the reinspection process all ACBM and suspect ACBM will be visually reinspected, reassessed, and the material touched to determine whether it has become friable since the last inspection or reinspection. For each homogeneous area of newly friable material that is already assumed to be ACBM, bulk sample may be collected and submitted for analysis. Reinspections will be performed at 90 sites, including all school buildings owned by the District as well as 4 non-instructional sites.</p> <p>Aurora Environmental has successfully provided hazardous material training and removal, science lab environmental health and safety compliance services, environmental consulting and other industrial hygiene services to the District since 2013. Because of their role in the day-to-day oversight of the District’s hazardous material compliance, Aurora was the firm best suited to provide the services between the two informal proposals received by Risk Management.</p>	<p>\$251,943 Ongoing and Major Maintenance: Restricted Maintenance Funds</p>
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**Unrestricted Funds**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
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**BUSINESS SERVICES**

<p>Crowe, LLP SA22-00150</p> <p>New Contract:  <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>2/16/21 – Completion of Services: Ratification is requested for agreement for audit of District financial statements for the year ending June 30, 2021; as well as audit of financial statements of Measures Q &amp; R General Obligation Bonds.</p>	<p>\$166,500 General Fund (\$139,500) Building Fund (\$27,000)</p>
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### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
			2021	25220	67439	C0
<b>Attention</b> Mr. Jorge Aguilar, Superintendent			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Accounting Office, Categorical Funds			<b>Resource Code</b>	<b>Revenue Object Code</b>	34	
<b>Telephone</b> 916-643-9000			6385	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> California Partnership Academies Program: Career Technical Education Initiative (CTEI)					0615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$81,000		\$81,000		07/01/2021	06/30/2022
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
<p>I am pleased to inform you that you have been funded for the Criminal Justice Academy (9036) at C.K. McClatchy High School.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) within 10 days of receipt to:</p> <p style="text-align: center;">Cindy Rose, Associate Governmental Program Analyst        Career and College Transition Division        California Department of Education        1430 N Street, Suite 4202        Sacramento, CA 95814-5901</p>						
<b>California Department of Education Contact</b> Maria Burright				<b>Job Title</b> Education Programs Consultant		
<b>E-mail Address</b> CPAFiscal@cde.ca.gov					<b>Telephone</b> 916-319-0460	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 					<b>Date</b> September 15, 2021	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
<b>Printed Name of Authorized Agent</b>				<b>Title</b>		
<b>Email Address</b>					<b>Telephone</b> RECEIVED	
<b>Signature</b> ▶					<b>Date</b> SEP 30 2021	

### Grant Award Notification (Continued)

The following Grant conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
  - The first payment 50 percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - The final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The amount per qualified student is \$900 for fully implemented program 10-12. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended, but no later than 60 days after the end of the grant period. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held February 27-March 1, 2022, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Maria Burrig, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIO), by phone at 916-319-0460 or by email at [CPAFiscal@cde.ca.gov](mailto:CPAFiscal@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Cindy Rose, Associate Governmental Program Analyst, HSIIO, by phone at 916-319-0475 or by email at [CPAFiscal@cde.ca.gov](mailto:CPAFiscal@cde.ca.gov).

**AGREEMENT FOR SERVICES**  
**Between**  
**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**And**  
**UNITED COLLEGE ACTION NETWORK**

The Sacramento City Unified School District (“District” or “SCUSD”) and United College Action Network (“U-CAN” or “Contractor”) collectively hereinafter referred to as “the Parties” and individually hereinafter referred to as “the Party” hereby enter into this Agreement for program services (“Agreement”) effective on July 1, 2021 (“Effective Date”).

**Scope of Services:** Contractor will implement the College Admissions Preparation (CAP) program designed to support high school students on a successful path to career and college attainment and graduation by assisting students individually and in small groups. Program will provide direct college and career support services to all interested and/or referred high school students in the District (six (6) comprehensive and five (5) small high schools).

Planned Services	Description (see more detail in Exhibit A and Exhibit B)	Participants
<ul style="list-style-type: none"> <li>• 45-50 days of guided engagement/college planning activities, discussions, assistance and support in researching career plan and colleges and completing and submitting college admissions packets.</li> <li>• 110 days of associated prep/case management activities/mentoring and coaching support/assistance.</li> </ul>	<ul style="list-style-type: none"> <li>• 45-50 days for large group, small group, individual, and family sessions (virtual)/hybrid involving successful high school mentoring and coaching targeted interventions that prepare students for success in careers-based post-secondary options: selection of a-g classes, how to get additional support when needed, career to college selections (how career options support choice of college majors), understanding and preparing for financial support in college, resumes, understanding the FAFSA process and reflecting on options/choices selected. California College Guidance Initiative goals and activities will serve as a model for many of the student career engagement activities of the U-CAN College Admissions Program (CAP) Program.</li> <li>• SEL and Equity and Inclusion sessions, outreach surveys, activities, and follow-ups to support any re-engagements issues students may identify or exhibit.</li> <li>• 110+ days of on/off-site support and follow-up with students, counselors, teachers, families, and college officials, etc. (case management).</li> <li>• Parent/Guardian monthly updates, outreach, and referrals to support and assistance, if needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Serve up to 300 9<sup>th</sup> to 12<sup>th</sup> grade students for group and individual sessions/presentations</li> <li>• Case manage a minimum of 125 seniors. (Official case management will begin after the 4<sup>th</sup> student meeting.)</li> </ul>

**District/Site Level Program Support:**

To provide all services related to the CAP Program goals and activities, District will:

1. Co-host with U-CAN staff/counselor’s meeting for all sites during August-September 2021. *This opportunity will allow U-CAN staff to begin making initial contacts, as well as scheduling future administrative/counselors’ team meetings to share program updates.*
2. Provide designated classroom space for class-size program presentations/meetings and individual sessions conducted during scheduled office hours.
3. Provide a designated CAP Program site administrator or counselor and schedule monthly meetings/communication opportunities to share program updates and proposed program adjustments.
4. Provide a system for student notifications for scheduled U-CAN program activities, via school announcements, passes, website, etc.

5. Provide copies of student transcripts and test scores for scheduled transcript review meetings.

### **Program Goals:**

- Encourage students to see themselves as college bound and instill the belief that college is accessible to everyone,
- Encourage students to assess where they are in their college search and application process and what steps to take to reach their goals of choosing the college that best suits their needs,
- Help students assess their career interests and aspirations and begin researching colleges to pursue those goals,
- Assist students in deeply analyzing their transcripts quarterly, including mandatory and suggestive next steps,
- Assist students and their families to clearly understand the process of college admissions and financial aid, and
- Ensure that students program goals and activities are aligned with District/Departmental Career and College Readiness Goals.

### **Program Quantifiable Objectives:**

1. One hundred percent (100%) of students enrolled in the UCAN CAP Program will receive case-managed services and support, including college application preparation, career interest assessments, college financial aid information/literacy and monthly parental/guardian contacts and updates.
2. Eighty percent (80%) of program students will be introduced and guided through the process of evaluating three (3) or more colleges, as well as completing and submitting a minimum of three (3) applications for admissions to colleges of their choice.
3. Eighty percent (80%) of program students will be introduced and guided through the financial aid process, including the successful completion and submission of their Free Application for Federal Student Aid (FAFSA).
4. One hundred percent (100%) of program students receiving case management services will be supported to complete the College and Career Guidance Initiative Program (CCGI), including the completion of the CCGI Portfolio (career interest inventory and post-secondary plans) or an alternative approved career assessment inventory.
5. Eighty percent (80%) of program students will receive quarterly transcript reviews, including how to calculate grade point average, review of the A-G requirements, and quarterly grade checks. Each session will be followed by both mandatory and suggestive next steps, e.g. better study habits, time management, change classes, request different teacher, tutoring, alternative high school, etc. Staff will work closely with counselors to accomplish this objective.
6. Seventy-five percent (75%) of program students will participate in our weekly Social-Emotional Learning (SEL) Activities and/or our bi-weekly Equity and Inclusion Activities.
7. One hundred percent (100%) of weekly updates will be shared with designated site staff member to ensure that students program goals and activities are aligned with District/Departmental Career and College Readiness Goals
8. One hundred percent (100%) of program students will be required to complete a Request for U-CAN Program Services Form which will also service as both an Opt-in Program Form and a Program Pre-Survey Form. If students decide to opt-out of program services, a Program Opt-Out Form will require a student and parent signature.

All student progress will be documented on U-CAN Student Data Accountability System, which will be discussed and shared with designated site staff during monthly program meetings.

### **Direct services will include:**

- Participation in college fairs, including U-CAN's Annual Historically Black College/University Fair,
- College fairs follow up sessions (including an implementation plan for "next steps")
- College/career prep coaching,

- Family engagement sessions,
- Social-emotional weekly check-ins,
- Bi-weekly Equity and Inclusion Outreach Activities (survey/question responses/podcasts/webinars/zoom sessions, etc.)
- A case management accountability model will be employed to document all program interactions and to monitor all measurable program outcomes, and
- monthly site meetings with designated administrative and/or counseling program contact person to share student updates.

**Modes for Delivery of Program Related Services (synchronous and/or asynchronous):**

- Bi-weekly large group, class sessions, small group, individual sessions/meetings,
- Bi-weekly posted office hours (3 hours x 2) for student follow-up appointments,
- Scheduled zoom/webinar sessions
- Outreach via text, phone calls, and emails

**NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

- A. Payment. District Agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement as follows:

Fee Rate: \$15,000 per month of services during the term of the agreement, not to exceed a maximum of One Hundred Fifty Thousand Dollars (\$150,000)

Payment shall be made within 30 days upon submission of monthly invoices for services rendered. Invoices should be sent to Malinda Chambers, Administrative Assistant, at [Malinda-chambers@scusd.edu](mailto:Malinda-chambers@scusd.edu).

- B. Period of Agreement. The term of this Agreement shall be from August 16, 2021 through June 30, 2022. This Agreement may be terminated by the District with or without cause, by providing at least ten (10) days written notice.

The District may terminate this Contract with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Agreement by Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged as bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Agreement shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

- C. Independent Contractor. While engaged in providing the services in this Agreement, and otherwise performing as set forth in this Agreement, Contractor and each of Contractor employees, is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.

- D. Insurance Requirements. Prior to commencement of services and during the life of this Agreement, Contractor shall provide the District with a copy of its certificates of insurance evidencing its comprehensive general liability insurance, employment practices liability insurance, and directors and



officers coverages in sums of not less than \$1,000,000 per occurrence. Contractor will also provide a written endorsement to such policies-naming District as an additional insured and such endorsement shall also state, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory."

- E. Fingerprinting Requirements. As required by SCUSD, all individuals that come into contact with SCUSD students must undergo a criminal background investigation by SCUSD. Contractor agrees that any employee it provides to District shall be subject to the fingerprinting and TB requirements set forth in the California Education Code. The Contractor will be notified upon clearance. Upon receipt of a subsequent arrest notification from DOJ, SCUSD shall within 48 hours notify the Contractor of such a subsequent arrest notification. If an employee is disqualified from working for District pursuant to the requirements of the California Education Code, Contractor agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

Contractor further agrees and certifies that any employee providing services directly to any pupil(s) of the District whether qualifying as a Mandated Reporter as defined by California Penal Code §11165.7(a), or not, shall be provided annual training on child abuse and mandated reporting of child abuse or neglect utilizing an evidence-based training method which includes training on how to recognize conduct of adults which may trigger reasonable suspicion of abuse of children, i.e., "red-flag" or "grooming" behaviors.

Failure to adhere to the terms of this provision is grounds for termination of the Agreement (or MOU).

- F. Confidential Records and Data. Each Party shall not disclose confidential records received from the other Party, including student records pursuant to FERPA, 20 U.S.C. § 1232g, *et seq.*, and California Education Code Section 49060, *et seq.* Contractor shall maintain the confidentiality of student or pupil records and shall not disclose such records to any third parties without the express written approval of the District. In the event a Party receives a request for disclosure of such confidential records, whether under the California Public Records Act, a duly-issued subpoena, or otherwise, said Party shall tender the request to the other Party who shall be responsible for addressing said request, including the defense of its claim of confidentiality. The Party asserting its claim of confidentiality shall hold harmless and defend the Party receiving such request from any liability, claim, loss, cost, attorney's fees and damages, as adjudged by a court of competent jurisdiction, arising out of a refusal to disclose such confidential records.
- G. Indemnity. The Parties understand and agree that certain rights and obligations are governed by California Education Code section 38134(i), which states:

Any school district authorizing the use of school facilities or grounds under subdivision (a) shall be liable for any injuries resulting from the negligence of the district in the ownership and maintenance of those facilities or grounds. Any group using school facilities or grounds under subdivision (a) shall be liable for any injuries resulting from the negligence of that group during the use of those facilities or grounds. The district and the group shall each bear the costs of defending itself against claims arising from those risks. Notwithstanding any provision of law, this subdivision shall not be waived. Nothing in this subdivision shall be construed to limit or affect the immunity or liability of a school district under Division 3.6 (commencing with Section 810) of title 1 of the government Code, for injuries caused by a dangerous condition of public property.

Accordingly, Contractor agrees to indemnify and hold harmless the District and its successors, assigns, trustees, officers, employees, staff, agents and students from and against all actions, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts and liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, willful

misconduct, negligence, injury or other causes of action or liability proximately caused by Contractor and/or its successors, assigns, directors, employees, officers, and agents related this Agreement. Contractor has no obligation under this Agreement to indemnify and hold harmless the District and is not liable for any actions, causes of action, claims and demands whatsoever, and for any costs, damages, expenses, charges, debts or other liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by the District and/or its successors, assigns, trustees, officers, employees, staff, agents or students. The Parties expressly agree that the indemnity obligation set forth in this Agreement shall remain in full force and effect during the term of this Agreement. The Parties further agree that said indemnity obligations shall survive the termination of this Agreement for any actual or alleged act, omission, negligence, injury or other causes of action or liability that occurred during the term of this Agreement.

- H. Use of Facilities. Neither Contractor, nor its employees, agents, guests nor invitees are authorized to use any other real property or physical improvements to real property, other than the facilities covered by this Agreement. Contractor's use of the District's facilities shall not interfere with the District's ability to carry on educational activities, interfere with the District's ability to carry on recreational activities, or interfere with other potential users' authorized right to use District property. At all times, Contractor shall comply with the District's rules, regulations, and policies, copies of which are deemed to have been provided to Contractor prior to the execution of this Agreement. Contractor is responsible for ensuring that its Directors, Officers, agents, employees, contractors, guests, invitees, and participants, as well as any other individual who may attend or view the contemplated activities at the sites, comply with these requirements. Contractor shall ensure that the District's property is not altered, modified, or changed in any manner absent the District's express prior and written consent. Failure to comply with these obligations shall, at the discretion of the District, be a basis to immediately terminate this Agreement. Contractor waives any claim against the District for damages relating to its use of the facilities, including, but not limited to, theft or destruction of the User's property.
- I. Intellectual Property/Copyright/Trademark/Patent. All materials developed or provided by the Contractor or its agents pursuant to this Agreement, and any know-how, methodologies, equipment or processes used by Contractor to provide the Services to District including, without limitation, all copyrights, trademarks, trade secrets, and other proprietary rights are and will remain the sole and exclusive property of Contractor. Unauthorized copying, reverse engineering, and creating unauthorized derivative works based on such materials are expressly forbidden except as outlined in this Agreement.
- J. Nondiscrimination. It is the policy of the District that in connection with all services performed under contract, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, gender identity, sexual orientation, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.
- K. Severability. If any provisions of this Agreement are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.
- L. Applicable Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
- M. Assignment. This Agreement is made by and between Contractor and the District and any attempted assignment by them, their successors or assigns shall be void unless approved in writing by the Parties.

N. Notices. Any notices, requests, demand or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, or on the day after dispatching by Federal Express or another overnight delivery service, and properly addressed as follows:

District:  
Sacramento City Unified School District  
Attn: Jessica Sulli, Contracts  
5735 47<sup>th</sup> Avenue  
Sacramento CA 95824  
Email: [Jessica-sulli@scusd.edu](mailto:Jessica-sulli@scusd.edu)

Contractor:  
United College Action Network  
Attn: Barbara Evans, Deputy Director  
1600 Sacramento Inn Way Ste 222  
Sacramento, CA 95815  
Email: [bevans@ucangtc.org](mailto:bevans@ucangtc.org)

O. Entire Agreement. This Agreement constitutes the entire agreement between Contractor and the District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications and understandings of any nature whatsoever, with respect to the same subject matter unless expressly included in this Agreement. The Parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same. The Parties further agree and represent that each of them are the drafters of every part of this Agreement.

P. Amendments. The terms of this Agreement shall not be amended in any manner except by written agreement signed by the Parties.

Q. Execution In Counterparts. This Agreement may be executed in counterparts such that the signatures of the Parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

R. Authority. Each party represents that they have the authority to enter into this Agreement and that the undersigned are authorized to execute this Agreement.

S. Approval/Ratification by Board of Education. To the extent the Agreement exceeds an expenditure above the amount specified in Education Code section 17605, this Agreement, as to any such exceeded amount, is not enforceable and is invalid unless and until the exceeded amount is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed.

**DISTRICT:**

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer

\_\_\_\_\_  
Date

**UNITED COLLEGE ACTION NETWORK:**

By: \_\_\_\_\_  
Alan H. Rowe  
President/CEO

\_\_\_\_\_  
Date

**EXHIBIT A**  
**Proposal Activity Details**

<b>Month of Service</b>	<b>Activity (Re-engagement presentation/mentoring/coaching Activities, Discussions, College/Financial Aid (FAFSA/SAR) Research, Preparing and Submitting College Application Packets, Student Program Assessments, Transcript reviews, SEL and Equity and Inclusion checks and discussions)</b>	<b>Schools and # of Participants Rosemont, Kennedy, Johnson, Burbank, McClatchy, W. Campus and 5 small high school sites</b>	<b>Rate per day (including Mileage)</b>	<b>Minimum # of Facilitator Days</b>	<b>Total Cost</b>
August-October 2021	5 days campus recruitment/online registration/field trip forms/prep for U-CAN Annual College Fair 2 days Follow-up college fair activities 4 days of group/individual support completing/submitting new FAFSA (1-day PD for FAFSA (Date TBA)	110-250	\$1500	20	\$30,000
November 2021 - January 2022	Monthly: 1 day of on-site group support/presentations 1 day of off-site support, Nov.-Jan. transcript review w/feedback 2 days individual /family case management activities 1 day of prep/follow-up): Adjust schedules to meet needs of specific school population. Jan.-May 9 <sup>th</sup> , 10 <sup>th</sup> , and 11 <sup>th</sup> graders begin college prep activities	110-250	\$1500	30	\$45,000
February-April 2022	Seniors-Begin to review instructions on how to read and analyze the FAFSA Student Aid Report (SAR) as seniors begin to receive reports. April transcript review w/feedback Continue-juniors college prep activities: ACT Info/prep/waivers, college evaluations, CCGI Career Assessments/transcript analysis/mock FAFSA and letters of recommendations	110-250	\$1500	30	\$45,000
May - June 2022	Follow up Feb.-April prep activities. June-Finalize post-secondary plans. Produce and submit EOY Reports	110-250	\$1500	20	\$30,000
<b>Program/Contract Total:</b>				<b>100</b>	<b>\$150,000</b>

**EXHIBIT B**  
**Draft Monthly Activities**

	<i>October</i>	<i>November</i>
<b>Main Focus</b>	<ul style="list-style-type: none"> <li>• Transcript Review</li> <li>• FAFSA</li> <li>• HS College Planning Guide</li> <li>• UCAN Orientation/Activities (new students)</li> </ul>	<ul style="list-style-type: none"> <li>• Scholarship Search and Prioritizing</li> <li>• UCAN Orientation/Activities (new students)</li> </ul>
<b>Student Reengagement Activities</b>	<p>Discussion and Review Topics</p> <ul style="list-style-type: none"> <li>• FAFSA/Financial Aid-Register online and submit</li> <li>• College Application</li> <li>• Review FA Checklist</li> <li>• Repaying Federal Loans</li> <li>• Introduction/Registration for Career Assessments</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss the importance of Letters of Recommendation and How and Who to Ask to Write for You (HO)</li> <li>• Discuss the Importance of Good Character (HO)</li> <li>• Introduction/Registration for Career Assessments</li> </ul>
<b>SEL/Equity and Inclusion</b>	<ul style="list-style-type: none"> <li>• See Appendix C for suggested topics and questions for surveys, webinars, zoom/discussion sessions</li> </ul>	<ul style="list-style-type: none"> <li>• See Appendix C for suggested topics and questions for surveys, webinars, zoom/discussion sessions</li> </ul>
<b>Out of School Tasks</b>	<ul style="list-style-type: none"> <li>• Complete College Search Worksheet</li> <li>• Begin Formal Scholarship Search</li> </ul>	<ul style="list-style-type: none"> <li>• Continue Working on College Search Worksheet</li> <li>• Continue Formal Scholarship Search</li> </ul>
<b>UCAN Follow-up Activities</b>	<ul style="list-style-type: none"> <li>• Plan to meet with Admission Officers schedule visits/conference calls</li> <li>• Plan additional time to meet with students individually and/or families regarding college plans</li> <li>• Track, document and monitor students' college acceptance data</li> </ul>	<ul style="list-style-type: none"> <li>• Plan to meet with Admission Officers schedule visits/conference calls</li> <li>• College Planning Timeline Check</li> <li>• Register for SAT/ACT</li> <li>• Document and tabulate college acceptances and scholarship awards</li> </ul>
<b>Other Information Handouts (HO)</b>	<ul style="list-style-type: none"> <li>• How and Who to Ask to Write for You...Letters of Recommendation (HO)</li> <li>• Discuss the "The Importance of Good Character" (HO)</li> </ul>	<ul style="list-style-type: none"> <li>• College Prep Websites</li> </ul>
<b>Parent Connections</b>	<ul style="list-style-type: none"> <li>• Share "Elevator Introduction Speech with family</li> </ul>	<ul style="list-style-type: none"> <li>• Contact parents to encourage attendance at site Financial Aid Workshops</li> </ul>

**EXHIBIT C**  
**Proposed Social Emotional, Equity, and Inclusion Activity Topics**

Weekly Social-Emotional, Equity, and Inclusion Activity Topics	
<b>Skills and Competencies</b>	
<b>Week of</b> October 4	How well students are able to persevere through setbacks to achieve important long-term goals (not limited to academics) taking into account their experiences and identities.
October 11	Student perceptions of whether students have the potential to change those factors that are central to their performance.
October 18	How well students manage their emotions, thoughts, and behavior in different situations.
October 25	How well students consider the perspectives of other and empathize with them.
November 1	How much students believe they can succeed in achieving academic outcomes.
November 8	How well students deliberately use strategies to manage their own learning processes generally.
November 15	How much effort students put into school and learning?
December 6	How well students regulate their emotions.
<b>Supports and Environment</b>	
December 13	Perceptions of the overall social and learning climate of the school.
January 10	How strong the social connection is between teachers and students within and beyond the school.
January 17	How much students feel that they are valued members of the school community.
January 24	Perceptions of student physical and psychological safety while at school.
January 31	How diversity, integrated, and fair school is for students from different races, with ethnicities, or cultures.
February 7	How often students learn about, discuss, and confront issues of race, ethnicity, and culture in school.
February 13	How attentive and invested students are in school.
February 21	How much students feel their teachers hold them to high expectations around effort, understanding, persistence, and performance in class.
March 7	How much students feel that an academic subject is interesting, important, and useful.
March 14	How much students feel that school is interesting, important, and useful.
<b>Student Well-Being</b>	
March 21	How frequently students feel positive emotions.
April 11	How frequently students feel challenging emotions.
May 9	How supported students feel through their relationships with friends, family, and adults at school.
Sample Questions	<ol style="list-style-type: none"> <li>1. What is the biggest challenge you have faced in your life?</li> <li>2. What is one thing you wish your teacher knew about you?</li> <li>3. What accomplishments are you most proud of?</li> <li>4. What do you wish your teacher would know about your experiences of race, ethnicity, or culture at school?</li> <li>5. What is the most important thing your school can keep doing to support students of different races, ethnicities, and cultures?</li> <li>6. Thinking about everything in your life right now, what makes you feel the happiest?</li> <li>7. Thinking about everything in your life right now, what feels the hardest for you?</li> <li>8. How can teachers or other adult at the school do to better support you?</li> </ol>

**Exhibit D**

**Exhibit D**  
**2021-2022 U-CAN College Admissions Preparation (CAP) Program and Additional Support Components**

U-CAN College Admissions Program (CAP)		Expanded Deliverables			
		College Admissions (CAP) (Early HS) Program for 9 <sup>th</sup> and 10 <sup>th</sup> Grade Students	On-Campus Outreach and Student Support	Social-Emotional Learning (SEL) Activities Outreach	Equity, Diversity, and Social Justice Program Circle
<b>Programs Descriptions/Goals</b>	<p>-Encourage students to assess where they are in their college search and application process, and showing them what steps to take to choose the colleges that best suit their needs</p> <p>-Assist students in putting together a plan for standardized testing</p> <p>-Help students assess their career interests and aspirations and begin researching colleges to pursue those goals</p> <p>-Guide students through the process of completing and submitting applications for admission to schools of their choice</p> <p>-Introduce students to the financial aid process, complete, and submit FAFSA.</p> <p>*See the Expanded Programs for additional program goals</p>	<p>-Encourage students to see themselves as college bound and instill the belief that college is accessible to everyone</p> <p>-Build students' self-motivation to pursue college and help them to build a support network of adult mentors to help them reach program and other post-secondary goals</p> <p>-Encourage students to assess where they are in their college search and application process and what steps to take to reach their goals of choosing the college that best suits their needs</p> <p>-Help students assess their career interests, skills and work values and begin researching colleges to pursue targeted career interests and goals</p> <p>-Assist students in putting together a plan for test preparation, registration (waivers) and taking standardized testing</p> <p>-Assist students and their families to clearly understand the process of college admissions and financial aid</p>	<p>Additional on-site office hours (outreach time) for 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> students</p>	<p>Ensure students have access to a supportive contact person as they re-engage to site-based or continue a hybrid educational experience. Students will have an opportunity to learn and explore how to master key SEL skills that will lead to more successful and meaningful school and life experiences.</p> <p>SEL focus topics:</p> <ul style="list-style-type: none"> <li>• Self-Discipline,</li> <li>• Perseverance,</li> <li>• Empathy,</li> <li>• Grief and Loss,</li> <li>• Optimism,</li> <li>• Integrity,</li> <li>• Confidence,</li> <li>• Collaboration,</li> <li>• Gratitude,</li> <li>• Resilience</li> </ul>	<p>This is Equity.  <a href="https://youtu.be/tcPGacPFt6E">https://youtu.be/tcPGacPFt6E</a></p> <p>Ensure students have access to a supportive contact as they re-engage to site-based or continue a hybrid educational experience, as it pertains to feeling safe and discussing feelings, as well as seeking a deeper understanding of social justice topics and current events while successfully navigating the school community</p>
<b>Rationale</b>	<p>To provide college preparation and admissions support and guidance to underserved and underrepresented students.</p> <p>To offer selected wrap-around services to ensure a seamless transition from virtual support to in-person support and assistance for college bound students.</p>	<p>Addition of two (2) new grade level programs for 9<sup>th</sup> and 10<sup>th</sup> students post-virtual learning platform.</p>	<p>Increased campus presence for follow-up opportunities for student outreach and focused re-engagement activities. Repeat sessions for initial non-attendees. Most time for outreach attempts. Opportunities to share program success with staff and seek assistance, if needed.</p>	<p>See Programs Descriptions/Goals Above</p>	<p>See Programs Descriptions/Goals Above</p>

**Exhibit D**  
**2021-2022 U-CAN College Admissions Preparation (CAP) Program and Additional Support Components**

<b>Students Served</b>	Up to 175 9 <sup>th</sup> -12 <sup>th</sup> grade students Up to 125 Case-managed 12 <sup>th</sup> grade students  (Early HS Programs will be implemented in 5 group sessions per grade level December, January, February, March, and April)		All program participants	Up to 60 program students Self and staff referrals	Up to 60 program students Self and staff referrals
<b>Days (work/ support/ outreach)</b>	20-25 days Direct Services 29-35 days Support services	10 days Direct Services 5 days Support Services	22 days	18+ days Nine (9) monthly sessions/activities and follow-up contacts offered twice each month	18+ days Nine (9) monthly sessions/activities and follow-up contacts offered twice each month
<b>Focus/ Curriculum</b>	See Attachment of Sample of Monthly Student Activities		n/a	Focus Topics: Self-Discipline, Perseverance, Empathy, Grief and Loss, Optimism, Integrity, Confidence, Collaboration, Gratitude, Resilience	Selected resources for Student Voices activities (Circle Activities/Books-Movie Study Group) Examples: The Hill We Climb-Amanda Gorman, and Just Mercy-Bryan Stevenson, Tristan Strong Punches a Hole in the Sky-Kwame Mbalia. Open to review other selections.
<b>Parent Involvement</b>	<ul style="list-style-type: none"> <li>• U-CAN Program Monthly Newsletter</li> <li>• Invitation to Participate in Selected Program Activities</li> <li>• Program Outreach/Updates via email, text, and phone</li> </ul>			An information flyer will be sent to parents/guardians of program participants, as well as monthly suggestions on how families can support focus topics at home.	An information flyer will be sent to parents/guardians of program participants, as well as monthly suggestions on how families can support focus topics at home.
<b>Staffing</b>	Up to 2.5 FTE College Guidance Specialist (CGS) .20 FTE Program clerical support			.20 FTE CGS .20 FTE Clerical Support Selected approved guest speakers	.20 FTE CGS .20 FTE Clerical Support Selected approved guest speakers
<b>Program Accountability</b>	<ul style="list-style-type: none"> <li>• Student Case-management Files</li> <li>• Activity Attendance Sheets</li> <li>• Student Program Survey Results</li> <li>• Other Selected District Requirements/Request</li> <li>• Program End of Year (EOY) Report</li> </ul>			<ul style="list-style-type: none"> <li>• Student Program Survey Results</li> <li>• Review of Student Projects</li> <li>• Program End of Year (EOY) Report</li> <li>• One (1) Spring Parent Check-in Activity</li> <li>• Conversations with families</li> <li>• Representative sample of student work related to SEL</li> <li>• Student reflections on their SEL growth</li> </ul>	<ul style="list-style-type: none"> <li>• Student Program Survey Results</li> <li>• Review of Student Projects</li> <li>• Program End of Year (EOY) Report</li> <li>• One (1) Spring Parent Check-in Activity</li> </ul>



## INDEPENDENT CONSULTANT AGREEMENT FOR ARCHITECTURAL SERVICES

This Independent Consultant Agreement for Architectural Services ("Agreement") is made and entered into as of the 1<sup>st</sup> day of October, 2021, by and between the Sacramento City Unified School District, ("District") and Verde Design, Inc. ("Consultant"), (together, "Parties").

WHEREAS, Government Code section 4526 authorizes the District to contract with any person(s) for the furnishing of architecture, landscape architecture, environmental, engineering, land surveying, and construction project management services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, the District duly determined that it needs some or all of the services to be provided pursuant to this Agreement; and

WHEREAS, the Consultant is trained, experienced, and competent to perform the services required by the District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** Consultant shall provide Architectural Services as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").
2. **Term.** Consultant shall commence providing Services under this Agreement upon final execution and will diligently perform as required and complete performance by December 31, 2022 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.
3. **Submittal of Documents.** Consultant shall not commence the Services under this Agreement until Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

<u>  X  </u>	Signed Agreement
<u>  X  </u>	Workers' Compensation Certification
<u>  X  </u>	Fingerprinting/Criminal Background Investigation Certification
<u>  X  </u>	Insurance Certificates and Endorsements
<u>  X  </u>	W-9 Form

4. **Compensation.** District agrees to pay Consultant for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One Hundred Thirty-Three Thousand, Three Hundred Fifty Dollars (\$133,350), exclusive of reimbursable expenses. District shall pay Consultant according to the following terms and conditions:

- 4.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after Consultant submits an invoice to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

Phase	Duration	Fee
Phase A – Project Start Up	2 weeks	\$5,100
Phase B – 50% Construction Documents	4 weeks	\$14,600

a. DSA draft submittal	4-6 weeks at DSA	
Phase C – 100% Construction Documents (DSA and BID set)		\$11,000
a. DSA Submittal	6-8 weeks for review	
b. DSA Comments	2 weeks to address	
c. DSA Back Check (Appointment only)	2 weeks out	
Phase D – Construction Administration	TBD	\$13,000
Subtotal Fee:		\$43,700
Subconsultant Fees:		
Electrical Engineer		\$82,830
Structural Engineer		\$6,280
Subconsultant Subtotal		\$89,650

5. **Expenses.** District shall reimburse Consultant for costs or expenses paid or incurred by Consultant in performing Services for District, not to exceed \$6,667.50.
6. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
7. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant’s normal business hours, unless Consultant otherwise consents.
8. **Independent Contractor.** Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of the District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of the District’s business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker’s Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant’s employees.
9. **Performance of Services.**
  - 9.1. **Certificates/Permits/Licenses/Registration.** Consultant and all Consultant’s employees or agents shall secure and maintain in force such certificates, permits, licenses and registration as are required by law in connection with the furnishing of Services pursuant to this Agreement.

- 9.2. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for Services to California school districts.
- 9.3. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.
- 9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of Services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
- 9.5. **Safety and Security.** Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
- 9.6. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 9.7. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
- 9.7.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
- 9.7.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
10. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for the District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event the District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, the District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that the District uses any fully or partially completed documents without Consultant's full involvement, the District shall remove all title blocks and other information that might identify Consultant.

12. **Assignment.** The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

13. **Indemnification.**

13.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to the Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by the District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

13.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 13.1 above. Consultant's obligation pursuant to this Article includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 13.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

13.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant from amounts owing to Consultant.

**14. Insurance.**

14.1. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

<b>Type of Coverage</b>	<b>Minimum Requirement</b>
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers' Compensation</b>	Statutory Limits
<b>Employers' Liability</b>	\$ 1,000,000

**14.1.1. Commercial General Liability and Automobile Liability Insurance.**

Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

**14.1.2. Workers' Compensation and Employer's Liability Insurance.**

Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

**14.1.3. Professional Liability (Errors and Omissions).**

Professional Liability Insurance as appropriate to the Consultant's profession, coverage to continue through completion of construction plus two (2) years thereafter.

14.2. **Proof of Insurance.** Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered to the District and approved by the District. Consultant shall deliver updated certificates indicating the required coverages to the District every policy period. Certificates and insurance policies shall include the following:

- 14.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
- 14.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
- 14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- 14.2.4. All policies except the Professional Liability, Workers' Compensation, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

16. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the Governing Board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Agreement are at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws, including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

**18. Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Although District has determined that fingerprinting is not applicable to this Agreement, Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

- 18.1. All site visits shall be arranged through the District;
- 18.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;
- 18.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;
- 18.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting the District;
- 18.5. Consultant and Consultant's employees shall not use student restroom facilities; and
- 18.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

**19. Confidentiality.** Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

**20. Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission or electronic mail, addressed as follows:

**District:**

Sacramento City School District  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
ATTN: Jessica Sulli, Contract Specialist  
EML: [Jessica-Sulli@scusd.edu](mailto:Jessica-Sulli@scusd.edu)

**Consultant:**

Verde Design, Inc.  
2455 The Alameda Ste 200  
Santa Clara, CA 95050  
ATTN: Mark Baginski, Principal  
EML: [mark@verdedesigninc.com](mailto:mark@verdedesigninc.com)

Any notice personally given or sent by facsimile transmission or electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) calendar days after deposit in the United States mail.

21. **Disputes.** In the event of a dispute between the Parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the Parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.
22. **Attorney's Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

23. **Termination.**

- 23.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) calendar days after the day of mailing, whichever is sooner.
- 23.2. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 23.2.1. material violation of this Agreement by Consultant; or
  - 23.2.2. any act by Consultant exposing the District to liability to others for personal injury or property damage

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required Services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the Services pursuant to this Agreement, Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.



24. **Integration; Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
25. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.
26. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
27. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.
28. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
29. **Authority to Bind Parties.** Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
30. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
31. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
32. **Validity of Agreement.** This Agreement shall not be a valid contract until it is executed by both Parties, and approved or ratified by the District's Board of Education. Should Consultant begin performing Services in advance of approval by the Board of Education, any Services so performed in advance of the approval date will be provided at the Consultant's risk.
33. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authority and empowered to enter into this Agreement.
34. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

35. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

**Sacramento City Unified School District**

**Verde Design, Inc.**

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer

By: **Mark Baginski**  
\_\_\_\_\_  
Mark S. Baginski  
Principal

Digitally signed by Mark Baginski  
DN: cn=Mark Baginski, o=Verde  
Design, ou,  
email=Mark@verdedesigninc.com,  
c=US  
Date: 2021.10.08 08:15:47 -07'00'

Date: \_\_\_\_\_

Date: 10.07.21  
\_\_\_\_\_

## EXHIBIT "A"

### **DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT**

Consultant will provide design and construction services to add sports field lighting, PA system, service upgrade, egress lighting and other code related items to the existing stadium at Hiram Johnson High School, located at 6879 14<sup>th</sup> Avenue, Sacramento, CA 95820. The layout of the electrical lines and items will take into consideration the location of future bleachers that will be installed.

#### SCOPE OF SERVICES

##### **Phase A – Project Start Up**

- a. Project kick-off meeting to review project scope, schedule, point of contact.
- b. Review Geotechnical Report.
- c. Establish Base sheets
- d. Coordinate with District a site visit with Verde and ACEE team, review site and infrastructural requirements.
- e. Prepare initial site plan for sports field lighting.
- f. Coordinate with Musco on a lighting layout and Dark Sky's Compliant lighting design.

##### **Phase B – 50% Construction Documents**

- a. Prepare 50% Construction documents based on approved plan
  - i. Cover Sheet
  - ii. Accessibility Plan
  - iii. Existing Condition Plan
  - iv. Material Plan
  - v. Construction Detail Plans
  - vi. Electrical Plans and Details
  - vii. Musco Lighting Plan
  - viii. Structural Plans and Details
- b. Coordinate with all subconsultants
- c. Prepare technical specifications for scope of work items.
- d. Prepare an Estimate of Probable Costs – identify DSA fees based on cost of work.
- e. Provide internal QA/QC process
- f. Revise plans for submittal preparation to District for review and comment.
- g. Revise plans per District comments
- h. Prepare initial DSA applications and make preliminary DSA Submittal.
- i. Project administration

##### **Phase C – 100% Construction Documents (DSA Submittal)**

- a. Initiate 100% Plans, specifications and estimate package for DSA Full Review
- b. Provide internal QA/QC process
- c. Revise plans for submittal preparation to District for review and comment.
- d. Revise plans per District comments
- e. Prepare full DSA Submittal.
- f. Respond to any DSA comments.
- g. Attend DSA backcheck Bluebeam meeting for approval.

##### **Phase D – Construction Administration**

- a. Pre-bid meeting
- b. Prepare addenda
- c. Review Bid
- d. Construction meetings/Site Observations – four (4)

- e. Change Order /RFI's
- f. Contractor Questions/Coordination
- g. Conference Calls
- h. Punch Lists (2)
- i. Project Close-out
- j. Project Administration

SUBCONSULTANT SERVICES:

Ahern Know and Hyde – Structural Engineer and DPIRC

- a. Provide structural input for footings.
- b. Act as Design Professional In Responsible Charge

ACEE – Electrical Engineering Services

- a. Engineering design new power, data, pedestrian/emergency egress and sports field lighting.
- b. Provide 50% CD,100% CD (Bid Set) Submittals
- c. Prepare technical specifications and engineering cost estimate.
- d. Bidding and Construction administrative support
  - i. Respond to bidder's questions during bidding period.
  - ii. Respond to RFI's, review submittals and shop drawings.
  - iii. Review contract change order requests.
  - iv. Site visits for punch walk and back-check.

Musco Lighting – Sports Field Lighting Services

- a. Provide consulting serves to layout and engineer sports field light for the new track and field stadium. The design includes control systems and LED fixtures.

**1.1. Basic Services.**

- 1.1.1. Consultant shall be responsible for the professional quality and technical accuracy of all studies, reports, projections, master plans, designs, drawings, specifications and other services furnished by Architect under the Agreement as well as coordination with all master plans, studies, reports and other information provided by District. Consultant shall, without additional compensation, correct or revise any errors or omissions in its studies, reports, projections, master plans, design, drawings, specifications and other Services.
- 1.1.2. Consultant will use all due care and diligence to confirm that its plans and specifications and all other information provided by or on behalf of the District to potential bidders discloses and publishes any potentially relevant information that could, in any way, have an impact on a Contractor's cost of performance. Consultant shall advise the District of the most effective methods of identifying and securing such information as part of each stage of design. Consultant shall track for District's benefit all such suggested and disclosed information.

**1.2. Construction Oversight Process.** Prior to commencement of construction, Consultant shall:

- 1.2.1. Ensure that the Project Inspector is approved by the DSA prior to requesting issuance of project inspections cards.

- 1.2.2. Request issuance of the proper number of project inspection cards from DSA after the construction contract has been awarded and provide project inspection cards to the Project Inspector.
- 1.2.3. Prepare the Statement of Structural Tests and Special Inspections and submit to DSA. Then provide approved forms to the Project Inspector and Laboratory of Record.
- 1.2.4. Prepare Contract Information form (form DSA-102 or more current) for all construction contracts and submit to DSA.
- 1.3. **Observation of the Construction.** Consultant shall maintain such personal contact with the Project as is necessary to assure themselves of compliance, in every material respect, with the DSA-approved construction documents. Personal contact shall include visits to the project site by the Consultant or its qualified representative to observe construction.
- 1.4. **Interim Verified Reports.** Consultant shall submit an interim Verified Report (form DSA 6-AE or more current form) to the DSA electronically and a copy to the Project Inspector for each of the applicable nine sections of form DSA-152 prior to the Project Inspector signing off that section of the project inspection card.
- 1.5. **Final Verified Report.** Consultant shall submit Verified Reports (form DSA 6-AE or more current form) to the DSA and to the Project Inspector if any of the following events occur: (1) when construction is sufficiently complete in accordance with the DSA-approved construction documents so that the District can occupy or utilize the Project, (2) work on the Project is suspended for a period of more than one month, (3) the services of the Consultant are terminated for any reason prior to completion of the Project, or (4) DSA requests a Verified Report.

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Services of this Agreement.

Date: OCTOBER 7, 2021

Proper Name of Consultant: VERDE DESIGN INC

Signature: Mark Baginski  
Digitally signed by Mark Baginski  
DN: cn=Mark Baginski, o=Verde Design, ou,  
email=Mark@verdedesign.com, c=US  
Date: 2021.10.08 07:56:09 -0700

Print Name: MARK BAGINSKI

Title: PRINCIPAL

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Services under this Agreement.)

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement:

The Work on the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with the District pupils or (ii) Consultant’s employees or any subcontractor or supplier of any tier of the Agreement will have only limited contact, if any, with District pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Consultant’s employees, subcontractors or suppliers so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District.

Date: \_\_\_\_\_

District Representative’s Name and Title: \_\_\_\_\_

District Representative’s Signature: \_\_\_\_\_

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant’s Services under this Agreement and Consultant, who is not a sole proprietor, certifies its compliance with these provisions as follows: “Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant’s employees, subcontractors, agents, and subcontractors’ employees or agents (“Employees”) regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.”

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant’s Services under this Agreement and Consultant, who is a sole proprietor, certifies its intent to comply with the fingerprinting requirements of Education Code section 45125.1(k) with respect to all Consultant’s employees who may have contact with District pupils in the course of providing Services pursuant to the Contract, and hereby agrees to the District’s preparation and submission of fingerprints such that the California Department of Justice may determine that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. No work shall commence until such determination by DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit Consultant’s fingerprints as if he or she was an employee of the District.

Date: \_\_\_\_\_

District Representative’s Name and Title: \_\_\_\_\_

District Representative’s Signature: \_\_\_\_\_

Consultant's Services under this Agreement shall be limited to the construction, reconstruction, rehabilitation, or repair of a school facility and although all Employees will have contact, other than limited contact, with District pupils, pursuant to Education Code section 45125.2 District shall ensure the safety of the pupils by at least one of the following as marked:

- The installation of a physical barrier at the worksite to limit contact with pupils.
- Continual supervision and monitoring of all Consultant's on-site employees of Consultant by an employee of Consultant, \_\_\_\_\_, whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.
- Surveillance of Employees by District personnel.

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

I am a representative of the Consultant entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: OCTOBER 7, 2021

Name of Consultant: VERDE DESIGN INC

Signature: Mark Baginski  
Digitally signed by Mark Baginski  
DN: cn=Mark Baginski, o=Verde Design, ou=  
email=mark@verde-design.com, c=US  
Date: 2021.10.08 07:56:43 -0700

Print Name and Title: MARK BAGINSKI, PRINCIPAL





2199 Norse Drive, Suite B, Pleasant Hill, CA 94523  
Phone (925) 689-2174 • Fax (855) 710-6294

August 13, 2021

**Proposal: P0839-A**

Ms. Keyshun Marshall  
Coordinator II, Risk & Disability Management  
Sacramento City Unified School District  
5735 – 47th Avenue  
Sacramento, CA 95824

**Re: Proposal for AHERA Three Year Re-Inspections & Recordkeeping for 90 Sites**

Dear Ms. Marshall:

Aurora Environmental Services, Inc. (Aurora) appreciates the opportunity to submit this proposal to assist Sacramento City Unified School District (SCUSD) with conducting AHERA Re-Inspections at SCUSD schools and facilities. The objective of this project is to provide 3-year Asbestos Re-inspections following the EPA publication titled *A Guide to Performing Re-inspections Under the Asbestos Hazard Emergency Response Act (AHERA)* to ensure compliance with 40 CFR 763, subpart E to Appendix C, Asbestos Hazard Emergency Response Act (AHERA).

This proposal covers 90 SCUSD sites, including 46 elementary schools, 23 middle schools, 16 high schools and four “Other Sites” including Facilities and Maintenance & Operations buildings. Please see SCUSD District-Wide site list attached.

Aurora personnel wear company uniforms to ensure that school personnel readily identify them. Furthermore, to comply with the Michele Montoya Act, Aurora certifies that all employees assigned to SCUSD are permitted to work on school sites, around children, and have been cleared under California Law and the Education Code, including fingerprint clearance through the California Department of Justice.

## **1.0 Scope of Work**

Sacramento City Unified School District is interested in conducting AHERA re-inspections to ensure compliance with 40 CFR 763, subpart E to Appendix C, Asbestos Hazard Emergency Response Act (AHERA). Aurora will assist SCUSD in achieving this goal by providing services in the following areas:

- 1) Existing Document Review
- 2) Re-Inspection Field Work
- 3) AHERA Reporting

## 2.0 Program Implementation Work Plan

Aurora will assign a Sr. Project Manager with the qualifications, training, experience, and educational background to oversee items 1-3 listed above in the Scope of Work. The Sr. Project Manager is responsible for the quality assurance/quality control of the on-site activities and reporting. To initiate the project efforts, Aurora will take Steps 1-3 below in a systematic approach to lay the foundation for a successful, cohesive, and compliant program.

### Step 1 – Existing Document Review

Aurora will first review the following documents, if available:

- Previous AHERA 3-year re-inspection reports
- Asbestos assessment reports and design drawings from modernization projects
- Asbestos abatement records
- Manufacturer “Asbestos Free” letters for all “New” Portables.

Aurora requests that the documents be provided in electronic versions when available, hard copy if no electronic version is available. As per regulatory requirements, suspect building materials that do not have SDSs, Architectural/Contractor, Manufacturer, or laboratory analytical results designating them as “Asbestos-Free” must be designated as “assumed” to contain asbestos until laboratory analytical results prove otherwise.

### Step 2 – Re-Inspection Field Work

Aurora’s State of California certified staff will conduct site visits to all 90 locations on the SCUSD District-Wide site list to catalogue and assess conditions of asbestos-containing building materials (ACBM) as defined in AHERA. Aurora will need access to all interior areas of the buildings, including but not limited to classrooms, restrooms, offices, storage areas, common areas (example, cafeterias and MPRs), heater/custodial closets, attics, and crawl spaces, etc.

Areas not accessible at the time of the scheduled site visits will be deemed inaccessible in the 3-year re-inspection documentation/database. Aurora requests to be provided with access keys for each site or that a district staff member open all areas for access. Site visits will be conducted before/after school hours on the weekdays, weekends, and holidays if access is available.

For each Re-Inspection Aurora will:

- Visually inspect and assess the condition of all known or assumed Asbestos Containing Building Material (ACBM) at each site.
- Access all areas, including, but not limited to classrooms, restrooms, offices, MPRs, heater closets, custodian closets, attic spaces, and crawl spaces.
- Identify homogenous areas with material that has become friable since the last inspection or re-inspection. Only materials that are uniform in color, texture, and size will be considered homogeneous.

### Step 3 – AHERA Reporting

Aurora will:

- Submit re-inspection reports to the SCUSD for inclusion into the District’s AHERA Management Program Manual.
- Identify in the re-inspection reports homogeneous areas consistent with the terms and intent of AHERA.
- Include the identification of both negative and positive sample results in reporting.
- Submit the re-inspection reports in a user-friendly document that, when reviewed by parents, teachers, or other interested parties, clearly identifies the types, locations, amounts and condition of the following: a) Any ACBM that is assumed to be ACM (Asbestos Containing Materials); b) Any materials that were sampled and determined to be non-asbestos, and c) Any material that was sampled and determined to be ACM.
- Ensure all reporting will be signed by an inspector and/or management planner who contributes to the reinspection.
- Provide an electronic copy of each site report.
- Review or revise the management plan, as necessary if provided by the District.
- Review any previous inspection or reinspection report(s) and any response action records to verify that the quantities and locations of ACM are updated.
- Review and verify that all recordkeeping requirements are met pursuant to 763.94 including: a) A current person statement, b) Dated copies of annual notifications and method of notification, c) Training records, d) Periodic surveillance records, e) Response action records, f) Outside contractor notification.
- Provide responsive action recommendations that are consistent with AHERA pursuant to 763.93(b) in the final report.

### **3.0 Proposed Fee and Exclusions**

Aurora’s proposed fee for the steps 1-3 listed above in the scope of work is a lump sum fee of \$251,943.

Roofs and exterior areas not included in the AHERA regulations will not be assessed. It should be noted that the documentation provided by Aurora for this project cannot be used for compliance with Sacramento Metropolitan Air Quality Management District (SMAQMD) or OSHA survey requirements for renovations or demolitions, since AHERA excludes some materials/areas from its regulations. Also excluded are assessments/inspections for other regulated materials, such as lead, PCBs, universal waste (UW), underground storage tanks (UST’s), chemical or other potentially hazardous materials.

### **4.0 Option to Transition to an Automated Asbestos Management Program**

Aurora is prepared to assist the SCUSD in transitioning the volume of data onto an automated asbestos management program. The automated Program will house in one place the SCUSD’S current and historical data pertaining to AHERA inspections per site, semi-annual visual assessments, sampled areas/tested materials, laboratory results, and maps of assumed and confirmed areas containing asbestos materials.

By removing traditional manual record-keeping practices the automated Program will alleviate SCUSD staff from countless hours of manual labor in search of data kept in binders, and different computer drives, and by the click of an icon on their desktop, District Authorized User staff will have available to them queried asbestos data per site, building, kitchens, hallways, and closets, etc.

The automated asbestos data is key to a successful Asbestos Management Program that requires ongoing maintenance. Additionally, the Bond program management team will also benefit by using this tool on modernization and renovation projects. The automated Program can identify through clicks of a mouse and in an instant targeted total square footage for flooring or kitchen projects districtwide having presumed or asbestos containing materials accurately. The Program instantly calculates the total square footage for materials sampling or testing, or the estimated cost of asbestos abatement activities for budgetary purposes.

Documentation pertaining to asbestos abatement activities such as air monitoring and clearance, project closeout, regulatory permits, training records, abatement contractor health and safety medical records, etc. for projects involving renovation and modernization are uploaded into the Program for ongoing management, and easy access minimizing liability exposure. All in all the automated system Aurora can help implement has tremendous potential, flexibility and will ease the District's burden of having to manage the asbestos program in the traditional sense. An initial automated asbestos management program investment is required and is not included in this proposal. However, the cost associated with implementation becomes a worthy investment in future required inspections cost savings.

## 5.0 Terms and Conditions

1. This proposal is valid for a period of 60 days.
2. The work proposed in this proposal is limited to the sites listed in **1.0 Scope of Work**.
3. Laboratory fees incurred as requested will be billed at cost plus 15% markup.
4. Progress payment invoices will be submitted on a bi-weekly basis for completed work.
5. Payment terms are net 30 days.

Ms. Marshall, thank you again for allowing us to submit this proposal. Aurora is looking forward to providing SCUSD with highly responsive and professional services. If you have any questions involving this proposal, please do not hesitate to contact me at (925) 689-2174.

Sincerely,



Mabel Delgado  
President & CEO



2199 Norse Drive  
 Suite B  
 Pleasant Hill, CA 94523

# Proposal

Name / Address
Sacramento City USD Ms. Keyshun Marshall Coordinator, Risk & Disability Mgmt. 5735 - 47th Avenue Sacramento, CA 95824

Date 8/13/2021

Proposal No. P0839-A

Job Type: FFP

Proposal is good for 60 days.

**Please sign and email this approved proposal and a purchase order to [kcasey@auroraesi.com](mailto:kcasey@auroraesi.com) for project scheduling.**

Qty	Description	Unit Price	Total
1	<p>SCOPE OF WORK: AHERA INSPECTIONS - TRIENNIAL REINSPECTIONS</p> <p>40 CFR part 763.85 (b) requires all Asbestos Containing Building Materials and Suspect Asbestos Containing Building Materials be visually reinspected, reassessed, and the material touched to determine whether it has become friable since the last inspection or reinspection. For each homogeneous area of newly friable material that is already assumed to be ACBM, bulk sample may be collected and submitted for analysis.</p> <p>Locations: 90 sites as identified on the next page.</p>	251,943.00	251,943.00

Invoices will have a 1% discount if paid 10 days from the date of invoice, or Net 30	<b>Total</b>
--	--------------



2199 Norse Drive  
Suite B  
Pleasant Hill, CA 94523

# Proposal

Name / Address
Sacramento City USD Ms. Keyshun Marshall Coordinator, Risk & Disability Mgmt. 5735 - 47th Avenue Sacramento, CA 95824

Date 8/13/2021

Proposal No. P0839-A

Job Type: FFP

Proposal is good for 60 days.

Please sign and email this approved proposal and a purchase order to [kcasey@auroraesi.com](mailto:kcasey@auroraesi.com) for project scheduling.

Qty	Description	Unit Price	Total
	<p>LOCATIONS:</p> <p>HIGH SCHOOLS (16 sites): American Legion HS, A. Benjamin Health Professions HS, Capital City School K-12, C.K. McClatchy HS, G. W. Carver School of Arts &amp; Science HS, H. Johnson HS, J. F. Kennedy HS, Kit Carson International Academy (7-12), L. Burbank HS, Rosemont HS, Sacramento Accelerated Academy HS, Sacramento Charter HS, Sacramento New Technology HS, School of Engineering &amp; Sciences MS/HS, The Met Sacramento HS, West Campus HS</p> <p>MIDDLE SCHOOLS (23 sites): A.M. Winn Public Waldorf K-8, A. Einstein MS, A. Birney Public Waldorf K-8, California MS, California Montessori Project – Capitol Campus K-8, Capitol Collegiate Academy K-8, Fern Bacon MS, Fr. Keith B. Kenny K-8, G. F. Didion K-8, Growth Public Schools K-8, John Morse Therapeutic Center K-8, John Still K-8, Language Academy of Sacramento K-8, Leonardo da Vinci K-8, M.L. King Jr. K-8, Oak Park Prep MS, Rosa Parks K-8, S. Brannan MS, Sol Aureus College Preparatory K-8, St. HOPE Public School, Success Academy, Sutter MS, W.C. Wood MS</p> <p>ELEMENTARY SCHOOLS (47 sites): Abraham Lincoln ES, Bowling Green Charter Chacon Language &amp; Science Academy K-6, Bowling Green Charter McCoy Academy ES, Bret Harte ES (K-6), Caleb Greenwood IB World School ES (K-6), Camellia Basic ES (K-6), Capitol Heights Academy K-5, Caroline Wenzel ES, Cesar E. Chavez ES (4-6), Crocker/Riverside ES, David Lubin ES, Earl Warren ES (K-6), Edward Kemble ES, Elder Creek ES, Ethel I. Baker ES, Ethel Phillips ES, Golden Empire ES, H.W. Harkness ES (K-6), Hollywood Park ES, Hubert H. Bancroft ES (K-6), Isador Cohen ES, James W. Marshall ES, John Bidwell ES, John Cabrillo ES, John D. Sloat ES (K-6), Leataata Floyd ES, Mark Twain ES, Matsuyama ES, New Joseph Bonnheim Community Charter ES, Nicholas ES, O.W. Erlewine ES, Oak Ridge ES, Pacific ES (K-6), Parkway ES, Peter Burnett ES, Phoebe Hearst ES, Pony Express ES, Sequoia ES, St. HOPE Public School 7 ES, Susan B. Anthony ES, Sutterville ES, Tahoe ES (K-6), Theodore Judah ES (K-6), Washington ES (K-6), William Land ES, Woodbine ES, Yav Pem Suab Academy ES</p> <p>OTHER SITES (4 sites): Facilities, Transp. Yard/Warehouse, District Office, Maint. &amp; Ops. Yard</p>		

Invoices will have a 1% discount if paid 10 days from the date of invoice, or Net 30

**Total** **\$251,943.00**

# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

## District-Wide Site List

<b>HIGH SCHOOLS</b>		
1. American Legion HS	7. John F. Kennedy HS	13. Sacramento New Technology HS
2. Arthur A. Benjamin Health Professions HS	8. Kit Carson International Academy (7-12)	14. School of Engineering & Sciences MS/HS
3. Capital City School K-12	9. Luther Burbank HS	15. The Met Sacramento HS
4. C.K. McClatchy HS	10. Rosemont HS	16. West Campus HS
5. George Washington Carver School of Arts & Science HS	11. Sacramento Accelerated Academy HS	
6. Hiram Johnson HS	12. Sacramento Charter HS	
<b>MIDDLE SCHOOLS</b>		
17. A.M. Winn Public Waldorf K-8	25. Genevieve F. Didion K-8	33. Rosa Parks K-8
18. Albert Einstein MS	26. Growth Public Schools K-8	34. Sam Brannan MS
19. Alice Birney Public Waldorf K-8	27. John Morse Therapeutic Center K-8	35. Sol Aureus College Preparatory K-8
20. California MS	28. John Still K-8	36. St. HOPE Public School 7 (6-8)
21. California Montessori Project – Capitol Campus K-8	29. Language Academy of Sacramento K-8	37. Success Academy 4-8
22. Capitol Collegiate Academy K-8	30. Leonardo da Vinci K-8	38. Sutter MS
23. Fern Bacon MS	31. Martin L. King Jr. K-8	39. Will C. Wood MS
24. Fr. Keith B. Kenny K-8	32. Oak Park Prep MS	
<b>ELEMENTARY SCHOOLS</b>		
40. Abraham Lincoln ES	56. Golden Empire ES	72. Pacific ES (K-6)
41. Bowling Green Charter Chacon Language & Science Academy K-6	57. H.W. Harkness ES (K-6)	73. Parkway ES
42. Bowling Green Charter McCoy Academy ES	58. Hollywood Park ES	74. Peter Burnett ES
43. Bret Harte ES (K-6)	59. Hubert H. Bancroft ES (K-6)	75. Phoebe Hearst ES
44. Caleb Greenwood IB World School ES (K-6)	60. Isador Cohen ES	76. Pony Express ES
45. Camellia Basic ES (K-6)	61. James W. Marshall ES	77. Sequoia ES
46. Capitol Heights Academy K-5	62. John Bidwell ES	78. St. HOPE Public School 7 ES
47. Caroline Wenzel ES	63. John Cabrillo ES	79. Susan B. Anthony ES
48. Cesar E. Chavez ES (4-6)	64. John D. Sloat ES (K-6)	80. Sutterville ES
49. Crocker/Riverside ES	65. Leataata Floyd ES	81. Tahoe ES (K-6)
50. David Lubin ES	66. Mark Twain ES	82. Theodore Judah ES (K-6)
51. Earl Warren ES (K-6)	67. Matsuyama ES	83. Washington ES (K-6)
52. Edward Kemble ES	68. New Joseph Bonnheim Community Charter ES	84. William Land ES
53. Elder Creek ES	69. Nicholas ES	85. Woodbine ES
54. Ethel I. Baker ES	70. O.W. Erlewine ES	86. Yav Pem Suab Academy ES
55. Ethel Phillips ES	71. Oak Ridge ES	
<b>OTHER SITES</b>		
87. Facilities	88. Transportation Yard/Warehouse	89. District Office
90. Maint. & Ops.		

## STANDARD SERVICES AGREEMENT

This Agreement (“Agreement”) is between Sacramento City Unified School District (“Client”), located at 5735 – 47<sup>th</sup> Avenue, Sacramento, CA 95824 and Aurora Environmental Services, Inc. (“Consultant”), located at 2199 Norse Drive, Suite B, Pleasant Hill, CA 94523.

### **TYPE OF AGREEMENT:**

**WHEREAS**, Consultant is in the business of providing environmental consulting, hazardous waste management and industrial hygiene services and is willing to provide Asbestos Hazard Emergency Response Act (AHERA) consulting services to the Client:

**WHEREAS**, Client desires to utilize Consultant’s services as provided for herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, the parties hereto agree as follows:

### **1.0 SCOPE OF WORK**

Consultant shall provide an Asbestos Hazard Emergency Response Act (AHERA) Triennial Inspection of district sites for the established fees in the attached proposal.

### **2.0 GENERAL TERMS AND CONDITIONS**

2.1 The general terms and conditions of this Agreement are set forth in Appendix A.

### **3.0 PERIOD OF PERFORMANCE**

3.1 The period of performance for this Agreement shall be for a period of one (1) fiscal year. This Agreement shall be effective September 17, 2021 through June 30, 2022.

### **4.0 FEES AND PAYMENT**

4.1 Fees will be in accordance with the rates listed in Aurora Environmental Services, Inc. proposal noted below for Asbestos Hazard Emergency Response Act (AHERA) Inspection Services. Such fees shall not exceed the fee for each fiscal year listed.

- Proposal P0839-A (2021-22 FY) - \$251,943

4.2 Payments terms are 30 days net.

### **5.0 NOTICE**

5.1 Any notice given by either party shall be in writing and shall be deemed given, three (3) days after deposited in the United States mail, postage prepaid, certified return receipt requested, or upon actual delivery to the other party at the following addresses:



**To Client:**

Sacramento City USD  
Ms. Keyshun Marshall  
5735 – 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**To Consultant:**

Aurora Environmental Services, Inc.  
Ms. Mabel Delgado  
150 Executive Park Blvd., Suite 4650  
San Francisco, CA 94134

**6.0 ENTIRE AGREEMENT**

6.1 Both parties acknowledge that they have read this Agreement, understand it, and agree to be bound by its terms and further agree that it is the entire agreement between parties hereto which supersedes all prior agreements, written or oral, relating to the subject matter hereof. No modification or waiver of any provision shall be binding unless in writing signed by the party against whom such modification or waiver is sought to be enforced.

**IN WITNESS WHEREOF**, Client and Consultant have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

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**FOR: CLIENT**

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**FOR: CONSULTANT**



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Rose Ramos, Chief Business Officer

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Mabel Delgado, President & CEO

September 17, 2021

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Date

---

Date

## APPENDIX A

### GENERAL TERMS & CONDITIONS

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#### 1. CONSULTANT'S RESPONSIBILITIES.

Consultant/Contractor ("Consultant") shall perform the Services utilizing the standard of care normally exercised by professional consulting firms in performing comparable services under similar conditions. CONSULTANT MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT.

2. **CLIENT'S RESPONSIBILITIES.** The Client shall provide to Consultant such data as may be reasonably available to Client and as may be required by Consultant to properly perform the Services. Client shall provide if required historical AHERA and lab reports, and current site drawings. Client shall provide site access at such times as may reasonably be required by Consultant and shall make timely payments in accordance with the terms of this Agreement.

To the extent Client has access to information relating to the Services to be performed, Client shall provide such information as is reasonably available and appropriate for the efficient performance of the Services ("Information"). Such Information includes, but is not limited to, available site history and the identification, location, quantity, concentration and character of known or suspected hazardous conditions, wastes or substances that are likely to pose a significant risk to human life, health, safety or to the environment. Contractor shall be entitled to rely upon the Information provided by the Client, the Client's agents, or from generally accepted sources, without independent verification except to the extent set forth herein and shall bear no liability arising from such reasonable reliance.

3. **COMMENCEMENT AND COMPLETION OF THE SERVICES.** The Services shall commence and shall be completed on the respective dates specified in this Agreement or, in the absence of such specification, as soon as good practice and due diligence reasonably permit.

4. **PROPRIETARY INFORMATION.** Proprietary confidential information ("Proprietary Information") developed or disclosed by either party under this Agreement shall be clearly labeled and identified as Proprietary Information by the disclosing party at the time of disclosure. When concurrent written identification of Proprietary Information is not feasible at the time of such disclosure, the disclosing party shall provide such identification in writing promptly thereafter. Oral communications pertaining to the Services shall be presumed to be Proprietary Information unless otherwise indicated by the disclosing party.

Proprietary Information shall not be disclosed to any other person except to those individuals who need access to such Proprietary Information as needed to ensure proper performance of the Services.

Neither party shall be liable for disclosure or use of Proprietary Information which: (1) is generally available to the public without breach of this Agreement; (2) is disclosed

with the prior written approval of the disclosing party; or (3) is required to be released by law or court order.

Each party shall return all Proprietary Information relating to this Agreement to the disclosing party upon request of the disclosing party or upon termination of this Agreement, whichever occurs first. Each party shall have the right to retain a copy of the Proprietary Information for its internal records and subject to the restrictions set forth in this Section. This Section shall survive termination of this Agreement.

5. **DELIVERABLES.** Upon payment in full for the Services, and unless otherwise stated herein, deliverables, analyses and reports developed under this Agreement ("Deliverables") shall be the property of the Client. The Consultant shall not disclose the Deliverables relating to the Services to a third party without the prior written authorization of the Client. Client shall be solely responsible for any disclosure of the Deliverables which may be required by law and agrees to indemnify and hold Consultant harmless for any loss resulting from Client's failure to make such disclosure. Where applicable law requires immediate disclosure by the Consultant, Consultant shall make its best efforts to give prior notice to Client. At Client's request and expense, Consultant will assist the Client in making such disclosures as may be required by law.

Notwithstanding the foregoing provisions of this Clause the Client acknowledges that in the course of its performance under the Contract the Consultant may use products, materials and methodologies proprietary to the Consultant, and the Client agrees that it shall have or obtain no rights in such proprietary products, materials and methodologies except pursuant to a separate written agreement (if any) executed by the parties.

Client shall indemnify Consultant against any liability related to Deliverables that have been changed without Consultant's written approval or have been used for a purpose not expressly authorized by Consultant in writing under this Agreement. Ownership in the Deliverables shall pass upon payment of the related invoice. Under no circumstances is the Client or anyone acting through, with, or on behalf of the Client, permitted to use any Deliverable (of other work product of consultant or its employees or subconsultants under this Agreement) in connection with any sale or offering for sale of securities, including without limitation stock, bonds, notes or any other instruments or transactions which call for investments, loans or other transfers of money to Client without Consultant's prior written authorization. Client will indemnify and hold harmless Consultant, its directors, officers, employees, agents and subconsultants from any loss, claim, suit, expenses or other cost (including attorneys and court costs and any other costs of investigation, defense and consulting) which may be incurred in connection with any violation of this provision.

**6. ACCEPTANCE.** Client shall have ten (10) days to reject all or part of each Deliverable. Each Deliverable, to the extent not rejected in writing by Client, shall be deemed accepted.

**7. PAYMENT TERMS.** Progress Invoices may be submitted upon completion of the first phase and are due within 30 days. Unpaid balances shall be subject to interest at the rate of 1% per month on the unpaid balance or the maximum rate permitted by law, whichever is less, starting 30 calendar days from the invoice date. Payments received will first be applied to accrued interest, with the balance to be applied to any unpaid fees. Timely payment is a material part of the consideration for the performance of the Services.

In the event that payment has not been made in accordance with the terms of this Agreement, in addition to any other remedy, which Consultant may have under law or equity, Consultant may stop work, and/or terminate this Agreement. Client shall indemnify Consultant for all reasonable cost, including actual attorney fees and related costs, necessary to obtain full and proper payment.

**8. FEES AND PROMPT PAYMENT DISCOUNT.** Fees shall not exceed \$251,943. Provided Client is in full compliance with all other terms of this Agreement, for contracts in excess of \$10,000, Client shall be entitled to a prompt payment discount of one percent (1%) of the amount of any invoice for which full payment is received within ten (10) calendar days from the date on the invoice.

**9. CONTRACT CEILING PRICE.** For time and material and unit price contracts with a contract ceiling, if at any time Consultant has reason to believe that an increase in such limitation will be necessary, it will give prior notice to that effect providing a written estimate to complete the Services and proposing a new limitation figure and giving appropriate supporting data so that Client may, at its sole discretion, increase such limitation by written modification to this Agreement.

Consultant shall not be required to perform the Services to the extent that such performance exceeds the ceiling price of this Agreement. In the event of a dispute relating to the contract ceiling price, such dispute shall be resolved in accordance with the Disputes clause of this Agreement.

**10. CURRENCY OF PAYMENT.** Unless otherwise set forth in this Agreement, all payments shall be in United States Dollars (\$US). Where exchange rates are involved, the rate of exchange between \$US and the other currency involved in the transaction shall be the rate of exchange as of the date of invoice. The date of each invoice shall be clearly marked on each invoice.

**11. LIMITATIONS OF LIABILITY.** In no event shall Consultant be liable for any incidental special or consequential damages whatsoever (including but not limited to lost profits or interruptions of business) arising out of or related to the services provided under this Agreement even if

advised of the possibility of such damages.

**12. HEALTH & SAFETY.** Client shall notify Consultant of any known or suspected hazards existing at any site where the Services are to be provided, including but not limited to hazardous waste or substances and underground utilities.

**13. CONFLICT OF INTEREST.** The Client acknowledges that the Consultant provides similar services for a broad range of other clients and agrees that Consultant shall be free to work for other clients in matters that do not involve the use of any Proprietary Information that has been disclosed by the Client under the terms of this Agreement or do not directly relate to the specific Services provided by the Consultant to the Client under this Agreement.

**14. TERMINATION.** This Agreement may be terminated in whole or in part by the Client in writing at any time during the period of performance due to lack of performance. Upon receipt of notice of termination or partial termination from Client, the Consultant shall immediately cease performance of the Services to the extent set forth in the termination notice and shall take all reasonable steps to minimize costs relating to such termination. Client shall pay for Services rendered through the date of termination, plus reasonable termination costs.

**15. FORCE MAJEURE.** Neither party shall be responsible for any delay or failure in performance, except obligations to make payments hereunder for work previously performed, to the extent that such delay or failure was caused by a force majeure event including Act of God, war, civil disturbance, governmental action, labor dispute unrelated to and without fault or negligence of the party claiming the force majeure event, computer virus or denial of access to the site or any other event beyond the reasonable control of the claiming party.

Performance under this Agreement shall resume promptly once the cause of delay or failure ceases and an equitable adjustment shall be made to the price and/or schedule of the Services including any mobilization or demobilization costs of Consultant.

**16. CHANGED CONDITIONS.** The discovery of any hazardous waste of substance, underground obstruction, underground utilities or other latent obstruction to the performance of the Services to the extent that such conditions are not the subject of the Services as defined in the Scope of Work, and to the extent that such conditions were not brought to the attention of the Consultant prior to execution of this Agreement, or any change in law that materially affects the obligations or rights of either party under this Agreement, shall constitute a materially different site condition entitling the Consultant to an equitable adjustment in the contract price, time of performance, or both, as appropriate or Consultant may terminate this Agreement as a result of such changes or conditions.

**17. CHANGES TO THE SERVICES.** The Client

may direct changes within the general Scope of Work. Upon notification of such direction, the Consultant shall prepare an estimate of the additional cost and time required, if any, to perform the change. Upon mutual written agreement in writing, Consultant shall perform the change and an equitable adjustment shall be made to the price and/or time schedule as appropriate.

**18. INSURANCE.** During the term of this Agreement, Consultant shall maintain the following insurance coverage and limits of liability.

a. Worker's Compensation Insurance within applicable statutory limits.

b. Employers Liability Insurance including occupational disease in an amount of \$1,000,000.

c. Commercial General Liability Insurance in an amount of \$1,000,000 per occurrence. This coverage shall include premises and operations, explosion, collapses, and underground hazards (XCU), products and operations, contractual, independent contractors, broad form property damage and bodily injury.

d. Comprehensive Automobile Liability Insurance for owned, hired, or non-owned vehicles in an amount of \$1,000,000.

e. Professional Liability, Errors & Omissions Insurance in an amount of \$1,000,000 occurrence/aggregate. This amount shall be increased to \$1,000,000 aggregate; provided, that Client has requested such increase in writing at the time of execution of this Agreement and Client agrees to pay an additional ten percent (10%) added to the Consultant's total fee for the Services.

f. Contractor's Pollution Liability in an amount of \$1,000,000

**19. DISPUTES.** Any dispute relating to this Agreement shall be submitted to a panel consisting of at least one representative of each party who shall have the authority to enter into an agreement to resolve the dispute. The panel shall meet for a maximum of three days. Should this dispute resolution be unsuccessful or if the panel has failed to meet within two (2) weeks of demand for such a meeting by either party the matter may be submitted by either party to arbitration and no written or oral representation made during the course of any panel proceeding or other settlement negotiations shall be deemed a party admission. The arbitration shall be conducted in accordance with the Arbitration Rules of the American Arbitration Association. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with the applicable law in any court having jurisdiction thereof.

**20. LITIGATION.** In the event that any litigation, proceeding, or claim (including any investigation which may be preliminary thereto) involving the Services performed by Consultant is commenced, Consultant shall furnish, if compelled by law or upon the reasonable request of Client,

such person or persons from Consultant's organization as are familiar with the matters embraced within the knowledge of Consultant's personnel to testify as witnesses and to provide Consultant's records and such other information and assistance in connection with such litigation, proceeding or claim (or investigation preliminary thereto). To the extent Consultant may be required, either by law or at the request of Client, to provide such testimony, records, information, or assistance, Client will reimburse Consultant for the reasonable value of its services at its then prevailing rate for comparable work, based on the time expended, and for Consultant's out-of-pocket expenses incurred in connection therewith in accordance with the provisions of this Agreement.

Attorney fees will be reimbursed to Consultant in the event that a contract dispute or conflict between Client and Consultant arises during or after the delivery of services for which the Consultant retains legal consul.

**21. INDEPENDENT CONTRACTOR.** The Consultant is an independent contractor and shall not be deemed to be an employee or agent of the Client. Consultant shall indemnify and hold Client harmless against all liability and loss resulting from Consultant's failure to pay all taxes and fees imposed by the government under employment insurance, social security and income tax laws with regard to Consultant's employees engaged in the performance of this Agreement.

**22. NON-SOLICITATION OF EMPLOYEES.** Neither party shall solicit for employment or hire the employees of the other party involved in the management or performance of the Services during the term of this Agreement and for one year thereafter.

**23. NONWAIVER.** No waiver of any breach of this Agreement shall operate as a waiver of any similar subsequent breach or any breach of any other provision of this Agreement.

**24. SEVERABILITY.** If any provision of this Agreement is held invalid by a court of competent jurisdiction, such provision shall be severed from this Agreement and to the extent possible, this Agreement shall continue without affect to the remaining provisions.

**25. ASSIGNMENT/SUBCONTRACTS.** Neither party may assign this Agreement without the written consent of the other party, which shall not unreasonably be withheld.

**26. DRAFTING PARTY.** Each party has reviewed this Agreement and any question of interpretation shall not be resolved by any rule of interpretation providing for interpretation against the drafting party. This Agreement shall be construed as though drafted by both parties.

**27. GOVERNING LAW.** The validity, enforceability and interpretation of this Agreement shall be determined and governed by the laws of the State of California and, where applicable by virtue of preemption,

under the laws of the United States of America.

**28. CAPTIONS.** The captions and headings of this agreement are intended for convenience and reference only, do not affect the construction or meaning of this agreement and further do not inform a party of the covenants, terms or conditions of this Agreement or give full notice thereof.

**29. ADDITIONAL INSTRUMENTS.** The parties agree to provide the other with any and all documents required to carry out any and all obligations in connection with the agreement as set forth herein.

**30. NO AGENCY.** Except as specifically set forth otherwise, it is agreed and understood that neither party hereto is, by this Agreement or anything herein contained, constituted or appointed agent or representative of the other for any purpose whatsoever, nor shall anything in this Agreement be deemed or construed as granting either party any right or authority to assume or to create any obligation, warranty or responsibility, express or implied, for or in behalf of the other.

**31. ORDER OF PRECEDENCE.** In the event of a conflict in the terms and conditions of this Agreement, the following order precedence shall apply:

- A. This Agreement
- D. The General Terms and Conditions (Appendix A)

**32. ENTIRE AGREEMENT.** The parties acknowledge that they have read this Agreement, understand it and agree to be bound by its terms. This Agreement supersedes all prior agreements, whether written or oral, relating to the subject matter hereto. No modification or change to this Agreement shall be binding unless such modification or change is in writing and signed by an authorized representative of each party.



**Crowe LLP**  
Independent Member Crowe Global  
400 Capitol Mall, Suite 1400  
Sacramento, CA 95814-4498  
Tel 916-441-1000  
Fax 916-441-1110  
[www.crowe.com](http://www.crowe.com)

February 11, 2021

Ms. Rose F. Ramos  
Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, California 95824

Dear Ms. Ramos:

This letter confirms the arrangements for Crowe LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Sacramento City Unified School District ("you", "your" or "Client"). The attached Crowe Engagement Terms, and any other attachments thereto, are integral parts of this letter, and such terms are incorporated herein.

#### AUDIT SERVICES

##### Our Responsibilities

We will audit and report on the financial statements of the Client for the year ending June 30, 2021.

We will audit and report on the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Client for the period(s) indicated.

In addition to our report on the financial statements, we plan to evaluate the presentation of the following supplementary information in relation to the financial statements as a whole, and to report on whether this supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

- Combining and Individual Fund Financial Statements and Schedules
- Organization
- Schedule of Average Daily Attendance
- Schedule of Instructional Time
- Schedule of Expenditures of Federal Awards
- Reconciliation of Unaudited Financial Report with Audited Financial Statements
- Schedule of First 5 Revenues and Expenditures

In addition to our report on the financial statements, we also plan to perform specified procedures in order to describe in our report whether the following required supplementary information is presented in accordance with applicable guidelines. However, we will not express an opinion or provide any assurance on this information due to our limited procedures.

- Management's Discussion and Analysis
- Budgetary Comparison Schedules
- Schedule of Changes in the Client's Total Other Postemployment Benefits (OPEB) Liability
- Schedule of the Client's Proportionate Share of the Net Pension Liability

- Schedule of Contributions

The document will also include the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

- Schedule of Financial Trends and Analysis - Unaudited

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud, and that we report on the Schedule of Expenditures of Federal Awards (as noted above), and on your compliance with laws and regulations and on its internal controls as required for a Single Audit. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount we believe would influence the financial statement users. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In making our risk assessments, we consider internal control relevant to the Client's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the Client's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We expect to issue a written report upon completion of our audit of the Client's financial statements. Our report will be addressed to the Board of Education of the Client. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph, or withdraw from the engagement.

In addition to our report on the financial statements and supplemental information, we plan to issue the following reports:

- Independent Auditor's Report on Compliance with State Laws and Regulations – The purpose of this report on compliance is solely to describe the scope of our testing of compliance with State Laws and

Regulations, and the results of that testing, based on the requirements of the State of California's *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* — The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Client's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.
- Independent Auditor's Report on Compliance for the First 5 Sacramento County Program and Report on Internal Control over Compliance in Accordance with a Program-Specific Audit – The purpose of this report on compliance is solely to describe the scope of our testing based on the requirements of the First 5 Sacramento County Program. Accordingly, this communication is not suitable for any other purpose.
- Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance -- The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

We will also perform tests of controls including testing underlying transactions, as required by the Uniform Guidance, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of your major federal awards programs. We will determine major programs in accordance with the Uniform Guidance. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any non-reportable conditions or other matters involving internal control, if any, as required by the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of your compliance with applicable laws, regulations, contracts and grants. However, because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. However, the objective of our audit of compliance relative to the financial statements will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion. We will advise you, however, of any matters of that nature that come to our attention, unless they are clearly inconsequential.

The Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether you have complied with certain provisions of laws, regulations, contracts and grants. Our procedures will consist of the applicable procedures described in the United States Office of Management and Budget (OMB) Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of your major programs. The purpose of our audit will be to express an opinion on your compliance with requirements applicable to major Federal award programs. Because an audit is designed to provide reasonable assurance, but not absolute assurance, the audit is not designed to detect immaterial violations or instances of noncompliance.

Our audit and work product are intended for the benefit and use of the Client only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.



The working papers for this engagement are the property of Crowe and constitute confidential information.

However, we may be requested to make certain working papers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to your oversight agency or grantors. The working papers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the working papers.

*Government Auditing Standards* require that we provide you with a copy of our most recent peer review report, which accompanies this letter.

### The Client's Responsibilities

The Client's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

The Client's management is also responsible for complying with applicable laws, regulations, contracts and grants and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings, which should be available for our review, and a corrective action plan.

Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings, which should be available for our review, and a corrective action plan.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, to safeguard assets, and to design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements and to devise policies to ensure that the Client complies with applicable laws and regulations.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the audit, and unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the Client, and their knowledge of any fraud or suspected fraud affecting the Client.

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements, and to the Client's compliance with the requirements of its

Federal programs. Management acknowledges the importance of management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of such information to our engagement, you agree to waive any claim against Crowe and its personnel for any liability and costs relating to or arising from any inaccuracy or incompleteness of information provided to us for purposes of this engagement.

Management is responsible for the preparation of the supplementary information identified above in accordance with the applicable criteria. As part of our audit process, we will request from management certain written representations regarding management's responsibilities in relation to the supplementary information presented, including but not limited to its fair presentation in accordance with the applicable criteria, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information. In addition, it is management's responsibility to include the auditor's report on supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. It is also management's responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by Client of the supplementary information and the auditor's report thereon.

Management is responsible for the preparation of the required supplementary information identified above in accordance with the applicable guidelines. We will request from management certain written representations regarding management's responsibilities in relation to the required supplementary information presented, including but not limited to whether it has been measured and presented in accordance with prescribed guidelines, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information.

At the conclusion of the engagement, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of thirty days after receipt of the auditor's reports or nine months after the end of the audit period.

## OTHER SERVICES

### Financial Statement Preparation

The Client will provide us with the necessary information to assist in the preparation of the draft financial statements including the notes thereto. We are relying on the Client to provide us with the detailed trial balance, note disclosure information and any other relevant report information in a timely fashion and ensure the data is complete and accurate. Management is solely responsible for the presentation of the financial statements.

### Preparation of the Schedule of Expenditure of Federal Awards

The Client will provide us with the necessary information to prepare the draft schedule of expenditure of federal awards including the notes thereto. We are relying on the Client to provide us with all information required by the Uniform Guidance for the schedule, notes and other relevant reporting information in a timely fashion and ensure the data is complete and accurate. Management is solely responsible for the presentation of the schedule of expenditures of federal awards.

### Recordkeeping Assistance

The Client will provide us with the necessary information to assist you in your recordkeeping. We will propose year end adjusting entries to management for your review and approval, including cash to accrual conversion entries. We are relying on the Client to provide us with the necessary information in a timely fashion and ensure the data is complete and accurate.

#### Data Collection Form input services

We will provide assistance in completing sections of the Data Collection Form (DCF) relative to its federal award programs pursuant to the requirements of Section §200.512 of the Uniform Guidance that are promulgated to be completed by the Client. While we may provide this data entry service and assist you in satisfying your electronic data communication requirements to the Federal Audit Clearinghouse, the completeness and accuracy of this information remains the responsibility of your management.

With respect to the above other services, we will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. In connection with performing the above other services, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

#### BOND OFFERINGS

With respect to any official statements issued by the Client with which Crowe is not involved, the official statement should indicate that the auditor is not involved with the contents of such official statement. The disclosure should read as:

“Crowe, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Crowe also has not performed any procedures relating to this official statement.”

#### FEES

Our fees, including out-of-pocket expenses, are outlined below. Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys' fees. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

Description of Services	Fee Amount
Audit of the Client's financial statements for the year ending June 30, 2021	\$135,000

The above fee assumes that the same number of federal programs will be subject to testing in the period ended June 30, 2021 as were tested in the prior year. Each additional program requiring testing above the number of programs tested in the preceding fiscal year will be billed at \$3,500 per program. We will invoice you as our services are rendered.

In accordance with the requirements of Education Code Section 14505, the District will not be required to pay the final 10% of this amount until the current year audit report has been accepted by the State Controller's Office.

The fees outlined above are based on certain assumptions. Those assumptions may be incorrect due to incomplete or inaccurate information provided, or circumstances may arise under which we must perform

additional work, which in either case will require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing service requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- Evidence of material weakness or significant deficiencies in internal controls
- Substantial increases in the number of significant deficiencies in internal controls
- Regulatory examination matters
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- New or unusual transactions
- Agreed-upon level of preparation and assistance from your personnel not provided
- Numerous revisions to your information
- Lack of availability of appropriate Client personnel during fieldwork.
- Additional audit procedures relating to the impact of COVID-19 on Client or additional regulatory requirements relating thereto.

Additionally, to accommodate requests to reschedule fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed upon deadlines could be impacted.

Due to such potential changes in circumstance, we reserve the right to revise our fees. However, if such a change in circumstances arises or if some other significant change occurs that causes our fees to exceed our estimate, we will advise management.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which Client agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to Client by Crowe.

The Client and Crowe agree that the Client may periodically request Crowe to provide additional services for accounting and reporting advice regarding completed transactions and potential or proposed transactions. The fees for such additional services will be based on Crowe's hourly billing rates plus expenses or as mutually agreed upon between the Client and Crowe.

To facilitate Crowe's presence at Client's premises, Client will provide Crowe with internet access while on Client's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on Client's premises. In the event Client does not provide Crowe with internet access while on Client's premises, Client will reimburse Crowe for the cost of internet access through other means while on Client's site.

#### MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance upon any Crowe deliverable.

Crowe will provide the services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between the parties relating to the services (or any reports, deliverables or other work product) covered by this Agreement. The engagement letter and any attachments (including without limitation the attached Crowe Engagement Terms) are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by each party. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter, and each party agrees that in entering this Agreement, it has not relied on any oral or written representations, statements or other information not contained in or incorporated into this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. Each party shall remain obligated to the other party under all provisions of this Agreement that expressly or by their nature extend beyond and survive the expiration or termination of this Agreement. If any provision (in whole or in part) of this Agreement is found unenforceable or invalid, this will not affect the remainder of the provision or any other provisions in this Agreement, all of which will continue in effect as if the stricken portion had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) of the executed Agreement or signature pages only (whether handwritten or electronic signature), will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This Agreement must be construed, governed, and interpreted under the laws of the State of California, without regard for choice of law principles.

\* \* \* \* \*

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign below and return one copy of this letter at your earliest convenience. Please contact us with any questions or concerns.

(Signature Page follows)

ACCEPTANCE

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions as stated.

IN WITNESS WHEREOF, Client and Crowe have duly executed this engagement letter effective the date first written above.

Crowe LLP and the Engagement Authorized Signer below are licensed or otherwise authorized by the California Board of Accountancy.

Sacramento City Unified School District

Crowe LLP

DocuSigned by:  
*Rose F. Ramos*  
CC6FE7C204D7402...

DocuSigned by:  
*Jeffrey Jensen*  
A4DD146890324EE...

Signature

Signature

Rose Ramos

Jeffrey A. Jensen

Printed Name

Printed Name

CBO

Partner

Title

Title

April 29, 2021

April 29, 2021

Date

Date

August 27, 2021

Ms. Rose F. Ramos  
Sacramento City Unified School District  
Sacramento, California

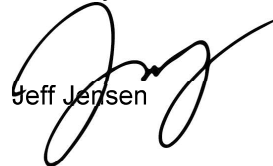
Dear Ms. Ramos:

As requested by Sacramento City Unified School District staff we have prepared the following change order to our agreement.

As we have informed you in our proposal and engagement letters, we use a formal change order process to ensure better communication in these instances. Thus, we have attached a detailed change order form. This form describes the reason for the change, as well as the anticipated impact on the scope, timing, quality, assigned responsibilities and/or fees.

Of course, if you have any questions, comments or suggested alternatives, we would welcome further discussion. Otherwise, please sign and return this form to me.

Cordially,



Jeff Jensen



## Crowe LLP Change Order Form

Client Name:  
**Sacramento City Unified School  
District**

Client Representative: **Rose F. Ramos**

Eng./Project Name: **Sacramento  
City Unified School District Audit  
of the June 30, 2021 Financial  
Statements**

Change Order Number: **1**

Crowe Representative: **Jeff Jensen**

Crowe Phone Number: **(916) 492-5162**

Date: **August 27, 2021**

Reason For Change: **Client requested Crowe to prepare for management's review and approval the GASB 34 cash to accrual conversion entries related to the fiscal year ended June 30, 2021**

Anticipated Change To Project:

Scope: **Addition of Crowe assistance to prepare for management's review and approval the GASB 34 cash to accrual conversion entries related to the fiscal year ended June 30, 2021**

Timing: **Unchanged**

Assigned Responsibilities: **Unchanged**

Fees: **\$4,500**

Other: **N/A**

**Acceptance By Client:**

Comments/Modifications:

Accepted by:

Acceptance Date:



Sacramento City Unified School District

1

February 16, 2021

February 16, 2021

Ms. Rose F. Ramos  
Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, California 95824

Dear Ms. Ramos:

This letter confirms the arrangements for Crowe LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Sacramento City Unified School District ("you", "your" or "Client"). The attached Crowe Engagement Terms, and any other attachments thereto, are integral parts of this letter, and such terms are incorporated herein.

### FINANCIAL AUDIT SERVICES

#### Our Responsibilities

We will audit and report on the financial statements of the Client's Measure R and Measure Q General Obligation Bond Activity for the year ending June 30, 2021.

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount we believe would influence the financial statement users. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In making our risk assessments, we consider internal control relevant to the Client's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the Client's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We expect to issue a written report upon completion of our audit of the Client's financial statements. Our report will be addressed to the Board of Education of the Client. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph, or withdraw from the engagement.

In addition to our report on the financial statements and supplemental information, we plan to issue the following reports:

- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* — The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Client's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of your compliance with applicable laws, regulations, contracts and grants. However, because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. However, the objective of our audit of compliance relative to the financial statements will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion. We will advise you, however, of any matters of that nature that come to our attention, unless they are clearly inconsequential.

## PERFORMANCE AUDIT SERVICES

### Our Responsibilities

We will conduct a performance audit on the Client's Measure R and Measure Q General Obligation Bond Activity for the year ending June 30, 2021. The objective of our Performance Audit will be to determine if the bond funds have been expended only on the specific projects listed in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

The objective of a performance audit is to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. Performance audits provide objective analysis so that management and those charged with governance and oversight can use the information to improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability. We will plan and perform the performance audit in accordance with performance audit standards contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material non-compliance may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the performance audit objectives.

In making our risk assessments, we consider internal control that is significant within the context of the audit objectives in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control significant within the context of the audit objectives

that we have identified during the audit. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

## FINANCIAL AND PERFORMANCE AUDIT SERVICES

### Our Responsibilities

Our audit and work product are intended for the benefit and use of the Client only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information.

However, we may be requested to make certain working papers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to your oversight agency or grantors. The working papers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the working papers.

*Government Auditing Standards* require that we provide you with a copy of our most recent peer review report, which accompanies this letter.

### The Client's Responsibilities

The Client's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

The Client's management is also responsible for complying with applicable laws, regulations, contracts and grants and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, to safeguard assets, and to design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the audit, and unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the Client, and their knowledge of any fraud or suspected fraud affecting the Client.

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements, and to the Client's compliance with the requirements of its Federal programs. Management acknowledges the importance of management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of such information to our engagement, you agree to waive any claim against Crowe and its personnel for any liability and costs relating to or arising from any inaccuracy or incompleteness of information provided to us for purposes of this engagement.

Management is responsible for the preparation of the supplementary information identified above in accordance with the applicable criteria. As part of our audit process, we will request from management certain written representations regarding management's responsibilities in relation to the supplementary information presented, including but not limited to its fair presentation in accordance with the applicable criteria, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information. In addition, it is management's responsibility to include the auditor's report on supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. It is also management's responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by Client of the supplementary information and the auditor's report thereon.

#### OTHER SERVICES

##### Financial Statement Preparation

The Client will provide us with the necessary information to assist in the preparation of the draft financial statements including the notes thereto. We are relying on the Client to provide us with the detailed trial balance, note disclosure information and any other relevant report information in a timely fashion and ensure the data is complete and accurate. Management is solely responsible for the presentation of the financial statements.

##### Recordkeeping Assistance

The Client will provide us with the necessary information to assist you in your recordkeeping. We will propose year end adjusting entries to management for your review and approval, including cash to accrual conversion entries. We are relying on the Client to provide us with the necessary information in a timely fashion and ensure the data is complete and accurate.

With respect to the above other services, we will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. In connection with performing the above other services, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

#### FEES

Our fees, including out-of-pocket expenses, are outlined below. Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to

waive at our sole discretion, plus costs of collection including reasonable attorneys' fees. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

<b>Description of Services</b>	<b>Fee Amount</b>
Financial Statement and Performance Audit of Measure R General Obligation Bond Activity for the year ending June 30, 2021	\$13,500
Financial Statement and Performance Audit of Measure Q General Obligation Bond Activity for the year ending June 30, 2021	\$13,500
Total:	\$27,000

We will invoice you as our services are rendered.

The fees outlined above are based on certain assumptions. Those assumptions may be incorrect due to incomplete or inaccurate information provided, or circumstances may arise under which we must perform additional work, which in either case will require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing service requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- Evidence of material weakness or significant deficiencies in internal controls
- Substantial increases in the number of significant deficiencies in internal controls
- Regulatory examination matters
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- New or unusual transactions
- Agreed-upon level of preparation and assistance from your personnel not provided
- Numerous revisions to your information
- Lack of availability of appropriate Client personnel during fieldwork.
- Additional audit procedures relating to the impact of COVID-19 on Client or additional regulatory requirements relating thereto.

Additionally, to accommodate requests to reschedule fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed upon deadlines could be impacted.

Due to such potential changes in circumstance, we reserve the right to revise our fees. However, if such a change in circumstances arises or if some other significant change occurs that causes our fees to exceed our estimate, we will advise management.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which Client agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to Client by Crowe.

The Client and Crowe agree that the Client may periodically request Crowe to provide additional services for accounting and reporting advice regarding completed transactions and potential or proposed transactions. The fees for such additional services will be based on Crowe's hourly billing rates plus expenses or as mutually agreed upon between the Client and Crowe.

To facilitate Crowe's presence at Client's premises, Client will provide Crowe with internet access while on Client's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on Client's premises. In the event Client does not provide Crowe with internet access while on Client's premises, Client will reimburse Crowe for the cost of internet access through other means while on Client's site.

#### MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance upon any Crowe deliverable.

Crowe will provide the services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between the parties relating to the services (or any reports, deliverables or other work product) covered by this Agreement. The engagement letter and any attachments (including without limitation the attached Crowe Engagement Terms) are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by each party. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter, and each party agrees that in entering this Agreement, it has not relied on any oral or written representations, statements or other information not contained in or incorporated into this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. Each party shall remain obligated to the other party under all provisions of this Agreement that expressly or by their nature extend beyond and survive the expiration or termination of this Agreement. If any provision (in whole or in part) of this Agreement is found unenforceable or invalid, this will not affect the remainder of the provision or any other provisions in this Agreement, all of which will continue in effect as if the stricken portion had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) of the executed Agreement or signature pages only (whether handwritten or electronic signature), will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This Agreement must be construed, governed, and interpreted under the laws of the State of Illinois, without regard for choice of law principles.

Sacramento City Unified School District

7

February 16, 2021

\* \* \* \* \*

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign below and return one copy of this letter at your earliest convenience. Please contact us with any questions or concerns.

(Signature Page follows)

ACCEPTANCE

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions as stated.

IN WITNESS WHEREOF, Client and Crowe have duly executed this engagement letter effective the date first written above.

Crowe LLP and the Engagement Authorized Signer below are licensed or otherwise authorized by the California Board of Accountancy.

Sacramento City Unified School District

Crowe LLP

DocuSigned by:  
*Rose F. Ramos*  
CC6FE7C204D7402...

DocuSigned by:  
*Jeffrey Jensen*  
A4DD146890324EE...

Signature

Signature

Rose Ramos

Jeffrey A. Jensen

Printed Name

Printed Name

CBO

Partner

Title

Title

March 4, 2021

March 4, 2021

Date

Date



### **Crowe Engagement Terms**

Crowe wants Client to understand the terms under which Crowe provides its services to Client and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to Client (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Any advice provided by Crowe is not intended to be, and is not, investment advice.

**CLIENT'S ASSISTANCE** – For Crowe to provide Services effectively and efficiently, Client agrees to provide Crowe timely with information requested and to make available to Crowe any personnel, systems, premises, records, or other information as reasonably requested by Crowe to perform the Services. Access to such personnel and information are key elements for Crowe's successful completion of Services and determination of fees. If for any reason this does not occur, a revised fee to reflect additional time or resources required by Crowe will be mutually agreed. Client agrees Crowe will have no responsibility for any delays related to a delay in providing such information to Crowe. Such information will be accurate and complete, and Client will inform Crowe of all significant tax, accounting and financial reporting matters of which Client is aware.

**PROFESSIONAL STANDARDS** – As a regulated professional services firm, Crowe must follow professional standards when applicable, including the Code of Professional Conduct of the American Institute of Certified Public Accountants ("AICPA"). Thus, if circumstances arise that, in Crowe's professional judgment, prevent it from completing the engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product or terminating the engagement.

**REPORTS** – Any information, advice, recommendations or other content of any memoranda, reports, deliverables, work product, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than Client's original information, are for Client's internal use only, consistent with the purpose of the Services. Client will not rely on any draft Report. Unless required by an audit or other attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

**CONFIDENTIALITY** – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor Client may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Client use of any Crowe work product will be limited to its stated purpose and to Client business use only. However, Client and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

**THIRD PARTY PROVIDER** – Crowe may use third-party providers or engage subcontractors in providing Services to Client or for internal, administrative, or regulatory compliance purposes. Third-party providers or subcontractors may include Crowe LLP subsidiaries, Crowe Global member firms, or other third-party providers or subcontractors, in each case within or outside of the United States (each, a "Crowe Subcontractor"). Client agrees Crowe may share Client confidential information with Crowe Subcontractors. If Crowe uses a Crowe Subcontractor, Crowe will be solely responsible for the provision of Services (including those provided by Crowe Subcontractors) and for the protection of Client's confidential information. The limitations on Client's remedies vis-à-vis Crowe, in this Agreement will also apply to any Crowe Subcontractors. Client will bring any claim for a violation of the obligations in this Agreement only against Crowe, and Crowe Subcontractors will have no liability or obligations to Client arising out of this Agreement.

**CLIENT-REQUIRED CLOUD USAGE** – If Client requests that Crowe access files, documents or other information in a cloud-based or web-accessed hosting service or other third-party system accessed via the internet, including, without limitation iCloud, Dropbox, Google Docs, Google Drive, a data room hosted by a third party, or a similar service or website (collectively, “Cloud Storage”), Client will confirm with any third parties assisting with or hosting the Cloud Storage that either such third party or Client (and not Crowe) is responsible for complying with all applicable laws relating to the Cloud Storage and any information contained in the Cloud Storage, providing Crowe access to the information in the Cloud Storage, and protecting the information in the Cloud Storage from any unauthorized access, including without limitation unauthorized access to the information when in transit to or from the Cloud Storage. Client represents that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with such access complies with all applicable laws, regulations, and duties owed to third parties.

**DATA PROTECTION** – If Crowe holds or uses Client information that can be linked to specific individuals who are Client’s customers (“Personal Data”), Crowe will treat it as confidential and comply with applicable US state and federal law and professional regulations (including, for financial institution clients, the objectives of the Interagency Guidelines Establishing Information Security Standards) in disclosing or using such information to carry out the Services. The parties acknowledge and understand that while Crowe is a service provider as defined by the California Consumer Privacy Act of 2018 and processes Client information pursuant to this Agreement, Crowe retains its independence as required by applicable law and professional standards for purposes of providing attest services and other services. Crowe will not (1) sell Personal Data to a third party, or (2) retain, use or disclose Personal Data for any purpose other than for (a) performing the Services and its obligations on this Agreement, (b) as otherwise set forth in this Agreement, (c) to detect security incidents and protect against fraud or illegal activity, (d) to enhance and develop our products and services, including through machine learning and other similar methods and (e) as necessary to comply with applicable law or professional standards. Crowe has implemented and will maintain physical, electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the “Safeguards”). Client represents (i) that it has the authority to provide the Personal Data to Crowe in connection with the Services, (ii) that Client has processed and provided the Personal Data to Crowe in accordance with applicable law, and (iii) will limit the Personal Data provided to Crowe to Personal Data necessary to perform the Services. To provide the Services, Client may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers, or other data that, if disclosed without authorization, would trigger notification requirements under applicable law (“Restricted Personal Data”). In the event Client provides Crowe access to Restricted Personal Data, Client will consult with Crowe on appropriate measures (consistent with legal requirements and professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, using encryption when transferring it to Crowe, or providing it to Crowe only during on-site review on Client’s site. Client will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Otherwise, Client and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement. Crowe will reasonably cooperate with Client in responding to or addressing any request from a consumer or data subject, a data privacy authority with jurisdiction, or the Client, as necessary to enable Client to comply with its obligations under applicable data protection laws and to the extent related to Personal Data. Client will reimburse Crowe for any out-of-pocket expenses and professional time (at Crowe’s then-current hourly rates) incurred in connection with providing such cooperation. Client will provide prompt written notice to Crowe (with sufficient detailed instructions) of any request or other act that is required to be performed by Crowe. As appropriate, Crowe will promptly delete or procure the deletion of the Personal Data, after the cessation of any Services involving the processing of Client’s Personal Data, or otherwise aggregate or de-identify the Personal Data in such a way as to reasonably prevent reidentification. Notwithstanding the forgoing, Crowe may retain a copy of the Personal Data as permitted by applicable law or professional standards, provided that such Personal Data remain subject to the terms of this Agreement. If Crowe uses a third-party provider, Crowe will include terms substantially similar to those set forth in this Data Protection Paragraph in an agreement with such provider.

**GENERAL DATA PROTECTION REGULATION COMPLIANCE** – If and to the extent that Client provides personal data to Crowe subject to the European Union General Data Protection Regulation (“GDPR”), then in addition to the requirements of the above Data Protection section, this section will apply to such personal data (“EU Personal Data”). The parties agree that for purposes of processing the EU Personal Data, (a) Client will be the “Data Controller” as defined by the GDPR, meaning the organization that determines the purposes and means of processing the EU Personal Data; (b) Crowe will be the “Data Processor” as defined by GDPR, meaning the organization that processes the EU Personal Data on behalf of and under the instructions of the Data Controller; or (c) the parties will be classified as otherwise designated by a supervisory authority with jurisdiction. Client and Crowe each agree to comply with the GDPR requirements applicable to its respective role. Crowe has implemented and will maintain technical and organizational security safeguards reasonably designed to protect the security, confidentiality and integrity of the EU Personal Data. Client represents it has secured all required rights and authority, including consents and notices, to provide such EU Personal Data to Crowe, including without limitation authority to transfer such EU Personal Data to the U.S. or other applicable Country or otherwise make the EU Personal Data available to Crowe, for the duration of and purpose of Crowe providing the Services. The types of EU Personal Data to be processed include name, contact information, title, and other EU Personal Data that is transferred to Crowe in connection with the Services. The EU Personal Data relates to the data subject categories of individuals connected to Client, Client customers, Client vendors, and Client affiliates or subsidiaries (“Data Subjects”). Crowe will process the EU Personal Data for the following purpose: (x) to provide the Services in accordance with this Agreement, (y) to comply with other documented reasonable instructions provided by Client, and (z) to comply with applicable law. In the event of a Crowe breach incident in connection with EU Personal Data in the custody or control of Crowe, Crowe will promptly notify Client upon knowledge that a breach incident has occurred. Client has instructed Crowe not to contact any Data Subjects directly, unless required by applicable law. In the event that a supervisory authority with jurisdiction makes the determination that Crowe is a data controller, Client will reasonably cooperate with Crowe to enable Crowe to comply with its obligations under GDPR.

**INTELLECTUAL PROPERTY** - Any Deliverables, Works, Inventions, working papers, or other work product conceived, made or created by Crowe in rendering the Services under this Agreement (“Work Product”), and all intellectual property rights in such Work Product will be owned exclusively by Crowe. Further, Crowe will retain exclusive ownership or control of all intellectual property rights in any ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, systems, Reports, or other know-how that it develops, owns or licenses in connection with this Agreement (“Materials”). The foregoing ownership will be without any duty of accounting.

**DATA USAGE AND AGGREGATIONS** - Client hereby acknowledges and agrees that Crowe may, in its discretion, use any Client information or data provided to Crowe to improve Crowe services and Materials, including without limitation developing new Crowe services and software or other products. Client also agrees that Crowe may, in its discretion, aggregate Client content and data with content and data from other clients, other sources, or third parties (“Data Aggregations”) for purposes including, without limitation, product and service development, commercialization, industry benchmarking, or quality improvement initiatives. Prior to, and as a precondition for, disclosing Data Aggregations to other Crowe customers or prospects, Crowe will anonymize any Client data or information in a manner sufficient to prevent such other customer or prospect from identifying Client or individuals who are Client customers. All Data Aggregations will be the sole and exclusive property of Crowe.

**LEGAL AND REGULATORY CHANGE** – Crowe may periodically communicate to Client changes in laws, rules or regulations. However, Client has not engaged Crowe, and Crowe does not undertake an obligation, to advise Client of changes in (a) laws, rules, regulations, industry or market conditions, or (b) Client’s own business practices or other circumstances (except to the extent required by professional standards). The scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change Client’s requirements or the scope of the Services, Crowe’s fees will be modified to a mutually agreed amount to reflect the changed level of Crowe’s effort.

**PUBLICATION** – Client agrees to obtain Crowe’s specific permission before using any Report or Crowe work product or Crowe’s firm’s name in a published document, and Client agrees to submit to Crowe copies of such documents to obtain Crowe’s permission before they are filed or published.

**CLIENT REFERENCE** – From time to time Crowe is requested by prospective clients to provide references for Crowe service offerings. Client agrees that Crowe may use Client’s name and generally describe the nature of Crowe’s engagement(s) with Client in marketing to prospects, and Crowe may also provide prospects with contact information for Client personnel familiar with Crowe’s Services.

**NO PUNITIVE OR CONSEQUENTIAL DAMAGES** – Any liability of Crowe will not include any consequential, special, incidental, indirect, punitive, or exemplary damages or loss, nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

**LIMIT OF LIABILITY** – Except where it is judicially determined that Crowe performed its Services with recklessness or willful misconduct, Crowe’s liability will not exceed fees paid by Client to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limit of liability will apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including, without limitation, to claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limit of liability will also apply after this Agreement.

**INDEMNIFICATION FOR THIRD-PARTY CLAIMS** – In the event of a legal proceeding or other claim brought against Crowe by a third party, except where it is judicially determined that Crowe performed Services with recklessness or willful misconduct, Client agrees to indemnify and hold harmless Crowe and its personnel against all costs, fees, expenses, damages and liabilities, including attorney fees and any other fees or defense costs, associated with such third-party claim, relating to or arising from any Services performed or work product provided by Crowe that Client uses or discloses to others or this engagement generally. This indemnification is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim, liability, or damages asserted, including, without limitation, to claims, liability or damages based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This indemnification will also apply after termination of this Agreement.

**NO TRANSFER OR ASSIGNMENT OF CLAIMS** – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

**TIME LIMIT ON CLAIMS** – In no event will any action against Crowe, arising from or relating to this engagement letter or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) two (2) years after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

**RESPONSE TO LEGAL PROCESS** – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to Client or Crowe’s Services, and Crowe is not named as a party in the applicable proceeding, then Client will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

**MEDIATION** – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between Client or any of Client’s affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, Client and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Chicago, Illinois.

JURY TRIAL WAIVER – FOR ALL DISPUTES RELATING TO OR ARISING BETWEEN THE PARTIES, THE PARTIES AGREE TO WAIVE A TRIAL BY JURY TO FACILITATE JUDICIAL RESOLUTION AND TO SAVE TIME AND EXPENSE. EACH PARTY AGREES IT HAS HAD THE OPPORTUNITY TO HAVE ITS LEGAL COUNSEL REVIEW THIS WAIVER. THIS WAIVER IS IRREVOCABLE, MAY NOT BE MODIFIED EITHER ORALLY OR IN WRITING, AND APPLIES TO ANY SUBSEQUENT AMENDMENTS, RENEWALS, OR MODIFICATIONS TO THIS AGREEMENT. IN THE EVENT OF LITIGATION, THIS AGREEMENT MAY BE FILED AS WRITTEN CONSENT TO A BENCH TRIAL WITHOUT A JURY. HOWEVER, AND NOTWITHSTANDING THE FOREGOING, IF ANY COURT RULES OR FINDS THIS JURY TRIAL WAIVER TO BE UNENFORCEABLE AND INEFFECTIVE IN WAIVING A JURY, THEN ANY DISPUTE RELATING TO OR ARISING FROM THIS ENGAGEMENT OR THE PARTIES' RELATIONSHIP GENERALLY WILL BE RESOLVED BY ARBITRATION AS SET FORTH IN THE PARAGRAPH BELOW REGARDING "ARBITRATION."

ARBITRATION – If any court rules or finds that the JURY TRIAL WAIVER section is not enforceable, then any dispute between the parties relating to or arising from this Agreement or the parties' relationship generally will be settled by binding arbitration in Chicago, Illinois (or a location agreed in writing by the parties). Any issues concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of this Section, will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). Regardless of the amount in controversy, the arbitration will be administered by JAMS, Inc. ("JAMS"), pursuant to its Streamlined Arbitration Rules & Procedures or such other rules or procedures as the parties may agree in writing. In the event of a conflict between those rules and this Agreement, this Agreement will control. The parties may alter each of these rules by written agreement. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of initiating the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by JAMS. Discovery will be permitted only as authorized by the arbitrator(s), and as a rule, the arbitrator(s) will not permit discovery except upon a showing of substantial need by a party. To the extent the arbitrator(s) permit discovery as to liability, the arbitrator(s) will also permit discovery as to causation, reliance, and damages. The arbitrator(s) will not permit a party to take more than six depositions, and no depositions may exceed five hours. The arbitrator(s) will have no power to make an award inconsistent with this Agreement. The arbitrator(s) will rule on a summary basis where possible, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the initiation of arbitration, or less, and the hearing must be held on continuous business days until concluded. The hearing must be concluded within ten (10) business days absent written agreement by the parties to the contrary. The time limits in this section are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. Any prior agreement regarding arbitration entered by the parties is replaced and superseded by this agreement. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NOTIFICATION OF NON-LICENSEE OWNERSHIP (For California Engagements) – Crowe ("the Firm") and certain owners of the Firm are licensed by the California State Board of Accountancy. However, the Firm has owners not licensed by the California State Board of Accountancy who may provide Services

under this agreement. If Client has any questions regarding licensure of the personnel performing Services under this engagement, please do not hesitate to contact Crowe.

**NON-SOLICITATION** – Each party acknowledges that it has invested substantially in recruiting, training and developing the personnel who render services with respect to the material aspects of the engagement (“Key Personnel”). The parties acknowledge that Key Personnel have knowledge of trade secrets or confidential information of their employers that may be of substantial benefit to the other party. The parties acknowledge that each business would be materially harmed if the other party was able to directly employ Key Personnel. Therefore, the parties agree that during the period of this Agreement and for one (1) year after its expiration or termination, neither party will solicit Key Personnel of the other party for employment or hire the Key Personnel of the other party without that party’s written consent unless hiring or engaging party pays to the other party a fee equal to the hired or engaged Key Personnel’s compensation for the prior twelve-month period with the other party.

**CROWE AND EQUAL OPPORTUNITY** – Crowe abides by the principles of equal employment opportunity, including without limitation the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability. Crowe also abides by 29 CFR Part 471, Appendix A to Subpart A. The parties agree that the notice in this paragraph does not create any enforceable rights for any firm, organization, or individual.

**CROWE GLOBAL NETWORK** – Crowe LLP and its subsidiaries are independent members of Crowe Global, a Swiss organization. “Crowe” is the brand used by the Crowe Global network and its member firms, but it is not a worldwide partnership. Crowe Global and each of its members are separate and independent legal entities and do not obligate each other. Crowe LLP and its subsidiaries are not responsible or liable for any acts or omissions of Crowe Global or any other Crowe Global members, and Crowe LLP and its subsidiaries specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Global or any other Crowe Global member. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Crowe LLP or any other member. Crowe Global and its other members are not responsible or liable for any acts or omissions of Crowe LLP and its subsidiaries and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe LLP and its subsidiaries. Visit [www.crowe.com/disclosure](http://www.crowe.com/disclosure) for more information about Crowe LLP, its subsidiaries, and Crowe Global.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1b

**Meeting Date:** October 21, 2021

**Subject:** Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated October 21, 2021
2. Classified Personnel Transactions Dated October 21, 2021

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**Attachment 1: CERTIFICATED 10/21/2021**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
ALAMILLO	BONNIE	B	Teacher, Spec Ed	SAM BRANNAN MIDDLE SCHOOL	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
BEAUSHAW	HEATHER	B	Teacher, Elementary	ETHEL I. BAKER ELEMENTARY	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
BIONDI	THOMAS	B	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
DIAZ	MARIELA	B	Teacher, Elementary	EDWARD KEMBLE ELEMENTARY	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
GROSSMAN	AARON	0	Teacher, High School	NEW TECH	8/26/2021	6/30/2022	EMPLOY PROB 8/26/21
HAMAKAWA	CORRYN	B	Teacher, Elementary	CAPITAL CITY SCHOOL	9/24/2021	6/30/2022	EMPLOY PROB 9/24/21
HAMEL	DANIELLE	B	Teacher, Elementary	CAPITAL CITY SCHOOL	9/20/2021	6/30/2022	EMPLOY PROB 9/20/21
HOLT	JASON	0	Teacher, Resource, Special Ed.	THEODORE JUDAH ELEMENTARY	9/13/2021	6/30/2022	EMPLOY PROB 9/13/21
JAMES	ALEXANDRIA	B	Teacher, Elementary	ETHEL PHILLIPS ELEMENTARY	9/22/2021	6/30/2022	EMPLOY PROB 9/22/21
KIM	MINNIE	B	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
KWAK	HUI JOON	B	School Nurse	HEALTH SERVICES	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
LANDRY	BLAKE	B	Teacher, High School	NEW TECH	8/5/2021	6/30/2022	EMPLOY PROB 1 8/5/21
LEE	JENNIFER	0	Teacher, K-8	GENEVIEVE DIDION ELEMENTARY	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
MORENO	BELEN	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
OATES II	RONNIE	B	Teacher, High School, Contin.	AMERICAN LEGION HIGH SCHOOL	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
ORTIZ-CORTES	EDUARDO	B	Teacher, Middle School	KIT CARSON INTL ACADEMY	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
PHU	REBECCA	B	School Psychologist	SPECIAL EDUCATION DEPARTMENT	9/20/2021	6/30/2022	EMPLOY PROB 9/20/21
RICHINA	LINDSAY	B	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
SANTOS	TIFFANY	B	Teacher, High School	ROSEMONT HIGH SCHOOL	9/24/2021	6/30/2022	EMPLOY PROB 9/24/21
SCHEELINE	SARAH	B	Prncipl, Elementary School	H.W. HARKNESS ELEMENTARY	9/20/2021	6/30/2022	EMLPOY PROB 9/20/21
SESSA	JOHN	B	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	9/20/2021	6/30/2022	EMPLOY PROB 9/20/21
VALDES	JUAN	B	Assistant Principal, High Sch	C. K. McCLATCHY HIGH SCHOOL	9/13/2021	6/30/2022	EMPLOY PROB 9/13/21
VERSHER	ELYSSE	B	Assistant Principal, High Sch	WEST CAMPUS	9/17/2021	6/30/2022	EMPLOY PROB 9/17/21
<b>LEAVES</b>							
CENTENO	JORLINIS	0	Teacher, High School	CAPITAL CITY SCHOOL	9/22/2021	6/30/2022	LOA RTN (UNPD) ADMIN 9/22/21
KHANG	NANCY	A	Teacher, K-8	JOHN H. STILL - K-8	10/4/2021	11/14/2021	LOA (PD) 10/4/21-11/14/21
KLEIN	TERUKO	A	Teacher, Resource, Special Ed.	ROSA PARKS MIDDLE SCHOOL	8/31/2021	11/30/2021	LOA (PD) FMLA/CFRA 8/31/21-11/30/21
PECK	STACI	A	Teacher, Elementary	LEATAATA FLOYD ELEMENTARY	9/17/2021	6/30/2022	LOA ADMIN (PD) 9/17/21-6/30/22
PETERSON	JACQUELYN	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	9/1/2021	11/30/2021	LOA (PD) FMLA/CFRA 9/1-11/30/21
SMITH	MARIA	A	Teacher, Resource, Special Ed.	GEO WASHINGTON CARVER	8/31/2021	12/1/2021	LOA (PD) FMLA/CFRA 8/31/21-12/1/21
SMITH	MARIA	A	Teacher, Resource, Special Ed.	GEO WASHINGTON CARVER	12/2/2021	12/31/2021	LOA (PD) 12/2/21-12/31/21
ZARBACK	MELANIE	A	Teacher, Elementary	A. M. WINN - K-8	9/21/2021	11/29/2021	LOA (PD) FMLA/CFR 9/21-11/29/21
<b>RE-ASSIGN/STATUS CHANGE</b>							
AVELAR	ANGELA	A	Counselor, High School	JOHN F. KENNEDY HIGH SCHOOL	9/13/2021	6/30/2022	STCHG 9/13/21
CALLMAN	MATTHEW	B	Coord Curr & Instr - Science	CURRICULUM & PROF DEVELOP	9/15/2021	6/30/2022	REA/STCHG 9/15/21
DAMIANO	RACHEL	C	Teacher, Spec Ed	ENGINEERING AND SCIENCES HS	7/1/2021	6/30/2022	REA 7/1/21
GO	KACIE	A	Teacher, High School	ENGINEERING AND SCIENCES HS	7/1/2021	6/30/2022	STCHG 7/1/21
HANSON	ERIN	B	Asst Supt, Curr & Instruction	CURRICULUM & PROF DEVELOP	8/16/2021	6/30/2022	AMEND STCHG 8/16/2021
HENDERSON KOBELT	LA NIECIA	B	Prncpl, New Innovative Sm HS	GEO WASHINGTON CARVER	9/3/2021	6/30/2022	REA/STCHG 9/3/21
HOLMES	CURTIS	B	Assistant Principal, Middle Sc	ALBERT EINSTEIN MIDDLE SCHOOL	8/20/2021	6/30/2022	REA/STCHG 8/20/21
JORDAN	CRISTINA	A	Librarian, Middle School	KIT CARSON INTL ACADEMY	7/1/2021	6/30/2022	STCHG 7/1/21
KEANE	DENNIS	B	Site Instruction Coordinator	BOWLING GREEN ELEMENTARY	9/17/2021	6/30/2022	REA/STCHG 9/17/21
LOPEZ	MIGUEL	C	Counselor, High School	ENGINEERING AND SCIENCES HS	7/1/2021	6/30/2022	STCHG 7/1/21
PEREZ	MIRNA	A	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	7/1/2021	6/30/2022	STCHG 7/1/21
RHODES	ANDREW	B	Teacher, Resource, Special Ed.	KIT CARSON INTL ACADEMY	7/1/2021	6/30/2022	STCHG 7/1/21
STOCKDALE	LUTISHA	B	Principal, Middle School	KIT CARSON INTL ACADEMY	9/2/2021	6/30/2022	REA/STCHG 9/2/21
VUE	MAI	A	Counselor, High School	JOHN F. KENNEDY HIGH SCHOOL	7/1/2021	6/30/2022	STCHG 7/1/21
WILEY	DIANNE	B	Asst Prncpl, Supt Prty(Mid)	WILL C. WOOD MIDDLE SCHOOL	9/27/2021	6/30/2022	REA/STCHG 9/27/21
<b>SEPARATE / RESIGN / RETIRE</b>							



NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
ABRAM	RUBY	A	Teacher, Resource, Special Ed.	ROSA PARKS MIDDLE SCHOOL	7/1/2021	9/3/2021	AMEND SEP/RETIRE 9/3/21
BOHMAN	PATRICK	B	Assistant Principal, Middle Sc	ENGINEERING AND SCIENCES HS	1/14/2021	6/30/2021	SEP/TERM 6/30/21
GREENE	ROBERT	R	Teacher, High School	CAREER & TECHNICAL PREPARATION	7/1/2021	8/29/2021	SEP/RESIGN 8/29/21
NICHOLLS	TONIETTA	A	Teacher, Elementary	FATHER K.B. KENNY - K-8	7/1/2021	8/29/2021	SEP/RESIGN 8/29/21
POULTON	COURTNEY	A	Teacher, Elementary	ETHEL PHILLIPS ELEMENTARY	7/1/2021	9/21/2021	SEP/RESIGN 9/21/21

**TRANSFER**

BATTS	DAVID	C	Teacher, Resource, Special Ed.	ALBERT EINSTEIN MIDDLE SCHOOL	7/1/2021	6/30/2022	TR 7/1/21
BYRNES	STEPHANIE	A	Teacher, High School	CAREER & TECHNICAL PREPARATION	7/1/2021	6/30/2022	TR 7/1/21
SPILMAN	JANET	A	Counselor, Middle School	CALIFORNIA MIDDLE SCHOOL	7/1/2021	6/30/2022	TR 7/1/21
STEWART	CINDEE	A	Teacher, Elementary	CAPITAL CITY SCHOOL	9/8/2021	6/30/2022	TR 9/8/21
STINSON	LISA	A	Teacher, Elementary	CAPITAL CITY SCHOOL	9/13/2021	6/30/2022	TR 9/13/21
TAYLOR	VANESSA	A	Counselor, High School	JOHN F. KENNEDY HIGH SCHOOL	7/1/2021	6/30/2022	TR 7/1/21
WATSON	MYLA	A	Teacher, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	9/2/2021	6/30/2022	TR 9/2/21
WILLIAMS	ENA	A	Teacher, Elementary	CAPITAL CITY SCHOOL	9/27/2021	6/30/2022	TR 9/27/21
YAANGH	STACY	A	Teacher, Elementary	CAPITAL CITY SCHOOL	9/13/2021	6/30/2022	TR 9/13/21

**Attachment 2: CLASSIFIED 10/21/2021**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
AGUAYO MAGANA	RICHARD	B	Custodian	WILL C. WOOD MIDDLE SCHOOL	8/23/2021	6/30/2022	EMPLOY PROB 8/23/21
AITCHISON	AMELIA	B	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
ALCALA	NAVIL	B	Clerk II	HOLLYWOOD PARK ELEMENTARY	9/30/2021	6/30/2022	REEMPLY PROB 9/30/21
AMENEYRO	EDUARDO	B	Noon Duty	BOWLING GREEN ELEMENTARY	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
AMICK	KELSEY	B	Clerk III	JOHN H. STILL - K-8	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
BERMUDEZ	CHARITY	B	Noon Duty	ALICE BIRNEY WALDORF - K-8	9/8/2021	6/30/2022	EMPLOY PROB 9/8/21
BORZOTRA	ARMAND	B	Inst Aid, Spec Ed	NICHOLAS ELEMENTARY SCHOOL	9/28/2021	6/30/2022	EMPLOY PROB 9/28/21
BRADLEY	MELVINIA	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	10/5/2021	6/30/2022	REEMPLOY 39MO 10/5/21
CHAPEL	JEFFREY	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	10/5/2021	6/30/2022	REEMPLOY 39MO 10/5/21
CHEN	SU	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
CHUONG	MUI	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
CLINKENBEARD	JESSICA	B	Noon Duty	ALICE BIRNEY WALDORF - K-8	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
DUNCAN	JANET	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
FOSTER	APRIL	B	Clerk I	ETHEL PHILLIPS ELEMENTARY	9/22/2021	6/30/2022	EMPLOY PROB 9/22/21
GOLDBERG	ALEXANDER	B	Manager II, Communications Ofc	COMMUNICATIONS OFFICE	10/4/2021	6/30/2022	EMPLOY PROB 10/4/21
GUTIERREZ	CLARIBEL	B	Clerk II	ETHEL I. BAKER ELEMENTARY	9/15/2021	6/30/2022	EMPLOY PROB 9/15/21
KIRK	REBECCA	B	Youth/Family Mntl Hlth Adv	STUDENT SUPPORT&HEALTH SRVCS	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
LUCAS	MICHAEL	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
MCDANIEL	ANDREA	B	Noon Duty	PHOEBE A HEARST BASIC ELEM.	9/23/2021	6/30/2022	EMPLOY PROB 9/23/21
MENDOZA	MARIA	B	Inst Aid, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
PACHECO	CATHERINE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
PELLETIER	MICHELLE	B	Spec II Student Support Svcs	STUDENT SUPPORT&HEALTH SRVCS	9/23/2021	6/30/2022	EMPLOY PROB 9/23/21
PENA	KRISTINA	B	Pers Tech II	HUMAN RESOURCE SERVICES	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
RUIZ	MARISOL	B	Spec II Student Support Svcs	STUDENT SUPPORT&HEALTH SRVCS	10/12/2021	6/30/2022	EMPLOY PROB 10/12/21
SHI	MINGZHEN	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
SOSA	ISABEL	B	Teacher Assistant, Bilingual	BG CHACON ACADEMY	9/23/2021	6/30/2022	EMPLOY PROB 9/23/21
STEVENS	LAURIE	B	Morning Duty	MARK TWAIN ELEMENTARY SCHOOL	9/2/2021	6/30/2022	EMPLOY PROB 9/2/21
TAYLOR	JONDELL	B	Clerk II	LEATAATA FLOYD ELEMENTARY	9/2/2021	9/30/2021	EMPLOY PROB 9/2/21
TRIAS	ARNELO	B	Custodian	GENEVIEVE DIDION ELEMENTARY	8/30/2021	6/30/2022	EMPLOY PROB 8/30/21
TRUJILLO	KIKUYO	B	Recruitment & Selection Spclst	HUMAN RESOURCE SERVICES	9/13/2021	6/30/2022	EMPLOY PROB 9/13/21
WU	LJUN	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
XIONG	CHAO	B	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	9/1/2021	6/30/2022	EMPLOY PROB 9/1/21
<b>LEAVES</b>							
CHRISTIAN	LACHIA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/5/2021	10/10/2021	LOA (UNPD) ADMIN 10/5/21-6/30/21
EUWING	JAMES	A	Custodian	WEST CAMPUS	9/1/2021	10/31/2021	LOA (PD) FMLA/CFRA/ 9/1-10/31/21
FRAGA CISNEROS	MARIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2021	8/31/2021	LOA RTN 7/1/21
GARCIA	ARLEEN	A	Clerk II	CESAR CHAVEZ INTERMEDIATE	10/5/2021	1/19/2022	LOA (PD) FMLA/CFRA 10/5-1/19/22
GARCIA	ARLEEN	A	Clerk II	CESAR CHAVEZ INTERMEDIATE	9/27/2021	10/4/2021	LOA EXT (PD) 9/27-10/4/21
GARCIA	ARLEEN	A	Clerk II	CESAR CHAVEZ INTERMEDIATE	1/20/2022	5/31/2022	LOA RTN (PD) FMLA/CFRA 1/20/22
GILES	DEBORAH	A	Fd Sv Asst IV	NUTRITION SERVICES DEPARTMENT	10/7/2021	10/24/2021	LOA (PD) FMLA/CFRA 10/7/21-10/24/21
KAFOUROS-PARKER	KATRINA	B	Special Ed Program Technician	SPECIAL EDUCATION DEPARTMENT	10/2/2021	6/30/2022	LOA RTN 10/2/21
KEDKAD	ABDURAZAGH	A	Inst Aid, Spec Ed	PARKWAY ELEMENTARY SCHOOL	9/10/2021	12/31/2021	LOA(PD) 9/10/21
MILES	KAREN	A	Bus Driver	TRANSPORTATION SERVICES	8/31/2021	10/31/2021	LOA (PD) FMLA/CFRA 9/31/21-10/22/21
NANTZ	DAWN	A	Accountant	ACCOUNTING SERVICES DEPARTMENT	9/16/2021	9/17/2021	LOA EXT (PD) FMLA/CFRA 9/16-9/17/21
NANTZ	DAWN	A	Accountant	ACCOUNTING SERVICES DEPARTMENT	9/18/2021	6/30/2022	LOA RTN (PD) FMLA/CFRA 9/18/21
SALINAS	ALYSSA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	1/1/2021	6/30/2021	LOA RTN 1/1/21
SANCHEZ	NANCY	A	Inst Aid, Spec Ed	BG CHACON ACADEMY	9/14/2021	10/21/2021	LOA (PD) FMLA/CFRA 9/14-10/21/21
TORIZ DE MEDINA	MARIA	B	Career Information Technician	LUTHER BURBANK HIGH SCHOOL	9/1/2021	9/30/2021	LOA EXT (PD) 9/1/21-9/30/21
TORIZ DE MEDINA	MARIA	B	Office Tchncn II	LUTHER BURBANK HIGH SCHOOL	9/1/2021	9/30/2021	LOA EXT (PD) 9/1/21-9/30/21
<b>RE-ASSIGN/STATUS CHANGE</b>							
AXACAL	ALINA	B	School Office Manager I	MARTIN L. KING JR ELEMENTARY	9/2/2021	6/30/2022	REA 9/2/21
BRAVO	SERGIO	B	School Plant Ops Mngr II	SAM BRANNAN MIDDLE SCHOOL	8/30/2021	6/30/2022	REA 8/30/21

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
CONNOR-HANKINS	JACQUELYN	B	Campus Monitor	JOHN H. STILL - K-8	9/2/2021	6/30/2022	REA/STCHG 9/2/2021
DEMPSEY	CAROLINA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/2/2021	10/31/2021	STCHG 9/2/2021
DICKINSON	TANEKA	B	Campus Monitor	SAM BRANNAN MIDDLE SCHOOL	9/2/2021	6/30/2022	REA/STCHG 9/2/21
EDWARDS	LORI	A	Noon Duty	GOLDEN EMPIRE ELEMENTARY	7/1/2021	7/31/2021	STCHG 7/1/21
FISHER	DYLAN	B	Spec II, Youth Development	YOUTH DEVELOPMENT	8/26/2021	9/30/2021	REA/STCHG8/26/21
GOINES	JAIRUS	B	Campus Monitor	JOHN F. KENNEDY HIGH SCHOOL	9/2/2021	6/30/2022	REA 9/2/21
HULL	ALISON	A	Noon Duty	CALEB GREENWOOD ELEMENTARY	7/1/2021	8/31/2021	STCHG 7/1/21
IRIZARRY	MARIA	B	Teacher Assistant, Bilingual	ETHEL PHILLIPS ELEMENTARY	9/7/2021	3/31/2022	REA/STCHG 9/7/21
JOSEPH	KARLA	B	HRS Analyst	HUMAN RESOURCE SERVICES	9/27/2021	5/31/2022	REA/STCHG 9/27/21
MADDRELL	PATRICK	A	Inst Aid, Spec Ed	CALIFORNIA MIDDLE SCHOOL	9/2/2021	6/30/2022	STCHG 9/2/21
MANN	TINA	A	Noon Duty	H.W. HARKNESS ELEMENTARY	7/1/2021	8/31/2021	STCHG 7/1/21
MARSH	TARYN	A	Attendance Tech II	HEALTH PROFESSIONS HIGH SCHOOL	7/1/2021	6/30/2022	STCHG 7/1/21-6/30/2022
MORA	TAMI	B	Clsfctn & Compensation Splst	HUMAN RESOURCE SERVICES	9/1/2021	6/30/2022	REA/STCHG 9/1/21
PHAM	KHAI	A	Gang Violence Prev/Intrvntn Sp	SAFE SCHOOLS OFFICE	7/1/2021	6/30/2022	STCHG 7/1/21
RAMIREZ FUENTES	CHRISTIAN	B	Budget Analyst	SPECIAL EDUCATION DEPARTMENT	9/13/2021	10/31/2021	REA/STCHG 9/13/21
SAEFONG	KAE	B	Credential Auditor	HUMAN RESOURCE SERVICES	9/14/2021	9/30/2021	REA/STCHG 9/14/21
SAMUDIO	DIOSCELINA	A	Bus Driver	TRANSPORTATION SERVICES	9/23/2021	6/30/2022	STCHG 9/23/21
SANCHEZ	RIENA	A	Registrar	ENGINEERING AND SCIENCES HS	7/1/2021	6/30/2022	STCHG 7/1/21
SCHARNOW	ANDREA	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	7/1/2021	8/31/2021	STCHG 7/1/21
SCROGGINS	BLANCHE	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	9/21/2021	6/30/2022	REA/STCHG 9/21/21
SINGH	JASMINE	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	9/1/2021	3/31/2022	STCHG 9/1/21
WADE	CARMEN	A	Bus Attendant	TRANSPORTATION SERVICES	9/29/2021	6/30/2022	STCHG 9/29/21
WEYMOUTH	DAWN	B	Clerk III	CHILD DEVELOPMENT PROGRAMS	9/5/2021	6/30/2022	REA/STCHG 9/5/21
<b>SEPARATE / RESIGN / RETIRE</b>							
ABSHIRE	ANTHONY	B	Foster Youth Srvs Prog Asst	FOSTER YOUTH SERVICES PROGRAM	7/1/2021	9/10/2021	SEP/RESIGN 9/10/21
ARTIOMENKO	ANDREY	A	Custodian	GENEVIEVE DIDION ELEMENTARY	9/2/2021	10/1/2021	SEP/RETIRE 10/1/21
AYALA	CYNTHIA	A	School Office Manager I	BRET HARTE ELEMENTARY SCHOOL	7/1/2021	9/24/2021	SEP/RESIGN 9/24/21
BUI	HIEN	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2021	9/29/2021	SEP/RESIGN 9/29/21
BURGOS ROMERO	ADAM	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/1/2021	SEP/RESIGN 9/1/21
CRAIG	LISA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/1/2021	9/16/2021	SEP/RESIGN 9/16/21
FARIAS	MARGARITA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/13/2021	SEP/RETIRE 9/13/21
FRANKLIN	MYCHELLE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/10/2021	SEP/RESIGN 9/10/21
FREAS	BEATRIZ	B	Morning Duty	PARKWAY ELEMENTARY SCHOOL	7/1/2021	9/21/2021	SEP/RESIGN 9/21/21
GALLEGOS	TARA	B	Chief Communications Officer	COMMUNICATIONS OFFICE	7/1/2021	9/17/2021	SEP/RESIGN 9/17/21
GONZALEZ	MARIA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	8/31/2021	SEP/RESIGN 8/31/21
HALL	JORDYN	B	Tech Support Spec II	TECHNOLOGY SERVICES	7/1/2021	10/1/2021	SEP/RESIGN 10/1/21
LARA	MARIA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/22/2021	SEP/RESIGN 9/22/21
LUC	HUNG	A	Custodian	JOHN CABRILLO ELEMENTARY	9/2/2021	9/30/2021	SEP/RETIRE 9/30/21
MERCED	ROBERTO	A	School Plant Ops Mngr I	SUSAN B. ANTHONY ELEMENTARY	7/1/2021	11/30/2021	SEP/RETIRE 11/30/21
MOTA	ALEJANDRA	B	Noon Duty	ROSA PARKS MIDDLE SCHOOL	9/1/2021	9/24/2021	SEP/RESIGN 9/24/21
NEWELL	RIKI	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2021	9/2/2021	SEP/RESIGN 9/2/21
PACHECO	ESMERALDA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	7/1/2021	9/1/2021	SEP/RESIGN 9/1/21
PHAM	LOAN	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	7/29/2021	SEP/RESIGN 7/29/21
PRICE URIBE	ELIZABETH	A	Bus Driver	TRANSPORTATION SERVICES	7/1/2021	9/30/2021	SEP/RESIGN 9/30/21
RAMIREZ	KATRINA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/3/2021	SEP/RESIGN 9/3/21
RIEDEL	SUSAN	B	Inst Aid, Spec Ed	THEODORE JUDAH ELEMENTARY	7/1/2021	10/1/2021	SEP/RESIGN 10/1/21
SERRANO	GRETCHEN	A	School Office Manager I	NEW JOSEPH BONNHEIM	7/1/2021	10/7/2021	SEP/RESIGN 10/7/21
STEELE	RENEE	A	Walking Attendant	JOHN D SLOAT BASIC ELEMENTARY	1/1/2021	6/30/2021	SEP/39 MO 6/30/21
URIZ	RENEE	A	IEP Desig Inst Para-Sp Ed	NICHOLAS ELEMENTARY SCHOOL	7/1/2021	9/3/2021	SEP/RETIRE 9/3/21
VALDERRAMA ALVARADO	ADRIANA	A	Office Tchncn II	ROSA PARKS MIDDLE SCHOOL	7/1/2021	9/3/2021	SEP/RESIGN 9/3/21
VALENTIN	BEULAH	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2021	9/1/2021	SEP/RETIRE 9/1/21
<b>TRANSFER</b>							
DOVE	ALICIA	A	Noon Duty	OAK RIDGE ELEMENTARY SCHOOL	7/1/2021	8/31/2021	TR 7/1/21
JOHNSON	EBONY	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	9/20/2021	6/30/2022	TR 9/20/21
LOPEZ CORRALES	JENNY	A	Inst Aid, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2021	6/30/2022	TR 7/1/21
MAYORGA	IRMA	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	7/1/2021	6/30/2022	TR 7/1/21
PEREZ	AMANDA	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	7/1/2021	6/30/2022	TR 7/1/21

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
SCHARNOW	ANDREA	A	Morning Duty	MARK TWAIN ELEMENTARY SCHOOL	7/1/2021	8/31/2021	TR 7/1/21




# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1c

**Meeting Date:** October 21, 2021

**Subject:** Approve Donations to the District for the Period of September 1-30, 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Accept the donations to the District for the period of September 1-30, 2021.

**Background/Rationale:** Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Donations Report for the period of September 1-30, 2021

<p><b>Estimated Time:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business and Operations Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
---

B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA22-0000218	Posted	See Lor	6746	Check	09/14/21	1047			BA220000234	Donations, S Lor, Ck1047	500.00
01-0812-0-8690-	-	-	-	-	-	0101-	500.00				
BA22-0000256	Posted	(0490) SUTTER MIDDLE SCHOOL	6774	Mixed Cash	09/20/21					PE CLTH SALES/LAB DONA	30,460.00
01-0812-0-8690-	-	-	-	-	-	0490-	900.00			Donation-Pottery Wheel-Jame	
01-0812-0-8690-	-	-	-	-	-	0490-	8,100.00			Donation-Stipends-Sutter PTC	
01-0812-0-8699-	-	-	-	-	-	0490-	50.00			The Pick Parent Donations	
01-0812-0-8699-	-	-	-	-	-	0490-	840.00			Print Station Parent Donations	
01-0812-0-8699-	-	-	-	-	-	0490-	19,955.00			PE Clothes Sales	
01-0812-0-8699-	-	-	-	-	-	0490-	615.00			Science Lab Supplies Donatio	
<b>Total for Sacramento City Unified School District</b>											<b>30,960.00</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	9,500.00
01-8699	All Other Local Revenue	21,460.00
<b>Fund 01 - General Fund</b>		<b>30,960.00</b>
<b>Fiscal Year 2022</b>		
<b>Total for Sacramento City Unified School District</b>		<b>30,960.00</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2021, Ending Receipt Date = 9/30/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW22-0000117	Posted	(3425) UNITED WAY CALIFORNIA	6749	Check	09/13/21	63425			BOTW091521	Donation, United Way, Ck634:	13.84
01-0812-0-8690-	-	-	-	-	-	0521-	13.84				
BW22-0000118	Posted	(3425) UNITED WAY CALIFORNIA	6749	Check	09/13/21	74956			BOTW091521	Donation, United Way, Ck749:	13.85
01-0812-0-8690-	-	-	-	-	-	0521-	13.85				
BW22-0000119	Posted	(3425) UNITED WAY CALIFORNIA	6749	Check	09/13/21	63679			BOTW091521	Donation, United Way, Ck636	20.76
01-0812-0-8690-	-	-	-	-	-	0521-	20.76				
BW22-0000175	Posted	(000670) THE BLACKBAUD GIVIN	6772	Check	09/27/21	1110200086			BOTW092921	PG&E CO, THE BLACKBAUD	403.90
09-0812-0-8690-	-	-	-	-	-	0185-	403.90				
BW22-0000176	Posted	(000670) THE BLACKBAUD GIVIN	6772	Check	09/27/21	1110200144			BOTW092921	PG&E CO, THE BLACKBAUD	300.00
01-0812-0-8690-	-	-	-	-	-	0410-	300.00				

**Total for Sacramento City Unified School District 31,712.35**

**Fund-Object Recap**

01-8690	Donation Board Acknowledgement	348.45
<b>Fund 01 - General Fund</b>		<b>348.45</b>
09-8690	Donation Board Acknowledgement	403.90
<b>Fund 09 - Charter School</b>		<b>403.90</b>
<b>Total for Sacramento City Unified School District</b>		<b>31,712.35</b>

**Org Recap**

**Sacramento City Unified School District**

C - Check	500.00
M - Mixed Cash & Check	30,460.00

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2021, Ending Receipt Date = 9/30/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

Page 2 of 3

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount

**Org Recap**

**Sacramento City Unified School District (continued)**

C - Check	752.35
<b>Total Receipts</b>	<b>31,712.35</b>
<b>Report Total</b>	<b>31,712.35</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2021, Ending Receipt Date = 9/30/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

**Meeting Date:** October 21, 2021

**Subject:** Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 1 – September 30, 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of September 1-30, 2021 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Warrants, Checks and Electronic Transfers – September 1-30, 2021

<p><b>Estimated Time:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount</u>
County Accounts Payable Warrants	97394628 - 97396191		<b>\$ 17,821,724.87</b>
		General (01)	\$ 11,054,478.92
		Charter (09)	\$ 61,053.20
		Adult Education (11)	\$ 114,370.39
		Child Development (12)	\$ 27,525.01
		Cafeteria (13)	\$ 1,304,026.67
		Building (21)	\$ 3,519,885.55
		Developer Fees (25)	\$ 159,402.71
		Self Insurance (67)	\$ 12,010.95
		Self Ins Dental/Vision (68)	\$ 1,543,921.97
		Payroll Revolving (76)	\$ 25,049.50
Alternate Cash Revolving Checks	00002073 - 00002077		<b>\$ 3,954.98</b>
		General (01)	\$ 2,197.90
		Cafeteria (13)	\$ (519.34)
		Payroll Revolving (76)	\$ 2,276.42
Payroll and Payroll Vendor Warrants	97869278 - 97870087		<b>\$ 4,339,898.96</b>
		General (01)	\$ 1,118,792.38
		Charter (09)	\$ 51,297.42
		Adult Education (11)	\$ 8,797.69
		Child Development (12)	\$ 45,592.79
		Cafeteria (13)	\$ 102,488.59
		Building (21)	\$ 7,292.30
		Payroll Revolving (76)	\$ 3,005,637.79
Payroll ACHs and Payroll Vendor EFTs	ACH 01389824 - 01394808 EFT 00000074 - 00000076		<b>\$ 16,684,385.35</b>
		General (01)	\$ 14,935,286.77
		Charter (09)	\$ 528,493.76
		Adult Education (11)	\$ 261,000.86
		Child Development (12)	\$ 395,811.87
		Cafeteria (13)	\$ 452,964.73
		Building (21)	\$ 29,212.84
		Self Insurance (67)	\$ 13,810.73
		Self Ins Dental/Vision (68)	\$ 9,156.73
		Payroll Revolving (76)	\$ 58,647.06
County Wire Transfers for Benefit, Debt & Tax	9700349525 - 9700349575		<b>\$ 24,806,702.72</b>
		General (01)	\$ 110,319.03
		Mello Roos Capital Proj (49)	\$ 1,318,702.00
		Payroll Revolving (76)	\$ 23,377,681.69
<b>Total</b>	<b>7418 items</b>		<b>\$ 63,656,666.88</b>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1e

**Meeting Date:** October 21, 2021

**Subject:** Approve Minutes of the September 16, 2021, Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the September 16, 2021, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the September 16, 2021, Board of Education Regular Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> N/A</p>
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Putting  
Children  
First

# BOARD OF EDUCATION MEETING AND WORKSHOP

## Board of Education Members

Christina Pritchett, President (Trustee Area 3)  
Lisa Murawski, Vice President (Trustee Area 1)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Leticia Garcia (Trustee Area 2)  
Jamee Villa (Trustee Area 4)  
Chinua Rhodes (Trustee Area 5)  
Lavinia Grace Phillips (Trustee Area 7)  
Jacqueline Zhang, Student Member

Thursday, September 16, 2021

4:30 p.m. Closed Session

6:00 p.m. Open Session

## Serna Center

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
(See Notice to the Public Below)

# MINUTES

2021/22-8

## 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

### NOTICE OF PUBLIC ATTENDANCE BY LIVESTREAM

Members of the public who wish to attend the meeting may do so by livestream at: <https://www.scusd.edu/post/watch-meeting-live>. No physical location of the meeting will be provided to the public.

The meeting was called to order at 4:35 p.m. by President Pritchett, and roll was taken.

#### Members Present:

President Christina Pritchett - left after Closed Session  
Vice President Lisa Murawski  
Second Vice President Darrel Woo  
Chinua Rhodes  
Jamee Villa

#### Members Absent:

Leticia Garcia – arrived during Closed Session  
Lavinia Grace Phillips – arrived during Closed Session and participated via Zoom  
Student Member Jacqueline Zhang arrived at 6:00 p.m. for Open Session.

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:**

***Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/SCUSDcommentSeptember16>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Regardless of the method by which public comment is submitted, including a request for oral comment, the submission deadline for closed and open session items shall be no later than noon, September 16. Individual public comment shall be presented to the Board orally for no more than two minutes, or other time determined by the Board on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall limit the total time for public comment presented on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments.***

*Public Comment on Closed Session:*

*Mohammed Kashmiri*

*Jon B. Marshack, Boulevard Park Neighborhood Association*

*Alexa Roberts*

*William Burg, Preservation Sacramento*

*Thomas F. Quasebarth, Marshall New Era Neighborhood Association*

*Lori and Sean Ward*

*Bob Saari*

*Betsy Vallejo*

*Chad Talach*

*Julie Murphy*

*Pauline Thompson*

*Margaret Kashuba*

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

*3.1 Government Code 54956.9 - Conference with Legal Counsel:*

*a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (Two Potential Cases)*

*3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*

*3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*

*3.4 Government Code 54956.8—Conference with Real Property Negotiators: Property: Old Marshall*

*Agency Negotiator: Superintendent or designee  
Negotiating Parties: SCUSD and Mogavardis  
Under Negotiation: Price and Terms*

- 3.5 *Government Code 54957 – Public Employee Appointment*
  - a) *Instructional Assistant Superintendent*
  - b) *Instructional Assistant Superintendent*
  - c) *Principal, Caleb Greenwood Elementary School*
- 3.6 *Government Code 54957.6 (a) and (b) Negotiations/Conference with Labor Negotiator, Non-Represented Employee: Superintendent (District Representative: Board President)*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance*
- 4.2 *Broadcast Statement*
- 4.3 *Stellar Student – Paris Reyes, an 8<sup>th</sup> Grade student from Sam Brannan Middle School was introduced by Vice President Murawski*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Superintendent Aguilar had two announcements out of Closed Session: Tuan Duong and Aprille Shafto were both appointed by unanimous vote of 6-0 (with Member Phillips absent) to the position of Instruction Assistant Superintendent.*

*Vice President Murawski announced that, consistent with terms of the current Superintendent agreement, the Board today directed staff to reset the Superintendent's salary consistent with the terms of the agreement dated May 4, 2017, and make any retroactive salary payments due under the agreement to the Superintendent regarding a positive evaluation for the 2019-20 school year. She said that directions to staff are not required to be reported out of Closed Session, but they wanted to ensure that there was a clear record. These directives resolve the Superintendent's deferral of the required salary increase after receiving a positive evaluation for the 2019-20 school year. This does not relate to the Superintendent's positive evaluation for the 2020-2021 school year. There were no changes made to the current Superintendent agreement; any changes made to the Superintendent agreement will be made in Open Session at a regular board meeting as required by the Brown Act.*

#### **6.0 AGENDA ADOPTION**

*President Pritchett asked for a motion to adopt the agenda. A motion was made to approve by Second Vice President Woo and seconded by Member Villa. The Board voted unanimously to adopt the agenda.*

## 7.0 PUBLIC COMMENT

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/SCUSDcommentSeptember16>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Regardless of the method by which public comment is submitted, including a request for oral comment, the submission deadline shall be no later than noon, September 16 for any agenda item. Individual public comment shall be presented to the Board orally for no more than two minutes or other time determined by the Board, on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall limit the total time for public comment presented on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments.*

*Public Comment:*

*Beth Hurn*

*E. J. Soliz*

*Ellen Yin-Wycoff*

*Erin Gottis*

*Ingrid Hutchins*

*Alan Cox*

*Jennifer Baker*

*Jody Bone*

*Justine Hearn*

*Lysa Twardosz*

*Melissa Reynoso*

*Michelle Johnson*

*Mohammad Kashmiri*

*Samantha Benton*

*Sara Bailey*

*Shawnda Westly*

*Steph Rodriguez*

*Terrence Gladney*

*Kristina Ricci*

*Cory Fukuoka*

*Tami Hackbarth*

*Olivia Harris*

*Nikki Milevsky*

## 8.0 SPECIAL PRESENTATION

*8.1 Resolution No. 3224: Recognition of National Hispanic Heritage Month (Olga Simms)*

**Action**

*Director of Multilingual Literacy Olga Simms presented along with three students from Peter Burnett Elementary School: Isabelle Guerrero, Annie Phun, and Alfonso Tellez Daza.*

*Public Comment:*

*Terrence Gladney*

*Board Comments:*

*Member Garcia thanked staff and students for bringing this resolution forward.*

*Member Phillips said she is excited to have this resolution. She said one thing that does concern her is that to change the system will take funding. She would like to see projects started that could be funded through resolutions.*

*Member Garcia made a motion to approve the resolution, and Second Vice President Woo seconded; the resolution passed 6-0 with President Pritchett absent.*

*8.2 Resolution No. 3227: College Savings Accounts (CSAs) **Action**  
(Christina Espinosa)*

*Director of Guidance and Counseling Christina Espinosa spoke about College Savings Month and current activities in the District to promote college attendance. Member Garcia read some parts of the resolution.*

*Public Comment:  
None*

*Board Comments:*

*Member Garcia thanked staff for taking the time to put this resolution together. She shared her personal experience for funding her own higher education.*

*Vice President Woo motioned to approve the resolution, and Member Villa seconded. The motion passed 6-0 with President Pritchett absent.*

*8.3 Resolution No. 3226: Recognition of National Suicide Prevention **Action**  
Month (Victoria Flores)*

*Student Support and Health Services Director Victoria Flores presented the resolution.*

*Public Comment:  
None*

*Board Comments:*

*Vice President Murawski said she appreciates having this resolution brought forward. She noted that students are trained on this every year and that all need to be aware. She spoke about QPR training in which she participated.*

*Vice President Woo motioned to approve the resolution, and Member Rhodes seconded. The motion passed 6-0 with President Pritchett absent.*



*The item was presented by In-House Counsel Raoul Bozio, Chief Business Officer Rose Ramos, Assistant Superintendent of Special Education Dr. Sadie Hedegard, and Director of Student Support and Health Services Victoria Flores. Dr. Olivia Kasirye from the Sacramento County Public Health Department also presented. They went over current data for COVID-19 cases per zip code, vaccination impact, three pathways to keeping schools open safely, exposure notices and the COVID-19 dashboard, vaccination verification for employees, testing, special education considerations, opportunities and considerations for vaccinations, mandated COVID-19 Vaccinations in California school districts, and required school immunizations.*

*Public Comment:*

*Bjork Gardali*

*Cyd Jaghory*

*Gwynnae Byrd*

*Kerry Enright*

*Kristin Goree*

*Justine Hearn*

*Mai Vang*

*Michelle Johnson*

*Mohammad Kashmiri*

*Noelle Apostol Colin*

*Sara Bailey*

*Sarita Serup*

*Shawnda Westly*

*Tessa Santos*

*Gilbert Lara*

*Emily Warmerdam*

*Brittany Wilkerson*

*Maggie Armstrong*

*Kristen Merrill*

*Jennifer Wallace*

*Sherry Petta*

*Jennifer Pierre*

*Jenny Clare*

*Alina Cervantes*

*Catherine Warmerdam*

*Elizabeth Campbell*

*Alison French-Tubo*

*Board Comments:*

*Member Garcia thanked staff for the presentation. She feels it was well done in terms of showing the different pathways. She noted that, along with other districts cited in the presentation, San Diego will be looking at mandatory vaccinations in the near future and that San Francisco had this conversation also but opted not to require vaccines, but they*

are at 90% vaccination rate. She asked staff to speak about the frequency of updating the dashboard. She noted that the system does get overloaded the first month back to school. Ms. Flores responded that it is updated twice a week on Tuesday and Friday. Superintendent Aguilar added that the Tech Services Department is working to integrate two systems which will allow data to be made available in more real time. Member Garcia then asked how the 25% that did not return the survey (which was noted in the presentation) will be addressed. Jay Elmquist, K-12 Project Manager, explained that they have until Monday at noon to submit proof of testing or verification of vaccination. He said they will be able to pull compliance on a weekly basis. Member Garcia commented that the path for her is the third one, to vaccinate all eligible students and staff in order to keep school open and to keep students learning and socializing. She suggested including a communication plan and having vaccinations administered at school sites.

Member Phillips said that she is more a proponent of the second pathway (Require vaccination OR weekly testing for staff and students). She noted that if we require vaccination, the age 12 and under group cannot participate. She asked what would happen to those students, in terms of receiving their schooling, if pathway three was chosen. Ms. Flores explained the similarities between pathway two and three as they apply to students that are eligible and not exempted. Vice President Murawski asked to clarify that conditions for those 12 and under would stay the same. Ms. Flores said that is correct. Member Phillips asked what we are doing about the asymptomatic infected children. Ms. Flores answered that testing is still widely available. Member Phillips asked if we can say that pathways two and three are both relatively safe. Ms. Flores said that with pathway three we would get to herd immunity fairly quickly while pathway two might decrease the ability to get to herd immunity.

Student Member Zhang echoed what some parents and teachers said about the dashboard not being updated frequently, and she said the dashboard is not being publicized enough. She also commented that she does not feel that the dashboard is enough to navigate what is happening on campus. She cited specific information that is not included in the dashboard. She also noted that some of her classmates were exposed to COVID-19, and the response of the school was to test them. As they tested negative they were able to stay in school; this concerns her as immediate testing is inaccurate. She also noted that, in terms of contact tracing, the only thing implemented in her school is seating charts. She is concerned about the other places students are present such as the lunch room. She said she is in favor of mandating testing. Ms. Flores addressed the concerns. She noted that it is difficult to trace socialization outside of the classroom.

Member Villa said she is proud of the work that Ms. Flores and her team are doing. She noted the numbers of cases concentrated in particular zip codes presented, and noted concentration of cases could potentially lead to school closure or closures. She supports pathway three for mandated vaccinations. She would like to get something implemented quickly.

Second Vice President Woo said he agrees with pathway three and mandated vaccinations as well.

*Member Rhodes said he looks forward to the Superintendent bringing this back for further discussion and action.*

*Vice President Murawski said she feels we cannot afford to not mandate vaccinations for students at this point. She recommended that staff bring back a resolution in line with the timeline noted in the presentation. In addition she asked to make this as part of the exemption process that we have for all other vaccines. She said that Independent Study staffing and capacity needs to be developed and vaccinations made available at school sites. Finally, she requested that COVID-19 dollars be used to incentivize getting vaccinated.*

*Member Garcia asked that the communication requests be included.*

*Member Phillips asked for comparable information be provided for pathway two as well as pathway three. She asked for a timeline. Vice President Murawski asked that this be brought back before the next regular Board meeting. Superintendent Aguilar reiterated the next steps as directed by the Board and he gave a tentative date of the week of September 22 to return.*

## **9.0 COMMUNICATIONS**

### *9.1 Employee Organization Reports:*

**Information**  
15 minutes

- *SCTA – David Fisher reported on behalf of SCTA*

*President Murawski said that it is fine to hold the Board accountable, but requested that attacks on staff be stopped.*

## **10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

### *10.1 2020-2021 Year End Financial Unaudited Actuals and FCMAT Update (Rose Ramos)*

**Action**

*Chief Business Officer Rose Ramos presented. She went over a comparison of unaudited actuals to the 2020-21 adopted revised budget, a comparison of unaudited actuals to the 2020-21 estimated actuals (6-24-21), a FCMAT update, multi-year projections with beginning fund balance from unaudited actuals, enrollment monitoring, and next steps.*

*Public Comment:  
None*

*Vice President Murawski asked that the meeting be extended an additional hour. A motion was made by Member Garcia to do so.*

*The motion was seconded by Member Rhodes and passed 5-1 with Member Phillips voting no and President Pritchett absent.*

*Board Comments:*

*Member Garcia asked about the carryover for restricted programs is entire or a percentage. Ms. Ramos explained the different funding. Member Garcia then asked about the lower than expected contribution for Special Education and how that affects the position of psychologist in the long run. Ms. Ramos said there are some corrections being made, but it should be on-going. Member Garcia asked to make sure that Child Development program is still part of a longer term conversation about early childhood education. She asked to confirm that the program was funded on a one-time basis pending this conversation that is part of the fiscal recovery plan. Ms. Ramos said yes, there was a contribution made this year, and she believes for the coming year one-time COVID relief dollars are being utilized because that program was not able to generate the kind of fees that they should have. She said we will know more by first interim. Member Garcia noted all the plans that are connected to funding and pointed out that without one-time funds, the budget is not healthy, and she does not want to lose sight of that. Superintendent Aguilar went various different reports and said he would like to come back and give an update on the most critical recommendations.*

*Second Vice President Woo made a motion to approve the item, and Member Garcia seconded. The item passed 5-1 with Member Phillips abstaining and President Pritchett absent.*

*10.2 Bond Oversight Committee Measures Q and R Annual Report  
2020-2021 (Rose Ramos)*

**Information**

*The Bond Oversight Committee annual report for 2020-2021 was given by committee chair Michael Watanabe.*

*Public Comment:*

*Sara Colegrove  
Terrence Gladney  
Jason Landreth  
Frank Castillo  
Ken Sano  
Shelly Kirkland  
Stacy Corcoran  
Ron Johnson  
Shawn Lyons  
Randy Shem  
Joyce Fong*

*Board Comments:*

*None*

## **11.0 PUBLIC HEARING**

*11.1 Public Hearing: Second Reading of Revised Board Policy 3580  
(District Records) (Bob Lyons and Raoul Bozio)*

**Action**

*Chief Information Officer Bob Lyons presented the revision of Board Policy 3580, District Records.*

*Public Comment:*

*None*

*Board Comments:*

*Member Garcia motioned to approve this item, and Second Vice President Woo seconded. The item was approved 6-0 with President Pritchett absent.*

*11.2 Public Hearing: Resolution No. 3221: Resolution of Intention to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Nathaniel Browning)*

**Conference/Action**

*Director of Facilities Nathaniel Browning presented the resolution.*

*Public Comment:*

*None*

*Board Comments:*

*Second Vice President Woo motioned to move the item from Conference to Action, and Member Rhodes seconded. The motion passed 6-0 with President Pritchett absent. Vice President Woo then motioned to approved the item, and Member Rhodes seconded. This item was approved 6-0 with President Pritchett absent.*

## **12.0 CONSENT AGENDA**

**Action**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

*12.1 Items Subject or Not Subject to Closed Session:*

- 12.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose F. Ramos)*
- 12.1b Approve Personnel Transactions (Cancy McArn)*
- 12.1c Approve Resolution No. 3222: Estimate Gann Appropriation Limitation for 2021-22 and Gann Amendment Calculation for 2020-21 (Rose Ramos)*
- 12.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of August 1 – August 31, 2021 (Rose Ramos)*
- 12.1e Approve Joint Venture and License Agreement Between Sacramento City Unified School District and La Familia Counseling Center, Inc. (Rose Ramos)*
- 12.1f Approve Minutes of the August 19, 2021, Board of Education Meeting (Jorge A. Aguilar)*
- 12.1g Approve Minutes of the August 23, 2021, Special Board of Education Meeting (Jorge A. Aguilar)*
- 12.1h Approve Minutes of the August 27, 2021, Special Board of Education Meeting (Jorge A. Aguilar)*
- 12.1i Approve Resolution No. 3223: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Nathaniel Browning)*
- 12.1j Approve Memorandum of Understanding Between the City of Sacramento and Sacramento City Unified School District for the Joint Use of Susan B. Anthony Field as a Park During Non-School Hours (Nathaniel Browning)*

*President Pritchett asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Garcia and seconded by Member Villa. The Board voted unanimously to adopt the Consent Agenda.*

**13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

**Receive Information**

*13.1 Business and Financial Information:*

- *Purchase Order for the Period of August 1, 2021, through August 31, 2021 (Rose Ramos)*

- *Enrollment and Attendance Report for Month 9 Ending May 21, 2021*
- *Enrollment and Attendance Report for Month 10 Ending June 18, 2021*

*President Pritchett received the Business and Financial Information/Reports*

#### **14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *October 7, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *October 21, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

#### **15.0 ADJOURNMENT**

*President Pritchett asked for a motion to adjourn the meeting; a motion was made by Member Villa and seconded by Second Vice President Woo. The motion was passed unanimously, and the meeting adjourned at 11:10 p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1f

**Meeting Date:** October 21, 2021

**Subject:** Approve Minutes of the September 30, 2021, Special Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the September 30, 2021, Special Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the September 30, 2021, Special Board of Education Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> N/A</p>
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Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION SPECIAL MEETING

## Board of Education Members

Christina Pritchett, President (Trustee Area 3)  
Lisa Murawski, Vice President (Trustee Area 1)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Leticia Garcia (Trustee Area 2)  
Jamee Villa (Trustee Area 4)  
Chinua Rhodes (Trustee Area 5)  
Lavinia Grace Phillips (Trustee Area 7)  
Jacqueline Zhang, Student Member

Thursday, September 30, 2021  
12:00 Noon

Serna Center  
Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

## **MINUTES** 2021/22-9

- 1.0 **OPEN SESSION / CALL TO ORDER / ROLL CALL**  
**NOTICE OF PUBLIC ATTENDANCE BY LIVESTREAM**  
**Members of the public who wish to attend the meeting may do so by livestream at:**  
**<https://www.scusd.edu/post/watch-meeting-live>.**  
***No physical location of the meeting will be provided to the public.***

*The meeting was called to order at 12:03 p.m. by President Pritchett, and roll was taken.*

*Members Present:*

*President Christina Pritchett  
Vice President Lisa Murawski  
Second Vice President Darrel Woo  
Chinua Rhodes  
Jamee Villa  
Lavinia Grace Phillips  
Leticia Garcia*

*Members Absent:*

*Student Member Jacqueline Zhang*

2.0 **PUBLIC COMMENT FOR OPEN SESSION**

**NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:**  
***Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); or (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/SCUSDcommentsspecialSept30>; or (3) using the same URL, submitting a request to provide oral comment. Regardless of the method by which public comment is submitted, including a request for oral comment, the submission deadline for open session items shall be no later than 10:00 am September 30, 2021. Individual public comment shall be presented to the Board orally for no more than two***

*minutes, or other time determined by the Board on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments.*

### **3.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

**3.1 Discussion and Possible Approval of Resolution No. 3230: Action  
Authorizing Use of Remote Teleconferencing Provisions  
Pursuant to AB 361 and Government Code Section 54953**

*Outside legal Counsel Anne Collins of Lozano Smith presented the resolution. She explained the law which was signed on September 15<sup>th</sup> and which goes into effect October 1<sup>st</sup> by saying the law authorizes public agencies to continue conducting public meetings remotely during a state of emergency so long as certain requirements are met. She said that the resolution includes the necessary findings to enable the Board to continue its practice of hosting board meetings for remote teleconferencing needs. She reminded that a conditional rule that the Board elects to use teleconferencing for public meeting, the Brown Act requires 1) a quorum of the body to participate from within the boundaries of the agencies of its jurisdiction and 2) the public agency that posts notice of each teleconference location, and 3) allow the public to address the legislative body from each teleconference location. Beginning in March of 2020 Governor Newsom issued executive orders relaxing these Brown Act provisions, allowing public agencies greater flexibility to hold meetings during the COVID-19 pandemic. Those orders expire today, and in light of that deadline, AB 361 was passed amending the Brown Act to allow public agencies to continue conducting remote meetings during a state of emergency without the need to comply with all of the teleconferencing requirements. Specifically, AB 361 suspends the requirements located in Government Code 54953 and relaxes the rules for remote meetings, similar to the Governor's orders. However, unlike the Governor's previous executive orders, in order to continue to meet remotely using the more relaxed teleconferencing rules, the Board must make specified findings every 30 days in order to continue to meet under these relaxed rules. Under the new law a public agency may use the more relaxed Brown Act teleconferencing requirements in any of the following circumstances: first, there is a proclaimed state of emergency and state or local officials have imposed or recommend measures to promote social distancing; second, there is a proclaimed state of emergency and the local agency's meeting is for the purpose of determining by a majority vote whether due to the result of the emergency meeting in person would present imminent risk to the health or safety of attendees; or third, there is a proclaimed state of emergency and the local agency has determined by majority vote that a result of the emergency may by meeting in person present an imminent risk to the health or safety of attendees. She continues that after making those required findings, the Board must again consider the circumstances of the state of emergency and make additional findings by majority vote every 30 days. She said that this meeting today falls under the second category just described and if the Board adopts the resolution they will be able to use the relaxed rules for teleconferencing and continue to conduct meetings remotely through the use of telephonic and internet based services so that members of the public may observe or participate in meetings or offer comment for the next 30 days. After that time, if the Board does not reconsider this state of emergency and make additional findings before that time, the Board may no longer use*

*those relaxed teleconferencing rules and the meetings will be fully in person and the Board will adhere to the old rules should a member attend remotely.*

*Public Comment: Mo Kashmiri*

*Board Comments:*

*Member Phillips asked, if this is enacted, 30 days pass, and then the Board does not pass another resolution, will the Board be able go back to remote meetings. Ms. Collins said yes that is possible.*

*Vice President Murawski asked if we are able to require vaccinations for attendees to come inside the premises for Board meetings as part of the COVID-19 pandemic. President Pritchett answered that her understanding is that the board room is to be considered as a classroom because there is a student board member present at the meetings. So any rules and regulations for the classroom will be the same for the board room. Ms. Collins concurred. Vice President Murawski asked if there is a staff recommendation to move forward on this resolution for any operational conditions the Board should be aware of in terms of moving back to in person meetings. President Pritchett said that she believes by passing this resolution it gives staff the opportunity to provide reinforcements in the board room as is done in the classroom. Superintendent Aguilar gave details on what would be done.*

*Member Garcia asked to clarify that if the resolution passes today, it gives the Board 30 days to think about how they will move forward. President Pritchett said that is correct.*

*Second Vice President Woo made a motion to approve the resolution, and Vice President Murawski seconded. The motion passed unanimously.*

#### **4.0 ADJOURNMENT**

*President Pritchett asked for a motion to adjourn the meeting; a motion was made by Vice President Murawski and seconded by Member Villa. The motion was passed unanimously, and the meeting adjourned at 12:30 p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 24 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 24 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1g

**Meeting Date:** October 21, 2021

**Subject:** Approve Staff Recommendations for Expulsion #1, 2021-22; and  
Expulsion #2, 2021-22

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Student Hearing and Placement Department

**Recommendation:** Approve staff recommendation for Expulsions #1, 2021-22; and  
#2, 2021-22.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

None

**Estimated Time of Presentation:** N/A

**Submitted by:** Doug Huscher, Assistant Superintendent, Student Support Services  
Stephan Brown, Director II

**Approved by:** Jorge A. Aguilar, Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1

**Meeting Date:** October 21, 2021

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:** Purchase Order Board Report for the Period of August 15, 2021 through September 14, 2021

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Purchase Order Board Report for the Period of August 15, 2021 through September 14, 2021

<p><b>Estimated Time:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business and Operations Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00540	CONSOLIDATED AMERICAN LITHOGRA PH dba PSP AN RRD CO	Overflow printing for Covid-19	CENTRAL PRINTING SERVICES	01	4,100.00
B22-00541	AMERICAN TEXTILE & SUPPLY INC	COVID - Face Masks & Gloves	RISK MANAGEMENT	01	200,000.00
B22-00542	T-MOBILE USA INC	T-MOBILE CELLULAR SERVICES	TECHNOLOGY SERVICES	01	85,000.00
B22-00543	AMERICAN CHILLER SERV INC	ANNUAL HVAC MAINTENANCE FOR 2021-22 SCHOOL YEAR	FACILITIES MAINTENANCE	01	40,000.00
B22-00544	COMPREHENSIVE MEDICAL, INC	STUDENT DRUG TESTS	NEW SKILLS & BUSINESS ED. CTR	11	9,000.00
B22-00545	WESTONE LABORATORIES	AUDIOLOGY SUPPLIES	SPECIAL EDUCATION DEPARTMENT	01	1,000.00
B22-00546	FEDEX	BLANKET ORDER: FED EX FOR BUSINESS SERVICES	BUSINESS SERVICES	01	100.00
B22-00547	PERRIN BERAND SUPOWITZ LLC dba INDIVIDUAL FOODSERVICE	TO PURCHASE PAPER PRODUCTS FOR 2021-2022 SY	NUTRITION SERVICES DEPARTMENT	13	59,812.50
B22-00548	SYSCO FOOD SVCS OF SACRAMENTO	SECONDARY MENU PRODUCT SY 21-22	NUTRITION SERVICES DEPARTMENT	13	100,000.00
B22-00549	PACIFIC OFFICE AUTOMATION	RISO SUPPLIES 2021-2022 SY	LEONARDO da VINCI ELEMENTARY	01	500.00
B22-00550	SONOVA USA INC	AUDIOLOGY MTRLS/REPAIRS	SPECIAL EDUCATION DEPARTMENT	01	1,700.00
B22-00551	VALLEY TOOL REPAIR	SUPPLIES BUILDING & CONSTRUCTION TRADES@ BURBANK	CAREER & TECHNICAL PREPARATION	01	500.00
B22-00552	WOODCRAFT SUPPLY LLC	SUPPLIES-BUILDING & CONSTRUCTION TRADES @LBHS	CAREER & TECHNICAL PREPARATION	01	500.00
B22-00553	PRODUCE EXPRESS INC	SUPPLIES-URBAN AGRICULTURE & RSE PRGM-LBHS	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00554	US FOODSERVICE	SUPPLIES-URBAN AGRICULTURE & RSE PRGM-LBHS	CAREER & TECHNICAL PREPARATION	01	500.00
B22-00555	D & P ENTERPRISES INC dba CRES CO	SUPPLIES-CULINARY ARTS PROGRAM @ RHS, SCOTT SINGER	CAREER & TECHNICAL PREPARATION	01	500.00
B22-00556	RALEY'S BEL AIR NOB HILL FOODS	SUPPLIES-CULINARY ARTS PRGRAM@ RHS - SINGER	CAREER & TECHNICAL PREPARATION	01	2,000.00
B22-00557	PRODUCE EXPRESS INC	SUPPLIES-CULINARY ARTS PROGRAM @ RHS- SINGER	CAREER & TECHNICAL PREPARATION	01	2,000.00
B22-00558	SHASTA LINEN SUPPLY	SUPPLIES-CULINARY ARTS PROGRAM @ RHS, SCOTT SINGER	CAREER & TECHNICAL PREPARATION	01	1,500.00
B22-00559	BIG R METALS	SUPPLIES-ENGINEERING & DESIGN D STAFFORD @ RHS	CAREER & TECHNICAL PREPARATION	01	2,000.00

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00560	THE HOME DEPOT PRO	SUPPLIES-ENGINEERING AND DESIGN@ RHS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B22-00561	HUGHES HARDWOOD OF RANCHO CORD OVA	SUPPLIES FOR MANUFACTURING & DESIGN PRGM	CAREER & TECHNICAL PREPARATION	01	500.00
B22-00562	GREEN ACRES NURSERY & SUPPLY	SUPPLIES FOR AGRICULTURE PROGRAM @ BURBANK	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00563	THE HOME DEPOT PRO	AG PRGM - SUPPLIES- TODD MCPHERSON @LBHS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B22-00564	REDI GRO CORP	SUPPLIES FOR AGRICULTURE PROGRAM @ BURBANK	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00565	RALEY'S BEL AIR NOB HILL FOODS	SUPPLIES-URBAN AGRICULTURE & RSE PRGM-LBHS	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00566	INTERNATIONAL GREENHOUSE	SUPPLIES FOR AGRICULTURE PROGRAMS@BURBANK	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00567	PEACEFUL VALLEY FARM SUPPLY	SUPPLIES FOR AG PROGRAM @ LBHS-T. MCPHERSON	CAREER & TECHNICAL PREPARATION	01	1,000.00
B22-00568	ROSLYN ALBERT-SANDRONSKY SETH SANDRONSKY	SETTLEMENT AGREEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,000.00
B22-00569	THE HOME DEPOT USA THE HOME DE POT PRO	SUPPLIES FOR CONSTRUCTION PROGRAM @ BURBANK	CAREER & TECHNICAL PREPARATION	01	5,000.00
B22-00570	BIG R METALS	SUPPLIES - ENGINEERING PROGRAMS@ SES, KEN DAVIS	CAREER & TECHNICAL PREPARATION	01	1,200.00
B22-00571	G A WIRTH CO INC	SUPPLIES ENGINEERING TECHNOLOGY PRG@ SES DAVIS	CAREER & TECHNICAL PREPARATION	01	600.00
B22-00572	MCMASTER CARR SUPPLY CO	SUPPLIES-ENGINEERING PRGRM@ KEN DAVIS, SES	CAREER & TECHNICAL PREPARATION	01	2,400.00
B22-00573	SHARPS COMPLIANCE INC	21-22 COVID-19 TEST/VAX/CARE ROOM SHARPS	HEALTH SERVICES	01	20,000.00
B22-00574	NEWARK ELEMENT14	SUPPLIES-ENGINEERING TECHNOLOGY ORGM @ SES DAVIS	CAREER & TECHNICAL PREPARATION	01	600.00
B22-00575	KEN SCARBERRY	FEDERAL PROPORTIONATE SHARE (G. SCARBERRY)	SPECIAL EDUCATION DEPARTMENT	01	1,380.00
B22-00576	HANKIN SPECIALTY ELEVATORS INC	DOCK LEVELER SERVICE/REPAIR FOR WAREHOUSE	NUTRITION SERVICES DEPARTMENT	01	500.00
B22-00577	REV ROBOTICS LLC	**BLANKET ORDER** SUPPLIES FOR ROBOTICS	ALBERT EINSTEIN MIDDLE SCHOOL	13 01	2,000.00 1,000.00
B22-00578	PITSCO INC	SUPPLIES FOR ROBOTICS	ALBERT EINSTEIN MIDDLE SCHOOL	01	600.00

\*\*\* See the last page for criteria limiting the report detail.

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00579	ALL WEST COACHLINES INC	TRANSPORTATION FOR ATHLETICS	LUTHER BURBANK HIGH SCHOOL	01	20,000.00
B22-00580	AT&T	DATA HOTSPOTS FOR STUDENTS	TECHNOLOGY SERVICES	01	60,000.00
B22-00581	LUX BUS AMERICA CO	ATHLETIC TRANSPORTATION FY22	C. K. McCLATCHY HIGH SCHOOL	01	2,000.00
B22-00582	T-MOBILE USA INC	HOTSPOTS FOR STUDENTS - 2021-22	TECHNOLOGY SERVICES	01	516,000.00
B22-00583	HANNIBAL'S CATERING	Hannibals Purchases for 2021-2022 FYS events	FOSTER YOUTH SERVICES PROGRAM	01	3,000.00
B22-00584	STERICYCLE INC	Shred-it Contract for Business Services	BUSINESS SERVICES	01	1,000.00
B22-00585	ALL WEST COACHLINES INC	ATHLETIC TRANSPORTATION FY22	C. K. McCLATCHY HIGH SCHOOL	01	10,000.00
B22-00586	MARIBEL AYALA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,000.00
B22-00587	John or Sherry Rice	REIMB PARENTAL AGREEMENT FOR COACHING	SPECIAL EDUCATION DEPARTMENT	01	1,380.00
B22-00588	THE HOME DEPOT USA THE HOME DE POT PRO	BUILDING AND TRADE ACADEMY SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	10,000.00
B22-00589	P & R PAPER SUPPLY CO	TO PURCHASE PAPER PRODUCTS FOR 2021-2022 SY	NUTRITION SERVICES DEPARTMENT	13	73,000.00
B22-00590	CARGILL INC	TO PURCHASE EGGSTRAVAGANZA FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	24,629.00
B22-00591	HMC GROUP MARKETING INC	TO PURCHASE BAGGED GRAPES FOR SY 2021-2022	NUTRITION SERVICES DEPARTMENT	13	25,000.00
B22-00592	MOUNTAIN VIEW FRUIT SALES INC	TO PURCHASE FRUIT & VEGETABLES FOR FARM TO SCHOOL	NUTRITION SERVICES DEPARTMENT	13	65,000.00
B22-00593	Z SPECIALTY FOOD LLC	TO PURCHASE LOCAL HONEY FOR 2021- 2022 SY	NUTRITION SERVICES DEPARTMENT	13	12,000.00
B22-00594	RUIZ FOOD PRODUCTS INC	TO PURCHASE TORNADO WRAPS FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	21,600.00
B22-00595	KEVIN POKRAJAC	FACILITY RENTAL FOR STUDENT LIFESKILLS/TRANSITION	SPECIAL EDUCATION DEPARTMENT	01	13,000.00
B22-00596	DISPLAYS2GO	Blanket Purchase Order for plastic shields.	MATERIALS DEVELOPMENT LAB	01	3,000.00
B22-00597	LA TAPATIA TORTILLERIA INC	TO PURCHASE TACO SHELLS & TORTILLAS FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	10,000.00
B22-00598	PERDUE PREMIUM MEAT CO, INC	LOCAL FRESH MEAT PRODUCT FOR SY21-22	NUTRITION SERVICES DEPARTMENT	13	5,000.00
B22-00599	GEORGE PERRY & SONS INC	TO PURCHASE WATERMELON FOR 2021-2022 SY	NUTRITION SERVICES DEPARTMENT	13	3,038.00
B22-00600	SPICEOLOGIST INC	TO PURCHASE SPICES FOR 2021-2022 SY	NUTRITION SERVICES DEPARTMENT	13	5,000.00

\*\*\* See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00601	SYSCO FOOD SVCS OF SACRAMENTO	TO PURCHASE PRODUCT FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	80,000.00
B22-00602	BRIAN ALEXANDER MORENO	COVID-19 MOVING & DELIVERY SERVICES FOR FACILITIES	FACILITIES MAINTENANCE	01	50,000.00
B22-00603	NORTHCENTRAL PIZZA, LLC dba DO MINO'S PIZZA	PIZZA INCENTIVE-DIST COVID VACCINE CLNCS (ESSER)	NUTRITION SERVICES DEPARTMENT	01	20,000.00
B22-00604	IRON MOUNTAIN RECORDS MANAGMT	SHREDDING SERVICES for ENROLLMENT CENTER FY 21-22	EQUITY, ACCESS & EXCELLENCE	01	300.00
B22-00605	KENS FOODS INC	TO PURCHASE SALAD DRESSING & SAUCES FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	118,000.00
B22-00606	DEL MONTE FOODS INC	TO PURCHASE FRUIT CUPS FOR 2021-22SY	NUTRITION SERVICES DEPARTMENT	13	31,000.00
B22-00607	RALEY'S BEL AIR NOB HILL FOODS	RALEY'S BLANKET	FOSTER YOUTH SERVICES PROGRAM	01	1,500.00
B22-00608	MORGAN-NELS INDUSTRIAL SUPPLY	SUPPLIES FOR ELECTRICAL SHOP	FACILITIES MAINTENANCE	01	3,000.00
B22-00609	TRAIN 2 SUSTAIN LLC	CPR/AED/First Aid Training for Coaches FY 21-22	EQUITY, ACCESS & EXCELLENCE	01	4,000.00
B22-00610	GRACE TRUJILLO	ANDREW TRUJILLO	SPECIAL EDUCATION DEPARTMENT	01	4,765.00
B22-00611	NASCO	NASCO - CERAMIC PAINT MATERIALS FOR CLASS	LUTHER BURBANK HIGH SCHOOL	01	500.00
B22-00612	IMCO	IMCO -SUPPLIES FOR CERAMIC CLASS	LUTHER BURBANK HIGH SCHOOL	01	3,000.00
B22-00613	ALPHA FIRED ARTS	ALPHA FIRED ARTS-CERAMIC MATERIALS FOR CLASS	LUTHER BURBANK HIGH SCHOOL	01	500.00
B22-00614	PACIFIC OFFICE AUTOMATION	RISO PRODUCT SUPPLIES	WEST CAMPUS	01	1,500.00
B22-00615	ADVO Waste Medical Services	MEDICAL WASTE DISPOSAL SERVICE	NEW SKILLS & BUSINESS ED. CTR	11	1,800.00
B22-00616	RL SCHREIBER INC	INGREDIENTS FOR MENU CENTRAL KITCHEN 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	500.00
B22-00617	INDUSTRIAL SONLIGHT CORP dba S ONLIGHT COMMUNICATIONS	STUDIO LIGHTING SYSTEM @DALE MEANS-MULTI MEDIA	CAREER & TECHNICAL PREPARATION	01	5,000.00
B22-00618	STERICYCLE INC	SHRED OF CONFIDENTIAL HR DOCUMENTS 2021-2022	HUMAN RESOURCE SERVICES	01	1,200.00
B22-00619	ZYTECH SOLUTIONS INC	CHROMEBOOK REPAIRS FOR STUDENT LEARNING	TECHNOLOGY SERVICES	01	25,000.00
B22-00620	EMRL INC	KAISER MARKETING_RESOURCE 9329	NEW SKILLS & BUSINESS ED. CTR	11	19,000.00
B22-00621	Marling's Window Treatments	MATERIALS/SUPPLIES FOR GLAZING SHOP 2021-22	FACILITIES MAINTENANCE	01	1,000.00
CHB22-00265	OFFICE DEPOT	SIG OFFICE DEPOT SUPPLIES 21/22 SY	PARKWAY ELEMENTARY SCHOOL	01	10,000.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB22-00275	OFFICE DEPOT	Office Depot - TUPE Program (Staff)	FOSTER YOUTH SERVICES PROGRAM	01	3,000.00
CHB22-00276	OFFICE DEPOT	Office Depot - TUPE STUDENT SUPPLIES	FOSTER YOUTH SERVICES PROGRAM	01	4,000.00
CHB22-00277	OFFICE DEPOT	GATE - OFFICE DEPOT BLANKET ORDER	GIFTED AND TALENTED EDUCATION	01	2,000.00
CHB22-00278	OFFICE DEPOT	OFFICE DEPOT 2021-22 SUPPLIES	JOHN MORSE THERAPEUTIC	01	1,900.00
CHB22-00279	OFFICE DEPOT	OFFICE DEPOT STUDENT/TEACHER SUPPLIES.	ETHEL PHILLIPS ELEMENTARY	01	7,000.00
CHB22-00280	OFFICE DEPOT	OFFICE DEPOT SUPPLIES FOR THE 21/22 SY	ELDER CREEK ELEMENTARY SCHOOL	01	12,000.00
CHB22-00281	OFFICE DEPOT	LCFF- SCHOOL SUPPLIES	CALIFORNIA MIDDLE SCHOOL	01	5,000.00
CHB22-00282	OFFICE DEPOT	2021-22 OFFICE DEPOT	EDWARD KEMBLE ELEMENTARY	01	10,000.00
CHB22-00283	OFFICE DEPOT	OFFICE DEPOT-SCHOOL YEAR 2021/2022-SUPPLIES	CAPITAL CITY SCHOOL	01	5,000.00
CHB22-00284	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES FOR TEACHERS/STUDENTS	FATHER K.B. KENNY - K-8	01	2,100.00
CHB22-00285	OFFICE DEPOT	SUPPLEMENTAL INSTRUCTIONAL MATERIALS	O. W. ERLEWINE ELEMENTARY	01	5,000.00
CHB22-00286	OFFICE DEPOT	OFFICE DEPOT-INSTRUCTIONAL SUPPLIES 21/22	BRET HARTE ELEMENTARY SCHOOL	01	2,000.00
CHB22-00287	OFFICE DEPOT	21-22 OFFICE DEPOT BLANKET	THEODORE JUDAH ELEMENTARY	01	10,000.00
CHB22-00288	OFFICE DEPOT	21-22 OFFICE DEPOT BLANKET- OFFICE SUPPLIES	THEODORE JUDAH ELEMENTARY	01	500.00
CHB22-00289	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES 2021-2022 SUPPLY WORKS	JOHN MORSE THERAPEUTIC	01	2,500.00
CHB22-00290	RAY MORGAN/SCUSD	2021-2022 COPIER RENTAL	FATHER K.B. KENNY - K-8	01	3,000.00
CHB22-00291	OFFICE DEPOT	INSTRUCTIONAL MATERIALS/OFFICE DEPOT	LEONARDO da VINCI ELEMENTARY	01	12,109.00
CHB22-00292	OFFICE DEPOT	SCHOOL SUPPLIES 2021-2022	ISADOR COHEN ELEMENTARY SCHOOL	01	3,000.00
CHB22-00293	OFFICE DEPOT	CLASSROOM/STUDENT SUPPLIES 2021-2022	ISADOR COHEN ELEMENTARY SCHOOL	01	2,500.00
CHB22-00294	OFFICE DEPOT	OFFICE DEPOT BLANKET	A. M. WINN - K-8	01	2,175.00
CHB22-00295	OFFICE DEPOT	OFFICE DEPOT 2021-2022	PHOEBE A HEARST BASIC ELEM.	01	10,000.00
CHB22-00296	OFFICE DEPOT	SUPPLEMENTAL STUDENT MATERIALS	PONY EXPRESS ELEMENTARY SCHOOL	01	3,000.00
CHB22-00297	SCUSD - PAPER USAGE	PAPER USAGE	CAREER & TECHNICAL PREPARATION	01	700.00
CHB22-00298	OFFICE DEPOT	STUDENT INSTRUCTIONAL SUPPLIES 2021/2022	OAK RIDGE ELEMENTARY SCHOOL	01	9,000.00
CHB22-00299	OFFICE DEPOT	Teacher Supplies 2021-2022 School Year	MARK TWAIN ELEMENTARY SCHOOL	01	5,802.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB22-00300	OFFICE DEPOT	Teacher Supplies (2) 2021-2022 School Year	MARK TWAIN ELEMENTARY SCHOOL	01	3,000.00
CHB22-00301	OFFICE DEPOT	Teacher Supplies (2) 2021-2022 School Year	MARK TWAIN ELEMENTARY SCHOOL	01	4,000.00
CHB22-00302	OFFICE DEPOT	Teacher Supplies 2021-2022 School Year	MARK TWAIN ELEMENTARY SCHOOL	01	7,800.00
CHB22-00303	OFFICE DEPOT	21-22 COVID-19 TEST/VAX/CARE ROOM SUPPLIES	HEALTH SERVICES	01	30,000.00
CHB22-00304	OFFICE DEPOT	SUPPLEMENTAL INSTRUCTIONAL MATERIALS FOR STUDENTS	PONY EXPRESS ELEMENTARY SCHOOL	01	6,000.00
CHB22-00305	THE HOME DEPOT PRO	21-22 COVID-19 TEST/VAX/CARE ROOM SUPPLIES	HEALTH SERVICES	01	12,000.00
CHB22-00306	OFFICE DEPOT	OFFICE DEPOT/SUPPLEMENTAL SUPPLIES	ABRAHAM LINCOLN ELEMENTARY	01	10,000.00
CHB22-00307	OFFICE DEPOT	SUPPLEMENTAL INSTRUCTIONAL MATERIALS FOR STUDENTS	PONY EXPRESS ELEMENTARY SCHOOL	01	7,000.00
CHB22-00308	OFFICE DEPOT	OFFICE DEPOT/SUPPLEMENTAL SUPPLIES	ABRAHAM LINCOLN ELEMENTARY	01	4,500.00
CHB22-00309	OFFICE DEPOT	O.DEPOT STUD, INSTR.MATERIALS, PRINTERS, TECH	CAROLINE WENZEL ELEMENTARY	01	11,691.00
CHB22-00310	OFFICE DEPOT	21-22 BLANKET OFFICE DEPOT-INSTRUCTIONAL SUPPLIES	GENEVIEVE DIDION ELEMENTARY	01	11,500.00
CHB22-00311	OFFICE DEPOT	2021/2022 OFFICE SUPPLIES/OFFICE DEPOT	DAVID LUBIN ELEMENTARY SCHOOL	01	1,000.00
CHB22-00312	OFFICE DEPOT	PURCHASE ELAC MATERIALS STUDENT/PARENT MTG ETC	CAROLINE WENZEL ELEMENTARY	01	3,000.00
CHB22-00313	RAY MORGAN/SCUSD	CANON COPIER RENTAL 21/22--IR ADVANCE	ALICE BIRNEY WALDORF - K-8	01	3,700.00
CHB22-00314	OFFICE DEPOT	Blanket Order for Office Supplies	ACADEMIC OFFICE	01	4,000.00
CHB22-00315	OFFICE DEPOT	OFFICE DEPOT	SUTTER MIDDLE SCHOOL	01	6,000.00
CHB22-00316	OFFICE DEPOT	LSJ SUPPLEMENTARY CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	6,270.00
CHB22-00317	RAY MORGAN/SCUSD	CANON COPIERS 2021-2022 RENTAL	CAMELLIA BASIC ELEMENTARY	01	5,000.00
CHB22-00318	OFFICE DEPOT	OFFICE DEPOT - CHB FOR PAPER	CENTRAL PRINTING SERVICES	01	20,000.00
CHB22-00319	OFFICE DEPOT	BTA SUPPLEMENTARY CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	3,000.00
CHB22-00320	SUPPLY WORKS	CUSTODIAL SUPPLIES 21-22 SUPPLYWORKS	NEW JOSEPH BONNHEIM	09	6,300.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB22-00321	OFFICE DEPOT	TRANSFER TO OFFICE DEPOT	JOHN BIDWELL ELEMENTARY	01	3,000.00
CHB22-00322	OFFICE DEPOT	INST. MATERIALS & SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	3,915.00
CHB22-00323	SCUSD - RAY MORGAN CO	COPIER LEASE FOR 2021/22	WASHINGTON ELEMENTARY SCHOOL	01	3,800.00
CHB22-00324	OFFICE DEPOT	OFFICE DEPOT 2021-22 SCHOOL SUPPLIES	SUSAN B. ANTHONY ELEMENTARY	01	3,000.00
CHB22-00325	OFFICE DEPOT	OFFICE DEPOT 2021-22 SCHOOL SUPPLIES	SUSAN B. ANTHONY ELEMENTARY	01	5,000.00
CHB22-00326	OFFICE DEPOT	*****BLANKET PURCHASE ORDER*****	WASHINGTON ELEMENTARY SCHOOL	01	6,000.00
CHB22-00327	OFFICE DEPOT	OFFICE DEPOT 21-22 LCFF CARPENTRY	AMERICAN LEGION HIGH SCHOOL	01	500.00
CHB22-00328	OFFICE DEPOT	OFFICE DEPOT	LEATAATA FLOYD ELEMENTARY	01	5,000.00
CHB22-00329	OFFICE DEPOT	OFFICE SUPPLIES 2021-2022 FOR HUMAN RESOURCES DEPT	HUMAN RESOURCE SERVICES	01	19,000.00
CHB22-00330	OFFICE DEPOT	OFFICE SUPPLIES - MHAT 2021-2022	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00331	OFFICE DEPOT	OFFICE DEPOT-SCHOOL YEAR 2021/2022-SUPPLIES	CAPITAL CITY SCHOOL	01	10,000.00
CS21-00039	MCCOLGAN & ASSOCIATES INC	INDEPENDENT EDUCATIONAL EVALUATION (MS)	SPECIAL EDUCATION DEPARTMENT	01	5,000.00
CS22-00048	ATVANTAGE LLC	ATHLETIC TRAINERS - 5 COMP HS & WEST CAMPUS 21-22	EQUITY, ACCESS & EXCELLENCE	01	239,400.00
CS22-00054	COMPUCLAIM INC	MEDI-CAL BILLING	SPECIAL EDUCATION DEPARTMENT	01	102,500.00
CS22-00074	STREET SOCCER USA INC	SUMMER SCHOOL - SUMMER STREET SOCCER	YOUTH DEVELOPMENT	01	1,800.00
CS22-00075	CRISIS PREVENTION INSTITUTE	CLASSIFIED SAFETY TRAINING	SAFE SCHOOLS OFFICE	01	57,588.00
CS22-00076	STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION	COOPERATIVE SVC DELIVERY -MATCH	SPECIAL EDUCATION DEPARTMENT	01	67,277.00
CS22-00077	SACRAMENTO COUNTY OFFICE OF ED K12 CURRICULUM & INSTRUCTION	ELA SUPPORT MOU #22011	MARK TWAIN ELEMENTARY SCHOOL	01	18,000.00
CS22-00078	EDNA PHILE	EDNA PHILE - IC ACADEMIC PLANNER ASSISTANCE	TECHNOLOGY SERVICES	01	10,000.00
CS22-00079	LEADERS OF TOMORROW AFTER SCHOOL PROGRAM	2021-22 EXPANDED LEARNING-LEADERS OF TOMORROW	YOUTH DEVELOPMENT	01	295,012.98
CS22-00080	BOYS & GIRLS CLUBS OF GREATER SACRAMENTO	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	234,613.66

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS22-00081	ROSE FAMILY CREATIVE EMPOWERMENT CENTER	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	646,319.46
CS22-00082	NEW HOPE COMMUNITY DEVELOPMENT CORPORATION	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	164,493.99
CS22-00083	EMPOWERING POSSIBILITIES UNLIMITED INC	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	534,268.33
CS22-00084	ROBERTS FAMILY DEVELOPMENT CTR	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	225,466.21
CS22-00085	SOL AUREUS COLLEGE PREPARATORY	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	127,842.62
CS22-00086	ST HOPE PUBLIC SCHOOLS	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	212,500.00
CS22-00087	JAMIE HOFFMAN	RECREATIONAL THERAPY ASSESSMENT	SPECIAL EDUCATION DEPARTMENT	01	1,300.00
CS22-00088	CURRICULUM ASSOCIATES LLC	iREADY PROFESSIONAL DEVELOPMENT	BRET HARTE ELEMENTARY SCHOOL	01	1,500.00
CS22-00089	EPOCH EDUCATION INC	EPOCH/BIPOC TRAININGS	ACADEMIC OFFICE	01	10,000.00
CS22-00090	EPOCH EDUCATION INC	EPOCH TRAININGS FOR CABINET	DEPUTY SUPERINTENDENT	01	14,000.00
CS22-00091	TRAIN 2 SUSTAIN LLC	TRAIN 2 SUSTAIN, LLC - CPR TRAINING	RISK MANAGEMENT	01	20,000.00
CS22-00092	EXCEL INTERPRETING SERVICES	TRANSLATION SERVICES	SPECIAL EDUCATION DEPARTMENT	01	290,000.00
CS22-00093	Rx STAFFING & HOME CARE INC	21-22 RX HEALTHCARE CONTRACT	HEALTH SERVICES	01	1,127,500.00
CS22-00094	MAXIM HEALTHCARE STAFFING SERVICES INC	21-22 MAXIM CONTRACT	HEALTH SERVICES	01	2,609,500.00
CS22-00095	ACTION SUPPORTIVE CARE SERVICE	21-22 ACTION CONTRACT	HEALTH SERVICES	01	10,211,000.00
CS22-00096	CITY OF SACRAMENTO YOUTH PARKS & COMM. ENRICHMENT	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	150,952.32
CS22-00097	CENTER FOR FATHERS & FAMILIES	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	507,788.24
CS22-00098	HENRY FISK	MIDDLE SCHOOL MURALS	JOHN H. STILL - K-8	01	20,000.00
CS22-00099	KEY2ED INC	KEY 2 ED IEP TRAINING	SPECIAL EDUCATION DEPARTMENT	01	1,410.00
CS22-00100	CALIFORNIA LEARNING CENTERS	AGENCY TUTORING PER IEP AGREEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,525.00
CS22-00101	916 INK	2021 SUMMER SUPPLEMENTAL PROVIDER -916 INK	YOUTH DEVELOPMENT	01	9,645.00
CS22-00102	GERALD LEE PRETTYMAN	FEE BASED CLASS	A.WARREN McCLASKEY ADULT	11	19,950.00
CS22-00103	PEOPLE REACHING OUT PRO YOUTH & FAMILIES INC	PRO YOUTH & FAMILIES	STUDENT SUPPORT&HEALTH SRVCS	01	991,080.00
CS22-00104	FRANKLIN COVEY CLIENT SALES	LEADER IN ME CONTRACT AGREEMENT	ISADOR COHEN ELEMENTARY SCHOOL	01	3,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS22-00105	INFINITE CAMPUS INC	IC Campus -National Training -11/15-19, 2021	TECHNOLOGY SERVICES	01	999.00
CS22-00106	CALIFORNIA IT IN EDUCATION	Privacy Services-Large District	TECHNOLOGY SERVICES	01	5,750.00
CS22-00107	RO HEALTH INC	21-22 RO HEALTH CONTRACT	HEALTH SERVICES	01	1,014,000.00
CS22-00108	RAINFORTH GRAU ARCHITECTS	438 DIST WIDE HYDRATION STATION-COVID - ARCH SERV	FACILITIES SUPPORT SERVICES	01	35,700.00
CS22-00110	SACRAMENTO CHINESE COMMUNITY	2021-22 EXPANDED LEARNING	YOUTH DEVELOPMENT	01	5,132,334.07
CS22-00111	DOCUMENT TRACKING SERVICES	DTS RENEWAL LICENSE & INVOICE 2021-22	STRATEGY & CONTINUOUS IMPRVMNT	01	14,430.00
CS22-00112	TOTAL EDUCATION SOLUTIONS	AIEP 20-21 TUTORING SERVICE CONTRACT	YOUTH DEVELOPMENT	01	1,881.00
CS22-00113	SAMI KADER dba KADER CAMP INC	STUDENT POSITIVITY LESSONS	JOHN D SLOAT BASIC ELEMENTARY	01	3,908.75
CS22-00114	CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION INC	CORE's Online Elementary Reading Academy	JOHN H. STILL - K-8	01	4,060.00
CS22-00115	LIONAKIS	NEEDS ASSESSMENT AND USE ANALYSIS 9 PROPERTIES	FACILITIES SUPPORT SERVICES	21	98,475.00
CS22-00116	MARY V GWALTNEY	INDEPENDENT EVALUATIONS	SPECIAL EDUCATION DEPARTMENT	01	20,000.00
CS22-00117	EATON INTERPRETING SERVICES	DEAF INTRP SERVICES	SPECIAL EDUCATION DEPARTMENT	01	140,000.00
CS22-00118	FLOURISH AGENDA INC	HCE CERT & COACHING	STUDENT SUPPORT&HEALTH SRVCS	01	108,000.00
CS22-00119	DWIGHT TAYLOR SR	DWIGHT TAYLOR SR FAMILY & STUDENT SUPPORT	HIRAM W. JOHNSON HIGH SCHOOL	01	8,500.00
CS22-00120	SACRAMENTO STATE SPONSORED RES EARCH ATTN: PI SOLARI	CSUS TUTORING SERVICES 2021-2022 SCHOOL YEAR	SUCCESS ACADEMY	01	22,712.00
CS22-00121	SACRAMENTO STATE SPONSORED RES EARCH ATTN: PI SOLARI	CSUS TUTORING PROGRAM	CAPITAL CITY SCHOOL	01	22,627.00
CS22-00122	CHALLENGE SUCCESS	Christian Brother's CARES Challenge Success	CONSOLIDATED PROGRAMS	01	16,000.00
CS22-00123	SCHOOL PSYCHOLOGY GROUP INC	INDEPENDENT EDUCATIONAL EVALUATIONS (IEE)	SPECIAL EDUCATION DEPARTMENT	01	6,000.00
CS22-00124	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PEARSON TRAINING-PROFORMA #129199	SPECIAL EDUCATION DEPARTMENT	01	6,200.00
N22-00001	AMERICAN RIVER SPEECH THERAPY	AGENCY SERVICES (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	6,000.00
N22-00002	HEAR SAY SPEECH & LANGUAGE SERVICES	AGENCY SERVICES (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	125,000.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
N22-00003	JANE JOHNSON SPEECH THERAPY	AGENCY SERVICES (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	60,000.00
N22-00004	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	AGENCY SERVICES (PT & EVALS)	SPECIAL EDUCATION DEPARTMENT	01	190,000.00
N22-00005	MUSIC TO GROW ON MUSIC THERAPY SERVICES INC	AGENCY SERVICES (MUSIC)	SPECIAL EDUCATION DEPARTMENT	01	135,000.00
N22-00006	NORTHERN CALIFORNIA CHILDRENS THERAPY CENTER	AGENCY SERVICES (OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	140,000.00
N22-00007	NORTHERN CALIFORNIA REHAB INC	AGENCY SERVICES (OT/PT/SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	400,000.00
N22-00008	PACIFIC AUTISM LEARNING SERVICES	AGENCY SERVICES (BEHAVIOR/TUTORS)	SPECIAL EDUCATION DEPARTMENT	01	100,000.00
N22-00009	PROFESSIONAL TUTORS OF AMERICA	AGENCY SERVICES (TUTORING)	SPECIAL EDUCATION DEPARTMENT	01	10,000.00
N22-00010	SUPPORTED LIFE INSTITUTE	AGENCY SERVICES (ADAPTIVE TECH SRVS)	SPECIAL EDUCATION DEPARTMENT	01	8,000.00
N22-00011	THE MUSIC WORKS	AGENCY SERVICES (MUSIC)	SPECIAL EDUCATION DEPARTMENT	01	8,000.00
N22-00012	THERAPEUTIC PATHWAYS INC	AGENCY SERVICES (BEHAVIOR/TUTORS)	SPECIAL EDUCATION DEPARTMENT	01	240,000.00
N22-00013	THERAPLAY INC	AGENCY SERVICES (OT/PT EVAL/SITE SRVS)	SPECIAL EDUCATION DEPARTMENT	01	60,000.00
N22-00014	SIERRA FOOTHILLS ACADEMY	NPS EDUCATIONAL SERVICES (I.D.)	SPECIAL EDUCATION DEPARTMENT	01	80,000.00
N22-00015	CHARTWELL SCHOOL	NPS EDUCATIONAL SERVICES	SPECIAL EDUCATION DEPARTMENT	01	50,000.00
N22-00016	GLOBAL TELETHERAPY	AGENCY SERVICES	SPECIAL EDUCATION DEPARTMENT	01	356,383.04
N22-00017	MAXIM HEALTHCARE STAFFING SERVICES INC	AGENCY SERVICES (NURSING)	SPECIAL EDUCATION DEPARTMENT	01	550,000.00
N22-00018	REYN FRANCA SCHOOL	NPS EDUCATIONAL SERVICES	SPECIAL EDUCATION DEPARTMENT	01	40,000.00
N22-00019	CCHAT CENTER-SACRAMENTO	NPS EDUCATIONAL SERVICES (DEAF PROGRAM)	SPECIAL EDUCATION DEPARTMENT	01	45,000.00
N22-00020	POINT QUEST PEDIATRICS THERAPIES LLC	AGENCY SERVICES (AIDE HOURS)	SPECIAL EDUCATION DEPARTMENT	01	570,000.00
N22-00021	TLC CHILD & FAMILY SERVICES	NPS - RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	100,000.00
N22-00022	POINT QUEST EDUCATION INC	NPS EDUCATIONAL SERVICES (I.D./SEVERE)	SPECIAL EDUCATION DEPARTMENT	01	1,350,000.00
N22-00023	DISCOVERY CONNECTIONS	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	175,000.00
N22-00024	NORTHERN CALIFORNIA PREPARATORY SCHOOL	NPS EDUCATIONAL SERVICES (E.D.)	SPECIAL EDUCATION DEPARTMENT	01	570,000.00
N22-00025	CAPITOL ELEMENTARY, INC.	NPS EDUCATIONAL SERVICES (E.D.)	SPECIAL EDUCATION DEPARTMENT	01	550,000.00
N22-00026	CAPITOL ACADEMY INC	NPS EDUCATIONAL SERVICES (E.D.)	SPECIAL EDUCATION DEPARTMENT	01	800,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
N22-00027	ALDAR ACADEMY CORP	NPS EDUCATION SERVICES (ED/SLD)	SPECIAL EDUCATION DEPARTMENT	01	620,000.00
N22-00028	CARE INC	AGENCY SERVICES (BEHAVIOR)	SPECIAL EDUCATION DEPARTMENT	01	40,000.00
N22-00029	JABBERGYM INC	AGENCY SERVICES (SITE OT/PT/SPCH)	SPECIAL EDUCATION DEPARTMENT	01	2,800,000.00
N22-00030	JABBERGYM, INC	AGENCY SERVICES (CLINIC OT/PT/SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	160,000.00
N22-00031	APPLIED BEHAVIOR CONSULTANTS I NC	NPS EDUCATIONAL SERVICES (AUTISITC)	SPECIAL EDUCATION DEPARTMENT	01	1,400,000.00
N22-00032	OPPORTUNITY ACRES	NPS EDUCATIONAL SERVICES	SPECIAL EDUCATION DEPARTMENT	01	43,000.00
N22-00033	SUMMITVIEW CHILD & FAMILY SERVICES INC	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	50,000.00
N22-00035	GROWING HEALTHY CHILDREN THERA PY SERVICES INC	AGENCY SERVICES (OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	687,400.00
N22-00036	LEARNING SOLUTIONS	AGENCY SERVICES (BEHAVIOR/INCLUSION)	SPECIAL EDUCATION DEPARTMENT	01	6,000,000.00
N22-00037	CAROLYN M. ECKER, OTR/L	AGENCY SERVICES (OT)	SPECIAL EDUCATION DEPARTMENT	01	14,000.00
N22-00038	THERAPEUTIC LANGUAGE CLINIC	AGENCY SERVICES (OT/PT/MUSIC)	SPECIAL EDUCATION DEPARTMENT	01	40,000.00
N22-00039	GIVING TREE PRESCHOOL ADVANCE KIDS	NPS EDUCATIONAL SERVICES (PRE-K + AUTISTIC)	SPECIAL EDUCATION DEPARTMENT	01	200,000.00
N22-00040	SIERRA SCHOOLS INC	NPS EDUCATIONAL SERVICES (E.D.) - LOWER	SPECIAL EDUCATION DEPARTMENT	01	800,000.00
N22-00041	OCCUPATIONAL THERAPY FOR CHILD REN	AGENCY SERVICES (OT & EVALS)	SPECIAL EDUCATION DEPARTMENT	01	150,000.00
P22-00274	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	COGAT TESTING FOR 1st - 4th GRADES	GIFTED AND TALENTED EDUCATION	01	251,358.84
P22-00338	CALIFORNIA DEPT OF TOXIC SUBST ANCES CONTROL	CA DTSC 2021 EPA VERIFICATION QUESTIONNAIRE FEES	RISK MANAGEMENT	01	5,060.00
P22-00339	FRONTLINE TECHNOLOGIES GROUP L LC	FRONTLINE ABSENCES & SUB MGMT SOFTWARE RENEWAL	TECHNOLOGY SERVICES	01	30,449.03
P22-00340	ARC DOCUMENT SOLUTIONS LLC	CAFETERIA TABLE DECALS TO ENSURE DISTANCING SERVICES	FACILITIES SUPPORT SERVICES	01	71,285.63
P22-00341	HARROLD FORD CAPPO MANAGEMENT XXXIX	MAINTENANCE REPLACEMENT VEHICLES	FACILITIES MAINTENANCE	01	126,798.24
P22-00342	AMAZON CAPITAL SERVICES	SQUARE READER FOR SCHOOL KITCHEN POS (ESSER)	NUTRITION SERVICES DEPARTMENT	01	643.70
P22-00343	ExploreLearning LLC	Explore Learning Gizmos 21-22	ACADEMIC OFFICE	01	65,802.57
P22-00344	NICOLE MICHELLE ROGERS	FARM2FORK/BACK2SCHOOL MARKETING FOR NS FOOD TRUCK	NUTRITION SERVICES DEPARTMENT	13	4,950.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00345	SCHOOL SPECIALTY	SUPPLIES FOR SEL-MINDFULNESS-PBIS	JOHN F. KENNEDY HIGH SCHOOL	01	728.64
P22-00346	BLICK ART MATERIALS LLC	ART SUPPLIES	CESAR CHAVEZ INTERMEDIATE	01	495.83
P22-00347	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	LAW-PODCAST PRODUCTION STUDIO	HIRAM W. JOHNSON HIGH SCHOOL	01	652.49
P22-00348	CURRICULUM ASSOCIATES LLC	I-READY DIAGNOSTICS LICENSE	HUBERT H BANCROFT ELEMENTARY	01	6,000.00
P22-00349	CURRICULUM ASSOCIATES LLC	PURCHASE OF INSTRUCTIONAL CURRICULUM LICENSE	HOLLYWOOD PARK ELEMENTARY	01	12,500.00
P22-00350	AMAZON CAPITAL SERVICES	PE SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	1,973.30
P22-00351	LAKESHORE LEARNING MATERIALS	SDC AUT - INTERMEDIATE (BIDWELL)	SPECIAL EDUCATION DEPARTMENT	01	3,566.93
P22-00352	SCHOOL SPECIALTY	PRIMARY AUTISM CLASS (ROSA PARKS)	SPECIAL EDUCATION DEPARTMENT	01	1,794.16
P22-00353	SCHOOL SPECIALTY	PRIMARY AUTISM CLASS (SEQUOIA)	SPECIAL EDUCATION DEPARTMENT	01	1,794.16
P22-00354	SCHOOL SPECIALTY	INTERMEDIATE AUTISM CLASS (JOHN BIDWELL)	SPECIAL EDUCATION DEPARTMENT	01	1,794.16
P22-00355	OFFICE DEPOT	SHREDDER BAGS	LUTHER BURBANK HIGH SCHOOL	01	43.24
P22-00356	LAKESHORE LEARNING MATERIALS	LEARNING LETTERS ACTIVITY CARPETS FOR KINDERGARTEN	CAMELLIA BASIC ELEMENTARY	01	1,085.33
P22-00357	GOPHER SPORT	PE SUPPLES	LUTHER BURBANK HIGH SCHOOL	01	1,490.66
P22-00358	PALOS SPORTS SCHOOL HEALTH	PE SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	5,047.66
P22-00359	THE HOME DEPOT PRO	BOX FANS FOR CLASSROOMS	HIRAM W. JOHNSON HIGH SCHOOL	01	325.92
P22-00360	AMAZON CAPITAL SERVICES	PICNIC BLANKETS FOR SOCIAL DISTANCING AT MEALS	OAK RIDGE ELEMENTARY SCHOOL	01	625.44
P22-00361	AMAZON CAPITAL SERVICES	STUDENT SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	195.72
P22-00362	AMAZON CAPITAL SERVICES	USB C HDMI Adapters and Displayport	THE MET	09	270.00
P22-00363	CDW GOVERNMENT	COLOR PACK TONER - PHOTOGRAPHY CLASS	JOHN F. KENNEDY HIGH SCHOOL	01	120.68
P22-00364	CURRICULUM ASSOCIATES LLC	PD FOR IREADY	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,500.00
P22-00365	COURTSMITH BASKETBALL	UNIFORMS FOR JFK BOYS BASKETBALL TEAM	JOHN F. KENNEDY HIGH SCHOOL	01	3,327.75
P22-00366	DESMOS INC	DESMOS MATH CURRICULUM-SUPPLEMENTAL TECHNOLOGY	FERN BACON MIDDLE SCHOOL	01	3,315.00
P22-00367	DREAMBOX LEARNING INC	DREAM BOX	CESAR CHAVEZ INTERMEDIATE	01	9,828.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00368	PYRAMID EDUCATIONAL CONSULTANT	PRIMARY AUTISM CLASS (ROSA PARKS)	SPECIAL EDUCATION DEPARTMENT	01	75.04
P22-00369	PYRAMID EDUCATIONAL CONSULTANT	PRIMARY AUTISM CLASS (SEQUOIA)	SPECIAL EDUCATION DEPARTMENT	01	85.50
P22-00370	PYRAMID EDUCATIONAL CONSULTANT	INTERMEDIATE AUTISM CLASS (JOHN BIDWELL)	SPECIAL EDUCATION DEPARTMENT	01	85.50
P22-00371	GRAPHIC PROMOTIONS	UNIFORMS FOR N.S. KITCHEN STAFF SY21-22	NUTRITION SERVICES DEPARTMENT	13	71,748.69
P22-00372	JUDY YIMITING WONG dba TOPS PE N CO	PBIS INCENTIVES	HIRAM W. JOHNSON HIGH SCHOOL	01	350.18
P22-00373	KAGAN PUBLISHING INC	NEW TEACHER MATERIALS #2	HIRAM W. JOHNSON HIGH SCHOOL	01	1,043.13
P22-00374	IXL LEARNING INC	IXL Learning 08/11/2021 to 08/11/2022	EARL WARREN ELEMENTARY SCHOOL	01	12,555.00
P22-00375	HOUGHTON MIFFLIN HARCOURT	READ 180 TEACHER BOOKSHELF	WILL C. WOOD MIDDLE SCHOOL	01	901.27
P22-00376	STERICYCLE INC	TO SHRED OLD RECORDS	ALBERT EINSTEIN MIDDLE SCHOOL	01	455.00
P22-00377	THE HOME DEPOT PRO	SHELF FOR STORAGE	JOHN CABRILLO ELEMENTARY	01	85.91
P22-00378	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOLS	SPECIAL EDUCATION DEPARTMENT	01	315.56
P22-00379	WESTERN PSYCHOLOGICAL SERVICES	OT PROTOCOLS	SPECIAL EDUCATION DEPARTMENT	01	796.95
P22-00380	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	SPEECH PROTOCOLS-PEARSONS	SPECIAL EDUCATION DEPARTMENT	01	1,678.67
P22-00381	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	OT ASSESSMENT-PEARSONS	SPECIAL EDUCATION DEPARTMENT	01	947.56
P22-00382	SCHOOL OUTFITTERS DBA FAT CATA LOG	INSTRUCTIONAL CARPETS	EDWARD KEMBLE ELEMENTARY	01	2,410.66
P22-00383	OFFICE DEPOT	CLASSROOM SUPPLY	CESAR CHAVEZ INTERMEDIATE	01	382.79
P22-00384	ROCHESTER 100, INC	FRIDAY FOLDERS	EDWARD KEMBLE ELEMENTARY	01	1,064.39
P22-00385	PRO-ED INC	OT ASSESSMENT	SPECIAL EDUCATION DEPARTMENT	01	425.87
P22-00386	PITSCO INC	****CONFIRMING ONLY*** FTC REGISTRATION FEES****	ALBERT EINSTEIN MIDDLE SCHOOL	01	275.00
P22-00387	Tracie Podsednik	REIMB 2104 FOR FORMATIVE	WEST CAMPUS	01	135.00
P22-00388	MCGUIRE AND HESTER	0144-401 HUBERT BANCROFT PLAYGROUND-CONST SERV	FACILITIES SUPPORT SERVICES	21	930,770.00
P22-00389	MARTIN GENERAL ENGINEERING INC	0117-417 FATHER B KENNY GREENSPACE-CONST SERV	FACILITIES SUPPORT SERVICES	21	363,085.70
P22-00390	CDW GOVERNMENT	COMPUTER CART WIRING	TECHNOLOGY SERVICES	01	28,000.00
P22-00391	OFFICE DEPOT	STANDING DESK FOR NEW TEACHER	C. K. McCLATCHY HIGH SCHOOL	01	337.11

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00392	OFFICE DEPOT	STANDING DESK CONVERTER FOR AP PECHO	JOHN F. KENNEDY HIGH SCHOOL	01	141.36
P22-00393	OFFICE DEPOT	BROTHER FAX MACHINE 2840 LASER	JOHN BIDWELL ELEMENTARY	01	217.49
P22-00394	AMAZON CAPITAL SERVICES	COVID - Remote working Laptop stands	RISK MANAGEMENT	01	1,304.78
P22-00395	SCUSD - US BANK CAL CARD	ONLINE LABELS - CUM FOLDER LABELS	TECHNOLOGY SERVICES	01	488.82
P22-00396	BIBLIOTHECA LLC	LIBRARY SECURITY SYSTEM SERVICE QUO-156439-X7S6	ROSEMONT HIGH SCHOOL	01	1,649.00
P22-00397	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	POOL PERMIT 7/20/21	ROSEMONT HIGH SCHOOL	01	546.00
P22-00398	BOOKS EN MORE	CLASSROOM SETS OF BOOKS-JFK ENGLISH CLASSES	JOHN F. KENNEDY HIGH SCHOOL	01	9,309.54
P22-00400	EDMENTUM INC	READING EGGS SUPPLEMENTAL INSTRUCTIONAL PROGRAM	PONY EXPRESS ELEMENTARY SCHOOL	01	2,600.00
P22-00401	INTECH MECHANICAL COMPANY	COVID - HVAC REPAIRS @ CAJ AC-18 RM 213	FACILITIES MAINTENANCE	01	7,086.00
P22-00402	CURRICULUM ASSOCIATES LLC	IREADY DIAGNOSTIC	NICHOLAS ELEMENTARY SCHOOL	01	19,864.50
P22-00403	CURRICULUM ASSOCIATES LLC	I-READY STUDENT INSTRUCTION 21-22	EDWARD KEMBLE ELEMENTARY	01	20,910.00
P22-00404	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC REPLACEMENT @ FRUITRIDGE RM 34	FACILITIES MAINTENANCE	01	24,270.00
P22-00405	GRAPHIC PROMOTIONS	FARM TO FORK 2021 APRONS/VISORS	NUTRITION SERVICES DEPARTMENT	13	2,462.10
P22-00406	CDW GOVERNMENT	DISPLAY TV AND CARTS	O. W. ERLEWINE ELEMENTARY	01	19,215.63
P22-00407	CHRISTOPHER GOSNEY	REIMB 2108 FOR STUDENT STORE IPAD - USE E32333	ROSEMONT HIGH SCHOOL	01	730.44
P22-00408	SCHOOLMATE INC	21/22 STUDENT PLANNERS	MARK TWAIN ELEMENTARY SCHOOL	01	1,177.00
P22-00409	OFFICE DEPOT	STEP LADDER FOR DEPT STORAGE ROOMS	LUTHER BURBANK HIGH SCHOOL	01	195.68
P22-00410	GARY BYRDSONG	REIMB 2108 FOR BATTING CAGE SUPPLIES - USE E41619	LUTHER BURBANK HIGH SCHOOL	01	1,441.76
P22-00411	PITNEY BOWES INC	PURCHASE POWER SCHOOL POSTAGE MACHINE-CONFIRMING	JOHN F. KENNEDY HIGH SCHOOL	01	1,054.67
P22-00412	PITNEY BOWES INC	PURCHASE POWER POSTAGE MACHINE-CONFIRMING	JOHN F. KENNEDY HIGH SCHOOL	01	796.66
P22-00413	STERICYCLE INC	JUNE 2021 SHRED SERVICE FOR SERNA	CHILD DEVELOPMENT PROGRAMS	12	239.20

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00414	LEARNING A-Z	LEARNING A-Z LICENSE	EDWARD KEMBLE ELEMENTARY	01	4,560.00
P22-00415	PUBLIC SERVICES EDUCATIONAL MATERIALS	LAW ACADEMY - SITE LICENSE	HIRAM W. JOHNSON HIGH SCHOOL	01	419.81
P22-00416	SAVVAS	LABORATORY MANUAL	ROSEMONT HIGH SCHOOL	01	6,537.07
P22-00417	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	SCIENCE LAB SUPPLIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	293.71
P22-00418	AMAZON CAPITAL SERVICES	FACE SHIELDS	PURCHASING SERVICES	01	54.70
P22-00419	ANDYMARK INC	ROBOTICS FULL GAME SET	ALBERT EINSTEIN MIDDLE SCHOOL	01	492.66
P22-00420	AMAZON CAPITAL SERVICES	CALIFORNIA FLAG	THEODORE JUDAH ELEMENTARY	01	28.25
P22-00421	OXFORD LEARNING SOLUTIONS LTD	READING PROGRAM	NICHOLAS ELEMENTARY SCHOOL	01	2,796.00
P22-00422	GOPHER SPORT	SPSA Goal 1- equipment	PARKWAY ELEMENTARY SCHOOL	01	11,007.30
P22-00423	FIRST TO THE FINISH	UNIFORMS FOR JFK CROSS COUNTRY TEAM 2021-22	JOHN F. KENNEDY HIGH SCHOOL	01	1,678.03
P22-00424	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC HEAT PUMP @ PONY EXPRESS RM 14	FACILITIES MAINTENANCE	01	13,770.00
P22-00425	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC REPLACEMENT @ ROSA PARKS RM I-26B	FACILITIES MAINTENANCE	01	22,270.00
P22-00426	REACH COMPANIES, LLC	COVID - Mask, Gloves Sanitizer	RISK MANAGEMENT	01	21,196.40
P22-00427	SCUSD - US BANK CAL CARD	CLASSROOM SUPPLY	CESAR CHAVEZ INTERMEDIATE	01	947.22
P22-00428	OFFICE DEPOT	MATERIALS NEEDED FOR SUMMER SCHOOL - PAID BY DIST.	ENGINEERING AND SCIENCES HS	01	1,372.14
P22-00429	SDI INNOVATIONS INC dba SCHOOL DATEBOOKS	STUDENT PLANNERS 2021-22	SAM BRANNAN MIDDLE SCHOOL	01	1,946.54
P22-00430	STAPLES (Corporate Office)	STOOLS FOR CENTRAL KITCHEN BREAK ROOM	NUTRITION SERVICES DEPARTMENT	13	3,540.54
P22-00431	PITNEY BOWES INC	PITNEY BOWES STATEMENT	NICHOLAS ELEMENTARY SCHOOL	01	311.81
P22-00432	DIPIETRO AND ASSOCIATES INC	NEW AEDS, PED PADS, AND MAINTAINANCE	HEALTH SERVICES	01	9,433.88
P22-00433	ETR ASSOCIATES	CLASSROOM CURRICULUM	SAM BRANNAN MIDDLE SCHOOL	01	1,656.47
P22-00434	AMAZON CAPITAL SERVICES	DRAMA POSTER	LUTHER BURBANK HIGH SCHOOL	01	183.52
P22-00435	APPLE INC	Arts, Media/Entmt/Computer Sci & Math-computers	CAREER & TECHNICAL PREPARATION	01	14,087.20
P22-00436	AMAZON CAPITAL SERVICES	PROTECTIVE CASES FOR NS DISTRICT ISSUED PHONES	NUTRITION SERVICES DEPARTMENT	13	428.09
P22-00437	AMAZON CAPITAL SERVICES	AMAZON ORDERS	EDWARD KEMBLE ELEMENTARY	01	632.67
P22-00438	MYSTERY SCIENCE INC	Mystery Science Online 2021-2022	LIBRARY/TEXTBOOK SERVICES	01	31,960.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00439	U INC S P2	SAFETY SOFTWARE TRAINING CONSTRUCTION/WELDING PGMS	CAREER & TECHNICAL PREPARATION	01	598.00
P22-00440	DIFFERENT ROADS TO LEARNING	PRIMARY AUTISM CLASS (ROSA PARKS)	SPECIAL EDUCATION DEPARTMENT	01	548.61
P22-00441	DIFFERENT ROADS TO LEARNING	PRIMARY AUTISM CLASS (SEQUOIA)	SPECIAL EDUCATION DEPARTMENT	01	511.02
P22-00442	DIFFERENT ROADS TO LEARNING	INTERMEDIATE AUTISM CLASS (JOHN BIDWELL)	SPECIAL EDUCATION DEPARTMENT	01	548.61
P22-00443	CSUS PARKING SACRAMENTO STATE UNIVERSITY	PARKING PASSES (FALL SEMESTER 2021)	SPECIAL EDUCATION DEPARTMENT	01	1,370.00
P22-00444	AMAZON CAPITAL SERVICES	MINI USB CABLE-COMPUTERS SCIENCE-JERRY HUANG@NTHS	CAREER & TECHNICAL PREPARATION	01	29.16
P22-00445	SCUSD - US BANK CAL CARD	AMAZON - BADGES FOR 2021 SAC STUDENTS	INDIAN EDUCATON	01	239.28
P22-00446	FEINER SUPPLY	PRIMARY AUTISM CLASS (ROSA PARKS)	SPECIAL EDUCATION DEPARTMENT	01	224.16
P22-00447	FEINER SUPPLY	PRIMARY AUTISM CLASS (SEQUOIA)	SPECIAL EDUCATION DEPARTMENT	01	224.16
P22-00448	FEINER SUPPLY	INTERMEDIATE AUTISM CLASS (JOHN BIDWELL)	SPECIAL EDUCATION DEPARTMENT	01	224.16
P22-00449	DAVE BURGESS CONSULTING INC	Dave Burgess Supplies for TS	ACADEMIC OFFICE	01	163.13
P22-00450	NATIONAL ASSOC SCHOOL PSYCH.	HOPS Curriculum (MiStaley)	SPECIAL EDUCATION DEPARTMENT	01	211.61
P22-00451	JORDAN EDUCATION ADVOCATES	SETTLEMENT OAH2020090508 FOR PARENT REIMB	SPECIAL EDUCATION DEPARTMENT	01	628.81
P22-00452	MSI- MECHANICAL SYSTEMS	COVID-19 INSTALL HEAT PUMP OW ERLEWINE RM 17	FACILITIES MAINTENANCE	01	12,770.00
P22-00453	AMS.NET INC FREMONT BANK	COVID 19- VIRTUAL PHONE FEATURES FOR MEETINGS	FACILITIES MAINTENANCE	01	4,600.00
P22-00454	JAMF HOLDINGS INC	JAMF SCHOOL LIFETIME LICENSE - SPED	SPECIAL EDUCATION DEPARTMENT	01	6,125.00
P22-00455	DORIS REESE	REIMB 2104 FOR TUITION FEE	CHILD DEVELOPMENT PROGRAMS	12	424.00
P22-00456	TEXTBOOK WAREHOUSE LLC	CLASSROOM SET OF BOOKS	A. M. WINN - K-8	01	387.42
P22-00457	THERAPY SHOPPE	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	456.41
P22-00458	FUN AND FUNCTION	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	861.12
P22-00459	LAKESHORE LEARNING MATERIALS	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	113.82
P22-00460	SOUTHPAW ENTERPRISES	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	274.73

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00461	ULTIMATE OFFICE	WK ERGO - DESK ORGANIZERS	KIT CARSON INTL ACADEMY	01	247.19
P22-00462	WINSOR LEARNING INC	SPED Sunday 1, 2, and Readers - CARES funds	LIBRARY/TEXTBOOK SERVICES	01	145,989.88
P22-00463	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	MFP PRINTER	LUTHER BURBANK HIGH SCHOOL	01	955.91
P22-00464	SUCCESS BY DESIGN INC	STUDENT PLANNERS	O. W. ERLEWINE ELEMENTARY	01	593.09
P22-00465	GALE CENGAGE LEARNING	21-22 - GALE/CENGAGE SUBSCRIPTION RENEWAL	KIT CARSON INTL ACADEMY	01	50.00
P22-00466	BENCHMARK EDUCATION CO LLC	BENCHMARK EDUCATION	LEATAATA FLOYD ELEMENTARY	01	2,976.75
P22-00467	AMAZON CAPITAL SERVICES	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	159.81
P22-00468	WAYSIDE PUBLISHING	SPANISH SUPPLEMENTAL MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	1,543.76
P22-00469	WAYSIDE PUBLISHING	FRENCH SUPPLEMENTAL MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	733.60
P22-00470	OFFICE DEPOT	OFFICE DEPOT HP PRINTER	SUTTERVILLE ELEMENTARY SCHOOL	01	119.61
P22-00471	CURRICULUM ASSOCIATES LLC	i-READY MATH CURRICULUM/ASSESSMENTS	FATHER K.B. KENNY - K-8	01	15,500.00
P22-00472	UC REGENTS UNIVERSITY OF CALIF ORNIA DAVIS	PRE-PAY PO ** UCD SUPTS COLLABORATIVE NETWORK	SUPERINTENDENTS OFFICE	01	2,200.00
P22-00474	GRAINGER INC	MASTER LOCK CONTROL KEYS FOR THE SCHOOL	JOHN F. KENNEDY HIGH SCHOOL	01	185.60
P22-00475	RICHEY & SON INC dba RICHEY AT HLETICS	ATHLETICS- POLE VAULT BOX	HIRAM W. JOHNSON HIGH SCHOOL	01	801.10
P22-00476	EAST BAY RESTAURANT SUPPLY INC	FRUIT/VEGETABLE PEELERS/CORERS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	1,901.39
P22-00477	AMAZON CAPITAL SERVICES	AMAZON - PAPER BAGS	CHILD DEVELOPMENT PROGRAMS	12	1,634.66
P22-00478	GILL ATHLETICS	ATHLETICS- TRACK CART WHEEL REPLACEMENT	HIRAM W. JOHNSON HIGH SCHOOL	01	402.67
P22-00479	OFFICE DEPOT	CALCULATOR BATTERIES	WEST CAMPUS	01	112.99
P22-00480	OFFICE DEPOT	CLASSROOM INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	3,860.30
P22-00481	OFFICE DEPOT	CLASSROOM INSTRUCTIONAL MATERIALS	SAM BRANNAN MIDDLE SCHOOL	01	749.29
P22-00482	A1 TRADING CO	HMS SCRUBS	HIRAM W. JOHNSON HIGH SCHOOL	01	6,662.03
P22-00483	IVS COMPUTER TECHNOLOGIES	OUT OF WARRANTY SERVICE CALL	O. W. ERLEWINE ELEMENTARY	01	157.61
P22-00484	PS PROMOTIONAL SOLUTIONS LLC d ba CEDAR PROMO	COVID - Masks, Sanitizer	RISK MANAGEMENT	01	17,702.33
P22-00485	AMAZON CAPITAL SERVICES	CLASSROOM SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	21.19

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00486	SCUSD - US BANK CAL CARD	MARCH 2021 CAL CARD - WIX YEARLY PREMIUM	INDIAN EDUCATON	01	239.28
P22-00487	SCUSD - US BANK CAL CARD	SAFETY HARDWARE FOR FOOD GRADE HOSES IN CK	NUTRITION SERVICES DEPARTMENT	13	747.21
P22-00488	SCHOOL INFO APP LLC	SCHOOL INFO APP	MARTIN L. KING JR ELEMENTARY	01	3,000.00
P22-00489	OFFICE DEPOT	Office Supplies Book Carts	LIBRARY/TEXTBOOK SERVICES	01	434.98
P22-00490	CITY SIGNS	A-FRAME SIGNS FOR MOBILE FOOD TRUCK	NUTRITION SERVICES DEPARTMENT	13	1,027.69
P22-00491	LUX BUS AMERICA CO	TRANSPORTATION FOR FOOTBALL GAME	LUTHER BURBANK HIGH SCHOOL	01	1,242.00
P22-00492	SOFTINTEGRATION INC	C-STEM CH PRO ANNUAL SUBSCRIPTIONS	ALBERT EINSTEIN MIDDLE SCHOOL	01	418.00
P22-00493	BUILDING WORKFORSE SOLUTIONS T EACH CONSTRUCTION INITIATIVE	MR. CACHO @ BUILDING & CONSTRU.TRADES-SUBSCRIPTIONS	CAREER & TECHNICAL PREPARATION	01	1,750.00
P22-00494	GBC GENERAL BINDING CORP	GBC MAINTENANCE	LEATAATA FLOYD ELEMENTARY	01	439.93
P22-00496	PATON GROUP	JCBA- PRINTER INK AND MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	6,016.61
P22-00497	THE HOME DEPOT PRO	REPLACING SUPPLIES FOR GYM FLOORS	ALBERT EINSTEIN MIDDLE SCHOOL	01	2,601.29
P22-00498	TEAM OUTFITTERS LLC	LSJ UNIFORMS - POLO AND HOODIES	LUTHER BURBANK HIGH SCHOOL	01	3,269.57
P22-00499	TEAM OUTFITTERS LLC	BTA UNIFORMS - TSHIRTS AND HOODIES	LUTHER BURBANK HIGH SCHOOL	01	2,884.05
P22-00500	AMAZON CAPITAL SERVICES	CLASSROOM STORAGE SHELVES	ALICE BIRNEY WALDORF - K-8	01	53.89
P22-00501	AAA GARMENTS & LETTERING INC	JCBA ITEM BLANKS FOR PRINTING	HIRAM W. JOHNSON HIGH SCHOOL	01	7,080.23
P22-00502	FRANKLIN COVEY CLIENT SALES	FRANKLIN COVEY-LEADER IN ME INVOICES	ELDER CREEK ELEMENTARY SCHOOL	01	6,518.34
P22-00503	UL VERIFICATION SERVICES	ONLINE OCCUPATIONAL SAFETY CLASS	LUTHER BURBANK HIGH SCHOOL	01	1,250.00
P22-00504	Mohawk Commerical, Inc	COVID - Carpert Squares	PURCHASING SERVICES	01	42,009.78
P22-00505	CAMCO WINDING & SALES INC dba CULVER ARMATURE & MOTOR	IRRIGATION PUMP FOR PACIFIC	FACILITIES MAINTENANCE	01	4,431.65
P22-00506	CARNEGIE FOUNDATION	CARNEGIE FOUNDATION MEMBERSHIP DUES	SUPERINTENDENTS OFFICE	01	5,000.00
P22-00507	AVF SYSTEMS INC	ACCESS CONTROLS FOR ELECTRICAL ENTRANCE	FACILITIES MAINTENANCE	01	2,350.00
P22-00508	SPIRALEDGE INC/dbaSWIM OUTLET	DISTRICT YOGA MATS FOR STUDENTS	PURCHASING SERVICES	01	90,000.00
P22-00509	INTERNATIONAL BACCALAUREATE	CGREENWOOD IB FEE: 9.1.21-8.31.22	AREA ASSITANT SUPERINTENDENTS	01	8,520.00
P22-00510	INTERNATIONAL BACCALAUREATE	LBURBANK IB FEE: 9.1.21-8.31.22	AREA ASSITANT SUPERINTENDENTS	01	11,650.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00511	CDW GOVERNMENT	COVID - Remote Working Needs	PURCHASING SERVICES	01	9,090.71
P22-00512	ELLIS & ELLIS SIGNS & DISPLAYS	ILLUMINATED INTERIOR SIGN FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	7,300.00
P22-00513	CDW GOVERNMENT	HP PRODESK 600 G6 COMPUTERS-D. STAFFORD-ECD PGM	CAREER & TECHNICAL PREPARATION	01	36,507.11
P22-00514	CDW GOVERNMENT	NJROTC LAPTOP - NAVY WILL REIMB.	LUTHER BURBANK HIGH SCHOOL	01	1,008.27
P22-00515	EAST BAY RESTAURANT SUPPLY INC	GREEN WASTE RECEPTACLES FOR SITE KITCHENS	NUTRITION SERVICES DEPARTMENT	13	10,443.26
P22-00516	ZENPUT, INC	MOBILE TASK MANAGEMENT RENEWAL- N.S. SUPERVISERS	NUTRITION SERVICES DEPARTMENT	13	13,446.10
P22-00517	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PSYCH/PRESCHOOL-PEARS ONS	SPECIAL EDUCATION DEPARTMENT	01	526.56
P22-00518	LAKESHORE LEARNING MATERIALS	PRESCHOOL MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	275.58
P22-00519	LRP PUBLICATIONS INC	ONLINE ACCESS FOR SPED - TREAT AS CONFIRMING	SPECIAL EDUCATION DEPARTMENT	01	29,738.00
P22-00520	CENTER FOR THE COLLABORATIVE CLASSROOM	COLLABORATIVE CLASSROOM-SIPPS	ETHEL I. BAKER ELEMENTARY	01	27,275.84
P22-00521	BSN SPORTS LLC	ATHLETICS- TEAM BALLS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,490.70
P22-00522	LITERACY RESOURCES	KINDER CURRICULUM	MARTIN L. KING JR ELEMENTARY	01	186.78
P22-00523	AMAZON CAPITAL SERVICES	AMAZON USB ADAPTER	JOHN H. STILL - K-8	01	4,023.03
P22-00524	ADOBE INC	ADOBE CREATIVE CLOUD ALL MLP ENTRPSE - CTE	TECHNOLOGY SERVICES	01	820.00
P22-00525	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	FILAMENTS FOR MULTI MEDIA CLASSES-STEVE STEINBURG	CAREER & TECHNICAL PREPARATION	01	271.51
P22-00526	CDW GOVERNMENT	FAX MACHINE FOR PURCHASING	PURCHASING SERVICES	01	526.07
P22-00527	OFFICE DEPOT	CLASSROOM SUPPLIES	TAHOE ELEMENTARY SCHOOL	01	105.42
P22-00528	PEAR DECK, INC	PEAR DECK STUDENT LICENSE	JOHN D SLOAT BASIC ELEMENTARY	01	1,500.00
P22-00529	SCHOLASTIC BOOK CLUBS INC	SUPPLEMENTAL READING MATERIALS FOR CLASSROOMS	PONY EXPRESS ELEMENTARY SCHOOL	01	661.52
P22-00530	SCHOOL INFO APP LLC	PURCHASE OF SCHOOL APP FOR PARENT ENGAGEMENT 22	ISADOR COHEN ELEMENTARY SCHOOL	01	1,000.00
P22-00531	DIANA CAMPBELL	REIMB 2107 FOR SCIENCE SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	483.12

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00532	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	WIDE AREA NETWORK CONNECTION - SCOE	TECHNOLOGY SERVICES	01	2,900.00
P22-00533	APPLE INC	JCBA INSTRUCTIONAL TECHNOLOGY	HIRAM W. JOHNSON HIGH SCHOOL	01	4,878.58
P22-00534	CDW GOVERNMENT	BTA - 3D PRINTER	LUTHER BURBANK HIGH SCHOOL	01	4,207.79
P22-00535	APPLE INC	LAPTOPS- TO MONITORS CTE PATHWAYS WORK PROJECTS	CAREER & TECHNICAL PREPARATION	01	5,611.29
P22-00536	Amplified IT, LLC	COLLABORATIVE NO. AMERICAN - GOOGLE FOR ED	TECHNOLOGY SERVICES	01	2,000.00
P22-00537	SCHOOLDUDE.COM	RENEWAL OF SCHOOL DUDE ENERGY MANAGER MODULE	FACILITIES MAINTENANCE	01	5,927.04
P22-00538	COMPUTER INFORMATION CONCEPTS	TABLEAU SERVER LICENSE/SUPPORT, 7/1/21 - 6/30/22	TECHNOLOGY SERVICES	01	40,410.00
P22-00539	APPLE INC	LEADERSHIP EQUIPMENT	ROSEMONT HIGH SCHOOL	01	1,001.15
P22-00540	BRAINPOP	Brain POP 2022	ACADEMIC OFFICE	01	236,565.00
P22-00541	CONTROL SOLUTIONS INC	IZ CLINIC - VACCINE THERMOMETERS	HEALTH SERVICES	01	663.67
P22-00542	SCHOOL SPECIALTY	PAPER / 1ST GRADE	H.W. HARKNESS ELEMENTARY	01	23.11
P22-00543	TRIMARK ECONOMY RESTAURANT FIX TURES	CONVECTION OVENS FOR SITE KITCHENS	NUTRITION SERVICES DEPARTMENT	13	19,545.80
P22-00544	MATERIAL HANDLING SYSTEMS INC SACRAMENTO RACK AND SHELVING	HAND TRUCKS FOR N.S WAREHOUSE	NUTRITION SERVICES DEPARTMENT	13	791.70
P22-00545	VIRCO INC	PICNIC TABLES FOR OUTDOOR MEALS/LEARNING AT SITES	FACILITIES SUPPORT SERVICES	01	2,075,928.75
P22-00546	SCHOOL HEALTH CORP CUSTOMER # 4523	TABLE TENNIS TABLES	LUTHER BURBANK HIGH SCHOOL	01	4,313.60
P22-00547	LEXISNEXIS MATTHEW BENDER	CA DEERING CODE FULL SET 2021-22	ADMIN-LEGAL COUNSEL	01	5,492.37
P22-00548	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC HEAT PUMP @ PONY EXPRESS RM 13	FACILITIES MAINTENANCE	01	13,770.00
P22-00549	AMERICAN CHILLER SERV INC	COVID-19 KIT CARSON HVAC UNIT RENTAL	FACILITIES MAINTENANCE	01	30,000.00
P22-00550	CDW GOVERNMENT	PVA AND PLA FILLMENT FOR 3D PRINTER	LUTHER BURBANK HIGH SCHOOL	01	518.73
P22-00551	HI LINE ELECTRIC CO	SUPPLIES-MANUFACTURING AND DESIGN-JFK, R. GREENE	CAREER & TECHNICAL PREPARATION	01	5,423.62
P22-00552	AMAZON CAPITAL SERVICES	OUTDOOR CLASSROOM UMBRELLAS/ STUDENT RESOURCE	JOHN D SLOAT BASIC ELEMENTARY	01	1,537.76

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00553	AMAZON CAPITAL SERVICES	SUPPLEMENTAL READING MATERIALS FOR CLASSROOM	PONY EXPRESS ELEMENTARY SCHOOL	01	157.42
P22-00554	AMAZON CAPITAL SERVICES	VAPA /SCIENCE SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	256.64
P22-00555	GRAINGER INC	COVID - Facial Tissue - Warehouse Stores	PURCHASING SERVICES	01	1,981.86
P22-00556	OFFICE DEPOT	SQUARE READERS	ACCOUNTING SERVICES DEPARTMENT	01	541.18
P22-00557	NIMCO INC	TUPE Red Ribbon Week Items	FOSTER YOUTH SERVICES PROGRAM	01	16,618.55
P22-00558	SCHOOLGY INC	PowerSchool/ Schoology LMS Subscription	THE MET	09	5,304.50
P22-00559	EDPUZZLE INC	EDPUZZLE PROGRAM	ENGINEERING AND SCIENCES HS	01	1,300.00
P22-00560	SCUSD - US BANK CAL CARD	MASKS LANYARDS FOR STUDENTS	ISADOR COHEN ELEMENTARY SCHOOL	01	370.00
P22-00561	THE REGENTS OF UC UNIVERSITY O F CALIFORNIA	CONFIRMING CSTEM ANNUAL SUBSCRIPTION	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,000.00
P22-00562	RED CIRCLE SOLUTIONS LLC	POSTER STUDIO PRINTER PACKAGE	LUTHER BURBANK HIGH SCHOOL	01	7,607.06
P22-00563	ELK GROV REGIONAL ASSOCIATION	EGRASP GROUP SUBSCRIPTION	SPECIAL EDUCATION DEPARTMENT	01	800.00
P22-00565	JUNIOR LIBRARY GUILD	JLG - Library	HIRAM W. JOHNSON HIGH SCHOOL	01	3,366.69
P22-00566	ACTENVIRO	TREAT AS CONFIRMING - HAZMAT REMOVAL (SCI CLASS)	C. K. McCLATCHY HIGH SCHOOL	01	2,171.49
P22-00567	DELTAMATH SOLUTIONS INC	DELTAMATH PLUS SOFTWARE 2 LICENSE FOR 21-22SY	C. K. McCLATCHY HIGH SCHOOL	01	190.00
P22-00568	SCHOOL SPECIALTY	CLASSROOM SUPPLIES	ROSEMONT HIGH SCHOOL	01	114.50
P22-00570	AMAZON CAPITAL SERVICES	ADMIN SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	27.72
P22-00571	GINA WILSON	LICENSE FOR ALGEGRA-GEOMETRY CURRICULUM	JOHN F. KENNEDY HIGH SCHOOL	01	577.50
P22-00572	CDW GOVERNMENT	HP CLR LP, EPSON SURECLR SC-P8000 PRINERS /TONERS	CAREER & TECHNICAL PREPARATION	01	7,449.55
P22-00573	CDW GOVERNMENT	LSJ LAB	LUTHER BURBANK HIGH SCHOOL	01	5,048.43
P22-00574	KAMRAN & CO INC	CUSTOM MOBILE VEGGIE WASH BASIN FOR CK	NUTRITION SERVICES DEPARTMENT	13	7,207.50
P22-00575	SCUSD - US BANK CAL CARD	CARGO STRAPS FOR WHSE TRUCKS/SUPPER MEALS	NUTRITION SERVICES DEPARTMENT	13	535.77
P22-00576	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT	CONFIRMING- HAZARDOUS MATERIALS FEES & PERMIT	FACILITIES MAINTENANCE	01	3,544.00

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00577	WEST COAST ARBORISTS INC	TREE SERVICE - ALICE BIRNEY	FACILITIES MAINTENANCE	01	5,400.00
P22-00578	AVF SYSTEMS INC	ACCESS CONTROLS FOR WAREHOUSE YARD	FACILITIES MAINTENANCE	01	2,800.00
P22-00579	ESRI	ESRI SOFTWARE	FACILITIES SUPPORT SERVICES	01	1,000.00
P22-00580	UNIVERSITY OF OREGON PBISAPPS	PBIS APPS - SWIS Annual License FY 21-22	EQUITY, ACCESS & EXCELLENCE	01	2,245.83
P22-00581	CITY OF SACRAMENTO REVENUE DIVISION	SOCCER FIELD DUES - SEPTEMBER	ENGINEERING AND SCIENCES HS	01	12.00
P22-00582	SCHOOL SPECIALTY	PE BALL CART	ALICE BIRNEY WALDORF - K-8	01	108.75
P22-00583	EXCEL INTERPRETING SERVICES	Translated Home Lang Survey	MULTILINGUAL EDUCATION DEPT.	01	455.00
P22-00584	VERNIER SOFTWARE & TECHNOLOGY	PHYSICS TUTORING VIDEO ANALYSIS	WEST CAMPUS	01	1,157.75
P22-00585	AMAZON CAPITAL SERVICES	PE	LUTHER BURBANK HIGH SCHOOL	01	1,412.66
P22-00586	CSBA	CSBA MEMBERSHIP FOR LEGAL DEPARTMENT	ADMIN-LEGAL COUNSEL	01	270.00
P22-00587	STEVE WELCH ELECTRICAL CONTRACTORS	RELAY FOR EMERGENCY LIGHTING @ BURBANK	FACILITIES MAINTENANCE	01	2,030.70
P22-00588	THE HOME DEPOT PRO	BRUTE CONTAINERS - GREEN & DOLLY	BUILDINGS & GROUNDS/OPERATIONS	01	15,533.85
P22-00589	SECC	2021-22 SECC MEMBERSHIP SUPPORT	TECHNOLOGY SERVICES	01	24,426.60
P22-00590	CDW GOVERNMENT	COMPUTERS LAB-HP ZBOOK- MICA BROWN @W. CAMPUS HS	CAREER & TECHNICAL PREPARATION	01	71,421.75
P22-00591	CDW GOVERNMENT	GOGUARDIAN WEB FILTER - MET, NEWTECH, SES	TECHNOLOGY SERVICES	01	4,725.00
P22-00592	APPLE INC	MACBOOKS FOR HEALTH SERVICES STAFF	HEALTH SERVICES	01	102,548.11
P22-00593	NASTEE ANT	INTRAMURAL FLAG FOOTBALL JERSEYS	EQUITY, ACCESS & EXCELLENCE	01	9,767.11
P22-00594	BANDMANS CO	BAND PROTECTIVE MASKS	CURRICULUM & PROF DEVELOP	01	27,901.24
P22-00595	OFFICE DEPOT	Summer School Supplies	SUSAN B. ANTHONY ELEMENTARY	01	23,263.39
P22-00597	OFFICE DEPOT	PRIVACY FILTER SCREEN	LUTHER BURBANK HIGH SCHOOL	01	160.93
P22-00598	GRAPHIC PROMOTIONS	NS SUPERVISOR UNIFORM SHIRTS	NUTRITION SERVICES DEPARTMENT	13	2,684.80
P22-00599	E&M ELECTRIC AND MACHINERY INC dba WONDERWARE CALIFORNIA	REPORTING SOFTWARE LICENSE RENEWAL CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	1,600.00
P22-00600	JONES SCHOOL SUPPLY CO INC	Medals to Common Core Standards and SEL/PBIS	SUSAN B. ANTHONY ELEMENTARY	01	21,856.82
P22-00601	IXL LEARNING INC	MATHH PRE-K TO 12 IXL LICENSE	LUTHER BURBANK HIGH SCHOOL	01	325.16

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00602	TOUCHLINE SOFTWARE, INC	STUDENT WORK PERMIT SITE LICENSE	HIRAM W. JOHNSON HIGH SCHOOL	01	385.00
P22-00603	KOGNITO SOLUTIONS LLC	KOGNITO - PK12 / 12 MONTH LICENSE	STUDENT SUPPORT&HEALTH SRVCS	01	180,300.00
P22-00604	SCHOOL SPECIALTY	STUDENT SUPPLY PER SETTLEMENT OAH: 2020090031	SPECIAL EDUCATION DEPARTMENT	01	433.90
P22-00605	WESTERN PSYCHOLOGICAL SERVICES	PRESCHOOL PROTOCOLS	SPECIAL EDUCATION DEPARTMENT	01	324.23
P22-00607	AMAZON CAPITAL SERVICES	STUDENT SUPPLY PER SETTLEMENT OAH: 2020090031	SPECIAL EDUCATION DEPARTMENT	01	108.73
P22-00608	APPLE INC	APPLE TV HD 32GB	JOHN H. STILL - K-8	01	1,720.44
P22-00609	BRESY BALTAZAR	SETTLEMENT PAYMENT OAH 2018060844	SPECIAL EDUCATION DEPARTMENT	01	400.00
P22-00610	D & P ENTERPRISES INC dba CRES CO-RESCO	WAFFLE MAKER, FOOD PROCESSOR/ACCESSORIES - S.SINGER	CAREER & TECHNICAL PREPARATION	01	4,543.97
P22-00611	NEARPOD INC	NEARPOD	JOHN H. STILL - K-8	01	450.00
P22-00612	CRISIS PREVENT INSTITUTE INC	NCI Blended/Classroom Instructor Guide	SPECIAL EDUCATION DEPARTMENT	01	711.23
P22-00613	ACP DIRECT	HEADPHONES FOR READ 180 AND SYSTEMS 44	WILL C. WOOD MIDDLE SCHOOL	01	656.30
P22-00614	AMAZON CAPITAL SERVICES	PENCIL BOXES AND COVERCASES FROM AMAZON	JOHN H. STILL - K-8	01	2,887.80
P22-00615	AMAZON CAPITAL SERVICES	PRESCHOOL MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	28.25
P22-00616	BEHAVIOR ADVANTAGE LLC	BEHAVIOR ADVANTAGE SOFTWARE LICENSE	SPECIAL EDUCATION DEPARTMENT	01	3,500.00
P22-00617	JOSTENS INC	DIPLOMA COVERS (After Close)	DEPUTY SUPERINTENDENT	01	18,145.19
P22-00618	CDW GOVERNMENT	CDW-G -PRINTER - EDWARD KEMBLE RM P2	CHILD DEVELOPMENT PROGRAMS	12	525.02
P22-00619	AMAZON CAPITAL SERVICES	ACCESSORIES FOR MULTI-MEDIA PROGRAM - N.TECH. HS	CAREER & TECHNICAL PREPARATION	01	1,053.02
P22-00620	IPEVO INC	DOCUMENT CAMERAS FOR CLASSROOMS	JOHN F. KENNEDY HIGH SCHOOL	01	1,639.86
P22-00621	OFFICE DEPOT	LOGITECH Z130 2 PIECE SPEAKER SYSTEM - TEACHERS	JOHN F. KENNEDY HIGH SCHOOL	01	217.39
P22-00622	OFFICE DEPOT	FAX MACHINE	SUCCESS ACADEMY	01	212.06
P22-00623	SAENZ LANDSCAPE CONSTRUCTION	HIRAM JOHNSON- REMOVAL OF CONCRETE	FACILITIES MAINTENANCE	01	7,425.00
P22-00624	CAL DEPT OF SOCIAL SERVICES	LICENSE FEE BG McCOY PRESCHOOL	CHILD DEVELOPMENT PROGRAMS	12	2,266.00
P22-00625	CDW GOVERNMENT	CDW-SURFACE PRO FOR CANCY MCARN	HUMAN RESOURCE SERVICES	01	1,930.20

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00626	FUN AND FUNCTION	SDC AUT - CAL MIDDLE & CKM	SPECIAL EDUCATION DEPARTMENT	01	1,916.58
P22-00627	SOUTHPAW ENTERPRISES	SDC AUT - CAL MIDDLE & CKM	SPECIAL EDUCATION DEPARTMENT	01	2,177.59
P22-00628	THERAPY SHOPPE	SDC AUT - CAL MIDDLE & CKM	SPECIAL EDUCATION DEPARTMENT	01	116.54
P22-00629	BATTERY SYSTEMS	BATTERY FOR CUSTODIAN CART	C. K. McCLATCHY HIGH SCHOOL	01	918.20
P22-00630	JORDAN SCOTT	REIMB 2103 FOR C-STEM LICENSE	LUTHER BURBANK HIGH SCHOOL	01	510.00
P22-00631	AMAZON CAPITAL SERVICES	BOOKS FOR CLASS - SCHOUTEN	SUTTER MIDDLE SCHOOL	01	304.00
P22-00632	BECKY HYPOLITE	SNACK BAR EQUIPMENT FOR ATHLETICS	ROSEMONT HIGH SCHOOL	01	1,700.00
P22-00633	SCHOOL SPECIALTY	SITE SUPPLIES	SUCCESS ACADEMY	01	158.98
P22-00634	SCHOOL OUTFITTERS DBA FAT CATA LOG	CLASS SUPPLIES	SUCCESS ACADEMY	01	206.07
P22-00635	SCHOOL OUTFITTERS DBA FAT CATA LOG	CLASS SUPPLIES	SUCCESS ACADEMY	01	274.40
P22-00636	SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	MUSIC SUPPLIES	ROSEMONT HIGH SCHOOL	01	268.16
P22-00637	OFFICE DEPOT	CLASSROOM SUPPLIES	ROSEMONT HIGH SCHOOL	01	332.73
P22-00638	THE HOME DEPOT PRO	STORAGE CONTAINERS FOR CJA CLASSROOM ORGANIZATION	C. K. McCLATCHY HIGH SCHOOL	01	350.44
P22-00639	OFFICE DEPOT	EPSON POWERLITE 118 LCD PROJECTORS FOR TEACHERS	JOHN F. KENNEDY HIGH SCHOOL	01	5,905.02
P22-00640	AMAZON CAPITAL SERVICES	SITE MATERIAL	SUCCESS ACADEMY	01	260.99
P22-00641	SCUSD - US BANK CAL CARD	VOLLEYBALL NET	SUTTER MIDDLE SCHOOL	01	311.22
P22-00642	ADAMS ESQ CLIENT TRUST ACCOUNT	SPED SETTLEMENT FEES #2021060897	ADMIN-LEGAL COUNSEL	01	11,000.00
P22-00643	CIF SAC JOAQUIN SECTION METROP OLITAN LEAGUE	CIF STATE DUES	HIRAM W. JOHNSON HIGH SCHOOL	01	2,020.48
P22-00644	SIERRA VALLEY CONFERENCE	LEAGUE ASSESSMENT INVOICE# 160	ROSEMONT HIGH SCHOOL	01	2,700.00
P22-00645	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF STATE DUES INVOICE# 6181	ROSEMONT HIGH SCHOOL	01	1,383.36
P22-00646	CALIFORNIA INTERSCHOLASTIC FEDERATION - SAC JOAQUIN	CIF SAC-JOAQUIN SECTION INVOICE# 1018	ROSEMONT HIGH SCHOOL	01	1,508.80
P22-00647	EAST BAY RESTAURANT SUPPLY INC	MEAT SLICERS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	11,152.70
P22-00648	EAST BAY RESTAURANT SUPPLY INC	PIZZA DOUGH PRESS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	14,866.53

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## Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00649	CDW GOVERNMENT	DESKTOP (FRONT OFF) AND PRINTERS FOR NEW TEACHERS	C. K. McCLATCHY HIGH SCHOOL	01	1,286.25
P22-00650	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES-CONN	HIRAM W. JOHNSON HIGH SCHOOL	01	585.98
P22-00651	OFFICE DEPOT	CALCULATOR BATTERIES (ORDER #2)	WEST CAMPUS	01	225.98
P22-00652	PROGRESS SOFTWARE CORP	IPSWITCH 1YEAR SUPPORT: WS_FTP SERVICER WITH SSH	TECHNOLOGY SERVICES	01	600.60
P22-00653	SOFTINTEGRATION INC	TREAT AS CONFIRMING-LICENSE FEE FOR C-STEM CLASS	C. K. McCLATCHY HIGH SCHOOL	01	479.00
TB22-00006	TEXTBOOK WAREHOUSE LLC	ELD Inside Phonics Practice Wbk	LIBRARY/TEXTBOOK SERVICES	01	1,128.83
TB22-00007	J&C BOOKS	SS Elementary Workbooks	LIBRARY/TEXTBOOK SERVICES	01	2,892.75
TB22-00008	CENGAGE LEARNING	AP Calculus Textbooks	LIBRARY/TEXTBOOK SERVICES	01	7,216.65
TB22-00009	SAVVAS	EnVisions Math Consumables supplies	LIBRARY/TEXTBOOK SERVICES	01	9,955.19
TB22-00010	FOLLETT SCHOOL SOLUTIONS	French Workbooks	LIBRARY/TEXTBOOK SERVICES	01	1,286.89
TB22-00011	CENGAGE LEARNING	ELD Inside Textbooks	LIBRARY/TEXTBOOK SERVICES	01	2,894.53
TB22-00012	SAVVAS	LATE AP Chemistry request	LIBRARY/TEXTBOOK SERVICES	01	21,372.38
TB22-00013	WINSOR LEARNING INC	Sonday System Readers for RSP	LIBRARY/TEXTBOOK SERVICES	01	104,689.82
TB22-00014	J WESTON WALCH PUBLISHER	Walch Math Workbooks	LIBRARY/TEXTBOOK SERVICES	01	13,953.13
TB22-00015	PATRICK VANG	HJ-LATE - Hmong Textbook order	LIBRARY/TEXTBOOK SERVICES	01	3,520.00
TB22-00016	TEXTBOOK WAREHOUSE LLC	HJ - LATE order Sign Language Texts	LIBRARY/TEXTBOOK SERVICES	01	1,274.82
TB22-00017	ACCELERATE LEARNING INC	STEMscopes Physics Texts	LIBRARY/TEXTBOOK SERVICES	01	1,745.41
<b>Total Number of POs</b>			<b>555</b>	<b>Total</b>	<b>53,699,707.78</b>

## Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	505	51,428,704.33
09	Charter School	3	11,874.50
11	Adult Education	4	49,750.00
12	Child Development	5	5,088.88
13	Cafeteria	36	811,959.37
21	Building Fund	3	1,392,330.70

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

Total 53,699,707.78

\*\*\* See the last page for criteria limiting the report detail.

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Includes Purchase Orders dated 08/15/2021 - 09/14/2021 \*\*\*

## PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B22-00125	24,000.00	01-5800	General Fund/Other Contractual Expenses	18,000.00
B22-00288	3,500.00	01-5800	General Fund/Other Contractual Expenses	2,000.00
B22-00357	55,000.00	01-5810	General Fund/Tickets/Fees/Regis.for Parents	25,000.00
B22-00417	25,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	15,000.00
CHB22-00033	2,675.00	01-4320	General Fund/Non-Instructional Materials/Su	525.00-
CHB22-00106	7,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
CHB22-00192	9,741.00	01-4310	General Fund/Instructional Materials/Suppli	2,741.00
CS21-00055	64,345.00	01-5800	General Fund/Other Contractual Expenses	28,667.62
CS21-00256	8,000.00	01-5800	General Fund/Other Contractual Expenses	3,000.00
CS22-00057	43,960.95	01-5800	General Fund/Other Contractual Expenses	1,570.95
CS22-00062	266,463.00	01-5100	General Fund/Subagreements for Services abo	78,060.00
CS22-00069	12,000.00	01-5800	General Fund/Other Contractual Expenses	2,000.00
P21-02813	143,209.46	13-6490	Cafeteria/Equipment over \$5,000	3,107.93
P21-03174	8,867.99	01-4410	General Fund/Equipment \$500 - \$4,999	8,213.85-
P21-03530	4,554.94	21-6220	Building Fund/DSA Plan Check Fees	2,297.44
P21-03556	815,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	165,000.00
P21-03732	14,738.89	01-4320	General Fund/Non-Instructional Materials/Su	3,448.02
P22-00003	3,815.83	13-5800	Cafeteria/Other Contractual Expenses	257.03
P22-00166	1,315.88	01-4310	General Fund/Instructional Materials/Suppli	34.85-
P22-00196	55,426.00	01-5800	General Fund/Other Contractual Expenses	3,626.00
P22-00289	4,976.12	01-4310	General Fund/Instructional Materials/Suppli	5,060.46-
			<b>Total PO Changes</b>	<b>341,941.83</b>

Information is further limited to: (Minimum Amount = (999,999.99))

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