



Putting  
Children  
First

# BOARD OF EDUCATION MEETING AND WORKSHOP

## Board of Education Members

Jessie Ryan, President (Trustee Area 7)  
Christina Pritchett, Vice President (Trustee Area 3)  
Michael Minnick, 2<sup>nd</sup> Vice President (Trustee Area 4)  
Lisa Murawski (Trustee Area 1)  
Leticia Garcia (Trustee Area 2)  
Mai Vang (Trustee Area 5)  
Darrel Woo (Trustee Area 6)  
Olivia Ang-Olson, Student Member

Thursday, March 19, 2020

4:30 p.m. Closed Session

6:00 p.m. Open Session

## Serna Center

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# AGENDA

2019/20-20

*Allotted Time*

4:30 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

3.1 Government Code 54956.9 - Conference with Legal Counsel:

- a) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2020010112 and OAH Case No. 2019100759)
- b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)
- c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining TCS, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

- 3.4 Education Code 54957 – Public Employee Appointment
  - a) Chief Information Officer

6:00 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 The Pledge of Allegiance
- 4.2 Broadcast Statement (Student Member Ang-Olson)
- 4.3 Stellar Student Recognition: School of Engineering and Sciences Robotics Team
  - Presentation of Certificates by Darrel Woo

6:05 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:10 p.m. **6.0 AGENDA ADOPTION**

6:15 p.m. **7.0 SPECIAL PRESENTATION**

- 7.1 Approve Resolution No. 3128: Recognition of Women’s History Month, March 2020 (Jessie Ryan) 5 minutes
- 7.2 Novel Coronavirus or COVID-19 Response Update (Victoria Flores and Doug Huscher) 10 minutes

6:30 p.m. **8.0 PUBLIC COMMENT 30 minutes**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

7:00 p.m. **9.0 PUBLIC HEARING Action**

- 9.1 Public Hearing and Action on the Renewal Charter Petition for Yav Pem Suab Academy – Preparing for the Future (Vincent Harris and Jesse Ramos)

*10 minute presentation  
10 minute discussion*

**10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

- 7:20 p.m. 10.1 2019-20 Local Control Accountability Plan – Mid-Year Update (Vincent Harris and Steven Ramirez-Fong) **Information**  
20 minute presentation  
20 minute discussion

- |           |             |   |  |
|-----------|-------------|---|--|
| 8:00 p.m. | 10.2        | <i>Approve 2019/20 Second Interim Financial Report and FCMAT Update (Rose F. Ramos)</i>   | <b>Conference/Action</b><br>10 minute presentation<br>20 minute discussion |
| 8:30 p.m. | 10.3        | <i>Approve Resolution No. 3123: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work (Cancy McArn)</i>  | <b>Action</b><br>10 minute presentation<br>20 minute discussion            |
| 9:00 p.m. | <b>11.0</b> | <b>CONSENT AGENDA</b><br><i>Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.</i>              | <b>2 minutes</b>   |
|           | 11.1        | <u><i>Items Subject or Not Subject to Closed Session:</i></u>   |  |
|           | 11.1a       | <i>Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose F. Ramos)</i> |  |
|           | 11.1b       | <i>Approve Personnel Transactions (Cancy McArn)</i>   |  |
|           | 11.1c       | <i>Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of February 2020 (Rose F. Ramos)</i>   |  |
|           | 11.1d       | <i>Approve Donations List for the Period of February 1-29, 2020 (Rose F. Ramos)</i>   |  |
|           | 11.1e       | <i>Approve Exclusive Negotiating Agreement – Extension, 2718 G Street, Old Marshall (Rose F. Ramos)</i>   |  |
|           | 11.1f       | <i>Approve Sutter Middle School Field Trip to Washington, D. C., Gettysburg, and Colonial Williamsburg from April 1 through April 6, 2020 (Chad Sweitzer and Christine Baeta)</i>   |  |
|           | 11.1g       | <i>Approve Minutes of the March 5, 2020, Board of Education Meeting (Jorge A. Aguilar)</i>  |  |
|           | 11.1h       | <i>Approve Resolution No. 3127: Resolution Regarding Board Stipends (Jessie Ryan)</i>   |  |
|           | 11.1i       | <i>Approve Changes to Existing Council of Occupational Education (COE) Program for Accreditation Compliance (Susan Gilmore and Christine Baeta)</i>   |  |

9:02 p.m.    **12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**                      **Receive Information**

12.1 Business and Financial Information:  
Purchase Order Board Report for the Period of January 15,  
2020, through February 14, 2020 (Rose F. Ramos)

9:05 p.m.    **13.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ April 2, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Annual Organizational and Workshop Meeting
- ✓ April 16, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting

9:10 p.m.    **14.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 7.1

**Meeting Date:** March 19, 2020

**Subject:** Approve Resolution No. 3128: Recognition of National Women's History Month, March 2020

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board Office

**Recommendation:** Approve Resolution No. 3128: National Women's History Month for March 2020.

**Background/Rationale:** March has been designated as National Women's History Month. The Resolution recognizes the important historical and ongoing contributions of women in our society.

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Resolution No. 3128

<p><b>Estimated Time of Presentation:</b> 5 minutes <b>Submitted by:</b> Jessie Ryan, Board President <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**RESOLUTION NO. 3128**

**RECOGNITION OF NATIONAL WOMEN'S HISTORY MONTH, MARCH 2020**

**WHEREAS**, the advocacy efforts of the National Women's History Project (NWHP) led to an annual observance of Women's History Month, which highlights the contributions of women to events in history and contemporary society and is celebrated during March in the United States, the United Kingdom, and Australia;

**WHEREAS**, American women of every race, class, and ethnic background have made historic contributions to our Nation and community in countless recorded and unrecorded ways;

**WHEREAS**, American women have played and continue to play critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home;

**WHEREAS**, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation;

**WHEREAS**, American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation;

**WHEREAS**, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history;

**WHEREAS**, The NWHP theme for 2020 is "I am Generation Equality: Realizing Women's Rights";

**WHEREAS**, American women have been visionaries in championing peace and nonviolence in their homes, schools, communities, nationally, and abroad;

**WHEREAS**, American women have rejected violence as counterproductive and stressed the need to restore respect, establish justice, and reduce the causes of conflict as the surest way to peace;

**WHEREAS**, from legal defense and public education to direct action and civil disobedience, women have expanded the American tradition of using inclusive, democratic and active means to reduce violence, achieve peace, and promote the common good;

**WHEREAS**, the 127 women who now serve in the US Congress are a living example of the power and vision of women who are striving to fight for peace and justice through public service; and

**WHEREAS**, Sacramento City Unified School District and its partners invest in the empowerment of our young women through everyday lesson plans as well as additional programs.

**NOW, THEREFORE, BE IT RESOLVED** that the Sacramento City Unified School District Board of Education celebrates the month of March as Women's History Month.

**BE IT FURTHER RESOLVED**, that the Superintendent call upon all Sacramento City Unified School District families to join the UN Women call to "Step it Up for Gender Equality: Planet 50/50 by 2030."

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 19<sup>th</sup> day of March, 2020, by the following vote:

A YES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTESTED TO:

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Jessie Ryan  
President of the Board of Education

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Jorge A. Aguilar  
Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 7.2

**Meeting Date:** March 19, 2020

**Subject:** Novel Coronavirus or COVID-19 Response Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Student Support and Health Services

**Recommendation:** Continue planned updates regarding COVID-19.

**Background/Rationale:** COVID-19 is a respiratory illness caused by a novel virus that has been spreading worldwide and community-acquired cases have been confirmed in California. On March 12, 2020, the Sacramento City Unified School District announced the closure of all schools, will close all schools starting Monday, March 16 - Friday, March 27. Prior to March 27, Sac City Unified will update our community on any potential extension of the school closure period.

Thorough disinfecting of all classrooms and implementation of protocols consistent with new Executive Orders issued by Governor Gavin Newsom were conducted, and updates will be continuously provided.

The District is providing meals for affected students through the school nutrition programs during the district-wide school closure. To ensure the nutritional well-being of our students while at home or under other care, our District is distributing breakfast and lunch meals every day of the school closure for any child 18 years of age or younger to take home at locations across the district.

**Financial Considerations:** None

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students; Operational Excellence;

**Documents Attached:**  
N/A

**Estimated Time of Presentation:** N/A  
**Submitted by:** Victoria Flores, Director, Student Support and Health Services and Doug Huscher, Assistant Superintendent of Student Support Services  
**Approved by:** Jorge A. Aguilar, Superintendent





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.1

**Meeting Date:** March 19, 2020

**Subject:** Public Hearing and Action on the Renewal Charter Petition for  
Yav Pem Suab Academy – Preparing for the Future Charter

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Innovative Schools and Charter School Oversight

**Recommendation:** Not Applicable

**Background/Rationale:** SCUSD received a Renewal Charter Petition from Yav Pem Suab Academy - Preparing for the Future on February 18, 2020. Yav Pem Suab Academy - Preparing for the Future is seeking a five-year renewal term for their proposed independent charter school for students in grade levels K-5. The Public Hearing is to consider the level of support for the renewal of the charter petition.

**Financial Considerations:** The writers of the petition for Yav Pem Suab Academy - Preparing for the Future should submit budget details within the Renewal Charter Petition and Appendices. District staff will present a review of the charter school's financials and provide the Board with a summary and analysis of the findings at the Board Meeting on April 16, 2020.

**LCAP Goal(s):** GOAL 4 - Operational Excellence: SCUSD will be a service-focused organization, committed to serving students, families, staff and community efficiently and effectively. The actions outlined in Goal 4 include continued implementation of a robust data collection and reporting process so that impact on student achievement and district operations may be measured, and further development of standards and protocols for customer service districtwide.

**Documents Attached:**

1. Board of Education Executive Summary on the Public Hearing on the Renewal Charter Petition for Yav Pem Suab Academy – Preparing for the Future Charter School
2. Public Hearing Notice

3. Powerpoint Presentation, Yav Pem Suab Academy – Preparing for the Future Charter School, Petition Renewal and Re-Approval 2020-2025

**Estimated Time of Presentation:** 20 minutes

**Submitted by:** Vincent Harris, Chief, Continuous Improvement and Accountability and Jesse Ramos, Director Innovative Schools and Charter School Oversight

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Innovative Schools and Charter School Oversight

Public Hearing on the Renewal Charter Petition for  
Yav Pem Suab Academy – Preparing for the Future Charter  
March 19, 2020



### I. OVERVIEW / HISTORY

On March 18, 2010, the Sacramento City Unified School District (SCUSD) approved the initial charter petition of Yav Pem Suab Academy - Preparing for the Future. The Board of SCUSD renewed the charter petition on April 23, 2015. It is now due to expire on June 30, 2020.

SCUSD received a Renewal Charter Petition from Yav Pem Suab Academy - Preparing for the Future on February 18, 2020. Yav Pem Suab Academy - Preparing for the Future is seeking a five-year renewal term for their proposed independent charter school for students in grade levels K-5. The purpose of the Public Hearing is to consider the level of support for the renewal of the charter petition.

### II. DRIVING GOVERNANCE

The charter petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing following Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition for Yav Pem Suab Academy - Preparing for the Future. The Public Hearing must be held within 30 days of receiving a petition, and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years pursuant to Education Code 47607. If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

### III. BUDGET

The writers of the petition for Yav Pem Suab Academy - Preparing for the Future should submit budget details within the Renewal Charter Petition and Appendices. District staff will present a review of the charter school's financials and provide the Board with a summary and analysis of the findings at the Board Meeting on April 16, 2020.

### IV. GOALS, OBJECTIVES, AND MEASURES

The goal of the Public Hearing is for the Board of Education to consider the level of support for the Renewal Charter Petition. District staff will present a comprehensive evaluation of the Renewal Charter Petition and provide the Board of Education with a review and analysis of the findings at the Board Meeting on April 16, 2020.

### V. MAJOR INITIATIVES

Not Applicable

### VI. RESULTS

Not Applicable

### VII. LESSONS LEARNED / NEXT STEPS

## **Board of Education Executive Summary**

### **Innovative Schools and Charter School Oversight**

Public Hearing on the Renewal Charter Petition for  
Yav Pem Suab Academy – Preparing for the Future Charter  
March 19, 2020



- District staff conducts a comprehensive evaluation of the Renewal Charter Petition.
- District staff presents the findings and analysis of the Renewal Charter Petition at the Board Meeting on April 16, 2020.
- The Board considers District staff's findings and analysis and decides to approve or deny the Renewal Charter Petition at the Board Meeting on April 16, 2020.

**Sacramento City Unified School District**  
Yav Pem Suab Academy

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Public Hearing on the Renewal of the Charter for Yav Pem Suab Academy**

Copies of this program may be inspected at:

**Serna Educational Center**  
**5735 47<sup>th</sup> Avenue**  
**Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code section 47607 (b) to consider the level of support for the renewal of the charter for Yav Pem Suab Academy. The district received Yav Pem Suab Academy's renewal petition on February 18, 2020.

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**HEARING DATE:** Thursday, March 19, 2020

**TIME:** 6:00 p.m.

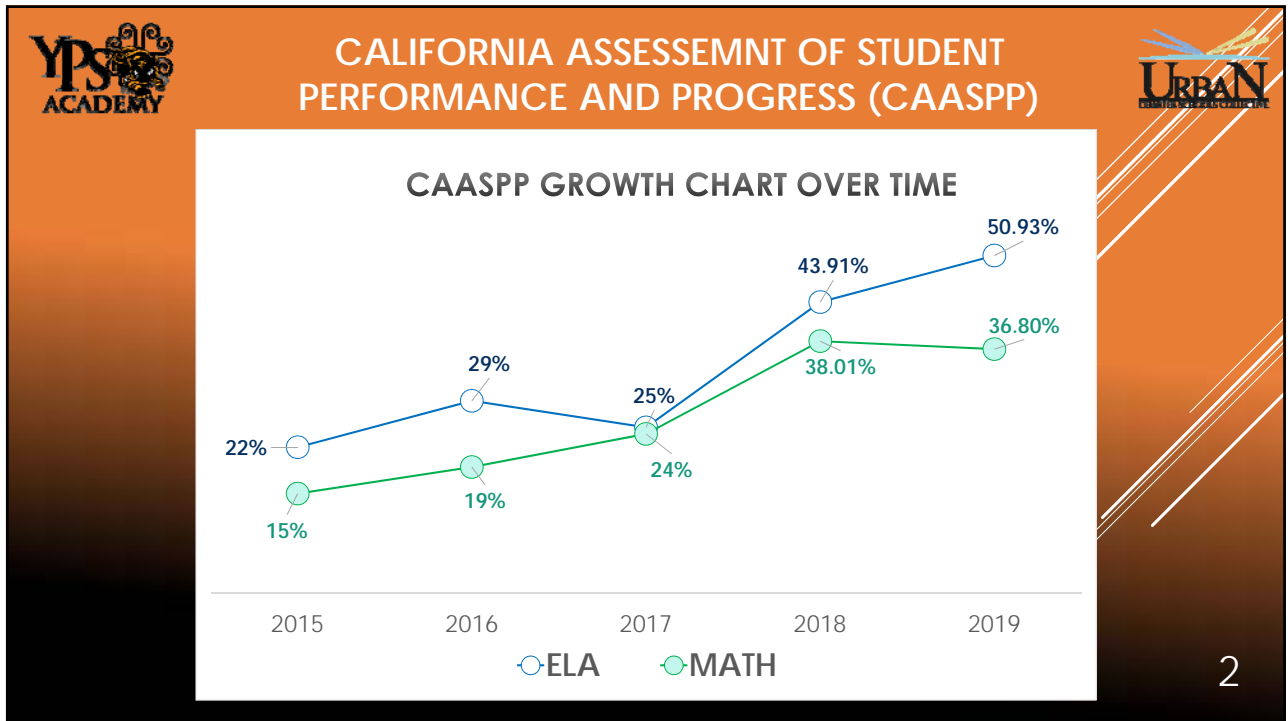
**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION, CONTACT:** Sue Lee at [jesse-ramos@scusd.edu](mailto:jesse-ramos@scusd.edu) or (916) 643-9428.



# YAV PEM SUAB ACADEMY

PREPARING FOR THE FUTURE CHARTER SCHOOL  
PETITION RENEWAL AND RE-APPROVAL 2020-2025





## ELA DATA COMPARISON TO SCUSD AND STATE (ALL SCHOLARS)



	YPSA # Tested 2018-19	YPSA 2018-19	SCUSD Non-charter schools grades 3-6 2018-19	SCUSD all schools grades 3-6 2018-19	STATE all schools grades 3-6 2018-19
Site	269	<b>50.93%</b>	40.89%	40.46%	49.54%
Asian*	184	<b>55.98%</b>	46.47%	46.04%	<b>75.26%</b>
Hispanic Latino	50	<b>42.00%</b>	32.12%	32.11%	39.26%
English Learner	79	<b>31.65%</b>	9.37%	9.32%	14.92%
Reclassified Fluent English Proficient (RFEP)	44	<b>86.36%</b>	64.28%	64.31%	63.65%
Economically Disadvantaged	175	<b>49.71%</b>	30.90%	30.92%	37.50%

\* The Asian subgroup at YPSA includes 94.44% Hmong, 3.09% Mien, 1.23% Lao, 0.62% Cambodian, and 0.62% Chinese. The state and district Asian subgroups are more diverse; they also include Japanese, Vietnamese, Korean, Chinese. Researchers point out *the classification itself is such a gross generalization of the many ethnicities and nationalities in that category, which makes up nearly half the world's population.* <https://edsources.org/2019/schools-lack-a-clear-view-of-asian-and-pacific-islander-discipline-disparities-study-finds-a10189>

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## MATH DATA COMPARISON TO SCUSD AND STATE (ALL SCHOLARS)



	YPSA # Tested 2018-19	YPSA 2018-19	SCUSD Non-charter schools grades 3-6 2018-19	SCUSD all schools grades 3-6 2018-19	STATE all schools grades 3-6 2018-19
Site	269	<b>36.80%</b>	34.96%	34.51%	<b>42.84%</b>
Asian*	184	<b>40.22%</b>	<b>44.37%</b>	<b>43.97%</b>	<b>75.44%</b>
Hispanic Latino	50	<b>38.00%</b>	26.64%	26.52%	31.62%
English Learner	79	<b>20.26%</b>	11.51%	11.53%	15.50%
Reclassified Fluent English Proficient (RFEP)	44	<b>70.45%</b>	55.63%	55.20%	52.89%
Economically Disadvantaged	175	<b>33.14%</b>	25.36%	25.40%	30.54%

\* The Asian subgroup at YPSA includes 94.44% Hmong, 3.09% Mien, 1.23% Lao, 0.62% Cambodian, and 0.62% Chinese. The state and district Asian subgroups are more diverse; they also include Japanese, Vietnamese, Korean, Chinese. Researchers point out *the classification itself is such a gross generalization of the many ethnicities and nationalities in that category, which makes up nearly half the world's population.* <https://edsources.org/2019/schools-lack-a-clear-view-of-asian-and-pacific-islander-discipline-disparities-study-finds-a10189>

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## ABOUT US



### Public Charter

- Tuition free, open to all in California
- Operates as a 501c3 non-profit organization

### One of a Kind

- The only public charter on the West Coast to focus on underserved scholars with an emphasis on Hmong culture and language.

**Authorized** by Sacramento City Unified School District in 2010

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## FACTS AT A GLANCE



- Number of Scholars in Grades K-6: **486**
- Percentage of Teachers with Advanced Degrees: **29%**
- Average Daily Attendance: **95.67%**
- Average Re-Enrollment Rate: **93.99%**
- Teacher Retention Rate in 2019-2020: **89%**
- Admin. Educational Leadership Experience: **65 Years**

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## VISION AND MISSION



### Vision Statement

The YPSA vision is to develop Lifelong scholars and LIFESKILLED leaders, enabling them to be productive and responsible contributing members of society.

### Mission Statement

The mission of YPSA is to grow and nurture underserved scholars to become high-performing individuals through a **body-brain compatible education.**

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## CORE VALUES



- Honesty and Integrity
- Teamwork
- Scholar Focus
- Continual Improvement
- Lifelong Learning
- Relationship



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# OUTREACH



## PARTNERS

- Sacramento City Unified School District
- Sacramento County Office of Education
- California State University Sacramento
- Teach for America
- California Charter Schools Association
- Charter School Development Center
- Center for the Future of Public Education
- Greenhaven/Pocket Rotary Club
- Robbie Waters Pocket/Greenhaven Library
- Sojourner Truth African Heritage Museum
- Hmong Professionals (Business Owners-Doctors, Lawyers, Supermarket, etc.)

## SERVICES

- St. Paul Minnesota Public Schools
- University of Wisconsin Hmong Studies Program
- Japan's Osaka City University
- Hmong Educators from Thailand
- Laos Ambassador to the United States
- China Professor
- Fresno Unified School District
- Merced County Office of Education



## ACTIVE & ENGAGED FAMILIES



Academy Council  
(School Governance)



Chaperones for Study Trips




Parent Involvement  
(Scholar Showcase)





# SCHOOL PROGRAMS

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## SCHOOL PROGRAMS






**HLD**




**CORE**




**MOVEMENT**

Benefits of Body-Brain  
Highly Effective Teaching  
Lifelong Guidelines & LIFESKILLS



**ATT**

12



**FOUNDATIONAL**



**CORE PROGRAM**  
13



**HMONG LANGUAGE AND CULTURE PROGRAM**  
14



HIP HOP DANCE



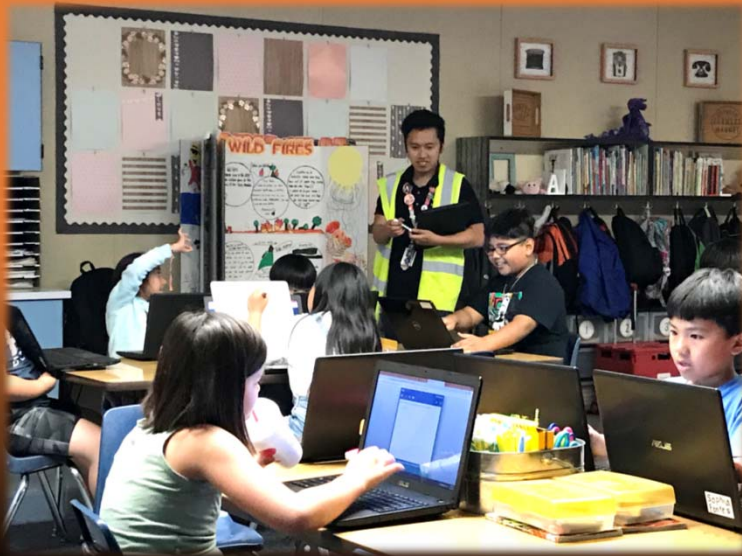
PHYSICAL EDUCATION



TAE KWON DO

**MOVEMENT PROGRAM**

15



**ACHIEVEMENT THROUGH TECHNOLOGY**


16



**YPS ACADEMY** **URBAN**

## INSTRUCTIONAL ASSISTANTS FOUNDATIONAL SKILLS SUPPORT

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**YPS ACADEMY** **URBAN**

## TYPICAL DAY OF A SCHOLAR AT YPSA

Time	Grades 1-6
8:00 – 8:15	Core Instruction
8:15 – 9:00	Designated ELD
9:00 – 10:00	Core Instruction
10:00 – 10:15	Recess
10:15 – 11:15	HLD/Movement
11:15 – 11:55	Lunch/Recess
11:55 - 1:30	Core Instruction
1:30 – 1:45	Recess
1:45 – 3:00	Core Instruction
3:00 - 3:10	ATT Supper
3:10 - 3:55	ATT
3:55 - 4:05	ATT Recess
4:05 - 4:55	ATT
5:00 - 5:30	Dismissal

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## 6<sup>TH</sup> GRADE PROFILE



- Demonstrate proficiency in the state standards in ELA, Math, Social Studies, and Science.
- English learners will focus on interacting in meaningful ways, learning about how English works, and using foundational literacy skills to develop their English language.



## FOUR CRITICAL QUADRANTS OF SUCCESSFUL CULTURE OF INSTRUCTION BY DR. DONYALL D. DICKEY



<p>Quadrant I Instructional Theory</p>	<p>Quadrant II Instructional Imperatives</p>
<p>Quadrant III Data Analysis</p>	<p>Quadrant IV Administrative Support</p>



# LEADERSHIP TEAM



Superintendent



Chief Financial Officer



Principal



Assistant Principal



Administrative Secretary



Administrative Clerk, Sr.



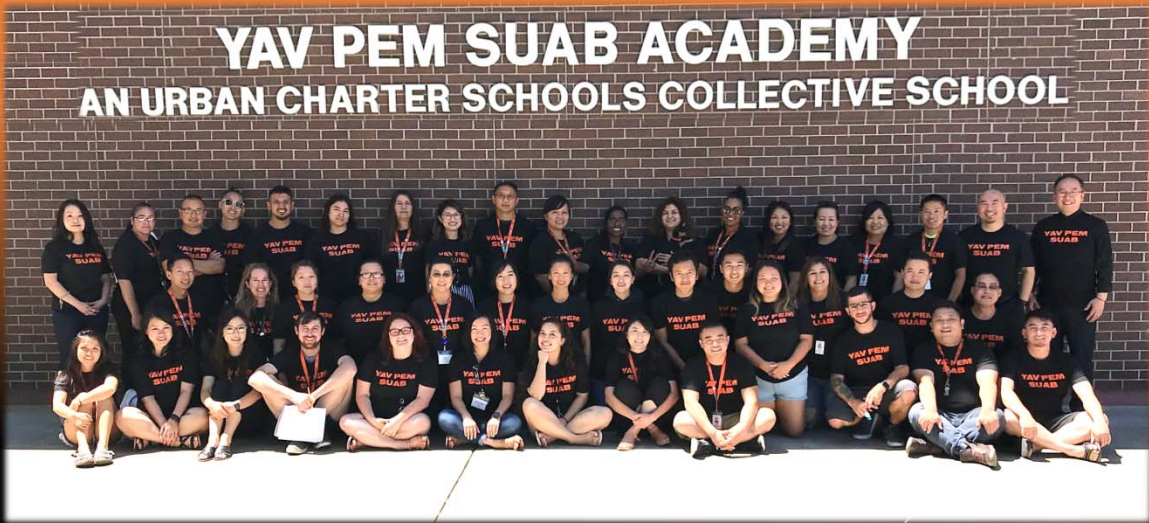
Attendance Clerk



Nurse



# STAFF PHOTO







# BOARD OF DIRECTORS & ACADEMY COUNCIL



BOARD OF DIRECTORS



ACADEMY COUNCIL MEMBERS

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# WE'RE READY FOR QUESTIONS



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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Item # 10.1

**Meeting Date:** March 19, 2020

**Subject:** 2019-20 Local Control and Accountability Plan - Mid-Year Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Continuous Improvement and Accountability Office

**Recommendation:** Receive information about the district's mid-year progress on the Local Control and Accountability Plan (LCAP) goals, actions, and services.

**Background/Rationale:** Annually, districts must update the Local Control and Accountability Plan (LCAP) including a review of the applicability of the goals, and progress toward stated goals as per Education Code §52061. The district's review and analysis of the 2019-29 LCAP will inform the development of the 2020-21 LCAP as the district strives to fully integrate the budget, LCAP and School Plan for Student Achievement (SPSA) processes.

**Financial Considerations:** None

**LCAP Goals:** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Sacramento County Office of Education LCAP Timeline
3. 2020 LCAP Template
4. Expenditure Summary – will be provided at the Board meeting

**Estimated Time of Presentation:** 20 minutes

**Submitted by:** Vincent Harris, Chief Continuous Improvement and Accountability Officer  
Steven Fong, LCAP/SPSA Coordinator

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Continuous Improvement and Accountability and State and Federal Programs

Local Control and Accountability Plan (LCAP) Mid-Year Update  
March 19, 2020



### I. Overview/History of Department or Program

In July 2013, the state Legislature approved a new funding system for all California public schools. This new funding system, Local Control Funding Formula (LCFF), requires that every Local Education Agency write a Local Control and Accountability Plan (LCAP) and Annual Update.

### II. Driving Governance:

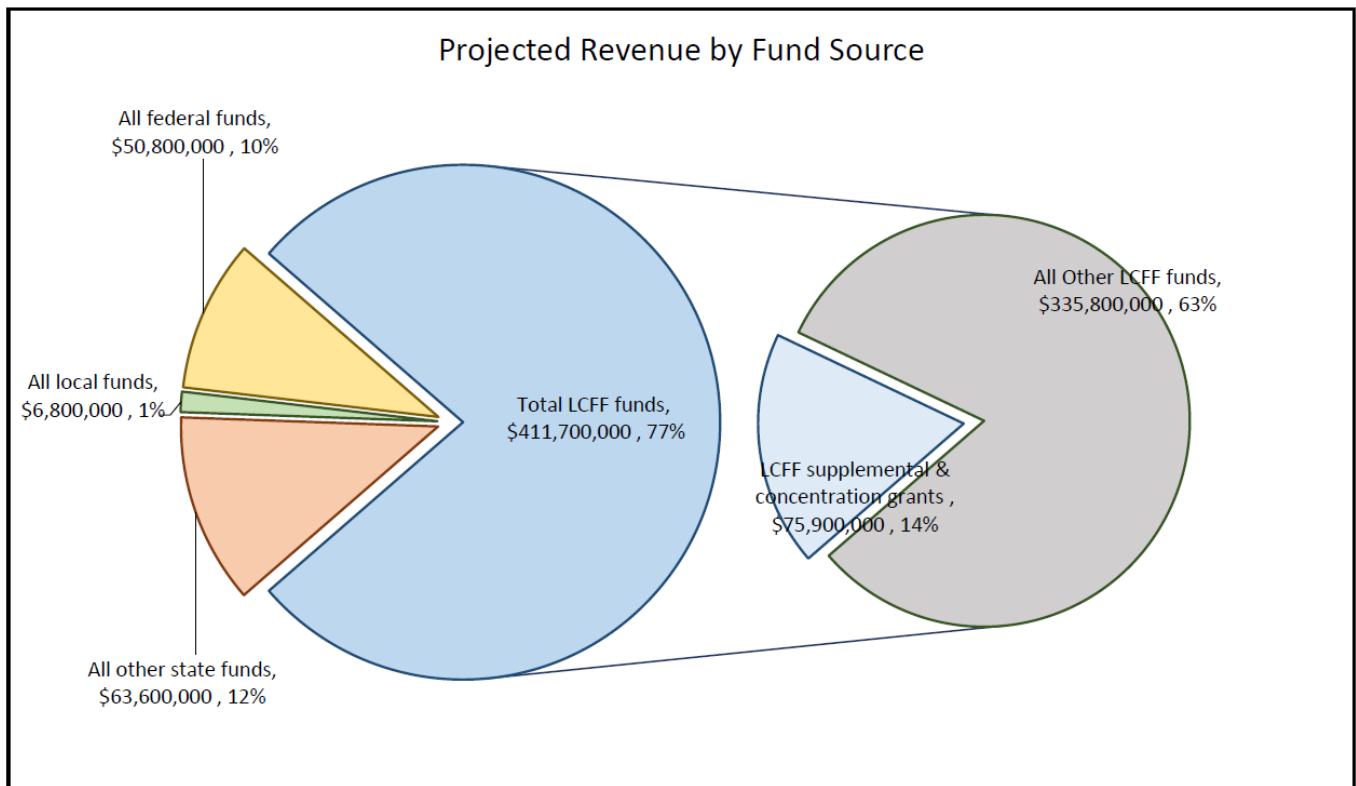
According to Ed Code 52060, on or before July 1, annually, the Governing Board of each school district shall adopt a Local Control and Accountability Plan ("LCAP") using a template adopted by the State Board of Education ("SBE"), effective for three years with annual updates. It will include the district's annual goals for all students and for each significant subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve those goals.

### III. Budget:

Funds provided through the state's Local Control Funding Formula in 2019-20 represent approximately 77% of the district's total revenue.

*From SCUSD 2019-20 LCFF Budget Overview for Parents:*

### Budget Overview for the 2019-20 LCAP Year



## Board of Education Executive Summary

### Continuous Improvement and Accountability and State and Federal Programs

Local Control and Accountability Plan (LCAP) Mid-Year Update  
March 19, 2020



SCUSD's 2019-20 LCAP states the following:

- Total projected district revenue of \$532,900,000
- Projected expenditures included in LCAP total \$421,357,083
- Total projected LCFF S&C revenue of \$75,900,000
- Projected expenditures to increase/improve services for unduplicated students total \$76,169,346

#### IV. Goals, Objectives and Measures:

Districts are required to show that they have increased and improved services for the following high needs students as compared to all students:

- English language learners
- Students eligible for free and reduced price meals program (low income)
- Foster Youth
- Homeless students

The LCAP Annual Update is a mid-year snapshot of the implementation of the goals, activities and services outlined in the current LCAP, and the progress made towards the stated goals. Prior to producing the draft LCAP for 2020-21, the district reviews the stated metrics and expenditures from the previous year. The district shares this information as we consult with our stakeholders to inform the direction and any changes necessary for the next year's LCAP.

#### V. Major Initiatives:

The LCAP provides details and resource allocation for the work of the school district as it actualizes the overarching Equity, Access, and Social Justice Guiding Principle, which states that all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options.

To increase coherence throughout the system, staff are focused on ensuring that the processes for the budget, School Plan for Student Achievement (SPSA), and LCAP are aligned and integrated. Staff across departments are currently working to implement account coding practices that will increase alignment and transparency.

This year represents a transition from the current (2017-18 to 2019-20) LCAP cycle and the next (2020-21 to 2022-23) cycle which will be the first to utilize a new LCAP template. To effectively navigate this transition, the California Department of Education (CDE) has directed that the 2019-20 Annual Update be completed as a stand-alone item within the current LCAP template format. The 2020-21 LCAP will utilize the new template and will not include Annual Update information until the development of the 2021-22 LCAP and 2020-21 Annual Update.

## Board of Education Executive Summary

### Continuous Improvement and Accountability and State and Federal Programs

Local Control and Accountability Plan (LCAP) Mid-Year Update  
March 19, 2020



The new LCAP Template includes several changes of note that are the result of stakeholder advocacy and input over the past years. These include:

#### Consolidation of expenditure information into summary tables

- Statute required that the template consolidate expenditures into table form. This is expected to reduce the overall length of LCAPs.
- CDE has emphasized that the focus is on which expenditures (regardless of funding source) contribute to increased or improved services for unduplicated pupils.
- The expenditure tables do NOT distinguish between LCFF Base and Supplemental & Concentration Grant Funds.
- SCUSD does have a interest and commitment to transparency of S&C Funding use and will continue to provide the public documentation of how these funds are allocated annually.

#### Focus on three-year target outcomes with annual reporting of progress

- The 2020-21 LCAP requires districts to set target (desired) outcomes for the 2022-23 school year. Actual outcomes for each of the three LCAP years (20-21, 21-22, 22-23) will be reported annually.
- This differs from the current LCAP template which required distinct targets to be established for each of the three LCAP years.

#### Merging of the Annual Update and Goals Sections (Current Annual Update format still required for 2019-20)

- Currently, the Annual Update and Goals sections are the most substantial LCAP sections in terms of length. To streamline the document, the analysis portion of the Annual update was merged with the Goals section.
- Estimated Actual expenditure reporting has been relocated to a summary table.

In addition to the key changes outlined, the new template instructions provide guidance regarding the three types of LCAP goals that districts should consider in plan development:

- **Focus Goal:** Concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** Less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** Includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Additional information about the new LCAP Template and LCAP template transition can be found on CDE's LCAP page at: <https://www.cde.ca.gov/re/lc/>

# Board of Education Executive Summary

## Continuous Improvement and Accountability and State and Federal Programs

Local Control and Accountability Plan (LCAP) Mid-Year Update  
March 19, 2020



### VI. Results:

This Mid-Year update summarizes the estimated actual expenditures by LCAP Goal within major resource areas. A summary of projected expenditures and estimated actuals (as of March 2020) for each LCAP action is included as an attachment to this item.

### VII. Lessons Learned/Next Steps:

Ongoing Next Steps in LCAP Development:

- Differentiated Assistance Process with Sacramento County Office of Education (SCOE)
- School Plan for Student Achievement (SPSA) development by schools
- Stakeholder engagement and input to inform LCAP development
- Develop and finalize Goals for 2020-21 LCAP
- Consolidate staff analysis/reflection on 2019-20 implementation and detail any material differences in expenditures
- Alignment of actions/services, goals, and budget
- Project expenditures for each action/service identified
- Set 2022-23 Desired Outcomes for each identified metric
- Summarize stakeholder engagement process and describe impact of input on LCAP development

Key Dates:

- March 19, 2020: LCAP Mid-Year Update
- May 7, 2020: LCAP Draft Update
- June 4, 2020: LCAP Public Hearing
- June 4, 2020: Board Approval of Dashboard Local Indicators
- June 18, 2020: Board Approval of SPSAs
- June 18, 2020: LCAP and Annual Update Approval
- By July 1, 2020: Submission of LCAP to SCOE
- Summer 2020: SCOE Approval/Feedback
- As Needed: District response to SCOE, County Approval

A broad range of stakeholder activities and input inform LCAP development. These include, but are not limited to, district committees, councils, task forces, other representative bodies, student forums, and School Site Councils.

# Board of Education Executive Summary

## Continuous Improvement and Accountability and State and Federal Programs

Local Control and Accountability Plan (LCAP) Mid-Year Update  
March 19, 2020



Following are some of the recent and coming activities to further inform LCAP development. Alternative activities that will allow for review of materials and gathering of input in a digital medium are being developed in the event that any of the meetings are cancelled due to COVID-19 protocols.

Time	Action
Nov – present	LCAP PAC Development of draft LCAP goals/guidance
March 17 <sup>th</sup>	Community Advisory Committee (CAC) meeting
TBD	Student Advisory Council (SAC) meeting
March 23 <sup>rd</sup>	LCAP Parent Advisory Committee (PAC) meeting
March 25 <sup>th</sup>	District English Learner Advisory Committee (DELAC) meeting
March 30 <sup>th</sup>	Parent Information Exchange (PIE) meeting
April TBD	Area Community Forms at School Sites (Locations TBD)
May 4-29 <sup>th</sup>	Full draft posted for general input/viewing
May 13 <sup>th</sup>	African American Achievement Task Force (AAATF) meeting

### Key Terms:

#### Local Control and Accountability Plan (LCAP):

- A three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes.

#### Local Control Funding Formula (LCFF)

- The state’s method for funding school districts

#### LCFF Base Funding

- Uniform base grant based on grade span and average daily attendance

#### Unduplicated Pupils

- English Learners, Low-Income students, Foster Youth

#### LCFF Supplemental Grant Funding

- Additional funding based upon unduplicated pupil percentage

#### LCFF Concentration Grant Funding

- Additional funding based upon the percentage of unduplicated pupils exceeding 55% of district’s enrollment

# LCAP Development Timeline

The following is a recommended timeline for LCAP development.

Blue font cites Article 4.5 LCAP (*ED 52059.5-52077*)

Green font outlines Differentiated Assistance

2019-20 is a strategic planning year for the new 3-year 2020-23 LCAP including:

- Clarifying vision
- Determining priorities
- Designing stakeholder engagement
- Identifying long-term goals
- Developing coherent actions
- Allocating funding

AUG

- Before Aug 15, provide clarification to SCOE as part of review and approval process
- Identify key stakeholder groups to consult with over the year: LCAP PAC, DELAC, SELPA or Special Education administrators, parents, students, teachers, administrators, school personnel, local bargaining units, community partners, and governing board
- Develop stakeholder engagement plan with several opportunities to receive input from each stakeholder group; 1) Dashboard results, 2) metric targets, 3) determine priorities and long-term goals, 4) input on actions, and 5) stakeholder survey results

SEP-OCT

- Implement and monitor LCAP actions
- Analyze newly available local data
- Implement stakeholder engagement plan
- On or before Oct 8, SCOE Superintendent approves LCAP if meets approval criteria
- SCOE check-in to support continuous improvement

NOV-DEC

- Implement and monitor LCAP actions
- SCOE LCAP staff provide technical assistance to support development of new 3-year LCAP and transition to new template
- Analyze Dashboard results
- Implement stakeholder engagement plan
- SCOE Superintendent notifies District Superintendent of eligibility for differentiated assistance
- SCOE/CDE/SBE/CCEE joint letter to eligible districts
- SCOE CIT Leads meet with district to design customized differentiated assistance
- Create initial draft of Annual Update

JAN

- Implement and monitor LCAP actions
- Stakeholder engagement with emphasis on Dashboard results
- Conduct mid-year analysis of data (LCAP metrics and Dashboard indicators) to inform development of new 3-year LCAP
- SCOE Continuous Improvement Team (CIT) provides individualized differentiated assistance to districts to support continuous improvement
- Review Governor's proposed budget
- Begin budget development (e.g., enrollment and staffing projections)

For assistance, please contact Shela Seaton at [sseaton@scoe.net](mailto:sseaton@scoe.net)



# LCAP Development Timeline

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- Clarifying vision
- Determining priorities
- Designing stakeholder engagement
- Identifying long-term goals
- Developing coherent actions
- Allocating funding

FEB-MAR

- Implement and monitor LCAP actions
- Stakeholder engagement with emphasis on LCAP implementation and effectiveness; continuous improvement of LCAP actions
- Continue collaboration with SCOE CIT and/or provide SCOE with updates on improvement work and LCAP design
- Seek input from district staff responsible for implementation of LCAP actions to inform the written reflections and analysis in the Annual Update
- Continue development of new 3-year LCAP
- End of March, begin draft of Plan Summary and Stakeholder Engagement

APR

- Implement and monitor LCAP actions
- Stakeholder engagement with emphasis on goals and actions
- By the end of April, complete draft of Annual Update and initial draft of Stakeholder Engagement; send to SCOE LCAP team for review and feedback
- End of April, develop Goals and Actions, Metrics and Expenditure Tables
- Incorporate improvement actions identified during differentiated assistance

MAY

- Late May, complete initial LCAP draft (including Expenditures and Budget Overview for Parents); send to SCOE LCAP team for review and feedback
- Present draft LCAP to PAC and DELAC for review and comment; Superintendent responds in writing to comments received from PAC and DELAC
- Present draft LCAP to key stakeholder groups for review and comment
- Post draft LCAP online to provide community stakeholders opportunity to review prior to public hearing
- Notify public of opportunity to submit written comments regarding draft LCAP

JUN

- Early to mid-June, hold public hearing to solicit recommendations and comments from public regarding draft LCAP and proposed budget
- Mid- to late June, hold public hearing to report Local Indicators data, adopt LCAP and budget
- Submit board-approved LCAP to SCOE not later than 5 days after adoption or before July 1, whichever occurs first
- Post newly adopted LCAP prominently on the home page of the district web page

For assistance, please contact Shela Seaton at [sseaton@scoe.net](mailto:sseaton@scoe.net)

# Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
[Insert LEA Name here]	[Insert Contact Name and Title here]	[Insert Email and Phone here]

## Plan Summary [LCAP Year]

### General Information

A description of the LEA, its schools, and its students.

[Respond here]

### Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

[Respond here]

### Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

[Respond here]

### LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

[Respond here]

# Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

## Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

[Identify the eligible schools here]

## Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

[Describe support for schools here]

## Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

[Describe monitoring and evaluation here]

# Stakeholder Engagement

A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.

[Respond here]

A summary of the feedback provided by specific stakeholder groups.

[Respond here]

A description of the aspects of the LCAP that were influenced by specific stakeholder input.

[Respond here]

# Goals and Actions

## Goal

Goal #	Description
[Goal #]	[A description of what the LEA plans to accomplish.]

An explanation of why the LEA has developed this goal.

[Respond here]

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2022–23
[Respond here]	[Respond here]	[Insert outcome here]	[Insert outcome here]	[Insert outcome here]	[Respond here]
[Respond here]	[Respond here]	[Insert outcome here]	[Insert outcome here]	[Insert outcome here]	[Respond here]
[Respond here]	[Respond here]	[Insert outcome here]	[Insert outcome here]	[Insert outcome here]	[Respond here]

## Actions

Action #	Title	Description	Total Funds	Contributing
[Action #]	[A short title for the action; this will appear in the expenditure tables]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[Action #]	[A short title for the action; this will appear in the expenditure tables]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[Action #]	[A short title for the action; this will appear in the expenditure tables]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]

# Goal Analysis [LCAP Year]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

[Respond here]

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

[Respond here]

An explanation of how effective the specific actions were in making progress toward the goal.

[Respond here]

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

[Respond here]

**A report of the Estimated Actual Expenditures for last year's actions may be found in the Annual Update Expenditures Table.**

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [LCAP Year]

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
[Insert percentage here]%	[Insert dollar amount here]

The Budgeted Expenditures for Actions identified as Contributing may be found in the Increased or Improved Services Expenditures Table.

## Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

[Provide description here]

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

[Provide description here]

# Instructions

[Plan Summary](#)

[Stakeholder Engagement](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the LCAP template, please contact the local COE, or the California Department of Education's (CDE's) Local Agency Systems Support Office by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).

# Introduction and Instructions

The Local Control Funding Formula (LCFF) requires LEAs to engage their local stakeholders in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have ten state priorities). LEAs document the results of this planning process in the Local Control and Accountability Plan (LCAP) using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] 52064(e)(1)). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. Local educational agencies (LEAs) should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Stakeholder Engagement:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful stakeholder engagement (EC 52064(e)(1)). Local stakeholders possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC 52064(b)(4-6)).



- Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC 52064(b)(1) & (2)).
- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC 52064(b)(7)).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with stakeholders that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a stakeholder engagement tool.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2020–21, 2021–22, and 2022–23 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for stakeholders and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing, but also allow stakeholders to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse stakeholders and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and stakeholder engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard, how is the LEA using its budgetary resources to respond to student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics or a set of actions that the LEA believes, based on input gathered from stakeholders, research, and experience, will have the biggest impact on behalf of its students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

# Plan Summary

## Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

## Requirements and Instructions

**General Information** – Briefly describe the students and community. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

**Reflections: Successes** – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, stakeholder input, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

**Reflections: Identified Need** – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

**LCAP Highlights** – Identify and briefly summarize the key features of this year's LCAP.

**Comprehensive Support and Improvement** – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## Stakeholder Engagement

### Purpose

Significant and purposeful engagement of parents, students, educators, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such stakeholder engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC 52064(e)(1)*). Stakeholder engagement is an ongoing, annual process.

This section is designed to reflect how stakeholder engagement influenced the decisions reflected in the adopted LCAP. The goal is to allow stakeholders that participated in the LCAP development process and the broader public understand how the LEA engaged stakeholders and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the stakeholder groups that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP. Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective stakeholder engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

### Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for stakeholder engagement in the LCAP development process:

#### **Local Control and Accountability Plan:**

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.

- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.
- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

**Prompt 1:** “A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.”

Describe the stakeholder engagement process used by the LEA to involve stakeholders in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required stakeholder groups as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with stakeholders. A response may also include information about an LEA’s philosophical approach to stakeholder engagement.

**Prompt 2:** “A summary of the feedback provided by specific stakeholder groups.”

Describe and summarize the stakeholder feedback provided by specific stakeholders. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from stakeholders.

**Prompt 3:** “A description of the aspects of the LCAP that were influenced by specific stakeholder input.”

A sufficient response to this prompt will provide stakeholders and the public clear, specific information about how the stakeholder engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the stakeholder feedback described in response to Prompt 2. This may include a description of how the LEA prioritized stakeholder requests within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by stakeholder input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions

- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to stakeholders what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to stakeholders and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

### ***Focus Goal(s)***

**Goal Description:** The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with stakeholders. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

### ***Broad Goal***

**Goal Description:** Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

### ***Maintenance of Progress Goal***

**Goal Description:** Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with stakeholders, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

**Explanation of why the LEA has developed this goal:** Explain how the actions will sustain the progress exemplified by the related metrics.

### ***Measuring and Reporting Results:***

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g. high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2019–20 outcomes on some

metrics may not be computable at the time the 2020–23 LCAP is adopted (e.g. graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2020–21. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2021–22, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2023–24 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2022-23:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2022–23 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2022-23)
Enter information in this box when completing the LCAP for <b>2020–21</b> .	Enter information in this box when completing the LCAP for <b>2020–21</b> .	Enter information in this box when completing the LCAP for <b>2021–22</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2022–23</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2023–24</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2020–21</b> .

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

**Actions:** Enter the action number. Provide a short title for the action. This title will also appear in the expenditure tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary expenditure tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (Note: for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

**Actions for English Learners:** School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in *EC* Section 306, provided to students and professional development activities specific to English learners.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

**Goal Analysis:**

Enter the LCAP Year



Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for stakeholders. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

## **Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students**

### **Purpose**

A well-written Increased or Improved Services section provides stakeholders with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improved services for its unduplicated students as compared to all students and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of stakeholders to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

### **Requirements and Instructions**

This section must be completed for each LCAP year.

When developing the LCAP in year 2 or year 3, copy the “Increased or Improved Services” section and enter the appropriate LCAP year. Using the copy of the section, complete the section as required for the relevant LCAP year. Retain all prior year sections for each of the three years within the LCAP.

**Percentage to Increase or Improve Services:** Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

**Increased Apportionment based on the enrollment of Foster Youth, English Learners, and Low-Income Students:** Specify the estimate of the amount of funds apportioned on the basis of the number and concentration of unduplicated pupils for the LCAP year.

**Required Descriptions:**

**For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.**

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2020–23 LCAP from the 2017–20 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

**Principally Directed and Effective:** An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA’s goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.

Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7% lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action(s))

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100% attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

**COEs and Charter Schools:** Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

### **For School Districts Only:**

#### **Actions Provided on an LEA-Wide Basis:**

***Unduplicated Percentage > 55%:*** For school districts with an unduplicated pupil percentage of 55% or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

***Unduplicated Percentage < 55%:*** For school districts with an unduplicated pupil percentage of less than 55%, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

#### **Actions Provided on a Schoolwide Basis:**

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

**For schools with 40% or more enrollment of unduplicated pupils:** Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

**For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils:** Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

**“A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.”**

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

## Expenditure Tables

Complete the Data Entry table for each action in the LCAP. The information entered into this table will automatically populate the other Expenditure Tables. All information is entered into the Data Entry table. Do not enter data into the other tables.

The following expenditure tables are required to be included in the LCAP as adopted by the local governing board or governing body:

- Table 1: Actions
- Table 2: Total Expenditures
- Table 3: Contributing Expenditures
- Table 4: Annual Update Expenditures

The Data Entry table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included.

In the Data Entry table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.

- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering “All”, or by entering a specific student group or groups.
- **Increased / Improved:** Type “Yes” if the action **is** included as contributing to meeting the increased or improved services; OR, type “No” if the action is **not** included as contributing to meeting the increased or improved services.
- If “Yes” is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e. districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
  - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
  - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools”. If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year”, or “2 Years”, or “6 Months”.
- **Personnel Expense:** This column will be automatically calculated based on information provided in the following columns:
  - **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
  - **Total Non-Personnel:** This amount will be automatically calculated.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e. base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.

- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.2

**Meeting Date:** March 19, 2020

**Subject:** Approve 2019/20 Second Interim Financial Report and FCMAT Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve the 2019-20 Second Interim Financial Report with a Negative Certification.

**Background/Rationale:** Education Code Section 42130 requires school districts to prepare Interim Financial Reports each year. The intent of these reports is to provide an “early warning” system to indicate whether a district can meet its current or future year financial obligations. This is the second of three interim financial reports presented to the Board of Education for the 2019-20 year. The report provides financial information as of January 31, 2020.

**Financial Considerations:** The District is working closely with the Sacramento County Fiscal Advisor to address the disapproval of the 2019-20 adopted budget and the negative certification of the Second Interim Financial Report. This status indicates that the District certifies that it will not meet its financial obligations for the current fiscal year or two subsequent years. The District’s Multiyear Projections indicate a negative ending balance in fiscal year 2021-22.

The District must maintain its required 2% reserve for economic uncertainties. Under current projections, the district is deficit spending in subsequent years. Budget adjustments are needed for 2020-21 and 2021-22 to prevent the district from running out of fund balance.

**LCAP Goal(s):** Family and Community Empowerment; College, Career and Life Ready Graduates; Operational Excellence

**Documents Attached:**

1. Executive Summary – will be provided Monday, March 16, 2020
2. FCMAT Fiscal Health Risk Analysis Update – will be provided Monday, March 16, 2020
3. 2019-20 Second Interim Financial Report – will be provided Monday, March 16, 2020

**Estimated Time:** 10 Minutes  
**Submitted by:** Rose Ramos, Chief Business Officer  
**Approved by:** Jorge Aguilar, Superintendent





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.3

**Meeting Date:** March 19, 2020

**Subject:** **Approve Resolution No. 3123: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Resolution No. 3123 Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work.

**Background/Rationale:** Based on a lack of work and/or lack of funds, the District will require a reduced number of classified employee positions for the 2020-21 school year. In addition, the District continues to face declining enrollment.

Each year, the District undergoes a process of reviewing available information and engaging in cross-departmental collaborations with school sites to assist in identifying staffing needs for the upcoming school year. These meetings explore:

- 1) Staffing Needs – To provide maximum flexibility during this time of uncertain budgetary constraints.
- 2) Funding changes – categorical and general funds increase or decrease resulting in the reduction of hours or elimination of a classified position.
- 3) Academic program changes – the school site may change an academic focus resulting in the reduction of hours or elimination of a classified position.
- 4) Budget reductions or staffing formula changes – due to budgetary reductions and the potential change in staffing formulas, an increase or decrease of hours or elimination of a classified position may occur.

Prior to determining the layoff of classified employees, a review of current vacant positions is conducted. That review enables Human Resource Services staff to assign a displaced employee to a vacant position; therefore, a layoff does not occur. If there are no vacancies, classified employees are noticed for layoff. Meetings with each classified bargaining unit will be scheduled to discuss the effects of layoff.

Under state law, Education Code §§ 45114, 45115, 45117, 45298, and 45308, school districts must provide not less than 60 days' notice to classified employees of a layoff. The notice includes the effective date, displacement rights, if any, and reemployment rights. Resolution No. 3123 and Exhibit A lists the positions that will be laid off for the 2020-21 school year and thereafter.

The District will continue to try and identify alternative solutions for minimal impact on employees of the District. As decisions are made regarding the District's budget for 2020-21, additional funding may become available, new positions may be identified and/or positions that were eliminated may be reinstated.

**Financial Considerations:** Budget reductions needed to assist in addressing the District's declining enrollment, the elimination of certain funds and staffing needs.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students, Family and Community Empowerment, Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Resolution No. 3123
3. Exhibit A – will be provided Monday, March 16, 2020

<p><b>Estimated Time of Presentation:</b> 10 minutes <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Board of Education Executive Summary

## Human Resource Services

Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work  
March 19, 2020



### I. Overview/History of Department or Program

Resolution No. 3123– Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work proposes to reduce enumerated classified positions due to a lack of work and/or lack of funds.

### II. Driving Governance:

- Education Code 45114 – “The Governing Board may lay off and reemploy classified employees only in accordance with procedures provided by Sections 45298 and 45308.”
- Education Code 45115 – “Any person who was subject to being, or was in fact, laid off for lack of work or lack of funds and who elected service retirement from the Public Employees’ Retirement System shall be placed on an appropriate reemployment list.”
- Education Code 45117 – “When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds [and/or] ¶ [w]hen, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 60 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.”
- Education Code 45298 – “Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants.”
- Education Code 45308 – “Classified employees shall be subject to layoff for lack of work or lack of funds.”

### III. Budget:

Position reductions and/or eliminations are needed to assist in addressing the District’s declining enrollment, the elimination of certain funds, and staffing needs.

### IV. Goals, Objectives and Measures:

Under state law, Education Code §§ 45114, 45115, 45117, 45298, and 45308, school districts must provide not less than a 60-day notice to classified employees of a layoff for lack of work and/or lack of funds. The notice includes effective date, displacement rights, if any, and reemployment rights. Resolution No. 3123 and Exhibit A list the classified positions that will be laid off for the 2020-21 school year.

### V. Major Initiatives:

According to Education Code 45117, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of the year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year

## Board of Education Executive Summary

### Human Resource Services

Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work

March 19, 2020



shall be given written notice informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights.

In addition, Education Code 45117 states, in part, due to a bona fide reduction or elimination of the service being performed by any department or school site, classified employees shall be subject to layoff for lack of work and/or lack of funds, affected employees shall be given notice of layoff not less than 60 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

#### **VI. Results:**

Resolution No. 3123 will provide layoff notices to central office and school site classified employees informing them of their layoff effective at the end of the school year. With approval of this resolution, the Chief Human Resources Officer will take all actions to send appropriate notices to all employees whose position shall be affected by layoff.

#### **VII. Lessons Learned/Next Steps:**

Approve Resolution No. 3123 – Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3123**

**NOTICE OF LAYOFF: CLASSIFIED EMPLOYEES – REDUCTION IN FORCE  
DUE TO LACK OF FUNDS AND/OR LACK OF WORK**

**WHEREAS**, Education Code sections 45114, 45115, 45117, 45298 and 45308 require that notice of layoff for lack of funds and/or lack of work be provided to classified employees and set forth the procedures for laying off and reemploying such employees; and

**WHEREAS**, due to a bona fide reduction or elimination of the service being performed by any department or school site, classified employees shall be subject to layoff for lack of funds and/or lack of work, and affected employees shall be given notice of layoff not less than 60 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights; and

**WHEREAS**, the Superintendent has recommended that the positions for the classified employees set forth in Exhibit A be reduced or eliminated for the 2020-2021 school year. The Board of Education directs the Superintendent or his authorized designee to give notice to the affected employees not less than 60 days prior to the effective date of layoff due to a lack of funds and/or lack of work and of their displacement rights, if any, and reemployment rights.

**NOW, THEREFORE, BE IT RESOLVED**, that it shall be necessary, pursuant to the recitals above incorporated by this reference, to eliminate the classified positions listed in Exhibit A as a result of lack of funds and/or lack of work. The Superintendent or his authorized designee is directed to take all appropriate action needed pursuant to the applicable provisions of the Education Code.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 19<sup>th</sup> day of March, 2020, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

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Jessie Ryan  
President of the Board of Education

ATTESTED TO:

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Jorge A. Aguilar  
Secretary of the Board of Education

**EXHIBIT A**

**WILL BE PROVIDED MONDAY, MARCH 16, 2020**



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1a

**Meeting Date:** March 19, 2020

**Subject:** Approval/Ratification of Grants, Entitlements, and Other Income Agreements  
Approval/Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Recommended Bid Awards
3. Recommended Bid Awards – Facilities Projects

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Rose F. Ramos, Chief Business Officer Jessica Sulli, Contract Specialist <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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## **GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE**

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>CHILD DEVELOPMENT</u></b>		
Sacramento Employment and Training Agency (SETA) A20-00078	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2018/19	\$5,977,018
8/1/20 – 7/31/21: Grant funding application for Head Start Program. The Child Development Department enrolls and serves 736 Head Start children within part-day preschool and full-day Children's Centers. Children ages 3-5 enrolled in the Head Start Program receive comprehensive services, including mental health and health screenings. Families are encouraged to enter into partnership agreements to set family goals. Goals include completing school, seeking new employment opportunities, nutrition education, and learning child development strategies. Registered nurses, and other health professionals provide direct services and referrals to program participants. Upon submission and approval of Child Development's grant funding application for Head Start the SCUSD Board of Education authorizes SETA to serve as the grantee, and if awarded, authorizes the Chief Business Officer to execute the sub-grant agreement with reasonable modifications and any other documents required by the funding source.		
<b><u>SPECIAL EDUCATION</u></b>		
California Department of Education A20-00079	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2018/19	\$373,275
7/1/19 – 6/30/20: WorkAbility I Program Grant provides funding for a training program for special education students ages 16 – 22 designed to promote career awareness and exploration while students complete their secondary education program. The WorkAbility I Program provides students with opportunities for job shadowing, paid and non-paid work experience, ongoing support and guidance from vocational personnel.		

## **RECOMMENDED BID AWARDS**

Bid No.	<b>Request for Proposals for Ethernet Service for E-Rate Year 23</b>
Bids Received:	March 4, 2020
Recommendation:	Award a month-to-month contract to AT&T for \$11,654.42 per month, totaling \$153,838.34 per year.
Funding Source:	E-Rate Federal Funds (\$101,485.14) and General Fund (\$52,353)
Ethernet service for 19 sites and District hub. 13 sites are eligible for E-Rate funding at 90%: Capital City, Crocker Riverside, David Lubin, Golden Empire, Hubert Bancroft, John Morse, Marian Anderson CC, Operations, Parkway, Rosemont, Susan B. Anthony, Theodore Judah, and Washington. Six sites are not eligible for E-Rate funding: C.B. Wire, C.P. Huntington, Florin Tech, Fruit Ridge, Lisbon, and Maple.	
Per USAC E-Rate guidelines, staff solicited "Request for Proposals" by advertising and sending notices directly to contractors. Two proposals were received, evaluated, and ranked using a scoring matrix to determine best value.	



## **RECOMMENDED BID AWARDS – FACILITIES PROJECTS**

**Project:** Lease-Leaseback Agreement for David Lubin/Pony Express Asphalt Paving Renovation

Recommendation: Award contract to A.M. Stephens Construction Co., Inc.

Amount/Funding: \$2,167,412; Measure Q Funds

**Project:** Lease-Leaseback Agreement for Luther Burbank Synthetic Turf & Infill Replacement

Recommendation: Award contract to Valley Precision Grading, Inc.

Amount/Funding: \$1,266,021; Measure Q Funds

Recent state legislation (AB2316) made significant changes to K-12 lease-leaseback statutes, Education Code §17400 et seq. AB2316 requires a competitive process in selecting the lease-leaseback contractor, and in some cases, authorizes pre-construction services by the same lease-leaseback contractor.

Per AB2316, staff solicited “Request for Proposals” by advertising and sending notices directly to contractors. Proposals received were evaluated and ranked based on scoring criteria used to determine “best value”.

### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870	<b>CDE GRANT NUMBER</b>			
	<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
	19	23011	67439	A1

<b>Attention</b> Jorge Aguilar, Superintendent	<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>	<b>COUNTY</b>
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<b>Program Office</b> WorkAbility I, Site 094	<b>Resource Code</b>	<b>Revenue Object Code</b>	34
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<b>Telephone</b> 916-643-9000	6520	8590	<b>INDEX</b>
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<b>Name of Grant Program</b> 2019-20 WorkAbility I Program			0663			
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$373,275		\$373,275		7/01/2019	6/30/2020
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the WorkAbility I Program.

This award is made contingent upon the availability of funds. If the Legislature acts to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Penny Cobb, Associate Governmental Program Analyst  
 Opportunities for All Branch  
 Special Education Division, Programs and Partnerships Unit  
 California Department of Education  
 1430 N Street, Room 2401  
 Sacramento, CA 95814-5901

**RECEIVED**

**MAR - 5 2020**

OFFICE OF THE SUPERINTENDENT  
 Sacramento City Unified School District

<b>California Department of Education Contact</b> Wes Roberson	<b>Job Title</b> Education Programs Consultant
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<b>Email Address</b> WRoberson@cde.ca.gov	<b>Telephone</b> 916-327-3671
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<b>Signature of the State Superintendent of Public Instruction or Designee</b> 	<b>Date</b> February 24, 2020
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**CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS**

*On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.*

<b>Printed Name of Authorized Agent</b>	<b>Title</b>
---	--------------

<b>Email Address</b>	<b>Telephone</b>
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<b>Signature</b> ▶	<b>Date</b>
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## Grant Award Notification (Continued)

### Conditions of the Grant Award

1. General Assurances are hereby incorporated by reference. The California Department of Education (CDE) has agreed to accept the assurances your agency currently provides in the Consolidated Application. The CDE will verify if your agency has submitted required certifications and assurances on the CDE Request for Applications web page at <https://www.cde.ca.gov/fq/aa/co/ca19rfa.asp> prior to initial grant award payment.
2. **Note to Nonpublic Schools (NPS):** The CDE has agreed to accept the signed Drug-Free Workplace Certification your agency currently provides with the end-of-year renewal application. The CDE will verify that your agency has submitted the required certification prior to initial grant award payment.
3. This WorkAbility I (WAI) grant shall be administered in accordance with the provisions of the Individuals with Disabilities Education Act (IDEA) and in compliance with laws and regulations from the CDE, the Employment Development Department (EDD), and the state and federal Departments of Labor.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the Grant Award Notification (AO-400) which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE. Upon receipt, an initial payment will be issued to your County Treasurer or agency. All approved project funds must be expended within the designated award period.
5. Grant funds must be used to implement the WAI Program as indicated in the project plan and consistent with California *Education Code* 56471 Section (e), "Workability project applications shall include, but are not limited to, the following elements: (1) recruitment, (2) assessment, (3) counseling, (4) preemployment skills training, (5) vocational training, (6) student wages for try-out employment, (7) placement in unsubsidized employment, (8) other assistance with transition to a quality adult life, and (9) utilization of an interdisciplinary advisory committee to enhance project goals."
6. The following program evaluation and renewal information will be compiled and submitted by the WAI grantee to the CDE: (a) student data; (b) program funds [staffing and program cost]; and (c) End-of-Year Report and Renewal Application.
7. Grantees must serve all students for which funding was received.
8. Grantees must place into employment at least 15 percent of the students for which funding was received.
9. Grantees must achieve a score of "Basic/Developing" on the Education Code Report: a numerical score of no less than nine for high schools and no less than seven for middle schools.
10. Grantees must have representation by their WAI Program staff at two regional meetings and one required state meeting per year.
11. If a grantee receives advisory and standing committee funds, then attendance by advisory and committee members is required at up to four committee meetings per year.
12. The grantee must maintain expenditure reports with supporting evidence and be prepared to submit them to the CDE upon request. The CDE has the authority to conduct program and fiscal reviews or audits.
13. The grantee must submit to the CDE an **Interim Expenditure Report** no later than **February 27, 2020**, for reporting actual expenditures from **July 1, 2019, through December 31, 2019**. If reported interim expenditures are less than the initial payment, then the scheduled interim payment will be reduced proportionately.

14. The grantee must submit to the CDE a **Final Expenditure Report** no later than **August 1, 2020**. Upon receipt of the Final Expenditure Report, up to 100 percent of the grant total will be reimbursed. Failure to submit the Final Expenditure Report prior to next year's state grant award issuance will affect the timely release of next year's payment and will result in conditions imposed on the grant.
15. Funds will be used for excess cost of normal expenditures when applied to staff, materials, and services that are not typically provided to students receiving special education services and that are necessary for the participation in this program.
16. The WAI grantee will provide information to WAI students with intellectual and developmental disabilities (ID/DD) ages 16 and above regarding Employment First, opportunities for employment, and supports to achieve Competitive Integrated Employment.
17. Students receiving special education services will be provided equal access to vocational education/technical/career programs and initiatives.
18. Every employed WAI student under the age of 18 shall have an approved work permit on file at the employment site, and a copy shall be filed with the WAI grantee.
19. Work-based learning opportunities must be provided in compliance with the Work Experience Education (WEE), Regional Occupational Center and Programs (ROC/P).
20. The WAI program does not discriminate on the basis of race, color, national or ethnic origin, gender, or disability in the administration of its program and complies with all laws and regulations of the Americans with Disabilities Act and other appropriate legislation.
21. The WAI grantee shall be a California public school district, NPS, county office of education, or the state special schools for the deaf and blind.
22. The WAI grantee shall have support of the local governing board.
23. The WAI grantee shall collaborate and leverage resources to provide a full array of student services with minimum administrative cost.
24. The WAI grantee shall be accountable as defined by student, program, and fiscal outcomes.
25. The WAI grantee shall actively participate in community of practice efforts, involving key stakeholders.
26. Students who participate in the WAI work experience program will be paid at least minimum wage. There is an exception for learners who may be paid not less than 85 percent of the minimum wage rounded to the nearest nickel during their first 160 hours of employment in occupations in which they have no previous similar or related experience.
27. Minimum wage will not exceed the prevailing minimum wage of the city in which the student is employed.
28. All WAI students will be placed into employment settings that are in the least restrictive environment and that facilitate movement toward postschool integrated employment.
29. The WAI grantee will enter into a Local Partnership Agreement (LPA) with core partners (local educational agencies, Department of Rehabilitation districts, and regional centers) and be prepared to submit to the CDE documentation of the LPA upon request.
30. All WAI programs and their grant personnel are prohibited from text messaging while driving a government-owned vehicle or while driving their own privately owned vehicle during official grant business, or from using

government-supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009.

31. Under authority of the CDE, if the grantee is identified as noncompliant in any of the aforementioned areas, conditions will be imposed on the grant. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Those grantees with violations will receive notification of conditions on their grant and will be instructed to develop a plan of action to remedy the noncompliance. No payments will be released to agencies with conditions on their grant until the CDE receives written notification from the agency agreeing to the conditions of the grant.

If you have any fiscal questions regarding this grant, please contact Thomas Williamson, Associate Governmental Program Analyst, Special Education Division, by phone at 916-327-3530 or by email at [SEDgrants@cde.ca.gov](mailto:SEDgrants@cde.ca.gov).

cc: Business Fiscal Officer: Expenditure Report

**ATTACHMENT 4 – AUTHORIZATION TO ORDER (ATO)**

**AT&T Corp.** and the State of California ("State") have entered into a Contract for CALNET 3 Statewide Contract **C3-B-12-10-TS-01**, for the following Category/Subcategories and terms. The State may, at its sole option, elect to extend the Contract term for up to the number of additional periods of one (1) year each as indicated below.

<u>Category/Subcategory</u>	<u>Contract Award</u>	<u>Contract End</u>	<u>1 year extensions</u>
2 Network Based Managed Conferencing	April 1, 2014	December 31, 2021	0
3 Metropolitan Area Network (MAN) Ethernet	April 1, 2014	December 31, 2021	0
4.2 SONET – Point-to-Point Connectivity	April 1, 2014	December 31, 2021	0
5 Managed Internet Services	April 1, 2014	December 31, 2021	0
6.1 Hosted IVR/ACD Services	April 1, 2014	December 31, 2021	0
7 Network Based Managed Security	April 1, 2014	December 31, 2021	0

Pursuant to the Contract, which is incorporated herein by reference, any public agency, as defined in Government Code section 11541, is allowed to order services and products ("Services") solely as set forth in the Contract.

A non-State public Entity (herein "Non-State Entity") shall also be required to complete and submit this Authorization to Order (ATO) Under State Contract prior to ordering Services. A description of the Service(s), applicable rates and charges and the specific terms and conditions under which the Service(s) will be provided to a Non-State Entity are fully set forth in the Contract. Access to the Contract is available at <https://cdt.ca.gov/services/calnet/>.

(Enter Non-State Entity name) desires to order Service(s), and Contractor agrees to provide such Service(s), as identified in the State of California, Telecommunications Service Request (Form. 20), pursuant to the terms and conditions and rates contained in the Contract.

<b>Select One:</b>	<b>Select One:</b>
<b>Sector</b>	<b>Subsector</b>
<input type="checkbox"/> Federal <input type="checkbox"/> Local <input type="checkbox"/> Miscellaneous	<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Community College <input type="checkbox"/> K-12 <input type="checkbox"/> Public Safety <input type="checkbox"/> Health <input type="checkbox"/> Miscellaneous

<p><b>E-Rate Customers</b></p> <p>Only complete if applying for E-Rate funding:</p> <p><input type="text"/> (Enter Non-State Entity name) Intends to seek Universal Service Funding (E-Rate) for eligible services provided under this ATO.</p> <p>The Service(s) ordered under this ATO shall commence <input type="text"/> (Enter month, day, year) ("Service Date"). Upon the Service Date, this ATO supersedes and replaces any applicable servicing arrangements between Contractor and Non-State Agency for the Service(s) being ordered under this ATO.</p>
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## ATTACHMENT 4 – AUTHORIZATION TO ORDER (ATO)

This ATO shall become effective upon execution by Non-State Entity, Contractor, and California Department of Technology, Statewide Telecommunications and Network Division (CDT/STND). No Service(s) shall be ordered by Non-State Entity or provided by Contractor until this ATO has been executed by both parties and approved by CDT/STND.

By executing this ATO, Non-State Entity may subscribe to the selected services, and Contractor agrees to provide selected services, in accordance with the terms and conditions of this ATO and the Contract. Upon execution of this ATO by Non-State Entity and Contractor, Contractor shall deliver this ATO to CDT/STND for review and approval. The State may, at its sole discretion, revoke any applicable previously approved ATO.

The CDT/STND will provide Contract management and oversight, and upon request by the Non-State Entity or Contractor, will advocate resolving any Contract service issues. The ATO, and any resulting Form 20, is a Contract between the Non-State Entity and the Contractor. The State will not represent the Non-State Entity in resolution of litigated disputes between the parties.

Non-State Entity may terminate this ATO, for specific Service(s) or in total, prior to termination of the Contract, by providing the Contractor with thirty (30) calendar days' of written notice of cancellation. This ATO shall not exceed the term of the CALNET 3 Contract.

Non-State Entity, upon execution of this ATO, certifies that Non-State Entity understands that Contractor and the State may, from time to time and without Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of service Non-State Entity receives from Contractor.

Non-State Entity, upon execution of this ATO, certifies that it has reviewed the terms and conditions, including the rates and charges, of the Contract.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that billing invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the State, pursuant to provisions of the Contract.

All Service(s) ordered under this ATO will be submitted to the Contractor using the Form 20, signed by the Non-State Entity's authorized signatory. Any additions or deletions to Service(s) shall likewise be accomplished by submission of a Form 20 to the Contractor, noting changes.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that the Contractor shall provide CALNET 3 Program all data, reports, and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract.

Non-State Entity may, by placing Service orders issued by its duly authorized representative with Contractor, order any of the Service(s) listed in the Contract and selected below. Contractor shall bill Non-State Entity, and Non-State Entity shall pay Contractor according to the terms and conditions and rates set forth in the Contract for such Service(s).

**ATTACHMENT 4 – AUTHORIZATION TO ORDER (ATO)**

Whenever any notice or demand is given under this Contract to Contractor or Non-State Entity, the notice shall be in writing and addressed to the following:

<b>Non-State Entity Name &amp; Address</b>
<b>ATTN:</b>
<b>Customer Contact &amp; Title</b>
<b>Customer Phone Number</b>
<b>Customer Email Address</b>

**Contractor Name & Address**

**AT&T Corp.**  
 2700 Watt Avenue, Room 1213  
 Sacramento, CA 95821  
 Attn: Contract Program Manager

Notices delivered by overnight courier service shall be deemed delivered on the day following mailing. Notices mailed by U.S. Mail, postage prepaid, registered or certified with return receipt requested, shall be deemed delivered five (5) State business days after mailing. Notices delivered by any other method shall be deemed given upon receipt.

**Select Category/Subcategory:**

<b>Category/Subcategory</b>	<b>AT&amp;T C3-B-12-10-TS-01</b>
<input type="checkbox"/>	<b>Network Based Web Conferencing Category 2</b>
<input type="checkbox"/>	<b>Metropolitan Area Network (MAN) Ethernet Category 3</b>
<input type="checkbox"/>	<b>SONET – Point-to-Point Connectivity Subcategory 4.2</b>
<input type="checkbox"/>	<b>Managed Internet Services Subcategory 5</b>
<input type="checkbox"/>	<b>Hosted IVR/ACD Services Subcategory 6.1</b>
<input type="checkbox"/>	<b>Network Based Managed Security Category 7</b>

IN WITNESS WHEREOF, the parties hereto have caused this ATO to be executed on the date shown below by their respective duly authorized representatives:

<b>NON-STATE ENTITY</b>	<b>CONTRACTOR</b>
<b>Authorized Signature &amp; Date</b>	<b>Authorized Signature &amp; Date</b>
<b>Printed Name and Title of Person Signing</b>	<b>Printed Name and Title of Person Signing</b>

**Approved By:** State of California  
 California Department of Technology,  
 Statewide Telecommunications and Network Division

<b>State Authorized Signature &amp; Date</b>	<b>Printed Name and Title:</b>





## E-Rate Rider

### ATTACHMENT TO CALNET3 C3-B-12-10-TS-01 ("Agreement") FOR SERVICES AND/OR PRODUCTS SUBJECT TO E-rate FUNDING

This Attachment ("Attachment") is entered into by **AT&T Corp.** [Insert name of AT&T affiliate] (AT&T) and Sacramento City Unified School District (Customer) and is effective as of the date last signed below (Effective Date). It is an attachment to the Agreement and has the same term as the Agreement. If there are any inconsistencies between the Agreement and this Attachment with respect to the Service for which E-rate funding is sought, the terms and conditions of this Attachment control.

#### TERMS AND CONDITIONS APPLICABLE TO E-RATE FUNDED PRODUCTS AND SERVICES

**Customer intends to seek funding through the E-rate program for Services purchased under the Agreement. E-rate is administered by the Universal Service Fund Administrative Company (USAC). The Federal Communications Commission (FCC) has promulgated regulations that govern the participation in the E-rate program. The Parties agree:**

1. Eligibility of Products and Services. The eligibility or ineligibility of products or services for E-rate funding is solely determined by USAC and/or the FCC. AT&T makes no representations or warranties regarding such eligibility.
2. Service Substitutions. USAC funding commitments are based upon the products, services and locations set forth in the Form 471. Any modification to the products and services or the locations at which they are to be installed or provided requires Customer to file a service substitution with USAC. AT&T may suspend Service substitution activities pending approval of service substitution requests.
3. Requested Information. If requested, Customer will promptly provide AT&T with final copies of the following E-rate-related materials (including all attachments): (i) Form 471 and Bulk Upload template(s); (ii) Form 486; (iii) Form 500; (iv) Service Substitution Request; (v) Service Certification Form; and (vi) Form 472-BEAR. If the Customer issues purchase orders, Customer will clearly delineate between eligible and non-eligible Services on those orders.
4. Indemnities. Each party agrees it has and will comply with all laws and requirements applicable to the E-rate Program. In addition to any indemnification obligations set forth in the Agreement and to the extent permitted by law, each party agrees to indemnify and hold harmless the other party (its employees, officers, directors and agents, and its parents and affiliates under common control) from and against all third party, FCC or USAC claims and related loss, liability, damage, and expense (including reasonable attorney's fees) arising out of the indemnifying party's violation of the E-rate rules or breach of the terms of this Attachment.
5. Non-Appropriations. By executing the Agreement, Customer confirms that it has funds appropriated and available to pay all amounts due for E-rate supported Services through the end of its current fiscal period. Customer further agrees to request all appropriations and funding necessary to pay for the Services for each subsequent fiscal period through the end of the Agreement Term. In the event Customer is unable to obtain the necessary appropriations for the Services provided under this Attachment, Customer may terminate the Services without liability for the termination charges upon the following conditions: (i) Customer has taken all actions necessary to obtain adequate appropriations; (ii) despite Customer's best efforts funds have not been appropriated and are otherwise unavailable to pay for the Services; and (iii) Customer has negotiated in good faith a revised agreement with AT&T to develop revised services and terms to accommodate Customer's budget. Customer must provide AT&T thirty (30) days' written notice of its intent to terminate the Services. Termination of the Services for failure to obtain necessary appropriations shall be effective as of the last day for which funds were appropriated or otherwise made available. If Customer terminates the Services under this Attachment, Customer agrees as follows: (i) it will pay all amounts due for Services incurred through date of termination, and reimburse all unrecovered non-recurring charges; and (ii) it will not contract with any other provider for the same or substantially similar services or equipment for a period equal to the original Agreement term. This section 5 applies to Customer funding appropriations, and does not allow for termination if E-rate funding is denied or delayed.

#### **CONFIDENTIAL INFORMATION**

*This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.*



## E-Rate Rider

### 6. Customer Must Choose A or B

A.)  [OPTION "A" IS AVAILABLE FOR NEW OR EXISTING SERVICES]

**CUSTOMER DIRECTS AT&T TO COMMENCE OR CONTINUE SERVICES EVEN IF E-RATE FUNDING HAS NOT BEEN APPROVED BY USAC. CUSTOMER ACKNOWLEDGES ITS OBLIGATION TO PAY FOR THE SERVICE IF FUNDING IS DENIED OR DELAYED.**

(i). Scope: **Customer desires that Services commence on or about July 1 unless a different date is inserted here**. AT&T will make reasonable efforts to meet the requested date, but AT&T does not commit to commence Service by the requested date. The term of the Services begins on the Start Date of Minimum Payment Period as provided in the applicable Pricing Schedule, or if there is no Pricing Schedule then as may be stated in the applicable Order document.

(ii). Funding Denial Agreement Termination: CUSTOMER ACKNOWLEDGES THAT THERE IS NO RIGHT TO TERMINATE THE SERVICES OR SERVICE COMPONENTS MADE THE BASIS OF THIS ATTACHMENT IF E-RATE FUNDING IS DELAYED OR DENIED.

B.)  [OPTION "B" IS APPROPRIATE FOR NEW SERVICES]

**SERVICES WILL NOT COMMENCE AND EQUIPMENT WILL NOT SHIP UNTIL AT&T RECEIVES NOTIFICATION THAT E-RATE FUNDS HAVE BEEN COMMITTED; IF E-RATE FUNDING FOR SERVICES OR EQUIPMENT IS DENIED, THE AGREEMENT WILL TERMINATE AS TO THOSE SERVICES OR EQUIPMENT UNLESS A NEW ATTACHMENT (REPLACING THIS ATTACHMENT) IS EXECUTED.**

(i). Scope: Customer agrees to use best efforts to obtain funding from USAC. AT&T will not begin work related to the Services and/or equipment (including, without limitation, construction, installation or activation activities) until after AT&T receives Customer notification to proceed with the order, and verification of funding approval, and, for Internal Connections, a verification of Form 486 approval by USAC. AT&T will commence Service(s) as soon as is practical following the receipt of the appropriate documentation. The Services term begins on installation and delivery of those services, and will continue for the term stated in the Agreement.

(ii). Funding Denial Agreement Termination: if a funding request is denied by USAC, the Agreement, with respect to such Service(s) and/or equipment, will terminate sixty (60) days from the date of the FCDL in which E-rate funding is denied or on the 30<sup>th</sup> day following rejection of the final appeal of such denial, and Customer will not incur termination liability. In the event Services and/or equipment are to be provided pursuant to a multi-year arrangement (whether by contract or tariff), this termination right applies only to the first year of the multi-year agreement. This provision does not apply to Services that were initially approved for funding and subsequently deemed ineligible by USAC after commencement of Service.

(iii). IF CUSTOMER WISHES TO CHANGE ITS SELECTION AND WISHES AT&T TO COMMENCE SERVICES REGARDLESS OF FUNDING COMMITMENT FROM USAC, CUSTOMER WILL EXECUTE A NEW (REPLACEMENT) ATTACHMENT, AND AGREE TO THE TERMS SET FORTH IN "A" ABOVE.

### 7. AT&T Owned Equipment - General Terms and Conditions

If the Services require placing Equipment (e.g. routers, switches) on the Customer's premises (the "Premises") Customer does not wish to provide this Equipment itself, but instead requests the placement of the Equipment as part of the installation of the underlying Service. Neither the Agreement nor this Attachment includes an option to purchase the Equipment. Customer will not use the Equipment for any purpose other than receipt of the eligible Service of which it is a part.

A. Accordingly, Customer hereby:

- Grants AT&T a license to install, operate, and maintain the Equipment and any additional, supplemental or replacement equipment as AT&T may choose.
- Confirms this license includes a right of access to and within the Premises for purposes of installing, operating, maintaining, repairing and replacing the Equipment. All Equipment brought onto the premises by AT&T is the personal property of AT&T (regardless of whether such Equipment is attached or affixed to the Premises) and Customer has no

#### **CONFIDENTIAL INFORMATION**

*This agreement is for use by the authorized employees of the parties hereto only and is not for general distribution within or outside the companies.*



## E-Rate Rider

right to, interest in, or exclusive use of that Equipment.

- Agrees to provide adequate space and electric power for the Equipment and keep the Equipment physically secure and free from liens and encumbrances. Customer bears the risk of loss or damage to the Equipment (other than ordinary wear and tear), except to the extent caused by AT&T or its agents.
- Agrees to notify AT&T of any issues related to the Equipment, including the need for maintenance or repair, and assumes responsibility for notifying any other contractors or persons with a need to know of the presence and location of the Equipment.
- Agrees to indemnify and hold AT&T harmless from any and all liability that may arise out of the presence and placement of the Equipment, except for AT&T's gross negligence.
- Grants AT&T the right, but not the obligation, to remove all or any part of the Equipment from the premises at any time after the termination of the Service.

Additionally, E-rate program rules and eligibility requirements apply, and these requirements may change from time to time.

### **8. Terms of Equipment Usage**

Please note that there are some important Customer obligations to facilitate timely Equipment installation and service delivery. Accordingly, Customer agrees to provide the following:

A. **PATH** - The Customer is responsible for providing or causing the property owner to provide a path from the property line into the building. A clear underground or aerial path is required from the property line where AT&T ILEC facilities exist, to the equipment room designated to support the entrance fiber.

B. **SPACE** – Customer is responsible for providing appropriate floor space and a properly installed equipment rack of suitable strength and quality to properly support the intended Equipment at the Minimum Point of Entry (MPOE)/ Demarcation Point in compliance with FCC and AT&T service requirements.

The appropriate space and location will be mutually agreed following an AT&T site visit. Any Demarcation Point location which is further than the closest practicable point to the MPOE in the building will require custom work which may not be eligible for E-rate Category 1 funding, and must be paid for by the Customer.

C. **ENVIRONMENTAL** – Operating environment should be between +40° F and 100° F at 0% to 85% relative humidity (RH-Non-Condensing).

D. **POWER - GROUND** - Customer will provide:

- Permanent, dedicated, 3-prong grounded power for the Equipment being installed. Power requirements can consist of nominal –48VDC, +24/-24 VDC, 110V, 125V, 220V, etc. located within 3 feet of the AT&T Equipment. AT&T may require more than one power outlet for some Equipment types, and there are specific amperage requirements for different Equipment types.
- Relay racks/cabinets must be properly grounded by placing an exposed #6 or larger grounding wire to the building's ground source. This ground wire will be attached to the closest ground rod (earth ground) or building bus bar available and run to the Network Terminating Equipment location in the room.
- Any other site-specific customer obligations will also be provided by AT&T personnel via e-mail upon finalization of this Attachment.

### **9. Customer Premise Support Structure ("CPSS") - General Terms and Conditions**

If the Services require placing conduit and/or other conduit pathway support structures (Facilities) on the Customer's Premises. Customer does not wish to provide these Facilities itself, but instead requests the placement of the Facilities as part of the construction and installation work of the underlying Service.

Accordingly, Customer hereby:

- Grants AT&T a license to install and operate the Facilities and any replacement Facilities as AT&T may choose.
- Confirms such license includes a right of access to and within the Premises for purposes of installing, repairing and

#### **CONFIDENTIAL INFORMATION**

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## E-Rate Rider

replacing the Facilities. All Facilities brought onto the Premises by AT&T, once installed and functional, become Customer property.

- Confirms that once the Facilities are installed, the Customer is responsible for the cost of any installation, maintenance, repair or replacement of the Facilities.
- Assumes responsibility for notifying any other contractors or persons with a need to know of the presence and location of the Facilities.
- In addition to any early termination charges identified in the Agreement or Pricing Schedule, Customer is also liable for 100% of the cost of \$9200 for each site at which AT&T installs Facilities. All early termination charges, plus recovery of entrance facility costs, will not exceed the total amount Customer would have been required to pay for the Service if it had not terminated early.

### **Terms Applicable to CALNET customers with the following services:**

- **Metropolitan Area Network (MAN) Ethernet (3.0):** In the event of termination of service within 24 months from the Cutover Date of Service, Customer is liable for 100% of the cost of \$9200 for each site at which AT&T installs CPSS.
- **Managed Internet Services (5.0):** If Customer cancels Service at an eligible Customer site prior to the service activation date, AT&T is not obligated to complete work on Entrance Facility Construction (EFC), and Customer agrees to compensate AT&T for all of AT&T's costs incurred through the date of cancellation associated with providing EFC, regardless of whether the construction has been completed.

### **10. USAC Invoicing Method**

AT&T will follow invoicing requirements and accommodates either the Service Provider Invoice Form (SPI) - Form 474 – or the Billed Entity Application Reimbursement (“BEAR”) - Form 472 invoice method. Customer agrees to promptly submit any AT&T or USAC Forms needed to support requests for payment for Services rendered.

- a. SPI – Customer must first receive an approved Funding Commitment Decision Letter and Form 486 Notification Letter. In addition, the Customer agrees NO LATER THAN 120 days prior to their Last Date to Invoice to notify AT&T of its SPI election, and to provide and certify to AT&T an accurate list of the applicable Billing Accounts Numbers for services per their Form 471 funding application for each Funding Request Number for which the SPI method is sought. Customer agrees that invoices are due and payable in full by their stated due date unless these requirements have been met and SPI discounts commence. Where these requirements are not met, Customer agrees to utilize the BEAR disbursement method to request their E-rate funding. See: <http://usac.org/sl/applicants/step06/default.aspx>.
- b. BEAR - Under current rules, Service Providers have no involvement in the BEAR invoice process.

### **11. Reimbursement of USAC**

Customer agrees to promptly submit any AT&T or USAC forms needed to support Form 474 SPI requests for payment of discounted Services. If USAC (i) seeks recovery from AT&T for disbursed E-rate funds as a result of Customer's failure to comply with the E-rate rules, including Customer delays in submitting required forms or contracts; or (ii) determines that Services which it had previously been approved for discounts are not eligible resulting in a “Notice of Improperly Disbursed Funds” or other request for recovery of funds (other than as the result of AT&T's failure to comply with the E-rate rules), then AT&T will reverse any E-rate SPI discounts provided which were denied, any reimbursements demanded, and any funds returned, and Customer will (a) pay all unfunded, reimbursed, or returned amounts and (b) reimburse AT&T for any funds AT&T must return to USAC, each within ninety (90) days of notice from USAC. In addition, Customer agrees and acknowledges that a determination of ineligibility, reduction, or other non-funding by USAC does not affect the obligations set forth in the Agreement, including those obligations related to payments and early termination fees. This provision shall supersede any other provision with respect to limits on the time period in which charges may be invoiced.

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# E-Rate Rider

## 12. Contract Requirements.

FCC RULES REQUIRE THAT PRIOR TO SUBMISSION OF A FORM 471 APPLICATION FOR FUNDING THE PARTIES MUST HAVE ENTERED INTO A BINDING CONTRACT FOR THE SERVICES MADE THE SUBJECT OF THE APPLICATION. IT IS THE CUSTOMER'S RESPONSIBILITY TO ENSURE THAT STATE LAW REQUIREMENTS FOR A BINDING CONTRACT HAVE BEEN MET PRIOR TO THE SUBMISSION OF A FORM 471.

IF THIS BOX IS CHECKED, THIS ATTACHMENT REPLACES THE ATTACHMENT BETWEEN THE PARTIES DATED <Date of Original Attachment>.

SO AGREED by the Parties' respective authorized signatories:

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

**CONFIDENTIAL INFORMATION**

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Meeting Date: **March 19, 2020**

Agenda Item# 11.1b

**Subject: Approve Personnel Transactions**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions.

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated March 19, 2020
2. Classified Personnel Transactions Dated March 19, 2020

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**Attachment 1: CERTIFICATED 3/19/2020**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY-REEMPLY</b>							
DRUCKER	KATHERINE	0	Teacher, Resource, Special Ed.	ALICE BIRNEY WALDORF - K-8	2/18/2020	6/30/2020	REEMPLOY PROB 2/18/20
HERRERA	ANAISSA	B	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	3/2/2020	6/30/2020	EMPLOY PROB 3/2/20
WHITFORD	JORDAN	B	Teacher, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	2/24/2020	6/30/2020	EMPLOY PROB 2/24/20
YANG	MAI	A	School Social Worker	INTEGRATED COMMUNITY SERVICES	3/2/2020	6/30/2020	EMPLOY PERM 3/2/20
<b>LEAVES</b>							
ARNOULT	JULIE	A	Teacher, Spec Ed	CALIFORNIA MIDDLE SCHOOL	3/9/2020	6/30/2020	LOA RTN (PD) FMLA 3/9/20
BURNETT	OCTAVIA	C	Teacher, Elementary Spec Subj	LEATAATA FLOYD ELEMENTARY	2/4/2020	3/2/2020	LOA EXT (PD ) FMLA 2/4-3/2/20
BURNETT	OCTAVIA	C	Teacher, Elementary Spec Subj	THEODORE JUDAH ELEMENTARY	2/4/2020	3/2/2020	LOA EXT (PD) FMLA 2/4-3/2/20
CHEETHAM	KATHERINE	A	Teacher, Elementary	NICHOLAS ELEMENTARY SCHOOL	3/28/2020	6/12/2020	LOA (UNPD) PARENTAL 3/28-6/12/20
DOWD	RACHELLE	C	Teacher, Elementary Spec Subj	ELDER CREEK ELEMENTARY SCHOOL	1/16/2020	1/31/2020	LOA (PD) 1/16-3/2/20
GRAHAM	GABRIELLA	A	Teacher, Resource, Special Ed.	ALBERT EINSTEIN MIDDLE SCHOOL	2/10/2020	4/9/2020	LOA (PD) 2/10-4/9/20
HA	CHRISTINE	A	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	2/1/2020	6/30/2020	LOA RTN (PD) FMLA 2/1/20
HOLDEN	JENNIFER	B	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	2/12/2020	6/15/2020	LOA (PD) 2/12-6/15/20
HUI	WAI KI	0	Teacher, Elementary	ELDER CREEK ELEMENTARY SCHOOL	2/15/2020	6/30/2020	LOA (UNPD) ADMIN 2/15-6/30/20
KING	MARY	A	Teacher, Spec Ed	H.W. HARKNESS ELEMENTARY	3/3/2020	6/30/2020	LOA RTN (PD) FMLA 3/3/20
KULBIDYUK	TAISIYA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	2/1/2020	2/29/2020	LOA EXT (PD) 2/1/20-2/29/20
LLADOC	MA JUDITH	A	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	2/20/2020	6/30/2020	LOA RTN (PD) ADMIN 2/20/20
NOSSARDI	KENNETH	A	Teacher, High School, Contin.	AMERICAN LEGION HIGH SCHOOL	1/27/2020	1/27/2020	LOA RTN (PD) ADMIN 1/27/20
RIFFEL	MARILYN	A	Teacher, Elementary	EARL WARREN ELEMENTARY SCHOOL	2/14/2020	3/27/2020	LOA (PD) FMLA 2/14-3/27/20
RUSSELL	KAYLA	O	Teacher, Elementary	A. M. WINN - K-8	2/1/2020	4/1/2020	LOA EXT (PD) FMLA 2/1/20-4/1/20
<b>RE-ASSIGN/STATUS CHANGE</b>							
ASUNCION	SARAH	C	School Psychologist	SPECIAL EDUCATION DEPARTMENT	2/19/2020	6/30/2020	STCHG 2/19/20
<b>SEPARATE / RESIGN / RETIRE</b>							
ATWOOD	MARIANNE	A	Teacher, Adult Ed, Hourly	NEW SKILLS & BUSINESS ED. CTR	2/1/2020	6/8/2020	SEP/RETIRE 6/8/2020
BROUGHTON	DORIS	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	7/1/2019	6/12/2020	SEP/RETIRE 6/12/20
INGRAM	LESLIE	A	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	7/1/2019	6/12/2020	SEP/RETIRE 6/12/20
JONES	TIA	A	Teacher, High School	CAREER & TECHNICAL PREPARATION	7/1/2019	6/12/2020	SEP/RESIGN 6/12/20
JONES	TIA	A	Teacher, High School	ROSEMONT HIGH SCHOOL	7/1/2019	6/12/2020	SEP/RESIGN 6/12/20
RIDOLFI	COLLEEN	A	Teacher, Parent/Preschool Ed	CHILD DEVELOPMENT PROGRAMS	7/1/2019	6/12/2020	SEP/RETIRE 6/12/2020
ROBERTSON	JENNIFER	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	7/1/2019	6/12/2020	SEP/RETIRE 6/12/2020
<b>TRANSFERED</b>							
NOSSARDI	KENNETH	A	Teacher, High School	HEALTH PROFESSIONS HIGH SCHOOL	1/28/2020	6/30/2020	TR 1/28/20

**Attachment 2: CLASSIFIED 3/19/2020**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY-REEMPLY</b>							
ATKINS	LORETHEA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	12/6/2019	6/30/2020	EMPLOY PROB 12/6/19
BUSH	CIARA	B	Noon Duty	JOHN H. STILL - K-8	1/27/2020	6/30/2020	EMPLOY PROB 1/27/20
CASTILLO	PRICILLA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	3/2/2020	6/30/2020	EMPLOY PROB 3/2/20
DIAZ	EVA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	2/3/2020	6/30/2020	EMPLOY PROB 2/3/20
ESSERY	SUNNIE	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	3/4/2020	6/30/2020	EMPLOY PROB 3/4/20
ESTRADA	RAFAEL	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	2/26/2020	6/30/2020	EMPLOY PROB 2/26/20
MARTINEZ	ARACELI	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	3/2/2020	6/30/2020	EMPLOY PROB 3/2/20
PENG	CHI CHENG	B	Custodian	HUBERT H BANCROFT ELEMENTARY	1/9/2020	6/30/2020	EMPLOY PROB 1/9/20
PICKENS II	DAVID	B	Noon Duty	ALICE BIRNEY WALDORF - K-8	1/29/2020	6/30/2020	EMPLOY PROB 1/29/20
PICKENS II	DAVID	B	Walking Attendant	ALICE BIRNEY WALDORF - K-8	1/29/2020	6/30/2020	EMPLOY PROB 1/29/20
RAHLF	CATALINA	B	Attendance Tech I	CAPITAL CITY SCHOOL	2/18/2020	6/30/2020	EMPLOY PROB 2/18/20
RAMIREZ FOURKILLER	STEPHEN	B	Noon Duty	CAROLINE WENZEL ELEMENTARY	2/18/2020	6/30/2020	REEMPL 39MO RR 2/18/20
REYES	JOSE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	1/29/2020	6/30/2020	EMPLOY PROB 1/29/20
SAEPHANH	ALYSSA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	3/2/2020	6/30/2020	EMPLOY PROB 3/2/2020
SANCHEZ-PENA	JOCELYN	B	Instructional Aide	CAPITAL CITY SCHOOL	2/11/2020	6/30/2020	EMPLOY PROB 2/11/20
YU	YANYIN	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	2/3/2020	6/30/2020	EMPLOY PROB 2/3/20
ZHOU	YU	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	3/2/2020	6/30/2020	EMPLOY PROB 3/2/20

**LEAVES**

FRAGA	MARIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	1/22/2020	6/30/2020	LOA RTN (PD) FMLA 1/22/20
HAYNESWORTH	KATON	B	School Intrvntn Monitor, Sp Ed	JOHN MORSE THERAPEUTIC	2/20/2020	6/30/2020	LOA (PD) ADMIN 2/20/20-6/30/20
JOHNSON	EBONY	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	1/6/2020	3/30/2020	LOA (PD) FMLA 1/6-3/30/20
NOVOA	ERIKA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	1/16/2020	4/20/2020	LOA (PD) FMLA 1/16-4/20/20
PEREZ SERRATO	KARLA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	3/18/2020	5/4/2020	LOA (PD) FMLA 3/18-5/4/20
VANG	FONG	R	School Plant Ops Mngr I	CAL. MONTESSORI PROJECT CAPITO	2/24/2020	6/30/2020	LOA RTN (UNPD) FMLA 2/24/20

**RE-ASSIGN/STATUS CHANGE**

BUDAK	EMILY	B	Fd Sv Asst III	NUTRITION SERVICES DEPARTMENT	2/3/2020	6/30/2020	REA/STCHG PROB1 2/3/20
CIRSTEA	ELENA	A	Bus Driver	TRANSPORTATION SERVICES	2/3/2020	6/30/2020	STCHG 1.0 PERM 2/3/20
LEMIRE	AARON	A	Bus Driver	TRANSPORTATION SERVICES	2/3/2020	6/30/2020	STCHG FR .875 2/3/20

**SEPARATE / RESIGN / RETIRE**

DE LA CRUZ	MARISSA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	10/9/2019	1/1/2020	SEP/RESIGN 1/1/20
DE SMET	RHONDA	B	Transportation Fleet Spclst	TRANSPORTATION SERVICES	7/1/2019	6/19/2020	SEP/RETIRE 6/19/20
ERVIN	CHARRELLE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	1/1/2020	1/30/2020	SEP/RESIGN 1/30/20
ESTRADA	DESIRAE	A	Bus Driver	TRANSPORTATION SERVICES	7/1/2019	3/6/2020	SEP/RESIGN 3/6/20
FRANKLIN	EUGENE	A	Facilities Maint Laborer I	FACILITIES MAINTENANCE	7/1/2019	4/15/2020	SEP/RETIRE 4/15/20
HAAN	CHELSEA	B	School Office Manager I	ELDER CREEK ELEMENTARY SCHOOL	9/23/2019	6/23/2020	SEP/RESIGN 6/23/20
HATHAWAY-COBBS	HILARY	A	Inst Aid, Spec Ed	THEODORE JUDAH ELEMENTARY	7/1/2019	2/28/2020	SEP/RESIGN 2/28/20
HOROWITZ	DAVID	A	Network Spec III	INFORMATION SERVICES	7/1/2019	3/2/2020	SEP/RESIGN 3/2/20
KIMBALL	KAZUKO	A	Custodian	WILL C. WOOD MIDDLE SCHOOL	8/29/2019	4/30/2020	SEP/RETIRE 4/30/20
SANCHEZ	BONNIE	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	2/1/2020	2/28/2020	SEP/RESIGN 2/28/20

**TRANSFER**

EUWING	JAMES	A	Custodian	WEST CAMPUS	2/26/2020	6/30/2020	ADM TR 2/26/20
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1c

**Meeting Date:** March 19, 2020

**Subject:** Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of February 2020

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of February 2020 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Warrants, Checks and Electronic Transfers – February 2020

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer  
Amari Watkins, Director II, Accounting Services

**Approved by:** Jorge A. Aguilar, Superintendent

Sacramento City Unified School District  
Warrants, Checks, and Electronic Transfers  
February 2020

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97379320 - 97380115	General (01)	\$ 6,315,449.32	
		Charter (09)	\$ 60,783.23	
		Adult Education (11)	\$ 222,421.08	
		Child Development (12)	\$ 14,741.90	
		Cafeteria (13)	\$ 505,683.00	
		Building (21)	\$ 3,192,151.73	
		Developer Fees (25)	\$ 212,250.39	
		Self Insurance (67/68)	\$ 3,551,601.79	
		Payroll Revolving (76)	\$ 40,968.51	
				<u>\$ 14,116,050.95</u>
Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001986 - 00001992	General (01)	\$ 11,700.00	
		Self Insurance (67/68)	\$ 60.14	
		Payroll Revolving (76)	\$ 5,286.87	
				<u>\$ 17,047.01</u>
Payroll and Payroll Vendor Warrants	97854657 - 97855714	General (01)	\$ 1,045,411.40	
		Charter (09)	\$ 30,612.63	
		Adult Education (11)	\$ 15,061.27	
		Child Development (12)	\$ 68,943.36	
		Cafeteria (13)	\$ 95,202.01	
		Payroll Revolving (76)	\$ 3,087,462.36	
				<u>\$ 4,342,693.03</u>
Payroll and Payroll Vendor ACH and Direct Deposit	EFT-00000030 - EFT-00000031 ACH-01284660 - ACH-01290360	General (01)	\$ 15,071,218.21	
		Charter (09)	\$ 509,821.87	
		Adult Education (11)	\$ 210,775.96	
		Child Development (12)	\$ 431,530.02	
		Cafeteria (13)	\$ 431,604.41	
		Building (21)	\$ 33,617.43	
		Self Insurance (67/68)	\$ 22,564.62	
		Payroll Revolving (76)	\$ 61,656.92	
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700349189 - 9700349205	General (01)	\$ 67,686.11	
		Developer Fees (25)	\$ 3,668,507.00	
		Mello Roos Capital Proj (49)	\$ 350,000.00	
		Payroll Revolving (76)	\$ 13,028,729.53	
				<u>\$ 17,114,922.64</u>
Total Warrants, Checks, and Electronic Transfers				<u>\$ 52,363,503.07</u>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1d

**Meeting Date:** March 19, 2020

**Subject:** Approve Donations List for the Period of February 1-29, 2020

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Accept the donations to the District for the period of February 1-29, 2020.

**Background/Rationale:** Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Donations Report for the period of February 1-29, 2020
2. Charitable Donations Report for Associated Student Body (ASB) for the period of February 1-29, 2020

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer  
Amari Watkins, Director II, Accounting Services

**Approved by:** Jorge A. Aguilar, Superintendent

B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA20-0002635	Posted	Divine Dental Solutions	6022	Check	02/05/20	10489			BA0000134	Donations, Divine Dental Solu	300.00
01-0812-0-8690-	-	-	-	-	-	0101-	300.00				
BA20-0002636	Posted	Geryoung Yang DDS Inc	6022	Check	02/05/20	9894			BA0000134	Donations, G Yang DDS, Ck9	100.00
01-0812-0-8690-	-	-	-	-	-	0101-	100.00				
BA20-0002637	Posted	Judith Kue Dental Corporation	6022	Check	02/05/20	1161			BA0000134	Donations, J Kue Dental, Ck1	100.00
01-0812-0-8690-	-	-	-	-	-	0101-	100.00				
BA20-0002674	Posted	(0384-2) WILLIAM LAND ELEMEN	6022	Check	02/05/20	1018			BA0000134	Transportation Donation, Wm	878.00
01-0812-0-8690-	-	-	-	-	-	0384-	878.00				
BA20-0002697	Posted	(0350-2) GENEVIEVE F DIDION K	6022	Check	02/05/20	2022			BA0000134	Donation - Chromebook carts,	23,000.00
01-0812-0-8690-	-	-	-	-	-	0350-	23,000.00				
BA20-0002698	Posted	(0350-2) GENEVIEVE F DIDION K	6022	Check	02/05/20	2021			BA0000134	Donation - Salaries 20-21, G I	21,894.00
01-0812-0-8690-	-	-	-	-	-	0350-	21,894.00				
BA20-0002699	Posted	(0350-2) GENEVIEVE F DIDION K	6022	Check	02/05/20	2019			BA0000134	Donation - Staff salaries, G Di	4,680.00
01-0812-0-8690-	-	-	-	-	-	0350-	4,680.00				
BA20-0002722	Posted	(0032-2) CALEB GREENWOOD EI	6022	Check	02/05/20	3330			BA0000134	Donation - Field Trips, C Gree	5,185.00
01-0812-0-8690-	-	-	-	-	-	0032-	5,185.00				
BA20-0002723	Posted	(0032-2) CALEB GREENWOOD EI	6022	Check	02/05/20	3331			BA0000134	Donations - Library, C Greenw	2,745.84
01-0812-0-8690-	-	-	-	-	-	0032-	2,745.84				
<b>Total for Sacramento City Unified School District</b>											<b>58,882.84</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	58,882.84
<b>Fund 01 - General Fund</b>		<b>58,882.84</b>
<b>Fiscal Year 2020</b>		
<b>Total for Sacramento City Unified School District</b>		<b>58,882.84</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 2/1/2020, Ending Receipt Date = 2/29/2020, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW20-0000798	Posted	(4635) BALANCED BODY INC.	6017	Check	02/04/20	69328			1300739204	DNTN IN BEHALF KAI KHAN	50.00
	01-0812-0-8690-	- - - -0139-				50.00					
BW20-0000829	Posted	(0300-2) CROCKER RIVERSIDE E	6020	Check	02/07/20	1341			1300739804	LIBRARIAN, LIB MTLs, CRO	17,000.00
	01-0812-0-8690-	- - - -0300-				11,000.00				LIBRARIAN, CROCKER RIVE	
	01-0812-0-8690-	- - - -0300-				6,000.00				LIBRARY MATERIALS, CRO	
BW20-0000843	Posted	(000359) THE BENEVITY COMMU	6020	Check	02/11/20	0000362722			1300739804	INTEL VOL MTCH GRNT, BE	3,889.60
	01-0812-0-8690-	- - - -0525-				3,889.60					
BW20-0000866	Posted	(3425) UNITED WAY CALIFORNIA	6020	Check	02/11/20	48447			1300739804	DONATION, UNITED WAY, C	136.05
	09-0812-0-8690-	- - - -0505-				136.05					
BW20-0000867	Posted	(3425) UNITED WAY CALIFORNIA	6020	Check	02/11/20	49217			1300739804	DONATION, UNITED WAY, C	1.43
	09-0812-0-8690-	- - - -0505-				1.43					
BW20-0000874	Posted	(4635) BALANCED BODY INC.	6021	Check	02/14/20	69347			1300740274	DONATION, BALANCED BOI	50.00
	01-0812-0-8690-	- - - -0265-				50.00					
BW20-0000875	Posted	(000552) PLEDGECENTS FUND	6021	Check	02/14/20	645339766			1300740274	JASPAL SUPRA, PLEGECE	719.74
	01-0812-0-8690-	- - - -0265-				719.74					
BW20-0000879	Posted	(000258) YOURCAUSE (YOURCA	6021	Check	02/14/20	1000298051			1300740274	WELLS FARGO, YOURCAUS	35.00
	01-0812-0-8690-	- - - -0095-				35.00					
BW20-0000915	Posted	(0235-2) MARK TWAIN ELEMENT	6048	Check	02/24/20	0815011029			1300741025	DONATION CHROME BOOK	9,023.03
	01-0812-0-8690-	- - - -0235-				9,023.03				DONATION CHROME BOOK	

**Total for Sacramento City Unified School District 89,787.69**

**Fund-Object Recap**

01-8690	Donation Board Acknowledgement	30,767.37
<b>Fund 01 - General Fund</b>		<b>30,767.37</b>
09-8690	Donation Board Acknowledgement	137.48
<b>Fund 09 - Charter School</b>		<b>137.48</b>
<b>Total for Sacramento City Unified School District</b>		<b>89,787.69</b>

**Org Recap**

Sacramento City Unified School District

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 2/1/2020, Ending Receipt Date = 2/29/2020, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

Page 2 of 4

**B OF A - BANK OF AMERICA**

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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**Org Recap**

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**Sacramento City Unified School District (continued)**

C - Check	58,882.84
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\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 2/1/2020, Ending Receipt Date = 2/29/2020, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

**BOTW AP - Bank of the West (AP)**

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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**Org Recap**


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**Sacramento City Unified School District (continued)**

C - Check	30,904.85
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<b>Report Total</b>	<b>89,787.69</b>
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\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 2/1/2020, Ending Receipt Date = 2/29/2020, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

Page 4 of 4







# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1e

**Meeting Date:** March 19, 2020

**Subject:** Approve Exclusive Negotiating Agreement – Extension, 2718 G Street, Old Marshall

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facilities Support Services

**Recommendation:** Approve Exclusive Negotiating Agreement.

**Background/Rationale:** The third Exclusive Negotiating Agreement will expire March 31, 2020. This agreement is an extension of the second and will extend the agreement for an additional six months. Both parties desire to renew the agreement to allow sufficient time to identify exchange parameters.

**Financial Considerations:** None at this time.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Exclusive Negotiating Agreement

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Rose F. Ramos, Chief Business Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
---

**EXCLUSIVE NEGOTIATING AGREEMENT  
(2718 G STREET, OLD MARSHALL SCHOOL)**

**PREAMBLE**

**This Exclusive Negotiating Agreement** (the “Agreement” or “ENA”) is effective on March 19, 2020 (the “Effective Date”) by and between the **Sacramento City Unified School District** (the “District”), **Bardis Homes, Inc.** and **Mogavero Architects** (collectively, “Bardis/Mogavero”) (referred to as the “Parties”).

**RECITALS**

**WHEREAS**, Bardis/Mogavero has been selected to acquire and develop the Old Marshall School property located at 2718 G Street, Sacramento, California (“Old Marshall School” or the “Property”) pursuant to its proposal (“Proposal”) dated September 30, 2016 to the District’s Request for Proposals (the “RFP”); and

**WHEREAS**, Bardis/Mogavero has been engaged in due diligence activities for the development of the Old Marshall School; and

**WHEREAS**, additional due diligence activities are required before a mutually acceptable agreement can be negotiated for development of Old Marshall.

**TERMS AND CONDITIONS**

**NOW, THEREFORE**, the Parties agree as follows:

1. Adoption of Recitals. The foregoing recitals are incorporated herein by this reference.
2. Duration of Exclusive Negotiating Period. The duration of the exclusive negotiating period shall be for a period of six months from the Effective Date through September 30, 2020, unless extended in writing by the Parties.
3. Scope of Exclusive Negotiations. During the ENA period, the Parties agree to negotiate an agreement, subject to ratification by the District, on terms and conditions mutually beneficial and feasible for the Parties in order to achieve the objectives of the successful development of Old Marshall.
4. Costs; Right of Entry Agreement. The District shall not be responsible for any costs incurred by Bardis/Mogavero for development of plans, due diligence testing, or the engagement of any consultants it considers necessary for feasibility or development of the Property, including, but not limited to, development entitlements, loan commitments and CEQA compliance. To facilitate Bardis/Mogavero’s due diligence activities, the Parties will enter into a separate Right of Entry Agreement.

5. Non-Assignability; No Third Party Beneficiaries. The Agreement is non-assignable as it is unique to the Parties. There are no third party beneficiaries.

6. Indemnity. The Parties shall be responsible for their own acts or omissions giving rise to claims of liability or liability and the Party shall be indemnified, defended and held harmless by the Party whose acts or omissions have resulted in claims of liability or liability.

7. Notice. Any notice to be given shall be provided to the following addressees:

For the District:

Rose Ramos  
Chief Business Officer, Facility Support Services  
Sacramento City Unified School District  
425 1<sup>st</sup> Ave  
Sacramento, CA 95818  
Phone: (916) 395-3970 Ext. 450005  
Email: rose-f-ramos@scusd.edu

For Bardis Homes, Inc.

Katherine Bardis, Co-Founder/Chief Executive Officer  
10630 Mather Blvd.  
Mather, CA 93655  
Phone: (916) 313-3120  
Fax: (916) 364-3570  
Email: katherine@bardishomes.com

For Mogavero Architects, Inc.

David Mogavero, Principal/Chief Executive Officer  
Dominic Mogavero, Development Services  
2012 K Street  
Sacramento, CA 95811  
Phone: (916) 443-1033  
Email: dommogavero@mogaveroarchitects.com

Notice may be provided by personal service, regular mail, certified mail, overnight mail with proof of delivery, facsimile with proof of transmission, or by email provided receipt is acknowledged.

8. Entire Agreement; Amendment. This Agreement constitutes the entire understanding between the Parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements made prior to the date hereof. This Agreement may not be amended except in writing executed by both Parties.

9. Authority; Execution in Counterparts. The persons designated below shall have the power to authorize and designate an agent or representative to sign on behalf of the signatory below by written acknowledgment which shall not be required to be notarized. Signatures may be executed

in counterparts on separate signature pages. Copies of signatures, including facsimile and electronic signatures, shall have the same force and effect as original signatures.

10. Ratification by District. The ENA shall not be effective until ratified by the Board of Education or delegated for approval to the Superintendent or his authorized designee.

**EXECUTION**

**IN WITNESS WHEREOF**, the Parties have entered into this Agreement effective as of the last signature date below.

Dated: March \_\_\_\_, 2020

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

By \_\_\_\_\_

Its:

Dated: March \_\_\_\_, 2020

BARDIS HOMES, INC.

By \_\_\_\_\_

Katherine Bardis,  
Co-Founder/Chief Executive Officer

Dated: March \_\_\_\_, 2020

MOGAVERO ARCHITECTS

By \_\_\_\_\_

David Mogavero,  
Principal/Chief Executive Officer



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1f

**Meeting Date:** March 19, 2020

**Subject:** Approve Sutter Middle School Field Trip to Washington, D. C.,  
Gettysburg, and Colonial Williamsburg from April 1 through  
April 6, 2020

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** Approve Sutter Middle School Field Trip to Washington, D. C.,  
Gettysburg, and Colonial Williamsburg from April 1 – April 6, 2020.

**Background/Rationale:** On April 1, 2020, a group of 55 students and 7 adult chaperones from Sutter Middle School will travel via commercial airline to Washington DC, Gettysburg, and Colonial Williamsburg to tour historic museums and monuments, adding to their educational experience, and gain a more realistic view of where some of the “making of America” took place.

**Financial Considerations:** No cost to the district.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Christine Baeta, Chief Academic Officer Chad Sweitzer, Instructional Assistant Superintendent</p> <p><b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name Sutter Middle School Date 2 / 10 / 2020  
 Teacher's Name Terri Lee Brandt Room # 116 Telephone # 395-5370  
 Fax # 916-264-3436

Field Trip Destination Washington D.C., Gettysburg, Colonial Williamsburg

- Local-50 mile radius (bus/walking)  Local-50 mile radius (driver led trips)  Out-of-Town (Beyond 50 mile radius)  
(forward directly to Field Trip Office)
- Overnight  Out-of-State/Country  Involving Swimming or Wading  Unusual Activities

Route Commercial airlines (United form SMF to/from Dulles)

Educational nature of field trip/excursion Study first hand the formation and early growth of the United States,  
 historical sites, monuments and museums.

Depart Date 4/01/20 Time 8PM am/pm Return Date 04/06/20 Time 10PM am/pm

- TRANSPORTATION will be provided by:  Walking  School Bus - contact Transportation Field Trip Office  
 Charter Bus Company (certified):  Yes  No - Check with Field Trip Office  
 Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle  
 and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)  
 Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source Student funded - NO COST TO Financial Assistance Available?  Yes  No  
 SCUSD

Number of students participating: 55

Adult Chaperones/Drivers: Use additional forms if more than 4 names

- |                               |  |                                   |  |
|-------------------------------|--|-----------------------------------|--|
|                               | DRIVER   |                                   | DRIVER   |
| 1) <u>Jennifer Montecinos</u> | <input type="checkbox"/> yes <input checked="" type="radio"/> no | 2) <u>Robert Lee Courtade Jr.</u> | <input type="checkbox"/> yes <input checked="" type="radio"/> no |
| 3) <u>Doug Prizmich</u>       | <input type="checkbox"/> yes <input checked="" type="radio"/> no | 4) _____                          | <input type="checkbox"/> yes <input type="checkbox"/> no         |

Teachers and Staff Attending: Use additional forms if more than 4 names

- |                            |  |                                |  |
|----------------------------|--|--------------------------------|--|
| 1) <u>Terri Lee Brandt</u> | <input type="checkbox"/> yes <input checked="" type="radio"/> no | 2) <u>Christopher Gomez</u>    | <input type="checkbox"/> yes <input checked="" type="radio"/> no |
| 3) <u>Marissa Keller</u>   | <input type="checkbox"/> yes <input checked="" type="radio"/> no | 4) <u>Lonelle Keiko Martin</u> | <input type="checkbox"/> yes <input checked="" type="radio"/> no |

Principal Approval [Signature] Date 2/11/2020

Risk Management Approval (Unusual Activities) [Signature] Date 2-18-2020

Segment Administrator Approval [Signature] Date 2.14.2020

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator for approval.
- Local Trip: (50-mile radius: driver led) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- Local Trip: (walking, RT, Amtrak): Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
- Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkelling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
- Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
- Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.

Reviewed by Site Office Manager: [Signature]  
 (Initials)

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Instructions:** This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

### Request to Attend:

- Conference/Workshop
- Business Meeting

### Purpose for Attending:

- Professional Development
- Continued Education Credits Earned

REQ # NA

School/Department Sutter Middle School Date           

Date(s) of Event 4/1/2020 to 4/6/2020 Location Washington DC, Gettysburg and Colonial Williamsburg

Event Title (attach brochure) School Tours of America Student Study program to Washington DC

Purpose\* For students to study first-hand the knowledge they've acquired in 8th grade history on the founding of the United States, development of the country and key events that helped the country develop. Students will also acquire social and emotional growth through visiting various museums that focus on historical and current perspectives on enslaved and/or persecuted cultures.

\*(what value does this activity give students, attendees, staff, department/site or community?) Aligns with building on students knowledge through hands on experiences. Also address the social and emotional growth of students through travel and living away from parents.

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
Terri Lee Brandt	Teacher	N		
Christopher Gomez	Teacher	N		
Marissa Keller	Teacher	N		
Lonelle Martin	Teacher	N		
Doug Prizmich	Instr. Aide	N		

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**  Additional Attendees Attached

**Approvals:**

Principal/Department Head Signature & Print Name [Signature] 2/17/2020  
Date

Cabinet Level or Designee Signature [Signature] 2/24/20  
Date

Chief Business Officer Signature [Signature] 2/25/20  
Date

Superintendent or Designee Signature [Signature] 2/28/20  
Date

District cost for all attendees (estimate)	
Registration Fee ***	<u>0.00</u>
Meals included? <input type="checkbox"/> B <input type="checkbox"/> L <input type="checkbox"/> D	
Lodging	<u>0.00</u>
Transportation	<u>0.00</u>
Meals	<u>0.00</u>
Other	<u>0.00</u>
<b>TOTAL</b>	<u>0.00</u>

Categorical Budget Code(s): ZERO COSTS TO SCUSD - ZERO REIMB. \$ \_\_\_\_\_  
 General Fund/Unrestricted TO BE SOUGHT BY PARTICIPANTS \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee	_____	_____
Hotel	_____	_____
Airfare ****	_____	_____
Car Rental ****	_____	_____

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

Sutter Middle School

School Name \_\_\_\_\_ Date 4 / 1-6 / 2020

Teacher's Name Terri Lee Brandt Room # 116 Telephone # 395-5370

Field Trip Destination Washington DC, Gettysburg, Colonial Williamsburg

Reason for travel Study first hand the historical sites, monuments and museums especially as they relate to the founding and growth of the United States of America.

Students will also study/learn about intolerance and cultural sensitivity as it relates to Native Americans, history of enslaved people and other groups through history.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed *Terri Lee Brandt*  
Teacher

**Approvals:**

*[Signature]* 2 / 7 / 20  
Principal Date

*[Signature]* 2 / 18 / 20  
Risk Management Dept. Date

*[Signature]* 2 / 14 / 20  
Segment Administrator Date

*[Signature]* 2 / 28 / 20  
Superintendent Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Board Approval Date





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1g

**Meeting Date:** March 19, 2020

**Subject:** Approve Minutes of the March 5, 2020, Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the March 5, 2020, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the March 5, 2020, Board of Education Regular Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> N/A</p>
---



Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

## **Board of Education Members**

Jessie Ryan, President (Trustee Area 7)  
Christina Pritchett, Vice President (Trustee Area 3)  
Michael Minnick, 2<sup>nd</sup> Vice President (Trustee Area 4)  
Lisa Murawski (Trustee Area 1)  
Leticia Garcia (Trustee Area 2)  
Mai Vang (Trustee Area 5)  
Darrel Woo (Trustee Area 6)  
Olivia Ang-Olson, Student Member

**Thursday, March 5, 2020**

**4:30 p.m. Closed Session**

**6:00 p.m. Open Session**

**Serna Center**

Community Conference Rooms

5735 47<sup>th</sup> Avenue

Sacramento, CA 95824

## **MINUTES**

**2019/20-19**

### **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 4:33 p.m. by President Ryan, and roll was taken.*

*Members Present:*

*President Jessie Ryan*

*Vice President Christina Pritchett*

*Second Vice President Michael Minnick*

*Darrel Woo*

*Members Absent:*

*Leticia Garcia (arrived at 4:40 p.m.)*

*Lisa Murawski (arrived at 4:35p.m.)*

*Mai Vang (arrived at 4:35 p.m.)*

*Student Member Olivia Ang-Olson (arrived at 5:45 p.m.)*

*A quorum was reached.*

### **2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*None*

### **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily*

*involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel:*
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
  - b) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)*
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining TCS, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)*
- 3.3 *Government Code 54957 Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Education Code 54957 – Public Employee Appointment*
  - a) *Chief Information Officer*
- 3.5 *Education Code 35146 – The Board will hear staff recommendation on the following student expulsion(s):*
  - a) *Expulsion #8, 2019-20*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance*
- 4.2 *Broadcast Statement (Student Member Ang-Olson)*
- 4.3 *Stellar Student Recognition: Students from Luther Burbank High School working on the SCOE Youth Initiative (Action Civics)/Census 2020*
  - *Presentation of Certificate by Member Vang*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Counsel Jerry Behrens announced that Resolution 2019/20-F and Resolution 2019/20-J were both approved unanimously, 7-0. Resolution 2019/20-H was approved by a 6-0 vote with Member Murawski absent.*

#### **6.0 AGENDA ADOPTION**

*Member Garcia make a motion to adopt the agenda, which was seconded by Member Woo. The motion passed unanimously.*

#### **7.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Public Comment:*

*Jason Mallory – spoke about substitute teachers*

*Shana Just – spoke about virus preparedness*

*Shannon Schmidt – gave an update on the California Montessori Project*

*Rich Vasquez – spoke about the calendar, teacher vacancies, and English learners*

*Alison French-Tubo – spoke about substitute teachers, negotiations, and lesson plans*

*Tamara Toby – spoke about parent participation preschool*

*Anita Warmack – spoke about parent participation preschool*

*Marissa Munzing – spoke about parent survey highlights*

*Lupe Vazquez – spoke about parent survey highlights*

*Kristine Kerr – spoke about parent survey highlights*

*Elizabeth Bliss – spoke about parent participation preschool*

*Anthony Dal Ben – spoke about parent participation preschool*

*My-Lien Olsson – spoke about parent participation preschool*

*Brendan Hogan – spoke about parent participation preschool*

*David O’Connor – spoke about parent participation preschool*

*Melissa Hymas – spoke about parent participation preschool*

*Richard Dahl – spoke about parent participation preschool*

*Mitch Steiger – spoke about parent participation preschool*

*Jana Fisher – spoke about parent participation preschool*

*Delaney Fisher – spoke about parent participation preschool*

*Elliot Langford – spoke about parent participation preschool*

*Rebecca Gross – spoke about parent participation preschool*

*Erica Mejia – spoke about parent participation preschool*

*Ara Podesta – spoke about parent participation preschool*

*Nanette Podesta – spoke about parent participation preschool*

*Drea Moore – spoke about parent participation preschool*

*Sarah Ross – spoke about parent participation preschool*

*Lon Merritt – spoke about parent participation preschool*

*Pete Larson – spoke about parent participation preschool*

*Annette Deglow – spoke about parent participation preschool*

*Paul Arai – spoke about parent participation preschool*

*Lisa Schirmer – spoke about parent participation preschool*

*Kelly O’Hagan – spoke about parent participation preschool*

*Arlene Krause – spoke about parent participation preschool*

*Julius McIntyre – spoke about parent participation preschool*

*Shenita Harden – spoke about suspension and search policies*

*Anne Hawley – spoke about C. K. McClatchy High School*

*Carrie Cornwell – spoke about C. K. McClatchy High School*

*Esi Djan – spoke about C. K. McClatchy High School*

*George Djan – spoke about C. K. McClatchy High School*

*DeeAbbe McCallin – spoke about misuse of student funds*

*Wendy Bogdan – spoke about C. K. McClatchy High School and Sutter Middle School Math*

*April Meszaros – spoke about C. K. McClatchy High School*  
*Bill Allayand*  
*Joe Rubin*  
*Tamarin Austin – spoke about C. K. McClatchy High School*  
*Alison Anderson – spoke about C. K. McClatchy High School*  
*Jewell Hendree – spoke about C. K. McClatchy High School*  
*JeVonne Howard – spoke about C. K. McClatchy High School*  
*Bonnie Holmes-Gen – spoke about C. K. McClatchy High School*  
*Joyce Brown – spoke about C. K. McClatchy High School*  
*Tracy Mitchell – spoke about C. K. McClatchy High School*  
*Jose Verdin – spoke about C. K. McClatchy High School*  
*LaNecia Kobelt – spoke about C. K. McClatchy High School*  
*Pedro Garibus – spoke about C. K. McClatchy High School*  
*Melissa Holland – spoke about C. K. McClatchy High School*  
*Lauren Jordan*  
*Vanessa Taylor – spoke about staffing*

## **8.0 COMMUNICATIONS**

### *8.1 Employee Organization Reports:*

**Information**

- *SCTA – David Fisher reported on behalf of SCTA*
- *SEIU – No report given*
- *TCS – No report given*
- *Teamsters – No report given*
- *UPE – No report given*

### *8.2 District Parent Advisory Committees:*

**Information**

- *Community Advisory Committee – No report given*
- *District English Learner Advisory Committee – No report given*
- *Local Control Accountability Plan/Parent Advisory Committee – Frank DeYoung reported on behalf of LCAP*

### *8.3 Superintendent’s Report (Jorge A. Aguilar)*

**Information**

*Superintendent Aguilar reassured all that the health and safety of all students is a top priority, and he acknowledged the concerns of parents and staff related to the Coronavirus. He described what the District is doing in light of this current situation and stated that any school closures are at the direction of the County Public Health Department in consultation with school districts. The Superintendent also told about a visit to Luther Burbank High School where he talked to students about taking the SAT test; this is the third year the District has paid for all Juniors to take the SAT for free, and about 2,800 Juniors took the SAT.*

*The Superintendent also thanked everyone that came out to speak about the parent participation preschool program. He spoke to parents at an adult school on Monday and said it was a reminder to him of how many programs we have in the District that we need to continue to celebrate. However, we have to come to terms with the fact that we have a budget structure that is not going to allow us to continue to celebrate the variety and number of unique programs that we operate in the District. The reality is that we have programs where the revenues are smaller than the actual expenditures. He said this is a program where we are going to try and figure out creative ways to sustain it.*

8.4 *President's Report (Jessie Ryan)*

**Information**

*President Ryan addressed some public comments made by Rich Vasquez and recent comments by Member Vang regarding systems in the District. She noted that there are pockets of excellence that often exist at the expense of more challenged areas, and she spoke of commitment to all students. She also invited individuals to the District African American Advisory Board. There will be two information sessions, one on March 16<sup>th</sup> at Fruit Ridge Collaborative and one on March 24<sup>th</sup> at W. C. Wood Middle School from 6:00 to 7:30 p.m.*

8.5 *Student Member Report (Olivia Ang-Olson)*

**Information**

*Student Member Ang-Olson said that she organized a student forum with Member Woo a couple weeks ago, and she reported on that. A lack of counselor engagement and lack of student rights were concerns that came up, and suggestions were given to find solutions. She also reported that there is a concern in regard to the Coronavirus because some school bathrooms do not have working soap dispensers, and others have inaccessible bathrooms at certain times. Also, students are concerned about a lack of diversity in the PACE program at John F. Kennedy High School, and Student Member Ang-Olson stated that C. K. McClatchy High School has the same lack of diversity in the HISP program.*

8.6 *Information Sharing by Board Members*

**Information**

*Vice President Pritchett said that, although it is not yet certified, it looks like Measure H is passing. She thanked her committee members and the Board.*

**9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

9.1 *Approve Grades 6 – 12 Science Instructional Materials Adoption (Christine Baeta, Matt Turkie, and Aaron Pecho)*

**Action**

*Assistant Superintendent of Curriculum and Instruction Matt Turkie introduced Science Coordinator Aaron Pecho, Science Training Specialists Matt Callman and Janna Cantwell, and teacher Susan Rubert from Hiram Johnson High School. Mr. Turkie went over the California Science Framework that came out in 2016, state's review in 2018, and the District's process to adopt science instructional materials, which began in January of 2019. Mr. Pecho went over the adoption process and shared the recommended materials. The team also went over next steps.*

*Public Comment:*

*None*

*Board Member Comments:*

*Member Murawski asked some questions about molecular biology and how the adoption will support this class. Mr. Pecho replied that molecular biology is intended to be a substitute for the core biology class and, as such, that class will utilize the core materials.*

*Member Garcia asked a question about the table of piloted materials. She asked about student votes and community feedback in regard to teacher votes. Mr. Pecho explained the variables considered and at what points in the process weigh-in was received. He noted that they did not get a large number of parents and community members giving feedback, but most of the feedback received leaned toward the recommended program. Mr. Turkie noted that there is a Board policy which governs how the instructional material decisions are made. Member Garcia noted that a lot of student homework is technology based, and she asked what this means for students that do not have access to technology at home. Mr. Pecho said that there is a mix in the program of reliance on both technology and tradition instruction and, therefore, there are alternatives for students that do not have technological resources.*

*Student Member Ang-Olson asked how sex education fits into the curriculum. Mr. Pecho answered that sex education is separate from the science adoption. He said it is covered in about two weeks in middle and high school.*

*President Ryan asked how we are ensuring diversity of perspective based on the ethnic composition of the teachers that are piloting the program. Mr. Turkie said that the piloting was open to all teachers and that there was a lot of outreach. He said that, in terms of looking at the curriculum materials and how they meet the needs of diverse groups of students, this is a lens through which the committee has to look at all of the materials. President Ryan asked if there is disaggregated data of who participated. Mr. Turkie said that can be obtained. President Ryan asked how they assessed if the curriculum is*

culturally responsive. Mr. Pecho noted that the teachers had a limited experience, one unit, in the program to decide if this is best for students, which is a limitation for all pilots. At pre-screen they looked at compliance with the Fair Act, which ensures that curriculum materials showcase and highlight contributions from diverse contributors. President Ryan asked about professional learning for leaders as next steps and how this will look in practice. Mr. Turkie said they are speaking to publishers right now about that, and so it is part of negotiations with the publishers. Mr. Pecho spoke about the need to get new materials to teachers as early as possible so that they can begin to prepare.

Superintendent Aguilar thanked the team for their commitment and for the presentation.

Second Vice President Minnick made a motion to approve this Item, and Member Vang seconded. The motion passed unanimously.

9.2 *Independent Audit Report for the Fiscal Year ended  
June 30, 2019, Submitted by Crowe LLP (Rose Ramos)*

**Information**

Chief Business Officer Rose Ramos by introduced Matt Nethaway, the auditor from Crowe LLP, and Internal Auditor Karen Wiker. They went over the audit report opinions and findings.

*Public Comment:*  
None

*Board Member Comments:*

Member Woo asked if some information in the report regarding management's plans is provided solely by the District or verified by the auditors. Mr. Nethaway answered that the information is directly from the District. Member Woo asked if he believes the District is in risk of financial insolvency by November 2021. Mr. Nethaway said that part of their responsibility is to work with management and to evaluate if the District will be able to continue operations for 12 months beyond the date that they issue the opinion on the financial statements. If not, there is specific language around "a going concern" that is required to be included. Mr. Nethaway went on to explain that their evaluation of this focused on the most recent Board approved cash flow statements and to audit the data and information included; they do not look at everything, but they have to look at the reliability of that information in terms of how they were looking at the future. He asked rhetorically if the risk is there that there is some insolvency and answered yes, absolutely, based on District information, but it was beyond the period of time when they were as auditors required to really evaluate.

Member Garcia asked about a decrease in average daily attendance (ADA) of 261 over the past two years, and a District anticipated decrease of 334 ADA for this fiscal year. She asked if the audit looked into those numbers. Mr. Nethaway said that is the one



page that is unaudited, because they do not audit that multi-year projection information. Member Garcia noted that the number is much higher than in prior years. Ms. Ramos said she will get back to her on that. Member Garcia asked about unduplicated count of LCFF dollars and when we will feel the impact. Mr. Nethaway answered that the corrections to audit findings come in subsequent periods, and once the audit report is accepted by the State Controller's Office, the finding can be appealed with the Education Audit Appeals Panel. Member Garcia asked if an Associated Student Body (ASB) finding was from last year. Mr. Nethaway said this a current status, and they do not look at every site every year. Ms. Ramos said that when issues are noted at sites, our Internal Auditor provides training and also rotates that training. Member Garcia asked if there are any other internal controls we need to address. Mr. Nethaway said that the audit has one recommendation related to the journal entry process.

Member Murawski asked if different sites were audited for ASB funds and if there were findings. Mr. Nethaway said sites were audited, and there were no findings. She asked how many sites were audited, and he answered that he does not have that information. He said they go out and visit sites individually and test Ms. Wiker's work. Ms. Wiker said she audited 11 sites last year. Mr. Nethaway said that between them they audit 20% of the sites. He added that all he provides an opinion on is the ending balance for ASB. They do the other work because they think it is important for the District. This will be changing as there is a new accounting standard that will be implemented in the current year, and the ASB funds will become part of the special revenue funds. Member Murawski asked Mr. Nethaway a question about post employment. He said all the information is related to how the District plan was constructed or actuarial information. They audit this by looking at the liability of the actuary and the assumptions that were used, but ultimately the extensions of the numbers and the reporting of the projections are all actuarial based on management working with the actuary. Member Murawski asked again about the calculation of the unduplicated pupil counts. Mr. Nethaway said the numbers were extrapolated because there were only two students found that were of error. There were 15 school sites audited. Member Murawski asked if the District revenue would be reduced. Mr. Nethaway replied that what it is saying is that the District received LCFF funding that it was not entitled to, and that there will be an adjustment in future periods.

Member Pritchett asked about the District reserves and net ending balance. Mr. Nethaway explained the ending fund balance for the Adult Education fund as of June 30, 2019. Member Pritchett asked what will happen to the ending balance. Mr. Nethaway explained that since the District has made contribution in excess of what the amount was, there is the opportunity to use it for other programs; it is not restricted.

Member Garcia asked what would be District next steps after receiving this information. Mr. Nethaway said that, because they did not have any audit adjustments, the District does not have to go back and make any changes to the books and records. As it relates to the findings and recommendations, management has put in their responses to those. They will come back and look at these areas again, working with Ms. Wiker from an internal audit perspective.

President Ryan noted that she read it is an overstatement when an extrapolation is used. Mr. Nethaway said that is correct, and if they find errors that will offset, they

reduce the number before they do an extrapolation. President Ryan asked how common it is to see adjustments with free and reduced priced lunch counts. Mr. Nethaway said that every year statewide they have a number of clients for which they find discrepancies or errors in relation to this area; it is one of the more common areas for mistake compliance perspective. President Ryan asked how often appeals are granted, and Mr. Nethaway said he does not have statistics on this. President Ryan commended the team for all the work that went into this audit.

Ms. Ramos introduced the District's new Budget Director, Kamaljit Kalay.

## **10.0 CONSENT AGENDA**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

- 10.1b Approve Changes to Existing Council of Occupational Education (COE) Program for Accreditation Compliance (Susan Gilmore and Christine Baeta)*
- 10.1c Approve Sutter Middle School Field Trip to Washington, D. C. and New York, New York from April 3 through April 8, 2020 (Chad Sweitzer and Christine Baeta)*
- 10.1d Approve Minutes of the February 20, 2020, Board of Education Meeting (Jorge A. Aguilar)*
- 10.1e Approve Staff Recommendation for Expulsion #8, 2019-20, as Determined by the Board (Stephan Brown)*
- 10.1f Approve Resolution No. 3126: Resolution Regarding Board Stipends (Jessie Ryan)*
- 10.1g Approve School of Engineering and Sciences Field Trip to Reno, NV from March 13 through March 15, 2020 (Chad Sweitzer and Christine Baeta)*

*President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Vang and seconded by Member Murawski. The Board voted unanimously to adopt the agenda.*

## **11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

***Receive Information***

- 11.1 Business and Financial Information:*

  - Enrollment and Attendance Report for Month 5 Ending January 24, 2020 (Rose F. Ramos)*

*President Ryan received the business and financial information.*

## **12.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *March 19, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *April 2, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

## **13.0 ADJOURNMENT**

*President Ryan asked for a motion to adjourn the meeting; a motion was made by Member Vang and seconded by Member Murawski. The motion was passed unanimously, and the meeting adjourned at 9:39 p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1h

**Meeting Date:** March 19, 2020

**Subject:** Approve Resolution No. 3127: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education

**Recommendation:** Approve Resolution No. 3127: Resolution Regarding Board Stipends.

**Background/Rationale:** Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Resolution No. 3127: Resolution Regarding Board Stipends

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jessie Ryan, Board President <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
--

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3127**

**RESOLUTION REGARDING BOARD STIPENDS**

**WHEREAS**, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

**WHEREAS**, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 19<sup>th</sup> day of March, 2020, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

---

Jessie Ryan  
President of the Board of Education

ATTESTED TO:

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Jorge A. Aguilar  
Secretary of the Board of Education

**ATTACHMENT A**

**RESOLUTION NO. 3127**

1. Absence Due to Board Business Finding. Stipends are authorized to the following Board member(s) due to a Board business related obligation which is deemed acceptable by the Board:
  - a. Board Member Mai Vang for the Board Governance retreat on February 27, 2020. Member Vang had a commitment with her employer.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

**Meeting Date:** March 19, 2020

Agenda Item# 11.1i

**Subject:** Approve Changes to Existing Council of Occupational Education (COE)  
Program for Accreditation Compliance

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** Approve amended details for new CAJ Court Reporting programs.

**Background/Rationale:** On January 17, 2019, the SCUSD School Board approved adding new Court Reporting programs to the Charles A. Jones Career and Education Center (CAJ) programs list. At the time of approval, the program hours for the new programs was not included on the signature page required for documentation by the CAJ accrediting agency, Council on Occupational Education. Additionally, new Classification of Instruction Programs (CIP) codes have been added to the National Center for Education Statistics database that align more closely to the new Court Reporting programs to be added to the CAJ list of programs. New CIP codes and instructional program hours are listed on the Signature page for approvals to add new CAJ programs. The original approval packet for the addition of the new Court Reporting programs is also attached for reference.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates, Operational Excellence

**Documents Attached:**

1. Signature page for approvals to add new CAJ program
2. Board Agenda approval packet from January 17, 2019

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Christine Baeta, Chief Academic Officer Susan Gilmore, Ph.D., Adult Education Director</p> <p><b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
--

**Charles A. Jones Career and Education Center – 323100**  
**Request for Program Changes Under 25%**

Program to Add to Court Reporting/Court Reporter Pathway	<i>Office Occupations with emphasis on Proofreading, Notereading, Transcribing and Customer Service - Court Reporting 1 of 4</i>	<i>1290 Hours</i>	<i>CIP Code</i>	<i>22.0301</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Medical/Legal Transcribing and Scoping Techniques - Court Reporting 2 of 4</i>	<i>1320 Hours</i>	<i>CIP Code</i>	<i>22.0305</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Hearing Reporter and CART Training - Court Reporting 3 of 4</i>	<i>1320 Hours</i>	<i>CIP Code</i>	<i>22.0399</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Court Reporter Skill Development for Licensing Eligibility - Court Reporting 4 of 4</i>	<i>900 Hours</i>	<i>CIP Code</i>	<i>22.0303</i>

The changes herein are approved as noted:

\_\_\_\_\_  
 Jessie Ryan, Board President, Area 7  
 Sacramento City Unified School District

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jorge A. Aguilar, Superintendent

\_\_\_\_\_  
 Date





**APPROVED**

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 9.1k

**Meeting Date:** January 17, 2019

**Subject:** Approve Program Changes for Court Reporting/Court Reporter Program for Accreditation Compliance

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** Approve program changes for Court Reporting/Court Reporter.

**Background/Rationale:** In an effort to improve student retention and outcomes for the CAJ Court Reporting/Court Reporter program, the CAJ and Court Reporting teachers worked together to design enhancements to the program. Rather than offering the program as one long program, which typically takes students 2.5 to 4 years to complete, CAJ is proposing to divide the program into four distinct shorter programs, to be taken sequentially. As students complete each program, they will receive stackable certificates that will allow them to be employable in areas related to Business Office Occupations and Court Reporting related fields. Earlier program completion dates will allow students to document skill attainment for work at an earlier point in their pathway. Interim certification will help improve completion rates in the Court Reporting/Court Reporter program, and help document mastery of skills as students move from one stage of training to the next. The Court Reporters Board of California has approved the recommended changes to the CAJ Court Reporting/Court Reporter program.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates, Operational Excellence

**Documents Attached:**

1. Signature page for approvals to add additional programs to the Court Reporting/Court Reporter pathway at CAJ
2. Letter of approval from Court Reporters Board of California
3. A22 List

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Dr. Susan Gilmore, Ph.D. Adult Education Director

**Approved by:** Jorge A. Aguilar, Superintendent

**Charles A. Jones Career and Education Center – 323100  
Request for Program Changes Under 25%**

Program to Add to Court Reporting/Court Reporter Pathway	<i>Office Occupations with emphasis on Proofreading, Notereading, Transcribing and Customer Service</i>	CIP Code	52.0401
Program to Add to Court Reporting/Court Reporter Pathway	<i>Medical/Legal Transcribing and Scoping Techniques</i>	CIP Code	22.9999
Program to Add to Court Reporting/Court Reporter Pathway	<i>Hearing Reporter and CART Training</i>	CIP Code	22.0399
Program to Add to Court Reporting/Court Reporter Pathway	<i>Court Reporter Skill Development for Licensing Eligibility</i>	CIP Code	22.0303

The changes herein are approved as noted:

  
 Jessie Ryan, Board President, Area 7  
 Sacramento City Unified School District

1/15/19  
Date

  
 Jorge A. Aguilar, Superintendent

1/17/19  
Date



## **COURT REPORTERS BOARD OF CALIFORNIA**

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833  
Phone (916) 263-3660 / Toll Free: 1-877-327-5272  
Fax (916) 263-3664 / [www.courtreportersboard.ca.gov](http://www.courtreportersboard.ca.gov)



November 28, 2018

Angela Hatter  
Coordinator III – Adult Education  
Charles A. Jones Career & Education Center  
5451 Lemon Hill Avenue  
Sacramento, CA 95824

Dear Ms. Hatter:

The attached proposal made by Charles A. Jones Career and Education Center and revised on October 26, 2018, to restructure their Court Reporting/Court Reporter Program, dividing the one program into four separate programs, has been reviewed by the Court Reporters Board of California. The proposed revised structure contains the required elements for court reporting training in California and is approved.

Please feel free to contact me should you require further clarification.

Best,

A handwritten signature in blue ink that reads 'Yvonne K. Fenner'.

YVONNE K. FENNER  
Executive Officer

Attachment

cc: File

**REVISED DRAFT** October 26, 2018

Proposal: CAJ Career & Education Center, Court Reporter – Stages of Program Completion

**The four Programs in this list are to be taken sequentially to qualify to sit for the Court Reporting Licensure Exam**

<u>PROGRAM NAME</u>	<u>ACADEMICS (Hours)</u>	<u>TIME FRAME CERTIFICATE</u>	<u>SPEED (Hours)</u>	<u>PREREQUISITE</u>	<u>STARTS</u>
<b>Office Occupations with emphasis on Proofreading, Notereading, Transcribing and Customer Service (Court Reporting 1 of 4)</b>		40 weeks	Theory +any speed achieved	HS diploma	July
<b>Customer Service*</b> - CAJ requirement (not required by CRBC) (90)		3 weeks	Exit speed goal is 100 wpm (985)	Entry assessments	Sept
College-Level Vocabulary (50)		1200 hrs			Nov
Basic English (90)		+ 90 Cust svc			Jan
Legal Terminology (50)					Mar
Technology-CAT Tutorial & Word (20)		Total = 1290 hrs/43 weeks			May
Court Observation (5)					
Typing 45 wpm (0)		(Total academic hours – 215 Ct. Rpt. + *90 Customer Service as a CAJ Requirement)			

<b>Medical/Legal Transcribing and Scoping Techniques (Court Reporting 2 of 4)</b>		44 Weeks	Medical Transcriptionist	Theory +min entry	July
English -Gregg Reference (100)		1320 hrs	Legal Transcriptionist	speed of 100 wpm	Sept
Medical Terminology (120)			Scopist	Court Reporting 1	Nov
Technology (20)					Jan
Court Observation (5)		(Total academic hours – 245)			Mar

<b>Hearing Reporter and CART Training (Court Reporting 3 of 4)</b>		44 Weeks	CART**	Theory +min entry	July
Court or Deposition Procedures ~ (50)		1320 hrs	Hearing Reporter**	speed of 140 wpm	Sept
Apprenticeship Training & Review^ (10) – offered after passing one 180 Speed Test Resource Materials (5)				Court Reporting 2	Nov
Transcript Preparation (10)					Jan
Technology – Applications (20) (Total academic hours – 95)					Mar
			**Exit speed goal is 180 wpm (1225)		May

The Court Reporters Board of California requirement is 2960 hours *minimum*, with average completions noted within 3-4 years. The proposed CAJ model would take students through Court Reporting in programmed “stages” where interim completion certificates would be possible, and with minimum requirements necessary to advance from one program to the next.  
 ^Must pass one 180 speed test before beginning Apprenticeship  
 ~Court or Depo Procedures (50 hours each) at 180 and 200, taken consecutively as offered to fulfill LEGAL requirement  
 \*\*Stenographic speed of 180wpm required  
 \*\*\*Stenographic speed of 200wpm required

**REVISED DRAFT** October 26, 2018

Proposal: CAJ Career & Education Center, Court Reporter – Stages of Program Completion

**The four Programs in this list are to be taken sequentially to qualify to sit for the Court Reporting Licensure Exam**

<u>PROGRAM NAME</u>	<u>ACADEMICS (Hours)</u>	<u>TIME FRAME</u>	<u>CERTIFICATE</u>	<u>SPEED (Hours)</u>	<u>PREREQUISITE</u>	<u>STARTS</u>
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**Court Reporter Skill Development for Licensing Eligibility**

**(Court Reporting 4 of 4)**

Court or Deposition Procedures ~ (50)

-(the second course taken, as required)

Apprenticeship Training & Review (40)

-(includes 10 hours Capstone of Additional Academic Instruction)

Transcript Preparation (15)

30 weeks  
900 hrs

Court Reporter

200 wpm  
(795)

Theory +min entry  
speed of 180 wpm  
Court Reporting 3  
200 wpm 4V Qualifier  
10 minutes @ 97.5%  
July  
Sept  
Nov  
Jan  
Mar  
May

State licensing test eligible\*\*\*

(RPR certification test ready – optional)

**(REQUIREMENTS to sit for CSR exam – 660 Academic Ct. Rpt. Hours. \*90 hours CAJ Customer Service course required for CAJ Completion Certificate)**

**SPEEDBUILDING** (Before passing Qualifier) If a student does not progress to the next class, he/she will be in SPEEDBUILDING until the speed level is

achieved and required academics are completed. Federal Financial would not be available for this class. It is possible other sponsorship aid may be available. Class fees will be paid monthly.

**TEST PREP** After the first attempt at the State licensing test, if unsuccessful, a graduate may enroll in Test Prep to improve his/her skills. Federal Financial would not be available for this class. It is possible other sponsorship aid may be available. The current fee is \$150/month.

**Explanations regarding certificates and speed level requirements** – A student in Court Reporting 1 would receive certificates in Office Occupations Proofreader, Notereader, Transcriber and Customer Service upon successful completion of all academic work, regardless of the speed level achieved. The certificates will note the individual speed level achieved by the student. For example - *Stenographic Speed at 80 wpm* (similar to a typing speed). This also applies to Court Reporting 2. Court Reporting 3 and 4 would require minimum speed achievement as noted for a student to complete each program.

**\*Explanation regarding Customer Service** – Charles A. Jones Career and Education Center requires that Career Technical Education students participate in a three-week, 90-hour, Customer Service course designed to prepare students to develop exceptional customer service and effective communication skills for the workplace. This course is not a Court Reporters Board of California requirement.

The Court Reporters Board of California requirement is 2960 hours *minimum*, with average completions noted within 3-4 years. The proposed CAJ model would take students through Court Reporting in programmed “stages” where interim completion certificates would be possible, and with minimum requirements necessary to advance from one program to the next.

~Court or Depo Procedures (50 hours each) at 180 and 200, taken consecutively as offered to fulfill LEGAL requirement

^Must pass one 180 speed test before beginning Apprenticeship

\*\*Stenographic speed of 180wpm required

\*\*\*Stenographic speed of 200wpm required

# California Department of Education

Date: April 18, 2018  
To: Susan Lytle Gilmore  
Sacramento City Unified School  
District  
**CDS: 34-67439**  
From: Cliff Moss  
Education Programs Consultant  
Adult Education Office  
916-327-6378  
Subject: Course Approval for 2018-19



Your request for approval of the following 21 courses have been received, recorded, and approved for the 2018-19 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2018	--
2402	Basic Mathematics	2018	--
9997	Community Access Skills and Functional Academics	2018	--
9998	Life Skills and functional Academics	2018	--
9996	Workplace Skills and Functional Academics	2018	--
9969	Test Preparation	2018	--
5516	Heating, Ventilation, and Air Conditioning (HVAC) Systems	2018	2018
4622	Business Support and Services	2018	2018
9980	Advanced ESL	2018	--
9982	Beginning ESL	2018	--
9986	ESL MultiLevel	2018	--
9983	General ESL	2018	--
9981	Intermediate ESL	2018	--
4260	Introduction to Pharmacy	2018	2018
4275	Medical Office	2018	2018

4279	Nursing Service	2018	2018
4604	Network Engineering	2018	2018
5860	Court Reporting I-A	2018	2018
5862	Court Reporting I-B	2018	2018
5861	Court Reporting Lab I-A	2018	2018
5863	Court Reporting Lab I-B	2018	2018

You are authorized to claim apportionment for the above courses. It is recommended that you use these Course Titles with your suggested classes listed under them when communicating your program offerings to the public.

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Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

*From EC 1900; 41976; 52506; 52515; 52518; 52570.*

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For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1

**Meeting Date:** March 19, 2019

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:**

- Purchase Order Board Report for the Period of January 15, 2020 through February 14, 2020

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Purchase Order Board Report for the Period of January 15, 2020 through February 14, 2020

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

**Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B20-00144	DAIOHS USA INC FIRST CHOICE CO FFEI SERVICES	WATER DISPENSER 19/20-PARENT RESOURCE CNTR	FERN BACON MIDDLE SCHOOL	01	500.00
B20-00437	CAMCO WINDING & SALES INC dba CULVER ARMATURE & MOTOR	HVAC SUPPLIES AS NEEDED 2019-2020 SCHOOL YEAR	FACILITIES MAINTENANCE	01	14,000.00
B20-00759	THE HOME DEPOT PRO	11th GR IU SOLAR REGATTA MATERIALS	ENGINEERING AND SCIENCES HS	01	500.00
B20-00760	T MARZETTI CO	PASTA FOR 2019-2020 SY	NUTRITION SERVICES DEPARTMENT	13	15,000.00
B20-00762	ACT INC	BLANKET ACT ASSESSMENT 2019-20	ACADEMIC ACHIEVEMENT	01	2,000.00
B20-00763	ALL WEST COACHLINES INC	CHARTER BUS FOR 19-20 SY - ALL WEST	YOUTH DEVELOPMENT	01	3,000.00
B20-00764	AMADOR STAGE LINES INC	ATHLETIC TRANSPORTATION AMADOR STAGE LINE	WEST CAMPUS	01	4,000.00
B20-00765	ARAMARK UNIFORM SERVICES INC	UNIFORM LAUNDRY SERVICES	TRANSPORTATION SERVICES	01	1,031.86
CHB20-00410	RAY MORGAN/SCUSD	COPIERS FOR SITE LOCATED PROGRAMS	SPECIAL EDUCATION DEPARTMENT	01	3,000.00
CHB20-00411	RAY MORGAN/SCUSD	SERNA COPIER CHARGES	SPECIAL EDUCATION DEPARTMENT	01	10,000.00
CHB20-00412	OFFICE DEPOT	LSJ - SUPPLEMENTARY CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	3,000.00
CHB20-00413	OFFICE DEPOT	SUPPLEMENTARY CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	3,000.00
CS20-00285	NAF	SERVICES BTW NAF/ CCR-SCUSC 2019-2021	ACADEMIC ACHIEVEMENT	01	27,625.00
CS20-00286	FRANKLIN COVEY CLIENT SALES	'LEADER IN ME' PROGRAM MEMBERSHIP	WILLIAM LAND ELEMENTARY	01	7,500.00
CS20-00287	DANIELLE CHRISTY dba INCLUSIVE LY MINDED	IEE ASSESMENTS 2019-2020	SPECIAL EDUCATION DEPARTMENT	01	4,275.00
CS20-00288	SOCIAL FIT LLC	IEE ASSESMENTS 2019-2020	SPECIAL EDUCATION DEPARTMENT	01	2,250.00
CS20-00289	TRAIN 2 SUSTAIN LLC	CPR/AED TRAINING	ALBERT EINSTEIN MIDDLE SCHOOL	01	720.00
CS20-00290	SELF AWARENESS AND RECOVERY	2019-20 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	6,000.00
CS20-00291	CROCKER ART MUSEUM	2019-20 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	18,000.00
CS20-00292	CALVIN HEDRICK	AIEP SERVICE AGREEMENT C HEDRICK	INDIAN EDUCATON	01	15,000.00
CS20-00293	DR. FLOJAUNE GRIFFIN COFER	SIG - SOCIAL EMOTIONAL TRAINING	H.W. HARKNESS ELEMENTARY	01	500.00
CS20-00294	SOREN BENNICK PRODUCTIONS	2019-20 BULLLY PREVENTION ASSEMBLY	SUSAN B. ANTHONY ELEMENTARY	01	865.00
CS20-00295	NATIONAL ANALYTICAL LAB INC	0284-416 LISBON DRY ROT/ROOF REPLACE	FACILITIES SUPPORT SERVICES	21	1,637.50
CS20-00296	KANTER & ROMO IMMIGRATION LAW	LABOR CERTIFICATION (PERM)	ADMIN-LEGAL COUNSEL	01	2,850.00

\*\*\* See the last page for criteria limiting the report detail.

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## Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS20-00297	THE GREAT BOOKS FOUNDATION	Title I SA CR- Great Books - Shared Inquiry pt.3	CONSOLIDATED PROGRAMS	01	3,600.00
CS20-00298	HMC ARCHITECTS	0284-416 LISBON DRY ROT/ROOF REPAIR	FACILITIES SUPPORT SERVICES	21	15,750.00
CS20-00299	JAMES EFFINGER	PD MATH & SCIENCE	HIRAM W. JOHNSON HIGH SCHOOL	01	3,255.00
CS20-00300	WILLIAM GROSSER	PD MATH & SCIENCE	HIRAM W. JOHNSON HIGH SCHOOL	01	4,500.00
CS20-00301	MTW GROUP	0097-409 ABE LINCOLN IRRIGATION	FACILITIES SUPPORT SERVICES	21	25,357.50
CS20-00302	MTW GROUP	0495-417 WILL C WOOD IRRIGATION	FACILITIES SUPPORT SERVICES	21	30,870.00
CS20-00303	UC DAVIS AREA 3 WRITING PROJECT	UNIVERSITY WRITING PROJECT	SUTTER MIDDLE SCHOOL	01	2,400.00
CS20-00304	PLANNING DYNAMICS GROUP	0520-427 HIRAM JOHNSON FIELD IMPROV-CEQA STUDY	FACILITIES SUPPORT SERVICES	21	2,940.00
CS20-00305	ACHIEVEMENT BY DESIGN LLC	BEHAVIOR ANALYSYS SERVICES 2019-2020	SPECIAL EDUCATION DEPARTMENT	01	5,000.00
CS20-00306	KAGAN PROFESSIONAL DEVELOPMENT	KAGAN PROF DEVELOPMENT	HIRAM W. JOHNSON HIGH SCHOOL	01	7,748.00
CS20-00307	VISION 2000 EDUCATIONAL FOUNDATION	Vision 2000	ACADEMIC OFFICE	01	1,000,000.00
CS20-00308	DR. BRIAN GAUNT	MTSS IMPLEMENTATION GRANT (2020-23)	ACADEMIC OFFICE	01	14,500.00
CS20-00309	THERESA HANCOCK	SIG - PROF. DEVEL -ACADEMIC VOCABULARY TOOLKIT	H.W. HARKNESS ELEMENTARY	01	6,000.00
CS20-00310	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	SEIS RENEWAL (YEAR 1 OF 3)	SPECIAL EDUCATION DEPARTMENT	01	59,347.00
CS20-00311	HOT BISCUIT MUSIC	KINDER/FIRST/SECOND GARDE MUSIC PROGRAM	HOLLYWOOD PARK ELEMENTARY	01	2,000.00
CS20-00312	CPR WITH HEART	ST. MARY TITLE IV CPR TRAINING	CONSOLIDATED PROGRAMS	01	2,660.00
CS20-00313	EARTH MAMA HEALING INC	GIRLS LEADERSHIP PROGRAM	ALBERT EINSTEIN MIDDLE SCHOOL	01	3,000.00
CS20-00314	THE HAWK INSTITUTE	HAWK LEARNING COMMUNITY 2019 20	AMERICAN LEGION HIGH SCHOOL	01	5,000.00
CS20-00315	LISA A. PIPPIN, LEP	INDEPENDENT EVALS 2019-2020	SPECIAL EDUCATION DEPARTMENT	01	5,000.00
CS20-00316	LA FAMILIA COUNSELING CENTER	TUPE Supplemental Provider Contract (La Familia)	FOSTER YOUTH SERVICES PROGRAM	01	5,000.00
CS20-00317	CENTER FOR COLLABORATIVE SOLUTIONS	CECHCR AGREEMENT (Year 3 of 3)	BUSINESS SERVICES	01	60,000.00
CS20-00318	PREMIER MANAGEMENT GROUP INC	0530-416 LUTHER BURBANK CORE-CM SERV	FACILITIES SUPPORT SERVICES	21	291,000.00
N20-00060	ED SUPPORTS, LLC	AGENCY SERVICES (BEHAVIOR/TUTORS/NURSING)	SPECIAL EDUCATION DEPARTMENT	01	50,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
N20-00061	VISTA CHILD THERAPY	AGENCY SERVICES (OT SERVICES)	SPECIAL EDUCATION DEPARTMENT	01	5,000.00
N20-00062	SUMMITVIEW CHILD & FAMILY SERVICES INC	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	100,000.00
P20-00894	RISO PRODUCTS OF SACRAMENTO	RISO INK & MASTERS	PETER BURNETT ELEMENTARY	01	333.86
P20-01483	SCUSD - US BANK CAL CARD	ONLINE CLASSROOM CURRICULUM	SAM BRANNAN MIDDLE SCHOOL	01	177.10
P20-01615	SCUSD - US BANK CAL CARD	SCANTRONS	HEALTH PROFESSIONS HIGH SCHOOL	01	321.50
P20-01651	MATTERHACKERS INC	3D MINI PRINTER- DESIGN PRG.- J, HUANG @ N.TECH HS	CAREER & TECHNICAL PREPARATION	01	1,549.69
P20-01718	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	EARL WARREN ELEMENTARY SCHOOL	01	108.70
P20-01760	SCUSD - US BANK CAL CARD	FIELD TRIP - MENDOZA - FOLSOM ZOO	BG CHACON ACADEMY	09	260.00
P20-01858	Syntech Systems, Inc.	**RUSH** FUELMaster CD AFTER DISTRICT CRASH	TRANSPORTATION SERVICES	01	170.13
P20-01927	CDW GOVERNMENT	COMPUTERS FOR COUNCELOR	CAPITAL CITY SCHOOL	01	2,023.30
P20-01928	EDP ENVIRONMENTS INC	UNINTERRUPTIBLE POWER SYSTEM MAINT/BATTERY BACKUP	INFORMATION SERVICES	01	7,563.20
P20-01929	B&H FOTO & ELECTRONICS CORP B&H PHOTO-VIDEO	HEADPHONE, BATTERY & CAMERA - TIA SUMMERS @ RHS	CAREER & TECHNICAL PREPARATION	01	4,233.64
P20-01930	DREAMBOX LEARNING INC	DREAMBOX LEARNING	LEATAATA FLOYD ELEMENTARY	01	8,100.00
P20-01931	PERLMUTTER PURCHASING POWER	SURVEILLANCE SYSTEM	CROCKER/RIVERSIDE ELEMENTARY	01	460.00
P20-01932	DELTA WIRELESS INC	RADIOS/WALKIE TALKIES	CROCKER/RIVERSIDE ELEMENTARY	01	2,799.22
P20-01933	AMS.NET INC FREMONT BANK	E-RATE 22 FIBER INSTALL	INFORMATION SERVICES	21	4,600.00
P20-01934	TROXELL COMMUNICATIONS INC	2019-20 SCHOOL YEAR - SUPPORT SESSION	MARTIN L. KING JR ELEMENTARY	01	665.55
P20-01936	DELTA WIRELESS INC	WALKIE-TALKIES FOR SCHOOL SAFETY	ABRAHAM LINCOLN ELEMENTARY	01	4,529.75
P20-01937	RISO PRODUCTS OF SACRAMENTO	RISO CONTRACT RENEWAL- 79708116	SUTTER MIDDLE SCHOOL	01	434.00
P20-01938	SCUSD - US BANK CAL CARD	LOW INCIDENCE ASSIST TECH (T.H./Y.K./M.S./P.S-R)	SPECIAL EDUCATION DEPARTMENT	01	149.26
P20-01940	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	TREAT AS CONFIRMING: TRANSP SOCR(M) VS. E.UNION HS	C. K. McCLATCHY HIGH SCHOOL	01	1,135.00
P20-01941	ALL WEST COACHLINES INC	TREAT AS CONFIRMING: LPPA ALCATRAZ TRNSP 11/12/19	C. K. McCLATCHY HIGH SCHOOL	01	1,276.30
P20-01943	SACRAMENTO COUNTY OFFICE OF EDUCATION	LPPA MOOT COURT COMPETITION FY20	C. K. McCLATCHY HIGH SCHOOL	01	600.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-01944	NATIONAL STUDENT CLEARINGHOUSE	STUDENT TRACKER	STRATEGY & CONTINUOUS IMPRVMENT	01	2,975.00
P20-01945	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	TREAT AS CONFIRMING: TRANSP SOCR(M) VS. GALT HS	C. K. McCLATCHY HIGH SCHOOL	01	1,135.00
P20-01946	BATTERY SYSTEMS # 07	CUSTODIAN BATTERIES	ROSEMONT HIGH SCHOOL	01	789.83
P20-01947	CITY OF SACRAMENTO REVENUE DIV ISION	FIRE SAFETY INSPECTION @ JOHN D SLOAT PRESCHOOL	CHILD DEVELOPMENT PROGRAMS	12	357.00
P20-01948	Silvia & Bruce Marwick	SETTLEMENT OAH2019030285	SPECIAL EDUCATION DEPARTMENT	01	2,295.00
P20-01949	DEMCO INC	DEMCO LIBRARY LABEL PROTECTORS	PACIFIC ELEMENTARY SCHOOL	01	170.88
P20-01950	DEMCO INC	LIBRARY BOOK SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	179.09
P20-01951	DISCOUNT SCHOOL SUPPLY	INST MTLs - ASHLEE FLORES	CHILD DEVELOPMENT PROGRAMS	12	130.61
P20-01952	FOLLETT SCHOOL SOLUTIONS	CLASSROOM RESOURCE READINGS	LUTHER BURBANK HIGH SCHOOL	01	1,405.55
P20-01953	HOUGHTON MIFFLIN HARCOURT	READ. COUNTS/READ.INVEN. RENEWAL 19/20 S.Y.	BOWLING GREEN ELEMENTARY	09	3,026.00
P20-01954	OFFICE DEPOT	CLASSROOM PRINTERS	WEST CAMPUS	01	271.82
P20-01955	SCHOOLIFE.COM	SCHOOL LIFE SEPT 7 2019	LEATAATA FLOYD ELEMENTARY	01	171.03
P20-01956	SUPPLY WORKS	HAND SANITIZER-STUDENT HEALTH & HYGIENE	KIT CARSON INTL ACADEMY	01	90.30
P20-01957	TRIARCO ARTS & CRAFTS LLC	ARTS - BACK ORDER RECVD P19-01702	KIT CARSON INTL ACADEMY	01	111.03
P20-01958	KLINE MUSIC INC	INSTRUMENTS FOR BAND CLASS	WILL C. WOOD MIDDLE SCHOOL	01	4,348.89
P20-01959	SAXON UNIFORM NETWORK	LPPA UNIFORM BLAZERS	C. K. McCLATCHY HIGH SCHOOL	01	338.98
P20-01960	OFFICE DEPOT	COPIER PAPER	HIRAM W. JOHNSON HIGH SCHOOL	01	7,545.08
P20-01961	OFFICE DEPOT	OFFICE PRINTER	TAHOE ELEMENTARY SCHOOL	01	543.74
P20-01962	GALE CENGAGE LEARNING	GALE/CENGAGE SUBSCRIPTION RENEWAL	KIT CARSON INTL ACADEMY	01	50.00
P20-01963	IMAGESTUFF.COM	ATTENDANCE REWARDS	TAHOE ELEMENTARY SCHOOL	01	916.26
P20-01964	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOLASTIC INC.	NEW JOSEPH BONNHEIM	09	385.27
P20-01965	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	TIME KIDS	NEW JOSEPH BONNHEIM	09	247.50
P20-01966	CDW GOVERNMENT	HP LAPTOPS FOR CLASSROOM	HIRAM W. JOHNSON HIGH SCHOOL	01	9,955.25
P20-01967	CDW GOVERNMENT	HP COLOR LASERJET PRINTER	CROCKER/RIVERSIDE ELEMENTARY	01	593.44
P20-01968	AMAZON CAPITAL SERVICES	MATERIALS-GARDEN PROJECT	ENGINEERING AND SCIENCES HS	01	172.91

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## Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-01970	AMAZON CAPITAL SERVICES	MATERIALS-MUSEUM PROJECT IU	ENGINEERING AND SCIENCES HS	01	318.06
P20-01971	SIERRA NEVADA JOURNEYS SOUTHSI DE SCHOOL ANNEX	SIERRA NEVADA JOURNEYS 6/19 INVOICE #4643	PACIFIC ELEMENTARY SCHOOL	01	990.00
P20-01972	GIRLS SELF-ESTEEM PROGRAM	NUTCRACKER IN OAK PARK BALLET TICKETS	BOARD OF EDUCATION	01	500.00
P20-01973	ALL WEST COACHLINES INC	BUSES TO UC DAVIS FOR 9TH GRADE COLLEGE TOUR 3/27	ENGINEERING AND SCIENCES HS	01	2,243.60
P20-01974	CMS ATHLETICS	SOCCER LEAGUE INVOICE	ENGINEERING AND SCIENCES HS	01	1,700.00
P20-01975	CURRICULUM ASSOCIATES LLC	IREADY CURRICULUM	ETHEL I. BAKER ELEMENTARY	01	20,200.00
P20-01976	DATA MANAGEMENT INC	Tardy Slips	MARK TWAIN ELEMENTARY SCHOOL	01	125.39
P20-01977	EASTBAY INC	BASEBALL UNIFORMS	LUTHER BURBANK HIGH SCHOOL	01	2,981.25
P20-01978	OFFICE DEPOT	POSTAGE STAMP	LUTHER BURBANK HIGH SCHOOL	01	60.00
P20-01979	GBC GENERAL BINDING CORP	GBC LAMINATOR MAINTENANCE CONTRACT 2019-2020	SUTTERVILLE ELEMENTARY SCHOOL	01	450.00
P20-01980	THE HOME DEPOT PRO	MATERIALS-MUSEUM PROJECT IU	ENGINEERING AND SCIENCES HS	01	641.17
P20-01981	SCUSD - US BANK CAL CARD	CAL CARD FOR OCTOBER - ELIZABETH RAMOS	HEALTH PROFESSIONS HIGH SCHOOL	01	625.42
P20-01982	OFFICE DEPOT	TEACHER MATERIALS TANAMACHI	JOHN D SLOAT BASIC ELEMENTARY	01	223.55
P20-01983	GOPHER SPORT	BASKETBALL PURCHASE PE	AMERICAN LEGION HIGH SCHOOL	01	95.23
P20-01984	NASCO	NASCO ART PURCHASE 2	AMERICAN LEGION HIGH SCHOOL	01	179.32
P20-01985	ORIENTAL TRADING CO	SEL INCENTIVES	OAK RIDGE ELEMENTARY SCHOOL	01	503.45
P20-01986	OFFICE DEPOT	A. BRAUCH TEACHER SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	80.26
P20-01987	SCHOLASTIC BOOK CLUBS INC	SET CLASSROOM BOOKS	EARL WARREN ELEMENTARY SCHOOL	01	76.13
P20-01988	LAKESHORE LEARNING MATERIALS	SCHNEIDER CLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	281.66
P20-01989	OFFICE DEPOT	SCHNEIDER CLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	161.86
P20-01990	LAKESHORE LEARNING MATERIALS	XIONG TEACHER CLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	277.48
P20-01991	CURRICULUM ASSOCIATES LLC	CLASSROOM BOOKS, REPLACEMENT	EARL WARREN ELEMENTARY SCHOOL	01	190.00
P20-01992	SCHOLASTIC INC SCHOLASTIC MAGAZINES	SUPER SCIENCE MAGAZINE SUBSCRIPTION ROOM 14	JOHN D SLOAT BASIC ELEMENTARY	01	159.59

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## Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

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P20-01993	LAKESHORE LEARNING MATERIALS	TANAMACHI TEACHER SLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	450.30
P20-01994	AMAZON CAPITAL SERVICES	MARTINEZ CLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	250.72
P20-01995	COMMUNITY CARE LICENSING ATTN LICENSING FEE CLERK	WASHINGTON CAPACITY CHANGE TO CENTER	CHILD DEVELOPMENT PROGRAMS	12	25.00
P20-01996	EXCEL INTERPRETING SERVICES	BURMESE INTERPRETER	ELDER CREEK ELEMENTARY SCHOOL	01	90.00
P20-01997	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	PURCHASE OF PARTS FOR A PRINTER - D. MEANS/N.TECH.	CAREER & TECHNICAL PREPARATION	01	86.89
P20-01998	LIFECHANGERS INTL	LIFECHANGERS ASSEMBLY	JOHN D SLOAT BASIC ELEMENTARY	01	600.00
P20-01999	KUTA SOFTWARE LLC	SITE LICENCE RENEWAL (MATH-VANG)	JOHN F. KENNEDY HIGH SCHOOL	01	863.00
P20-02000	SCUSD - US BANK CAL CARD	STUDENT WRISTBANDS	PACIFIC ELEMENTARY SCHOOL	01	587.73
P20-02001	SECURE SCREENING SOLUTIONS INC dba CAPITAL LIVE SCAN	CAPITOL LIFE SCAN SERVIES-OVER DUE INVOICE	MARTIN L. KING JR ELEMENTARY	01	1,200.00
P20-02002	AMAZON CAPITAL SERVICES	PURCHASE US FLAG TO FLOWN AT SCHOOL	ISADOR COHEN ELEMENTARY SCHOOL	01	43.42
P20-02003	OFFICE DEPOT	Dry-Erase Boards C&I	ACADEMIC OFFICE	01	205.08
P20-02004	OFFICE DEPOT	CLASSROOM SUPPLIES - ZIERENBERG/CAMPOS	JOHN F. KENNEDY HIGH SCHOOL	01	117.63
P20-02005	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	609.73
P20-02006	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	NICHOLAS ELEMENTARY SCHOOL	01	488.00
P20-02007	RISO PRODUCTS OF SACRAMENTO	MAINT. CONTRACT FOR RISO EZ221 & EZ220U FOR 19-20	CALEB GREENWOOD ELEMENTARY	01	680.00
P20-02008	APPERSON INC	Classroom Testing Materials	CALIFORNIA MIDDLE SCHOOL	01	371.65
P20-02009	OTC	CLASSROOM SUPPLIES FOR ROOM 15B	ELDER CREEK ELEMENTARY SCHOOL	01	45.09
P20-02010	SCHOOLLIFE.COM	SCHOOL LIFE SEPT 7 2019	LEATAATA FLOYD ELEMENTARY	01	243.81
P20-02011	NORTHSTAR AV	REPLACEMENT BULBS FOR PROJECTORS	SUTTER MIDDLE SCHOOL	01	288.19
P20-02012	OFFICE DEPOT	Purchasing chair for office.	MARK TWAIN ELEMENTARY SCHOOL	01	575.28
P20-02013	RISO PRODUCTS OF SACRAMENTO	DUPLICATING RENEWAL CONTRACT FOR 12/4/19-12/3 /20	CAROLINE WENZEL ELEMENTARY	01	100.00
P20-02014	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	LEATAATA FLOYD ELEMENTARY	01	147.90
P20-02015	CURRICULUM ASSOCIATES LLC	SUPPLEMENTAL PROGRAM TO ENHANCE SKILLS	MARK TWAIN ELEMENTARY SCHOOL	01	12,080.00

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## Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02016	CDW GOVERNMENT	PRINTER ROOM 15	JOHN D SLOAT BASIC ELEMENTARY	01	274.83
P20-02017	BLICK ART MATERIALS LLC	CAREW - ART SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	859.21
P20-02018	E37538	REIMB FOR PURCHASE OF ENGLISH BKS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,135.56
P20-02019	ANTHEM SPORTS	FIELD DRAG MATS FOR BASEBALL FLD	HIRAM W. JOHNSON HIGH SCHOOL	01	1,285.79
P20-02020	ERIC ARMIN INC dba EAI EDUCATI ON	TEXAX INSTURMENTS CE EMULATOR (FRY-FELIZ-SMITH)	JOHN F. KENNEDY HIGH SCHOOL	01	167.71
P20-02021	LEON WILLIS JR dba SLEDGEHAMME R GRAFFIX	ATTENDANCE/SEL T-SHIRTS INCENTIVE	OAK RIDGE ELEMENTARY SCHOOL	01	217.50
P20-02022	GOPHER SPORT	VOLLEYBALL PURCHASE PE	AMERICAN LEGION HIGH SCHOOL	01	72.33
P20-02023	Marvin Sususu Nakamoto	REIMBURSE COACH FOR G. BASKETBALL UNIFORMS	JOHN F. KENNEDY HIGH SCHOOL	01	2,682.80
P20-02024	POSMICRO.COM	Barcode Scanners	LIBRARY SERVICES	01	165.45
P20-02025	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOLASTIC - SUPPLEMENTAL CURRICULUM	CAPITAL CITY SCHOOL	01	884.62
P20-02026	OFFICE DEPOT	SPEAKER SYSTEMS FOR TECH CRATES(MS VISITS) FRY	JOHN F. KENNEDY HIGH SCHOOL	01	52.20
P20-02027	ABLENET INC	ASSISTIVE TECH (M.H.) - ISP FUNDED	SPECIAL EDUCATION DEPARTMENT	01	228.94
P20-02028	SONOVA USA INC	ASSISTIVE TECH (T.E.) - ISP FUNDED	SPECIAL EDUCATION DEPARTMENT	01	1,639.69
P20-02029	PITNEY BOWES INC	LEASE INVOICE FOR POSTAGE METER	JOHN F. KENNEDY HIGH SCHOOL	01	582.20
P20-02030	CENTRAL VALLEY OFFICE SUPPLY	PRINTER CARTRIDGES	HIRAM W. JOHNSON HIGH SCHOOL	01	903.22
P20-02031	EXCEL INTERPRETING SERVICES	LAOTIAN INTERPRETER	ELDER CREEK ELEMENTARY SCHOOL	01	180.00
P20-02033	SCHOOL SPECIALTY EDUCATION	MICROSCOPE FOR CLASSROOM	JOHN CABRILLO ELEMENTARY	01	53.46
P20-02034	AMAZON CAPITAL SERVICES	NON LI AT CASES (MULTIPLE STUDENTS)	SPECIAL EDUCATION DEPARTMENT	01	614.17
P20-02035	AMAZON CAPITAL SERVICES	KID'S CODE MATERIALS	YOUTH DEVELOPMENT	01	4,599.62
P20-02036	OFFICE DEPOT	ADAPTER FOR TEACHERS COMPUTER (FRY)	JOHN F. KENNEDY HIGH SCHOOL	01	31.53
P20-02037	OFFICE DEPOT	OVERHEAD PROJECTOR FOR SCIENCE TEACHER	AMERICAN LEGION HIGH SCHOOL	01	311.34
P20-02038	THE HOME DEPOT PRO	AUTO SCRUBBER - CUSTODIAL	HIRAM W. JOHNSON HIGH SCHOOL	01	7,809.34
P20-02040	FIRST	REG. FEES FIRST ROBOTICS TEAM # FRC3250 JFK	CAREER & TECHNICAL PREPARATION	01	5,000.00
P20-02041	COTTON SHOPPE	TREAT AS CONFIRMING - CJA UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	487.80

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02042	CURTIS BLUE LINE	CJA UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	3,450.09
P20-02043	ORIENTAL TRADING CO	SOAR STORE	PARKWAY ELEMENTARY SCHOOL	01	666.89
P20-02044	RISO PRODUCTS OF SACRAMENTO	RISO INVOICE	PARKWAY ELEMENTARY SCHOOL	01	100.00
P20-02045	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	FALL BOOK FAIR	PARKWAY ELEMENTARY SCHOOL	01	3,186.10
P20-02046	SAC CITY MIDDLE SCHOOL ATHLETIC LEAGUE	2019/20 BASKETBALL LEAGUE FEES	ROSA PARKS MIDDLE SCHOOL	01	1,200.00
P20-02047	ZYTECH SOLUTIONS INC	CHROME BOOK REPAIR	PARKWAY ELEMENTARY SCHOOL	01	203.50
P20-02048	ZYTECH SOLUTIONS INC	CHROME BOOK REPAIR	PARKWAY ELEMENTARY SCHOOL	01	103.98
P20-02049	CDW GOVERNMENT	COLOR PRINTER	HEALTH PROFESSIONS HIGH SCHOOL	01	619.88
P20-02050	CDW GOVERNMENT	COMPUTER FOR PRC	JOHN D SLOAT BASIC ELEMENTARY	01	3,381.90
P20-02051	CDW GOVERNMENT	COLOR PRINTER	HEALTH PROFESSIONS HIGH SCHOOL	01	310.54
P20-02052	PEAK TECHNOLOGIES INC	SERVICE CONTRACT ON BOTH FOLDER/SEALERS	INFORMATION SERVICES	01	4,011.00
P20-02053	CDW GOVERNMENT	STUDENT TECHNOLOGY TO ENHANCE LEARNING	CALIFORNIA MIDDLE SCHOOL	01	3,169.73
P20-02054	MOUSUMI CROWLEY	SETTLEMENT OAH #2017051366	SPECIAL EDUCATION DEPARTMENT	01	6,847.07
P20-02055	AMS.NET INC FREMONT BANK	0808-000 VOIP BATTERY BACKUP - CONST SERVICES	INFORMATION SERVICES	01	150,000.00
				21	150,000.00
P20-02056	TRUCK SITE	BUCKET/LIFT TRUCK ELECTRICAL SHOP	FACILITIES MAINTENANCE	01	47,946.31
P20-02057	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	MIND UP CURRICULUM	INTEGRATED COMMUNITY SERVICES	01	81.53
P20-02058	OFFICE DEPOT	FILING CABINET	PARKWAY ELEMENTARY SCHOOL	01	194.40
P20-02059	MICHAEL'S TRANSPORTATION	SIG - DEPOSIT CHARTER BUS	H.W. HARKNESS ELEMENTARY	01	1,764.28
P20-02060	AEMS ATHLETICS LEAGUE	VOLLEYBALL LEAGUE INVOICE 2019	JOHN H. STILL - K-8	01	425.00
P20-02061	RISO PRODUCTS OF SACRAMENTO	RISO PRODUCTS - RISO MACHINE	NEW JOSEPH BONNHEIM	09	478.50
P20-02062	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	DAVID LUBIN ELEMENTARY SCHOOL	01	798.98
P20-02063	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	EDWARD KEMBLE ELEMENTARY	01	743.64
P20-02064	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	CALIFORNIA MIDDLE SCHOOL	01	989.36
P20-02065	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	HOLLYWOOD PARK ELEMENTARY	01	798.76

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02066	THE HOME DEPOT PRO	CUSTODIALSUPPLIES FOR CHILD DEV	WASHINGTON ELEMENTARY SCHOOL	01	298.70
P20-02067	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES FOR CHILD DEV	JOHN D SLOAT BASIC ELEMENTARY	01	314.78
P20-02068	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	SEQUOIA ELEMENTARY SCHOOL	01	797.90
P20-02069	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES - CHILD DEV	JOHN CABRILLO ELEMENTARY	01	301.52
P20-02070	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	811.88
P20-02071	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	JOHN CABRILLO ELEMENTARY	01	792.49
P20-02072	OFFICE DEPOT	STORAGE BAY ADAPTER	LUTHER BURBANK HIGH SCHOOL	01	86.78
P20-02073	DISCOUNT SCHOOL SUPPLY	DRY ERASE TABLE	PARKWAY ELEMENTARY SCHOOL	01	441.96
P20-02074	GBC GENERAL BINDING CORP ACCO BRANDS USA LLC	MAINT. AGREEMENT LAMINATOR	LUTHER BURBANK HIGH SCHOOL	01	429.65
P20-02075	GRAPHIC PROMOTIONS	UNIFORM SHIRTS FOR N.S. MULTI SITE SUPS	NUTRITION SERVICES DEPARTMENT	13	2,208.71
P20-02076	MT LIBRARY SERVICES JUNIOR LIB RARY GUILD	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	259.04
P20-02077	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	O. W. ERLEWINE ELEMENTARY	01	298.68
P20-02078	SCHOOL SPECIALTY EDUCATION	STUDENT TOOLS FOR P.E. STANDARDS (BASKETBALLS)	HUBERT H BANCROFT ELEMENTARY	01	375.05
P20-02079	PERLMUTTER PURCHASING POWER	SECURITY CAMERAS FOR THE MET KITCHEN	NUTRITION SERVICES DEPARTMENT	13	2,564.74
P20-02080	MORGAN-NELS INDUSTRIAL SUPPLY	PARTS FOR CUSTODIAL CART	HIRAM W. JOHNSON HIGH SCHOOL	01	351.26
P20-02085	SCHOOL NURSE SUPPLY INC	FIRST AIDE SUPPLIES	SUTTER MIDDLE SCHOOL	01	122.16
P20-02086	GOPHER SPORT	PHYSICAL EDUCATION EQUIPMENT	HOLLYWOOD PARK ELEMENTARY	01	663.42
P20-02087	RHILDA SHARPE	MLK K-8 SCHOOL	MARTIN L. KING JR ELEMENTARY	01	581.10
P20-02088	COTTON SHOPPE	SUTTER GEAR - ONEILL	SUTTER MIDDLE SCHOOL	01	127.68
P20-02089	FIRST CLASS BOOKS	NURSING ASST PROGRAM BOOK	NEW SKILLS & BUSINESS ED. CTR	11	415.63
P20-02090	OFFICE DEPOT	INSTRUCTIONAL AIDE	JOHN BIDWELL ELEMENTARY	01	495.89
P20-02091	LEARNING PLUS ASSOCIATES	LEARNING PLUS ASSOCIATES	NEW JOSEPH BONNHEIM	09	5,429.29
P20-02092	CDW GOVERNMENT	REPLACEMENT NOTEBOOK BATTERIES FOR N.S. ADMIN	NUTRITION SERVICES DEPARTMENT	13	272.05
P20-02093	SCUSD - US BANK CAL CARD	CAL CARD FOR NOVEMBER - ELIZABETH RAMOS	HEALTH PROFESSIONS HIGH SCHOOL	01	244.69

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02094	SACRAMENTO BEE SUBSCRIPTION AC COUNTING	HVAC TECH/CARPENTER JOB POSTING	FACILITIES MAINTENANCE	01	2,408.40
P20-02095	BILL SMITH PHOTOGRAPHY	CONFIRMING COMPLETED ORDER - STUDENT I.D. CARDS	LUTHER BURBANK HIGH SCHOOL	01	815.63
P20-02096	BOOKS BY THE BUSHEL LLC	INST MTRLS - YVETTE LEE	CHILD DEVELOPMENT PROGRAMS	12	913.17
P20-02097	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	TREAT AS CONFIRMING - HAZARDOUS MATLS PERMIT 2020	C. K. McCLATCHY HIGH SCHOOL	01	724.00
P20-02098	CREST THEATRE SACRAMENTO INC	Crest Theatre Rental - Graduation Ceremony	THE MET	09	2,970.00
P20-02101	FOLLETT SCHOOL SOLUTIONS	INST MTRLS - YVETTE LEE	CHILD DEVELOPMENT PROGRAMS	12	965.70
P20-02102	SACRAMENTO ZOOLOGICAL SOCIETY	SAC ZOO END OF THE YEAR SOCIAL (JUN 5 2020)	CHILD DEVELOPMENT PROGRAMS	12	1,260.00
P20-02103	RISO PRODUCTS OF SACRAMENTO	RISO AGREEMENT 02/15/2020 - 02/14/2021	WILL C. WOOD MIDDLE SCHOOL	01	409.00
P20-02104	JONES SCHOOL SUPPLY CO INC	MEDALS AND PINS FOR AWARDS ASSEMBLY	WILL C. WOOD MIDDLE SCHOOL	01	416.46
P20-02105	ROCHESTER 100, INC	NICKY'S FOLDER	TAHOE ELEMENTARY SCHOOL	01	355.29
P20-02106	DISCOUNT SCHOOL SUPPLY	INST MTRLS - TERRI KOHNKE	CHILD DEVELOPMENT PROGRAMS	12	223.67
P20-02107	LAKESHORE LEARNING MATERIALS	INST MTRLS - MAI SOUA VANG	CHILD DEVELOPMENT PROGRAMS	12	188.63
P20-02108	ORIENTAL TRADING CO	INST MTRLS - YVETTE LEE	CHILD DEVELOPMENT PROGRAMS	12	158.09
P20-02109	CURRICULUM ASSOCIATES LLC	PURCHASING OF INSTRUCTIONAL MATERIALS	HOLLYWOOD PARK ELEMENTARY	01	12,080.00
P20-02110	SCHOOL SPECIALTY EDUCATION	INST MTRLS - CHELSEA HO	CHILD DEVELOPMENT PROGRAMS	12	34.40
P20-02111	SCHOLASTIC BOOK CLUBS INC	SCHOLASTIC NEWS	PONY EXPRESS ELEMENTARY SCHOOL	01	422.61
P20-02112	SCUSD - US BANK CAL CARD	TEACHSTONE RECERTIFICATION	CHILD DEVELOPMENT PROGRAMS	12	250.00
P20-02113	OFFICE DEPOT	Plantronics Headset	BUSINESS SERVICES	01	92.43
P20-02114	SCUSD - US BANK CAL CARD	SAC HISTORY MUSEUM FIELD TRIP TICKETS	WOODBINE ELEMENTARY SCHOOL	01	275.00
P20-02115	CDW GOVERNMENT	KID'S CODE TECH EQUIPMENT	YOUTH DEVELOPMENT	01	5,315.49
P20-02116	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTER REPLACEMENT 2019-20	JOHN H. STILL - K-8	01	478.50
P20-02117	DISCOUNT SCHOOL SUPPLY	INST MTRLS - DIANA FRANCO	CHILD DEVELOPMENT PROGRAMS	12	291.47
P20-02118	SCHOOL INFO APP LLC	SCHOOL INFO APP	MARTIN L. KING JR ELEMENTARY	01	500.00
P20-02119	DELTA WIRELESS INC	SAFETY EQUIP - PARTS FOR WALKIE TALKIES	WILLIAM LAND ELEMENTARY	01	354.62

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02120	APPLE INC	CASE FOR DIRECTOR'S DISTRICT CELL PHONE	BUDGET SERVICES	01	38.06
P20-02121	CDW GOVERNMENT	PROJECTORS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,595.36
P20-02122	CDW GOVERNMENT	PROJECTORS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,595.36
P20-02123	CDW GOVERNMENT	STANDARD MONITORS FOR NUTRITION POINT OF SERVICE	NUTRITION SERVICES DEPARTMENT	13	655.48
P20-02124	FLAGHOUSE INC	CATCH AND BALANCE BAND SET FOR CJA	JOHN F. KENNEDY HIGH SCHOOL	01	75.03
P20-02125	MCKESSON MEDICAL SURGICAL INC	NURSES SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	189.91
P20-02126	BSN SPORTS LLC	SOFTBALL GEAR	HIRAM W. JOHNSON HIGH SCHOOL	01	1,480.42
P20-02127	EASTBAY INC	BASEBALL UNIFORMS - JV	LUTHER BURBANK HIGH SCHOOL	01	2,071.44
P20-02128	KAGAN PUBLISHING INC	KAGAN MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	287.10
P20-02129	ALL WEST COACHLINES INC	CA GEAR UP - LEADERSHIP CONFERENCE TRANSPORTATION	WILL C. WOOD MIDDLE SCHOOL	01	1,324.80
P20-02130	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES	LAW 2020 PATHWAY SUMMIT	LUTHER BURBANK HIGH SCHOOL	01	59.99
P20-02131	CDW GOVERNMENT	LAPTOP FOR BUDGET DIRECTOR	BUDGET SERVICES	01	1,070.46
P20-02132	DAVIS SPORT SHOP INC	REGULATION SPORTS BALLS -TREAT AS CONFIRMING	WEST CAMPUS	01	4,222.55
P20-02133	SNAPWIZ, INC.	EDULASTIC-SUPPLEMENTAL INSTRUCTIONAL PROGRAM	FERN BACON MIDDLE SCHOOL	01	400.00
P20-02134	LAKESHORE LEARNING MATERIALS	LEVEL SYSTEM - NMASON	JOHN MORSE THERAPEUTIC	01	82.98
P20-02135	BAROBO INC	BAROBO.COM	GEO WASHINGTON CARVER	09	9,070.18
P20-02136	MEDI	AUDIOMETER REPAIR - MEDI	CHILD DEVELOPMENT PROGRAMS	12	167.55
P20-02137	CMS ATHLETICS	SOCCER LEAGUE MS	KIT CARSON INTL ACADEMY	01	850.00
P20-02138	APPLE INC	CHARGER PART.PACIFIC	INTEGRATED COMMUNITY SERVICES	01	85.91
P20-02139	ATHLETICS UNLIMITED	SUPPLMTL PE EQUIPMENT	C. K. McCLATCHY HIGH SCHOOL	01	764.11
P20-02140	CMS ATHLETICS	2019-2020 SOCCER LEAGUE FEES	WILL C. WOOD MIDDLE SCHOOL	01	1,700.00
P20-02141	EUGSON WONG dba JOE SUN & CO	MSFA - CJA UNIFORMS AND BELTS	WILL C. WOOD MIDDLE SCHOOL	01	343.30
P20-02142	HERFF JONES INC	Herff Jones Invoice #014468911	THE MET	09	1,334.14
P20-02143	DENISE WATTS	ROBOTICS REGISTRATION & LEARNING INFO	MARTIN L. KING JR ELEMENTARY	01	683.77
P20-02144	TRINISHA TURTURICI	"TREAT AS CONFIRMING"	A. M. WINN - K-8	01	916.83

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02145	CDW GOVERNMENT	CHROMEBOOKS FOR CLASSROOMS	ALBERT EINSTEIN MIDDLE SCHOOL	01	46,091.90
P20-02146	CDW-G C/O PAT HEIN	DOCUMENT CAMERAS FOR CLASSROOMS	MATSUYAMA ELEMENTARY SCHOOL	01	1,339.73
P20-02147	SCUSD - US BANK CAL CARD	BRM Annual Maintenance Fee	PURCHASING SERVICES	01	710.00
P20-02148	SCUSD - US BANK CAL CARD	BRM Annual Fee / Bulk Mail Fee	PURCHASING SERVICES	01	940.00
P20-02149	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (P. Wysinger)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02150	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (KATZ)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02151	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (STONEHOUSE)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02152	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK ((J. RODRIGUEZ)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02153	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (Winbush)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02154	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (Kotecki)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02155	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (Rodriguez-Leyba)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02156	CDW GOVERNMENT	AT ORDER -STUDENT CHROMEBOOK (S. BROWN)	SPECIAL EDUCATION DEPARTMENT	01	274.94
P20-02158	USI INSURANCE SERVICES NATIONAL INC	USI - CONCUSSION INS. 2019 - 2020	RISK MANAGEMENT	01	19,050.00
P20-02159	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	ED-JOIN, 2019-2020 EMPLOYEE APPLICANT SYSTEM	HUMAN RESOURCE SERVICES	01	5,786.70
P20-02160	CINTAS CORP	UNIFORM LAUNDRY SERVICES	TRANSPORTATION SERVICES	01	1,907.47
P20-02161	REFRIGERATION SUPPLIES DIST	CONVERTERS FOR BOILERS MC CLATCHY & BURBANK	FACILITIES MAINTENANCE	01	3,291.21
P20-02162	JOHNSON CONTROLS INC	CONSTRUCTION DAMAGE - WEST CAMPUS	FACILITIES MAINTENANCE	01	2,694.60
P20-02163	EUGSON WONG dba JOE SUN & CO	MSFA - CJA UNIFORMS	WILL C. WOOD MIDDLE SCHOOL	01	2,166.64
P20-02164	DEPARTMENT OF GENERAL SERVICES	02-51065 HJHS 40 CLSRM PORT BLDGS-DSA CLOSEOUT	FACILITIES SUPPORT SERVICES	21	500.00
P20-02165	CDW GOVERNMENT	CHROMEBOOK CART/DOC CAM/PRINTER	ROSEMONT HIGH SCHOOL	01	15,455.81
P20-02166	CDW GOVERNMENT	CHROMEBOOKS AND CHARGING CART	SUTTER MIDDLE SCHOOL	01	11,745.06
P20-02167	CDW GOVERNMENT	Computers for Budget Services	BUSINESS SERVICES	01	17,552.27

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02168	CDW GOVERNMENT	CHROMEBOOKS AND CHARGING CART	SUTTER MIDDLE SCHOOL	01	11,745.06
P20-02170	BSN SPORTS LLC	BASEBALL / SOFTBALL HATS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,458.45
P20-02171	BLICK ART MATERIALS LLC	ART BLICK ORDER 2	AMERICAN LEGION HIGH SCHOOL	01	241.09
P20-02172	BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOKS	MATSUYAMA ELEMENTARY SCHOOL	01	241.50
P20-02173	ETA HAND2MIND	PARENT INSTRUCTIONAL SUPPORTS	SUSAN B. ANTHONY ELEMENTARY	01	57.18
P20-02174	CALIFORNIA ACADEMY OF SCIENCES	HMS ACADEMY TO CA ACADEMY OF SCIENCES	HIRAM W. JOHNSON HIGH SCHOOL	01	509.25
P20-02175	LAKESHORE LEARNING MATERIALS	SUPPLEMENTAL CLASSROOM MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	138.17
P20-02176	DEMCO INC	LIBRARY MATERIALS	ALBERT EINSTEIN MIDDLE SCHOOL	01	291.63
P20-02177	CENTER FOR THE COLLABORATIVE CLASSROOM	SS COLLABORATIVE CLASSROOM	WOODBINE ELEMENTARY SCHOOL	01	1,821.30
P20-02178	GRAINGER INC	CARPET EXTRACTOR FOR PLANT MANAGER	ELDER CREEK ELEMENTARY SCHOOL	01	2,763.25
P20-02179	BLICK ART MATERIALS LLC	BLICK ART MATERIALS - PUBLICATIONS	SUTTER MIDDLE SCHOOL	01	86.07
P20-02180	NORTHERN SPEECH SERVICES INC	SPEECH MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	295.69
P20-02181	BROOKES PUBLISHING COMPANY	TILLS SET - SPEECH	SPECIAL EDUCATION DEPARTMENT	01	680.56
P20-02182	OFFICE DEPOT	CT OFFICE DEPOT PRINTER	WOODBINE ELEMENTARY SCHOOL	01	326.23
P20-02183	NASCO	SCIENCE SUPPLIES - NORRIS	SUTTER MIDDLE SCHOOL	01	215.85
P20-02184	OFFICE DEPOT	HMS ACADEMY MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	2,029.59
P20-02185	MT LIBRARY SERVICES JUNIOR LIBRARY GUILD	LIBRARY NOVELS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,366.68
P20-02186	OFFICE DEPOT	WHITE BOARD FOR MATH TEACHER	AMERICAN LEGION HIGH SCHOOL	01	107.86
P20-02187	RISO PRODUCTS OF SACRAMENTO	RISO RENTAL AGREEMENT 2020-21 YEAR INVOICE#204699	ROSEMONT HIGH SCHOOL	01	505.00
P20-02188	PRO-ED INC	CLASSROOM SUPPLIES ( HUITT)	SPECIAL EDUCATION DEPARTMENT	01	74.37
P20-02189	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	SPEECH RECORD FORMS	SPECIAL EDUCATION DEPARTMENT	01	3,935.25
P20-02190	PRO-ED INC	SPEECH EVAL FORMS	SPECIAL EDUCATION DEPARTMENT	01	4,631.96
P20-02191	PEARSON EDUCATION INC	TEXTBOOK FOR CULINARY ARTS PRG.	CAREER & TECHNICAL PREPARATION	01	5,277.75

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## Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P20-02192	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PSYCH ASSESSMENTS (19-20)	SPECIAL EDUCATION DEPARTMENT	01	2,438.80
P20-02193	RISO PRODUCTS OF SACRAMENTO	RISO - Z CONTRACT	MATSUYAMA ELEMENTARY SCHOOL	01	425.00
P20-02194	ACADEMIC THERAPY PUBLICATIONS	SPEECH MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	2,113.13
P20-02195	SUPER DUPER PUBLICATIONS	SPEECH MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	4,362.19
P20-02196	PRO-ED INC	SPEECH EVAL FORMS	SPECIAL EDUCATION DEPARTMENT	01	3,474.90
P20-02197	SCUSD - US BANK CAL CARD	FIELD TRIP TO SIERRA NEVADA JOURNEY 4TH GRADE 2020	BG CHACON ACADEMY	09	708.00
P20-02198	SCUSD - US BANK CAL CARD	FIELD TRIP TO SIERRA NEVADA JOURNEY 5TH GRADE 2020	BG CHACON ACADEMY	09	564.00
P20-02199	SCHOOL SPECIALTY EDUCATION	PHYSICAL EDUCATION SUPPLEMENTAL MATERIALS	ALBERT EINSTEIN MIDDLE SCHOOL	01	2,150.07
P20-02200	TRIMARK ECONOMY RESTAURANT FIX TURES	MILK COOLERS FOR CAFETERIAS	NUTRITION SERVICES DEPARTMENT	13	10,535.70
P20-02201	SCHOOL OUTFITTERS DBA FAT CATA LOG	CHAIRS FOR HMS ACADEMY	HIRAM W. JOHNSON HIGH SCHOOL	01	4,061.69
P20-02202	S&S WORLDWIDE INC	ALL PURPOSE BALL CART	SUSAN B. ANTHONY ELEMENTARY	01	946.09
P20-02203	THE HOME DEPOT PRO	HAND SANITIZER	HIRAM W. JOHNSON HIGH SCHOOL	01	258.39
P20-02204	GARAGE CHAMPS	MLA/WLA UNIFORMS	YOUTH DEVELOPMENT	01	902.45
P20-02208	NASTEE ANT	BASKETBALL SHIRTS AND SHORTS	EQUITY, ACCESS & EXCELLENCE	01	12,867.51
P20-02210	LAKESHORE LEARNING MATERIALS	SK MA LAKESHORE	WOODBINE ELEMENTARY SCHOOL	01	758.87
P20-02211	OFFICE DEPOT	OFFICE DEPOT KLEENEX	WOODBINE ELEMENTARY SCHOOL	01	125.41
P20-02212	UNIVERSITY OF OREGON PBISAPPS	PBIS SWIS ANNUAL LICENSE	WOODBINE ELEMENTARY SCHOOL	01	350.00
P20-02213	AMERICAN CHILLER SERV INC	COOLING TOWER ANNUAL - LUTHER BURBANK	FACILITIES MAINTENANCE	01	996.00
P20-02214	NATUREBRIDGE	SIG - NATURE BRIDGE FIELD TRIP	H.W. HARKNESS ELEMENTARY	01	13,324.00
P20-02216	CENTER FOR THE COLLABORATIVE C LASSROOM	SIPPS MATERIAL	ROSA PARKS MIDDLE SCHOOL	01	3,741.84
P20-02217	RISO PRODUCTS OF SACRAMENTO	RISO/RN2235 CONTRACT 19-20	FERN BACON MIDDLE SCHOOL	01	425.00
P20-02218	SCHOOL HEALTH CORP CUSTOMER # 4523	NURSE SUPPLIES BANDAIDS	ROSA PARKS MIDDLE SCHOOL	01	137.44
P20-02219	BSN SPORTS LLC	CATCHERS SAFETY GEAR - TREAT AS CONFIRMING	WEST CAMPUS	01	689.68

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**Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
TB20-00028	TEXTBOOK WAREHOUSE LLC	SciWkbk & Spanish Text inventory 20/21	LIBRARY SERVICES	01	18,583.80
<b>Total Number of POs</b>			<b>331</b>	<b>Total</b>	<b>2,739,624.06</b>

**Fund Recap**

Fund	Description	PO Count	Amount
01	General Fund	292	2,155,878.58
09	Charter School	11	24,472.88
11	Adult Education	1	415.63
12	Child Development	13	4,965.29
13	Cafeteria	6	31,236.68
21	Building Fund	9	522,655.00
		<b>Total</b>	<b>2,739,624.06</b>

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Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B20-00057	2,100.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	2,500.00-
B20-00076	300.00	01-4330	General Fund/Transportation Supplies	181.05
B20-00092	4,950.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,450.00
B20-00113	6,572.00	01-5610	General Fund/Equipment Rental	2,072.00
B20-00148	5,700.00	01-5800	General Fund/Other Contractual Expenses	1,053.85
B20-00153	7,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,500.00
B20-00178	4,000.00	01-4330	General Fund/Transportation Supplies	1,873.79
B20-00189	4,964.92	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B20-00194	3,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00
B20-00196	7,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B20-00207	9,000.00	01-5832	General Fund/Transportation-Field Trips	4,000.00
B20-00223	4,127.76	01-4320	General Fund/Non-Instructional Materials/Su	543.75
B20-00237	4,500.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B20-00244	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B20-00266	1,791.11	01-5800	General Fund/Other Contractual Expenses	1,470.64-
B20-00271	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B20-00276	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B20-00292	2,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00
B20-00300	3,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00
B20-00324	5,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	3,000.00
B20-00338	.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,500.00-
B20-00339	6,616.09	01-5690	General Fund/Other Contracts, Rents, Leases	3,000.00
B20-00341	1,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00
B20-00347	1,660.00	01-5690	General Fund/Other Contracts, Rents, Leases	660.00
B20-00378	36,850.00	01-4331	General Fund/Transportation Repair Parts	8,850.00
B20-00383	26,500.00	01-4332	General Fund/Oil	6,689.48
B20-00393	64,872.36	01-5690	General Fund/Other Contracts, Rents, Leases	46,998.36-
B20-00422	14,000.00	01-4331	General Fund/Transportation Repair Parts	8,000.00
B20-00436	11,198.45	01-4320	General Fund/Non-Instructional Materials/Su	3,902.09
B20-00438	4,482.73	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B20-00463	2,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00
B20-00468	240,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	10,000.00
		13-4710	Cafeteria/Food	32,546.50
			Total PO B20-00468	42,546.50
B20-00475	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	8,000.00-
B20-00480	200,000.00	01-5100	General Fund/Subagreements for Services abo	61,500.00
		01-5800	General Fund/Other Contractual Expenses	88,500.00
			Total PO B20-00480	150,000.00
B20-00503	21,000.00	01-4320	General Fund/Non-Instructional Materials/Su	15,000.00

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Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\*

## PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B20-00519	60,000.00	01-4320	General Fund/Non-Instructional Materials/Su	30,000.00
B20-00569	10,000.00	01-5832	General Fund/Transportation-Field Trips	10,000.00-
B20-00570	560.00	01-4310	General Fund/Instructional Materials/Suppli	60.00
B20-00576	4,000.00	13-4710	Cafeteria/Food	6,000.00-
B20-00581	1,000.00	01-5800	General Fund/Other Contractual Expenses	500.00
B20-00657	30,000.00	13-4710	Cafeteria/Food	50,000.00-
B20-00659	45,000.00	13-4710	Cafeteria/Food	30,000.00-
B20-00690	20,000.00	13-4710	Cafeteria/Food	20,000.00-
B20-00692	10,000.00	13-4710	Cafeteria/Food	30,000.00-
B20-00704	8,000.00	01-5832	General Fund/Transportation-Field Trips	4,000.00
B20-00714	20,000.00	13-4710	Cafeteria/Food	20,000.00-
B20-00729	36,000.00	13-4710	Cafeteria/Food	30,000.00-
CHB20-00066	6,000.00	11-4320	Adult Education/Non-Instructional Materials/Su	1,000.00
CHB20-00094	3,300.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
CHB20-00097	3,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
CHB20-00113	5,600.00	01-4310	General Fund/Instructional Materials/Suppli	2,025.00
CHB20-00121	3,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB20-00122	4,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB20-00133	15,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB20-00155	8,500.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB20-00188	15,000.00	09-4310	Charter School/Instructional Materials/Suppli	6,500.00
CHB20-00190	6,350.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB20-00194	19,900.00	01-4310	General Fund/Instructional Materials/Suppli	15,000.00
CHB20-00284	15,943.00	01-4310	General Fund/Instructional Materials/Suppli	4,543.00
CHB20-00285	1,000.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB20-00299	25,000.00	01-4310	General Fund/Instructional Materials/Suppli	10,000.00
CHB20-00306	11,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB20-00325	6,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB20-00347	7,481.30	01-4310	General Fund/Instructional Materials/Suppli	2,500.00
CHB20-00353	4,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB20-00358	7,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB20-00362	15,400.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB20-00380	6,019.00	01-4310	General Fund/Instructional Materials/Suppli	1,019.00
CS20-00015	1,197,471.00	68-5800	Dental/Vision/Other Contractual Expenses	579,987.00
CS20-00016	8,101,614.00	68-5800	Dental/Vision/Other Contractual Expenses	4,087,368.00
CS20-00271	7,000.00	01-5800	General Fund/Other Contractual Expenses	3,000.00-
N20-00045	300,000.00	01-5100	General Fund/Subagreements for Services abo	200,000.00
N20-00046	620,000.00	01-5100	General Fund/Subagreements for Services abo	520,000.00
P19-04981	58,869.36	01-4410	General Fund/Equipment \$500 - \$4,999	1,202.58

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**Includes Purchase Orders dated 01/15/2020 - 02/14/2020 \*\*\***

**PO Changes (continued)**

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P20-01700	6,639,651.50	25-6200	Developer Fees/Buildings (Improvements)	349,218.50-
P20-01924	21,040.55	09-4410	Charter School/Equipment \$500 - \$4,999	140.00-
			<b>Total PO Changes</b>	<b><u>5,157,699.59</u></b>

Information is further limited to: (Minimum Amount = (999,999.99))

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