
LEA MEDI-CAL REVENUE BUDGET ALLOCATION (BUD-P009)
Sacramento City Unified School District

1.0 SCOPE:

- 1.1 This procedure outlines the process followed by the Medi-Cal Reimbursement Unit to allocate the Medi-Cal revenue.

The online version of this procedure is official. Therefore, all printed versions of this document are unofficial copies.

2.0 RESPONSIBILITY:

- 2.1 Supervisor of Medi-Cal

3.0 APPROVAL AUTHORITY:

Approved signature on file

- 3.1 Director Of Budget Services

4.0 DEFINITIONS:

- 4.1 Collaborative – Committee membership representing schools, public agencies, community advocates and parents which create a focus for local collective decision making about planning, implementing, financing, and monitoring the child and family support system
- 4.2 IEP – Individualized Education Plan
- 4.3 LEA – Local Education Authority
- 4.4 TCM - Targeted Case Management

5.0 PROCEDURE:

- 5.1 LEA Medi-Cal funds are restricted funds.
- 5.2 With the participation of LEA Medi-Cal Billing Option the school district must commit to the reinvestment statement in the Provider Participation Agreement which states LEA Services shall be reinvested in services for school children and their families. These funds shall be used to supplement, not supplant, existing services.
- 5.3 SCUSD's local collaborative established the reinvestment of the Medi-Cal funds.
 - 5.3.1 At the end of the fiscal year, the total generated Medi-Cal Revenue is calculated and then allocated to the different locations using the following formula:
 - 5.3.2 First Tier
 - 5.3.2.1 Administration costs are allocated 11%
 - 5.3.2.2 Indirect Cost Rate
 - 5.3.2.3 Charter Schools – receive total generated, less Indirect Cost and Admin cost
 - 5.3.2.4 Non Public Schools – 1 million
 - 5.3.3 Second Tier
 - 5.3.3.1 30% of the remaining amount is reinvested into the practitioner groups. These groups are as follows:

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- 5.3.3.1.1 Health Services/ Nurses
- 5.3.3.1.2 Special Ed Nursing
- 5.3.3.1.3 TCM / IEP/ Trained Health Care Aides
- 5.3.3.1.4 Psychologist
- 5.3.3.1.5 DIS/ Designated Instruction

5.3.4 Third Tier

5.3.4.1 Investment to Healthy Start – (Maximum amount of \$834,000)

5.3.4.2 Any remaining revenue is then held in the collaborative reserve –

5.3.4.2.1 The sub-collaborative group will accept proposals and review for Medi-Cal funding.

6.0 ASSOCIATED DOCUMENTS:

6.1 LEA Medi-Cal Provider Participation Agreement

7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
Budget Allocation	Escape Medi-Cal files	Five years	Discard as desired	Limited to Accounting services

8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
12/09/04	A	Initial Release
07/19/06	B	Location Change

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