




# BULLETIN

**SUBJECT:** RATE CHANGES AND OPEN ENROLLMENT INFORMATION FOR HEALTH BENEFIT PLANS **2017-18 NO. BS - 15**

**TO:** All Eligible Health Members

**DATE:** September 8, 2017

**PREPARED BY:** Tanisha Turner, Director II **DEPARTMENT:** Employee Compensation and Benefits  
Tami Mora, Supervisor

**REVIEWED BY:** Gerardo Castillo, CPA **APPROVED:**   
Chief Business Officer

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**Open Enrollment:** Open Enrollment begins September 25, 2017 and ends October 13, 2017. During Open Enrollment, you may change health plans and add any eligible dependents. All changes are effective January 1, 2018. Your current benefits will remain the same unless you make changes during Open Enrollment. Open Enrollment information will be posted on the district's website at [www.scusd.edu](http://www.scusd.edu).

**District Health and Wellness Fair for Open Enrollment:**

When: October 6, 2017 from 10:00 a.m. until 4:00 p.m.  
Where: Serna Center Community Room, 5735 47<sup>th</sup> Avenue, Sacramento  
Vendors: Health and other vendors will be available to answer questions

**Federal Law:** Employers providing health insurance to employees and all of their eligible dependents are required to provide social security numbers for all insured members. We will contact members who need to provide social security numbers.

**Marital Status Change:** If your spouse passes away, or you become divorced, you must notify Employee Benefits within 30 days of the event. Members who fail to report changes in their health enrollment in a timely manner may be liable for premiums paid in excess of six months from the date the change was recorded. In addition, members may be liable for costs incurred as a result of services provided to an ineligible dependent.

**Life Insurance:** It is important to keep your beneficiaries updated for your district life insurance. Also it is important to keep your beneficiaries updated with your retirement agency CalSTRS or CalPERS.

**Required Documentation to Add Dependents:** Specific documentation is required to add a dependent: spouse (marriage certificate), domestic partner (state registered certificate) and dependent children up to age 26 (birth certificate).

**125 Flexible Reimbursement Account:** You must re-enroll each year. The enrollment must be completed no later than October 13, 2017. Flexible Reimbursement accounts will be effective January 1, 2018.

**Add Dependents Outside of Open Enrollment Period:** Dependents must be added within 30 days of a qualifying event, such as marriage, birth, registered domestic partner, or loss of coverage along with required documentation.

**Rates:** The 2018 rate sheets will be available on the district website by September 25, 2017 at <http://www.scusd.edu/health-benefits>. Good news, the dental, vision and life rates remain the same for the upcoming 2018 year.

**Option Changes:** To make changes for your dental, vision or life only, you may come into the Employee Benefits Office. The Benefit Enrollment forms must be received no later than October 13, 2017.

**Employee Benefits Office at Serna Center:**

Location: 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824  
Hours: 8:00 a.m. to 4:30 p.m. Monday through Friday  
Phone: (916) 643-9432  
Email: [benefits@scusd.edu](mailto:benefits@scusd.edu)