



Putting  
Children  
First

## Bond Oversight Committee

Tuesday, May 7, 2013

6:30 to 8:30 p.m.

C. K. McClatchy High School, Library  
3066 Freeport Blvd.  
Sacramento, CA 95818

### *Bond Measure I, Q, & R BOC*

# *Minutes*

#### **1.0 Welcome and Introductions – Alex Visaya, Member**

*Alex opened the meeting at 6:40 p.m.*

**Members Present:** *Jim Price, Alex Visaya Jr., Maria Haro-Sullivan, Bill Westerfield, Rachel Minnick, James Carroll and John Andrew*

**Members Absent:** *Carol Davydova, Adolfo Mercado, Lawson Stewart, Cesar Diaz*

**Staff Present:** *Amari Watkins, Matt Kelly, Nick Koehler, Rob Feickert, Peter Lambert, Jennifer Kadry, Eracleo Guevara, Jim Hays, Jorge Munez, Gail Ferguson, Jim Dobson and Cathy Allen.*

**Public Present:** *Terrance Gladney.*

#### **2.0 Agenda Adoption –**

*Alex Visaya Jr. asked that we change the site tour to the end of the meeting due to some staff members leaving early. Cathy Allen announced that we will be scheduling a training to have our auditors come in and train the new members and also updating the website so members can review items before the meeting. Bill Westerfield asked about how to get items on the agenda? Cathy Allen responded. It was moved to pull Chair and Vice Chair selection, adopting new bylaws and move the site tour to the end of the meeting. James Carrol moved to adopt the agenda, seconded by Alex Visaya Jr.*

#### **3.0 Items to Review at Meeting –**

*Minutes for November 13, 2012 and February 5, 2013 meetings were tabled to the next meeting.*

#### **4.0 Site Tour – Peter Lambert, Principal**

*Site tour was moved to the end of the meeting.*

## **5.0 Bond Fund Update – Amari Watkins, SCUSD) –**

*Bond Sales – Amari distributed the Fiscal Year – 2012-2013 Activity By Site Report, Summary by Site report and Building Fund Summary – Bond and State Funding to the members. She also stated that we are anticipating purchasing a software system that will assist with the tracking and the formula changes. Amari presented to the BOC members the Bond Fund Update for review. Cathy Allen gave a brief explanation of the four funds that we will be working with: G.O. Bond/State Funding, Certificate of Participation (COP) Funds, and Deferred Maintenance Funds to the members. Amari also talked about the remaining balances for the G.O. Bond / State Funding and Bond Measures Q & R. Amari also talked about the bond sales and what we will be taking to the Board next month or in July. Members had questions regarding Measure I, Q and R and the projects coming up this summer, the sale of bonds being approved.*

*Members had more questions regarding viewing the budget.*

## **6.0 Quarterly Report – Matt Kelly, (SCUSD)**

*Matt Kelly presented the Quarterly Progress Report for the period of February, 2013 – May, 2013 on the following school sites:*

*John Morse Campus Enrichment (Phase 1)*

*John Morse Campus Enrichment (Phase 2)*

*C.K. McClatchy High School Kitchen/Cafeteria Renovations*

*Portable Moves – Alice Birney, Hubert Bancroft and Phoebe Hearst*

*Emergency Deferred Maintenance Projects*

*Alice Birney Portable Expansion (Upcoming Summer of 2012)*

*Upcoming Projects for 2013-2014 (John F. Kennedy H.S., Rosemont H.S. and C.K. McClatchy H.S.)*

*Discussion followed with requesting to add more information regarding the budget in the quarterly report.*

## **7.0 BOC Old Business**

*Members discussed planning a training meeting separate from the BOC meeting. It was requested that the meeting be scheduled for 3 hours because of the size of the committee. The following dates were discussed to conduct training with the auditors on either May 13<sup>th</sup> or May 15<sup>th</sup>.*

## **8.0 BOC New Business**

- *Adopt New Bylaws – Tabled*
- *Chair Selection – Tabled*
- *Vice Chair Selection – Tabled*
- *BOC Website – Tabled*

## **9.0 Future Bond Oversight Committee Meeting Date/Location**

- August 6, 2013 at 5:30 p.m. (location to be determined).
- November 5, 2013 at 5:30 p.m. (location to be determined).
- February 4 2014 at 5:30 p.m. (location to be determined).
- May 6, 2014 at 5:30 p.m. (location to be determined).

## **10.0 Open Forum**

*The following questions were asked by the community member regarding buying laptops with bond funds, steering committee meeting connected with the BOC and what were the 9 schools that were approved by the Board for the expenditure of the funds is there representation for those 9 schools on the steering committee and if not how are they going to go about prioritizing for school site. Cathy Allen responded to the questions brought up. More discussion followed.*

## **11.0 Adjournment**

*Alex Visaya Jr. moved to adjourn the meeting at 8:26 p.m., seconded by James Carroll Price. The motion carried unanimously.*