



BOND OVERSIGHT COMMITTEE MINUTES

Tuesday, May 11, 2010
5:30 p.m. – 6:30 p.m.

SCUSD Serna Center
5735 47th Avenue
Sacramento, CA 95824

Bond Oversight Committee Members Present:

Bob Blymyer Alex Visaya
Adolfo Mercado Carol Davydova

SCUSD Staff/Consultants Present:

Melissa Truitt, Associate Superintendent	Phil Pluckebaum, SCUSD
Marcus Dawson, SCUSD, Fiscal Analyst	JoAnn Sulli, SCUSD
Jim Dobson, SCUSD, CAMS	Steve Wescoatt, Perry-Smith
Nick Koehler, SCUSD, CAMS	Kate Jackson, Perry-Smith
Mike Van Pelt, VPCS	Tony Woods, Beales Alliance
Mike Penney, Turner Construction	

Community Members Present:

Juan Gaurilynt, Sacramento State Student Community Member-Sign in not legible

I. MEETING CALLED TO ORDER – Bob Blymyer

Meeting called to order at 5:38 p.m. by Bob Blymyer.
Next meeting will be held on August 3, 2010 at JFK Theater
Agenda will be posted on Website the week prior.

II. Prop 39 Audit Report-Melissa Truitt/Perry Smith Consultants

- Steve Wescoatt gave a presentation regarding the Performance Audit that was performed this year by Perry-Smith. Steve indicated that the audit investigated Bond Measure I Funds expended by SCUSD, and projects completed thereof, from March 1, 2003 through June 30, 2009. Steve explained to the committee that the performance audit exceeded state audit standards, and was an extensive investigation, which sited that SCUSD had meet all legal requirements created for expending Measure I Bond Funds.
- Please refer to Measure I General Obligation Bonds Performance Audit, which was given to BOC members for review on 5/11/10, for further detail on the Performance Audit.
- Steve was questioned after presenting by Carol, BOC Member, as to whether the SCUSD Superintendant was aware of and satisfied with the performance audit. Carol also included questions, directed to Perry Smith, regarding whether the audit process has provided feedback, suggestions, and or policy changes, which will help make procedural advancements in SCUSD's operations and recording processes for Bond Fund expenditures and projects.

- Steve, as well as Mellissa Truitt, Asst. Superintendent SCUSD, responded to Carol's queries, stating that the performance audit was a team endeavor between Perry-Smith, and SCUSD, which created a constant flow of cooperation, and feedback. The SCUSD Superintendant was updated throughout the process, and made a participant in the Team Relationship Development. Suggested policy and procedural changes have occurred within SCUSD, and will continue to occur, as a result of the Performance Audit, and the Team Relationship Development between SCUSD and Perry-Smith.

III. Quarterly Report- Luther Burbank High School, (LBHS)/MET Projects (VPCS/Beales Alliance & SKW/Turner)

- **VPCS- March and April Updates**
- Mike Van Pelt gave BOC update document for LBHS Athletic Complex
- Tony Wood, Beals Alliance, discussed with committee about how the project was going to get a LEED Silver Project designation, which will represent the projects sustainability accomplishments.
- Carol questioned how budget crisis will effect LBHS project, and was responded by Jim Dobson, who explained the lease/lease back delivery method. Carol was also responded by Tony and Mike who discussed that sub contractors bids will be lower dollar amounts due to economic situations, which will allow more scope of work to be put into Phase I, and that Phase II/III will be decreased dollar amounts and scope. "With economic times being as they are, we will be able to get more work and materials for less, as to increase scope of work for Phase I, which has funding.
- **Turner Construction Update for Pre-Construction Phase**
- Mike Penney represented Turner, and discussed design phase for The MET project, which included updates on DSA review, and funding possibilities.
- Discussed funding sources were CHPS funding, ORG funding, and Modernization Grant funding from the State Allocation Board.
- Mike relayed to the committee that the budget was not ready yet, but Submittal for the ORG would be on May 20, 2010, and for the Mod would be on May 27, 2010
- Mike discussed project goals as well, which included a 6.5 million dollar budget to complete:
 - Increased classroom size
 - Replacement of portables
 - Increased facility restrooms
 - Facility Mechanical and Electrical Upgrades
 - CHPS Certification
 - Continuous review of plans and project with SCUSD staff memebers

IV. Bond Fund Update- Marcus Dawson

- Please see attachment. (Site Summary By Fund)

V. Open Forum

- BOC Vice Chair Opening-Bob Blymyer made a motion to elect Carol Davydova, and Alex Visays seconded the motion. The motion passed with a unanimous decision.
- Discussion was started by Bob regarding member recruitment. Bob sited that the BOC needed to fill two vacancies, and opened discussion on the subject with

- suggesting that brochures should be created. Mellissa Truit assigned Phil Pluckebaum to work with Bob Blymyer on the creation and distribution of flyers.
- Carol suggested that potentially an article could be run in the Metro Chamber of Commerce newsletter, as that is how she was recruited, or in another business journal. Phil suggested that the board target one member to be a parent member.
 - Ongoing discussion and actions will take place to prepare a flyer for review at next meeting.
 - Bob Blymyer opened discussion on sub committees, and stated that the need for such committees may not be relevant anymore. Carol indicated that the sub committees might be relevant if membership had specific experience in needed areas, ie, construction, accounting, etc... Mellissa Truit responded with a comment suggesting that even if sub committee members had no direct experience, they would still give a fresh set of eyes and perspective on matters. No formal decision was reached on the subject.
 - Site visit discussion was opened up by Carol, and it was agreed upon between SCUSD and the BOC that the next two meetings will be at sites. August 3, 2010 meeting will be held at the JFK Performing Arts Center with a site walk at 5:00pm, and then the meeting at 5:30pm. November 2, 2010 meeting will be held at the Luther Burbank Athletic Sports Complex with a site walk at 4:00pm, and then the meeting at 4:30pm.
 - Administrative Tasks provided by the district was the last topic of the open forum discussion. Bob asked Mellissa if there was going to be a steady and constant administrative person assigned to the BOC's administrative tasks, which are provided by SCUSD. Mellissa responded with an explanation that in these tight fiscal times The District is unsure that such could be provided at this time. She further explained that SCUSD employees were making sure that tasks and projects were still being completed, even under the financial pressures, and assured the BOC that the tasks will get done, but that a constant SCUSD employee may or may not be able to be assigned the responsibilities.

Motion to adjourn by Bob Blymyer
Seconded by Alex Visaya
Motion passes
Meeting adjourned

IX. NEXT MEETING

The next meeting will be held at the John F. Kennedy Performing Arts Center on August 3, 2010

*Respectfully submitted, Nick Koehler for
Mellissa Truit, Associate Superintendent, CAMS*