



Sacramento City Unified School District

Putting Children First

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# *SCUSD Request for Qualifications (RFQ)*

Expanded Learning Programs

December 16, 2021

Zoom

2:00 PM



## Bidders' Conference Agenda

- Welcome and Introductions
- Sign In and Sign Out Process
- SCUSD Mission and LCAP Goals
- Expanded Learning (EL) Vision and Mission
- Review of Request for Statement of Qualifications
- Next Steps
- Questions and Answers

# RFQ SCUSD Expanded Learning Programs

Bidder's Conference

Today: December 16, 2021

Zoom

Please hold questions for Q&A portion

Deadline of submittal of proposals

Friday, January 14, 2022 @ 4:30 PM

Please type your name and your organization's name in the chat  
for our records.

# Overview: SCUSD Mission and LCAP Goals

## **SCUSD Mission Statement:**

*Students graduate as globally competitive lifelong learners, prepared to succeed in a career and higher education institution of their choice to secure gainful employment and contribute to society.*

Reference: <https://www.scusd.edu/strategic-plan>

# Overview: SCUSD Mission and LCAP Goals

## **LCAP Goals:**

- College, Career and Life Ready Students
- Safe, Emotionally Healthy and Engaged Students
- Family and Community Empowerment
- Operational Excellence

Reference: <https://www.scusd.edu/strategic-plan>



# Overview of Expanded Learning Services

## **Our Vision:**

*All SCUSD youth will become change agents within their own lives and communities through positive and relevant school experiences preparing them for college and career success.*

## **Our Mission:**

*Keeping the whole child in mind, Youth Development provides high quality programming and support in order to build capacity among SCUSD, students, families and community partners. We incorporate authentic youth voice and maintain an intentional focus on equity, relationship building and social justice.*

# Overview of Expanded Learning Services

The SCUSD Expanded Learning Services Team provides: Management , Advocacy , Fiscal support, Evaluation and Compliance, Support Services and Technical Assistance at 70 before and after school programs.

Expanded Learning/YDSS provide summer programming that aim to prevent summer learning loss and childhood obesity through thematic programs, service learning projects and internships.

Expanded Learning/YDSS provides direct connection to district initiatives and other district supports.

# Overview of Expanded Learning Services

## **Program Goals:**

- To improve the academic performance in reading, language arts and math of students who are low performing/ failing or at high risk of failure.
- To improve the health and wellness of youth who participate in the after school program
- To enhance a student's enrichment opportunities by providing a broad array of age-appropriate, student-driven, high interest learning opportunities.
- To provide information, educational resources, and activities to families, that will enhance youth and adult learning.





# Overview of Expanded Learning Services

## **Sustainability Goal:**

To create and maintain relationships with the school day staff. There is a clear plan for strengthening the school day and after school program alignment.



# Review of *Request for Qualifications*

## **Instructions:**

Submit application via email to Jessica Sulli on or before  
Friday, January 14, 2022 @ 4:30 PM

[Jessica-Sulli@scusd.edu](mailto:Jessica-Sulli@scusd.edu)

Reminder: *Do not contact or solicit schools regarding this  
RFQ. All questions must come through the Contracts Office*

*Reference: Section II Instructions, P.4*



# Review of *Request for Qualifications*

## **Eligible Agencies:**

- CBOs
- Public or private entities
- Partnering or collaborating organizations – but must have a lead agency as the applicant.

*Reference: Page 5*



# Review of *Request for Qualifications*

## **Additional Requirements:**

- Mandatory Meetings
- District Initiatives
- Program Plans
- SCUSD is very hands on!!

## **Program Elements:**

- School day alignment
- Partnerships
- Services for limited English proficient students
- Strategic Interventions

# Review of *Request for Qualifications*

## **Contents for RFQ:**

- A. Signed Grant Proposal Cover Page (Appendix A)
- B. Table of Contents
- C. Proposal Narrative (10 pages max.)
- D. Assurances to meet requirements (Appendix B)

*Reference: Page 6*

# Review of *Request for Qualifications*

## Contents for RFQ:

### Narrative Guidelines and Requirements

- Narrative not to exceed 10 pages single spaced, 12-point font, Times New Roman/Ariel, one inch margin on each side
- Pages numbered – begin on first page of Narrative section
- Agency name on every page
- Don't forget your cover page: Appendix A
- Due to COVID-19, **electronic signatures will be accepted if using AdobeSign or DocuSign.**

# Review of *Request for Qualifications*

## **Contents for RFQ:**

### **Narrative Guidelines and Requirements**

1. Need for Program (1 pg;10 points)
  - Your program's unique offerings to address needs of SCUSD students and families
2. Program Design (2-3 pgs;30 points)
  - Program Description (15 Points)
  - Elements of High Quality Programming (15 Points)

*Reference: Page 7*



# Review of *Request for Qualifications*

## Contents for RFQ:

### Narrative Guidelines and Requirements

#### 3. Organizational Focus (1-2 pgs;20 points)

- Promising practices show that successful programs have a full time program manager on the school site
- Agency capacity
- Professional Development

#### 4. Project Evaluation (1 pg;20 points)

- Refer to Program Goals (Appendix C)
- Evaluation plan
- Data sources/indicators

*Reference: Pages 7-8*



# Review of *Request for Qualifications*

## **Contents for RFQ:**

### **Narrative Guidelines and Requirements**

#### **5. Success and Sustainability (1-2 pgs;10 points)**

- Record of Success and Sustainability Plan

#### **6. Other Points (1pg;10 points)**

- Points of innovation

#### **7. Assurances to Meet Requirements (Appendix B)**

# Review of *Request for Qualifications*

## **Selection Criteria**

## **Process and Proposed Timeline**

- Paper Review (February 1 – February 11)
- Verification/Reference Check (Week of February 15)
- Final Selection (Week of February 22)

Please be available during the timeline for any next steps specifically in the verification process

After final selection, we will communicate with selected/qualified agencies on RFP for available sites.

# Review of *Request for Qualifications*

## **Next Steps:**

- Pay close attention to directions given in the RFQ application
- Try to turn in your application before the deadline.
- Ask questions today!
- Review program goals; LCAP goals; and other source of information on SCUSD's website- [www.scusd.edu](http://www.scusd.edu)
- Do not contact school sites directly advocating for your programs
- Review the assurances; appendix D
- Read over section VIII: Selection Criteria (pg.9)



# Questions and Answers

- Submit your questions in writing to Jessica Sulli at [Jessica-Sulli@scusd.edu](mailto:Jessica-Sulli@scusd.edu).
- The last day to submit questions is Tuesday, January 4.
- Answers will be emailed to all the attendees.
- Questions?

**Good Luck!**