



**FACILITIES SUPPORT SERVICES**  
425 1st Avenue • Sacramento, CA 95818  
(916) 264-4075 Ext. 3617 • FAX (916) 264-3107

---

**PRE-BID WALK AGENDA**  
**May 15th, 2018**  
**10:00 AM @ Ethel Phillips; Woodbine afterwards**

Project: **Ethel Phillips & Woodbine Restroom**

1. Introduction
  - a. Sacramento City Unified School District - Anthony Lea, Project Manager
  - b. Architect – Jay Monnin
2. MANDATORY JOB WALK – Sign in Sheet required
3. Contractors to be Class **B** License
4. Bidders will be required to be registered with DIR
5. Bid Documents available thru Bid Documents (e-Builder)
  - a. SCUSD Approved Drawings and Specs
6. Bids
  - a. Questions directed to SCUSD– in form of an RFI only. RFI's can be UPLOADED in e-Builder.
    - i. Contractor responsible to verify that RFI has been received
  - b. RFI's Due **no later than 5/18/18**
  - c. Last Addendum issued, if required **5/23/18**
  - d. See Specifications for documents required to be included with bid documents
7. Proposal Due **Tuesday, May 29th, 2018 no later than 3:00pm** at the Serna Center
8. Construction
  - a. Live Scan fingerprinting and background checks are required
  - b. Start Construction, Notice to Proceed, Tentatively set for **Jun 15, 2018**
  - c. Construction end date **Aug 16, 2018**
  - d. Temp fencing around work area
9. Weekly Project Meetings
  - a. Contractor to provide schedule
10. Security and clean up each day
11. No smoking or tobacco products allowed on school site
12. Do not approach or have any contact with students
13. Walk Site

**PLEASE NOTE: As of December 2017, SCUSD adopted Resolution 2774 PLA for projects \$500,000 and above**