



**FACILITIES SUPPORT SERVICES**  
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**PRE-BID WALK AGENDA**  
**February 23, 2018**  
**9:00 AM**

Project: **John F. Kennedy CTEIG Renovation**

1. Introduction
  - a. Sacramento City Unified School District - Troy Mietz, Project Manager
  - b. Architect – Mark Zarzeka, HMC Architects
2. MANDATORY JOB WALK – Sign – in Sheet required
3. Contractors to be Class **B** License
4. Bidders will be required to be registered with DIR
5. Bid Documents available thru Bid Documents (e-Builder)
  - a. SCUSD Approved Drawings and Specs
6. Bids
  - a. Questions directed to SCUSD– in form of an RFI only. RFI's can be UPLOADED in e-Builder.
    - i. Contractor responsible to verify that RFI has been received
  - b. RFI's Due **within 48 hours of 2/23/18 bid walk**
  - c. Last Addendum issued, if required **2/26/18**
  - d. See Specifications for documents required to be included with bid documents
7. Bid Opening **Friday, March 2, 2018 @ 2:00 pm** at the Serna Center
8. Construction
  - a. Live Scan fingerprinting and background checks are required
  - b. Start Construction, Notice to Proceed, Tentatively set for **Mar 26, 2018**
  - c. Construction end date **Apr 13, 2018**
9. Weekly Project Meetings
  - a. Contractor to provide schedule
10. Security and clean up each day
11. No smoking or tobacco products allowed on school site
12. Do not approach or have any contact with students
13. Walk Site