

# Sacramento City USD

## Administrative Regulation

### Criminal Record Check

AR 4312.5 4112.5

#### Personnel

##### Applicants for Employment

Before issuing a temporary certificate of clearance to an applicant whose credential is being processed, the Superintendent or designee shall obtain a criminal record summary from the Department of Justice. The Superintendent or designee shall not issue a temporary certificate of clearance if the applicant has been convicted of a violent or serious felony, unless the applicant has obtained a certificate of rehabilitation and pardon. (Education Code 44332, 44332.5, 44332.6)

(cf. 4112.2 - Certification)

(cf. 4121 - Temporary/Substitute Personnel)

The Superintendent or designee shall ensure that all applicants for employment, including applicants for temporary and substitute positions, submit a fingerprint identification card for purposes of the Department of Justice investigation.

(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)

No applicant who has been convicted of a violent or serious felony shall be retained by the district, unless that individual has obtained a certificate of rehabilitation and pardon. (Education Code 44830.1)

#### Legal Reference:

##### EDUCATION CODE

44332 Temporary certificate

44332.6 Criminal record check, county board of education

44346.1 Applicants for credential, conviction of a violent or serious felony

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

45125 Use of personal identification cards to ascertain conviction of crime

45125.5 Automated records check

45126 Duty of Department of Justice to furnish information

##### PENAL CODE

667.5 Prior prison terms, enhancement of prison terms

1192.7 Plea bargaining limitation

CODE OF REGULATIONS, TITLE 11

703 Release of criminal offender record information  
708 Destruction of criminal offender record information

Regulation SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
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